WELCOME TO THE UNIVERSITY OF MALTA
Applications for candidates who sat for one or more MATSEC examinations will be available online as from 19 July, 2013.
• Applicants who sat for their Matriculation examinations this year must use the username and password found on their Matriculation Certificate Result, which starts with M3, and select LOGIN.
Other applicants must select **New User** and create a username and password themselves.
All interested applicants must apply **now** even if they:

- will be sitting for an exam in the September session
- will be requesting a revision of paper
- are still waiting for results from other examining boards
Applicants can apply for:

- a first preference only (if you are fully qualified).

- a second preference (if you feel you may be considered not fully qualified for your first preference course choice or if your first preference is limited in number).
If your first and second preference are with a limit in number you can add a third preference in the notes section.

**IMPORTANT:** The third preference must be a course without a limit in number or else it cannot be considered.
Applications must be submitted by the 23 July 2013

• Late applications up to 31 August 2013
• Very late applications up to 30 September 2013

Late applications will NOT be accepted for the M.D. course and courses/areas in which the number of students that can be accepted is limited.

Very Late applications will not be accepted for the courses mentioned above as well as for all other courses requiring passes in a proficiency/aptitude or other tests set by the individual Faculties prior to admission.
Applicants can submit a request for a change of course against a fee of:

• €35 between the 24 July & 31 August 2013
• €45 after 1 September
Our Prospectus is available online and is fully searchable!

www.um.edu.mt/join
Results issued by overseas Examining Boards

• Results from overseas examining boards should be scanned to us and sent by email to admissions@um.edu.mt or submitted by hand at the Admissions and Records Office (Room 113) by 31 August, 2013.
Supporting documents

- Police Conduct
- ECDL certificate
- Proof of English and Maltese Proficiency Test
- Other supporting documents

Whenever the above, or any other documents are requested, these must be submitted at the respective Faculties advisably by hand by 31 August 2013.
Revision of MATSEC Examinations Papers

• Applicants must submit a copy of their Revision of Paper if upgraded.

• These should be scanned and sent by email to admissions@um.edu.mt or submitted by hand at the Admissions and Records Office (Room 113) as soon as it is received.
September session results

September session results will be forwarded to us by the MATSEC Board
Letters of Acceptance

- Clearly qualified applicants will be receiving their Letters of Acceptance in early September.
- Candidates who will be sitting for an exam in the September session will be receiving a reply by mid-October.
• Applicants applying for a course with a limited number of applicants will receive a reply after the selection process is finalised
FAQ Section

Please take time to visit our FAQ Section before starting your online application
Contact us - ☎️ 2340 2233

During the 19, 22 and 23 July the Admissions and Records Office will be extending its opening hours to the public and taking telephone enquiries only up to 5.00 pm.

We will also be available for your telephone enquiries on the 20 July up to 12.30 pm
The Online Application
Click Start and Select your first preference

Choose your First Preference Course
... by following these steps

1. Choose level of course you are going to apply for: Undergraduate, Postgraduate / Further Studies

2. Start date of course you are going to apply for: October 2013

3. Choose Faculty / Institute / Centre offering course: Faculty of Economics, Management and Accountancy
   Click here to view courses list grouped by Faculties

4. Select your First Preference Course Name:
   - No 1st preference course selected -
   - No 1st preference course selected -
   Bachelor of Commerce (Part-time Evening)
   Bachelor of Commerce (Full-time)
   Bachelor of Commerce (Honours) in Economics (Part-time Evening)
   Bachelor of Commerce (Honours) in Management (Full-time)
   Bachelor of Commerce (Honours) in Management (Part-time Evening)
   Bachelor of Science (Honours) in Business and Information Technology (Full-time)
   Diploma in Commerce (Part-time Evening)
   Higher Diploma in Administration and Management (Part-time Evening)
   Higher Diploma in Banking and Finance (Part-time Evening)
   Higher Diploma in Logistics and Transportation Management (Part-time Evening)
   Higher Diploma in Marketing and Sales Management (Part-time Evening)
   Higher Diploma in Political Studies (Part-time Evening)
Select Login and Change Password

**Online Application Login**

Should I select the NEW USER or LOGIN button?

NEW USER is to be selected by applicants applying for course/s commencing in October 2013. This will create an application account to be used for application purposes.

If you were already a student at the University of Malta kindly note that you are still required to create an application account. Your login details for your eSIMS portal are not valid for application purposes.

LOGIN is to be selected if you have already created an application account for course/s commencing in October 2013 and you wish to complete and submit your application.

Username: 123456M
Password: ******

[Login] [New User]

**Your enquiries:**

<table>
<thead>
<tr>
<th>Selected First Preference Course</th>
<th>Course Code</th>
<th>Course Start Date</th>
<th>Mode of Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Bachelor of Commerce</td>
<td>UBCOMFT</td>
<td>30/Sep/2013</td>
<td>FT</td>
</tr>
</tbody>
</table>

**Password Change**

Use the fields below to change and confirm your new password. The new password has to be between 5 and 12 characters long. Please ensure that the new password and the confirm password fields are identical.

