



SIMBIOTIC PROJECT KICK-OFF MEETING
UNIVERSITY OF MALTA, MSIDA, MALTA
26/05/2011 – 27/05/2011

Day 2

Project Steering Committee Meeting

Robert Caruana

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Ministry
for Gozo



Italia-Malta Programme - Cohesion Policy 2007-2013
A sea of opportunities for the future

This project is part-financed by the European Union
European Regional Development Fund (ERDF)
Co-financing rate: 85% EU Funds; 15% National Funds



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PROJECT STEERING COMMITTEE MEETING 27TH MAY 2011

- Scope
 - Adoption and signature of Steering Committee TOR
 - Adoption and signature of Partnership Agreement
 - Adoption of Project Logo
 - Identification of issues and discussion
 - Agreement on any changes necessary to budget and Application Form
 - Agreements will be endorsed via a written procedure and shared between partners after the kickoff meeting.



Project Steering Committee Meeting 27th May 2011

Agreement on any changes necessary to budget and Application Form

ISSUE	Suggestion/Request
GIS specialist's contract (Lead Partner) is currently for a period of 2 months in 2011	Need to extend this contract until December 2012 and update GANNT Chart accordingly
Genetics The term DNA Extraction equipment and Polymerase Chain Reaction equipment may be misleading	Changing of the term 'equipment' in the project?
Genetics Provision of induction course and training for Maltese counterpart	
Genetics Project Officer's contract is currently (3+3+3 months) over the whole duration of the project	Shall these 3-month terms be left as they are or would it be more practical to combine them?



PROJECT STEERING COMMITTEE MEETING 27TH MAY 2011

AGREEMENT ON ANY CHANGES NECESSARY TO BUDGET AND APPLICATION FORM

Issue	Suggestion/Request
Project Coordinator and Project Officer (External) – Full time?	Could there possibly be a shift between external and internal staff costs?
Software Compatibility (e.g. GIS software)	
More External Experts needed	
Web design Plan	
Allocation of funds of missions to accomplish project objectives	
Protocol for data collation and surveys on the field	

