Foundation for International Studies Ltd.

Organising a conference, however large or small, can be a nerve-wracking experience. The event itself usually lasts a day or two but the preparation period may cover months and sometimes years. For an academic who is keen to showcase his or her area of study and to bring colleagues from Europe and beyond to Malta, it can seem an almost overwhelming task. I am a great believer in allowing academics to do what they do best – develop the scholarly side of a conference, seminar or workshop. The logistics should be dealt with by professionals at the job. It is my personal experience that this is where a company like F.I.S. Ltd steps in and invariably does an admirable job.

F.I.S. Ltd has proven abilities in the area of event organisation and a wealth of experience spanning the last twenty years. The team, led by Lucienne Bugeja, is able to take on the preparatory work from the very beginning and should always be involved in meetings before anything is decided concerning the activity. This is because F.I.S. Ltd can assess the financial and logistical considerations that may not be immediately apparent to those who have not previously been involved in the organisation of such events. F.I.S. Ltd can deal with issues of website development, participant queries, choosing of venues, financial negotiations with hotels, an enjoyable social programme both for accompanying guests and for the participants themselves and the host of other issues that are part and parcel of event development. This work is always done in close collaboration with the official organisers but at the same time the academics are relieved of all the practical work and can really concentrate on getting together a high standard academic programme.

The F.I.S. Ltd team is well aware that, however many conferences have been organised by them, each and every event is unique and has to be treated as a new adventure. I have worked with Ms Bugeja and her team on every type of event, from seminars involving a small group to conferences of 600 participants and I have always found them all to be professional, approachable and fun to work with.

Patricia Camilleri
Director
Communications & Alumni Relations Office