Attn: Advanced and Intermediate Art candidates – September 2015

By Monday 17\textsuperscript{th} August 2015 candidates should have handed in their Portfolio, Personal Study and Visual Journal at the MATSEC Support Unit, University of Malta, or the Examinations Department, Victoria Gozo.

\textbf{In the case of candidates who will not be sitting for the particular examination for the first time:}

i) the coursework mark obtained previously – up to a maximum of five years from the candidate’s first sit of the examination – may be carried forward to the September 2015 session upon request. Such a request may be made by sending an e-mail to matsec@um.edu.mt. Candidates who sat for the examination during the May 2015 session have their coursework mark automatically carried forward to the September 2015 session unless a request stating otherwise is received by the candidate.

ii) new inserts (not exceeding the number stipulated by the syllabus) may be added to the coursework submitted during the May 2015 session.

iii) a new coursework may be submitted.

All new inserts should be marked clearly as ‘September 2015 Session’ and should be submitted to the MATSEC Support Unit, University of Malta, Msida, or the Examinations Department, Victoria, Gozo, by Monday 17\textsuperscript{th} August 2015 as instructed in the timetable online.

The candidates’ name, signature, photograph or any material that might disclose their identity MUST NOT feature in any part of what is submitted for assessment.

Coursework shall remain the property of the MATSEC Examinations Board, but may be returned to the candidates at the discretion of the Board. Should the Coursework, including the Thematic Project Work, be returned to the candidates, it is \textbf{only} done so on the date/s stipulated by the MATSEC Support Unit. It is therefore suggested that prior to submitting their work at the MATSEC Support Unit, or the Examinations Department, Victoria, Gozo, candidates keep digital records of their work, particularly if they wish to exhibit their work to other institutions.

Further details about IM and AM Art can be obtained from the timetable and the respective syllabi on the MATSEC website \url{http://www.um.edu.mt/matsec}