



Call for Applications
Resident Academic Full-Time Post in Maritime Archaeology
Department of Classics and Archaeology
Faculty of Arts

Applications are invited for a full-time Resident Academic post in Maritime Archaeology in the Department of Classics and Archaeology in the Faculty of Arts of the University of Malta. The appointment will be on an indefinite basis, subject to a one-year probationary period, up to statutory retirement age.

The appointee will be required to contribute to the teaching, research, and other activities of the Department of Classics and Archaeology, within the Faculty of Arts in particular Maritime Archaeology, and as may be required by the University.

The ideal candidate must be in possession of a Ph.D. or equivalent research-based doctorate in Maritime Archaeology. Due preference will be given to candidates who show sound, deep and broad knowledge of the discipline, as well as competence, leadership and team-working abilities. A track record in research, including international publications and fieldwork, underwater prospection and excavation, and environmental coastal reconstruction, as well as academic experience at tertiary level, in Maritime Archaeology, will be favourably considered.

The Resident Academic Stream is composed of four grades, being Professor, Associate Professor, Senior Lecturer and Lecturer. Entry into the grade of Lecturer or above shall only be open to persons in possession of a Ph.D. or an equivalent research based doctorate within strict guidelines established by the University.

The annual salary for 2012 attached to the respective grades in the Resident Academic Stream is as follows:

Professor	€37,450 plus an Academic Supplement of €21,877 and a Professorial Allowance of €2,100
Associate Professor	€34,384 plus an Academic Supplement of €17,389 and a Professorial Allowance of €1,282
Senior Lecturer	€31,122 plus an Academic Supplement of €12,615
Lecturer	€25,506 with an annual increment of €641 to €27,429 plus an Academic Supplement of €10,669

The University of Malta will provide academic staff with financial resources through the Academic Resources Fund to support continuous professional development and to provide the tools and resources required by an academic to adequately fulfil the teaching and academic research commitments within the University.

The University of Malta may also appoint promising and exceptional candidates into the grade of Assistant Lecturer, provided that they are committed to obtain the necessary qualifications to enter the Resident Academic Stream. Such candidates will either have achieved exceptional results at undergraduate level, be already in possession of a relevant Masters qualification, or would have been accepted for or already in the process of achieving their PhD.

Assistant Lecturer with Masters	€23,793 with an annual increment of €596 to €25,581 and an Academic Supplement of €4,212
Assistant Lecturer	€22,143 with an annual increment of €531 to €23,736 and an Academic Supplement of €3,543

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Candidates should submit their letter of application, six copies of their *curriculum vitae*, one set of copies of their certificates and the names and addresses of three referees to:

Director for Human Resources Management and Development
Room 214, Administration Building
University of Malta
Msida, MSD 2080

Applications should be received by **noon of Tuesday, 31st January 2012.**

Late applications will not be considered.

Further information may be obtained from the Office for Human Resources Management and Development, Administration Building, Room 214, or from the website:
<http://www.um.edu.mt/hrmd/vacancies>.

Office of the University
Msida, 13th January 2012

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Further Information

General Working Obligations:

The conditions of work for a Resident Academic of the University of Malta, are set out in the 'Collective Agreement for Academic Staff of the University of Malta' and the 'Manual of Conduct and Procedures'.

The commitment of a Resident Academic is based on a 40-hour week, with flexible times depending on established time-tables and distributed reasonably between teaching, academic research and other academic work (including academic administration and professional activity).

The official lecturing times of the University of Malta are Monday to Friday, between 08:00 and 20:00 hours and the successful candidate will be required to lecture at any time within the official teaching times during term-time. The appointment will be subject to a probationary period of one year and to the provisions of the Statutes, Regulations and Bye-Laws of the University of Malta which are now or which may hereafter be in force.

The Department of Classics and Archaeology

The Department of Classics and Archaeology has been offering undergraduate and postgraduate (research-based) degree programmes in Archaeology since 1988. The remit of the Department's Archaeology programme is to focus, in a wide sense, on providing students with the training to study human life and activities in past cultures through the examination of material remains and, when available, textual sources. The Department endeavours to provide its graduates with a wide range of transferable skills, such as teamwork, problem-solving, and professional communication skills. The Department fulfils its remit through teaching, research, and an active fieldwork programme, on a wide variety of topics, also in international fora, regular publications and outreach activities.

The duties which the appointee may be expected to perform are:

- a. Teaching including tutorials and seminars, supervision of practical work and placements including on-site work, dissertation supervision, monitoring of projects and other personally undertaken student enterprises, mentoring students and monitoring student progress;
- b. Preparing course materials and contributing to curriculum development;
- c. Leading, promoting and coordinating research initiatives both student-based and project-based;
- d. Researching and publishing both individual and collaborative, in priority areas established by the University and in particular in specific areas of interest to the Department of Classics and Archaeology;
- e. Continuous assessment of students, setting and marking of examination papers including dissertations within established time-frames;
- f. Participating in the administration of academic affairs at academic and university levels;
- g. Contributing to national and regional development particularly in the area of specialisation and through cooperation with governmental, intergovernmental, regional and non-governmental institutions and services;
- h. Participation in outreach programmes with other University departments and non-University organizations and bodies;
- i. Working with local and international research groups and participation in local and foreign-led projects;
- j. Any other relevant duties as may be required by the University.

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The Selection Process:

The Selection process requires:

- a. The scrutiny of qualifications and experience claimed and supported by testimonials and/or certificates (copies to be included with the application).
- b. Short-listing of candidates.
- c. An invitation to short-listed candidates to a Selection Board interview.

The selection process will follow the document "Guidelines for Members of Selection Boards in the Recruitment of Resident Academic Staff: (<http://www.um.edu.mt/hrmd/services/recruitment>).

In accordance with the guidelines, members of the Selection Board will establish the following selection criteria for the selection process:

- i) Relevant academic qualifications
- ii) Relevant Academic / Work experience
- iii) Aptitude and suitability; and
- iv) Performance in interview

Office of the University
Msida, 13th January 2012