



UNIVERSITY OF MALTA
L-Università ta' Malta

Centre for the Liberal Arts and Sciences

Guidelines for Awarding the Certificate, Diploma, Higher Diploma and Bachelor's Degree in Liberal Studies

Preamble

The flexible structure of the Programme in the Liberal Arts and Sciences (PLAS) offers the possibility of achieving University Awards through the accumulation of Credits obtained within the Programme or transferred thereto.

Since students register for individual Units, rather than for a programme of studies which has to be completed by following prescribed Units within specific timeframes, these Guidelines outline the procedure to be followed by students who would like to use the Credits they would have obtained to receive University Awards.

These Guidelines should be understood and construed according to the Regulations of 2014 for a Programme in the Liberal Arts and Sciences (L.N. 221 of 2014), henceforth referred to as "Regulations".

Procedure

- (a) A student expecting to obtain the number of Credits required to become eligible for the *Certificate in Liberal Studies* in terms of article 27(2) of the Regulations shall, by **31 May** of each year, write formally to the Director of the Centre indicating his/her intention to be considered for such Award.
- (b) A student who would have obtained a sufficient number of Credits to become eligible for the *Diploma, Higher Diploma or Bachelor's degree in Liberal Studies* in terms of article 27(2) of the Regulations shall, by **31 July** of each year, write formally to the Director of the Centre requesting to be considered for such Award.
- (c) The Director shall compile and submit to the Board of Studies a report indicating the number of Credits at each level obtained by the student. The report shall include any Credits obtained and transferred towards the Programme in terms of article 10 of the Regulations.
- (d) In the case of requests for the award of the Diploma, Higher Diploma and Degree, the Director's report shall include the recommended Classification in terms of articles 28 and 29 of the Regulations.
- (e) The Board of Studies shall consider all requests and reports at its first meeting following the submission of the student's request, which is normally held in September.
- (f) The final decision of the Board of Studies and the final classification of the Awards shall be recorded and communicated to the Office of the Registrar by not later than the end of September.
- (g) Students will graduate during one of the ceremonies for the conferment of University Awards (Undergraduate) as established by the Senate.

These Procedural Guidelines were approved and adopted by the Board of the Centre for the Liberal Arts and Sciences on 30 June 2015.