New Password: ******
Confirm Password: ******

[Save]
Confirm your personal details
Choose your second preference and qualifications type

First Preference Course Choice
The following details are related to your first preference course choice.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Bachelor of Commerce</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>UBCOMFT</td>
</tr>
<tr>
<td>Level</td>
<td>Undergraduate Level</td>
</tr>
<tr>
<td>Start Date</td>
<td>30 September 2013</td>
</tr>
</tbody>
</table>

Second Preference Course Choice (optional)
You can apply for another course by selecting the Faculty and the respective course below. Please note that once you choose a second preference course, you cannot amend it later on.

You can view the full list of courses offered, grouped by Faculty/Institute/Centre, for courses starting October 2013 here.

1. Choose level of course you are going to apply for:  
   - Undergraduate
   - Postgraduate

2. Choose a Faculty / Institute / Centre:  
   - No faculty selected -

3. Second Preference Course Name:  
   - No 2nd preference course selected -

Qualifications Type
Please answer the following questions related to your qualifications. It is important to answer correctly at this stage since you will not be able to make amendments later.

Are you presenting Local or Overseas qualifications?  
- Local (Maltese) Qualifications
- Overseas Qualifications

I am presenting the following qualifications:  
- Choose your highest level of qualifications -
Incorrect/Incomplete entries will be marked in red
Confirm your results

<table>
<thead>
<tr>
<th>Matriculation Certificate Subjects</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Please verify that the Matriculation Certificate subjects details and the Matriculation Certificate award details are correct.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subjects (Advanced Level)</td>
<td>Grade Obtained</td>
<td>Session</td>
<td>September Session?</td>
<td>Revision of Paper?</td>
</tr>
<tr>
<td>Physics</td>
<td>A</td>
<td>MAY 2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pure Mathematics</td>
<td>A</td>
<td>MAY 2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subjects (Intermediate Level)</td>
<td>Grade Obtained</td>
<td>Session</td>
<td>September Session?</td>
<td>Revision of Paper?</td>
</tr>
<tr>
<td>English</td>
<td>D</td>
<td>MAY 2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Information Technology</td>
<td>D</td>
<td>MAY 2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td>D</td>
<td>MAY 2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Systems of Knowledge</td>
<td>A</td>
<td>MAY 2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matriculation Certificate:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I confirm that the above results are correct. If the above table is blank, or if you do not agree with the above information, please contact support immediately.
Enter any other qualifications

Secondary Education Certificates
In order to be admitted as a University student, you must also be in possession of Secondary Education Certificate passes at Grade 5 or better (unless stated otherwise in the course by-laws) in Maltese (MATSEC Board only), English Language and Mathematics. Please enter the examining board and grades obtained for these subjects.

<table>
<thead>
<tr>
<th>Subjects</th>
<th>Examiing Body</th>
<th>Grade Obtained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maltese</td>
<td>MATSEC Board</td>
<td>2</td>
</tr>
<tr>
<td>English Language</td>
<td>MATSEC Board</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>MATSEC Board</td>
<td>3</td>
</tr>
</tbody>
</table>

Other Academic Qualifications
In this section, you may list any Advanced or Intermediate Level examinations that are relevant to your application (e.g., additional special course requirements) and are not specified elsewhere in this application and are not part of the above Matriculation Certificate. You are also required to list any subjects for which you are still awaiting results and/or those for which you will be sitting in September 2013.

Do you intend listing any subjects here? [ ] Yes  [ ] No

Other Qualifications
Please list any other awards that are relevant to your application e.g. MCAST Diplomas, HTD and OTD Diplomas, City and Guilds Certificates. You are also required to list any qualifications for which you are still awaiting results.

Are you in possession of such qualifications? [ ] Yes  [ ] No

Applicant’s Academic Background
In this section, please indicate whether you have ever attended any courses at the University of Malta.

Were you ever, or are you still, a student at the University of Malta? [ ] Yes  [ ] No
Other personal information cont. and payment of application fee

Full-time Employment Statement

Kindly read and confirm your agreement with the statement below.

I hereby confirm that should I be accepted to follow a full-time course at the University, I will not engage in full-time employment throughout the entire duration of the course.

Statement of Integrity

It is important to read carefully the statement below before ticking the box.

I declare that the information given is correct and complete at the time of submission of this application. I bind myself to produce original certificates and proof of payment of the application fee by the date indicated to me. I hereby authorise the University of Malta to request and obtain any information from any institution, entity, body, unit, organ and/or organisation, provided this information is considered necessary by the University of Malta for the purposes of this application. The University of Malta reserves the right to withdraw or amend any offer made or terminate any subsequent registration should the information given in the application

Application Fee

A non-refundable fee of €23.00 is payable upon submission of this application. Once you click the 'Pay to Submit Application' button at the bottom of this page, you will be prompted to enter your card details.

If you do not have your payment card at hand, please use the 'Save and continue later' button found below. You may then complete the application at a later stage.

Please note that your application is not submitted unless payment is effected. You will receive a receipt once the payment process is successfully completed.

Payment can be done online using the following payment methods: [VISA, MasterCard, American Express, JCB, PayPal]

If you do not have access to the above methods of payment, click here for alternative payment methods.
Submit secure payment

Order Total: € 23.00
Payment Method: MASTERCARD
Card Number: 
Expiration: 01 2013
CVV: 
Card Holder Name: 
Submit Secure Payment

Logos: MasterCard, MasterCard SecureCode, Verified by VISA, Cashlink
Please check that you receive an email confirming Receipt of Application
Thank You!

Questions?