Call for Applications
Post/s of Part-Time or Full-Time Research Support Officer I or II

TrainMALTA – HORIZON 2020 TWINNING 2015 Project
“Interdisciplinary Training in High-Throughput Sequencing, Bioinformatics and Model Systems: Moving towards Clinical applications of Genomics”

And
any other projects undertaken by the Department of Applied Biomedical Science

Department of Applied Biomedical Science
Faculty of Health Sciences

1. Applications are invited for Research Support Officers to work on the “Interdisciplinary Training in High-Throughput Sequencing, Bioinformatics and Model Systems: Moving towards Clinical applications of Genomics” (TrainMALTA), a project financed by the HORIZON 2020 TWINNING Programme, and any other projects undertaken by the Department of Applied Biomedical Science.

2. Applicants must be in possession of a first degree in Applied Biomedical Science, Biology, Bioinformatics or a related subject. Applicants with a Master’s degree will also be considered.

   The University of Malta is an Equal Opportunity employer.

3. The post may be part-time or full-time, and is for an initial period of one year with the possibility of renewing for up to 3 years. The remuneration is as follows:

   Applicants with a first degree EUR20,800 per annum or EUR10 per hour;
   Applicants with a Master’s degree EUR24,960 per annum or EUR12 per hour.

4. Candidates should submit their letter of application, a copy of their curriculum vitae and copies of their certificates. Applications may be sent by e-mail to projects.hrmd@um.edu.mt by not later than noon of Thursday, 28th January 2016.

   Late applications will not be considered.

5. Further information may be obtained from the Office for the Human Resources Management and Development, Room 215, Administration Building or from the website: http://www.um.edu.mt/hrmd/vacancies.

Office of the University,
Msida, 7th January 2016

Co-funded by the Horizon 2020 Framework Programme of the European Union
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HORIZON 2020 TWINNING 2015 Project
TRAINMalta – “Interdisciplinary Training in High-Throughput Sequencing, Bioinformatics and Model Systems: Moving towards Clinical applications of Genomics” and any other projects undertaken by the Department of Applied Biomedical Science.
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Further Information

1. The Research Support Officers will be responsible for the execution of a number of tasks related to TrainMALTA, a project financed by the HORIZON 2020 TWINNING Programme in which the Department of Applied Biomedical Sciences is the lead partner, and any other projects undertaken by the Department of Applied Biomedical Science. Further information about TrainMALTA may be obtained from Dr Rosienne Farrugia at rosienne.farrugia@um.edu.mt

2. The main duties and responsibilities of the appointee will consist of carrying out Research and Project Management Assistant duties including:
   a. producing deliverables and related reports within the stipulated time frames as specified in the project description;
   b. keeping detailed progress reports and abide to all the conditions imposed by the project;
   c. being responsible for the organisation of workshops, summer schools, research visits and related activities in conjunction with the project’s foreign partners;
   d. participating in the training activities organised as directed by the project coordinator;
   e. assisting in the dissemination processes both nationally and internationally and managing the project website;
   f. attending meetings/conferences locally or abroad as the need arises;
   g. coordinating student and staff visits (the latter may be both incoming and outgoing);
   h. and performing any other project related task as instructed by the project coordinator and key experts; and
   i. assisting in the set-up and laboratory training required for the summer schools, workshops and related activities.

3. The appointee is expected to work at such places and during such hours as may be determined by the University authorities.

4. The selection procedure will involve:
   a. scrutiny of qualifications and experience claimed and supported by testimonials and/or certificates (copies to be included with the application); and
   b. an interview and / or extended interview.

5. The post is for an initial period of one year, which will be subject to a probationary period and to the provisions of the Statutes, Regulations and Bye-Laws of the University of Malta which are now or which may hereafter be in force.

Office of the University,
Msida, 7th January 2016