



## Application for Endorsement Letter for e-Residence Permit

Please ensure that your personal details are updated in e-SIMS and correspond with this form

Student Number \_\_\_\_\_

FULL TIME

PART TIME

Name & Surname \_\_\_\_\_

Long-term residential address in Malta \_\_\_\_\_

\_\_\_\_\_

Passport / ID Number \_\_\_\_\_

Nationality \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Male ♂

Female ♀

Local Contact Number \_\_\_\_\_

Course Title \_\_\_\_\_

Start Year \_\_\_\_\_

Email Address \_\_\_\_\_

Your current Maltese permit expires on \_\_\_\_\_ (applicable for returning students only)

Your expected date of arrival in Malta is on \_\_\_\_\_ (applicable for returning students only)

Additional information (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Please see instructions overleaf)

**For Office Use Only:** Receipt No \_\_\_\_\_ Amount Paid \_\_\_\_\_ Payment Receipt

Remarks \_\_\_\_\_ Chest X-Ray Test

## Application Process for e-Residence Permit

### Please follow the below instructions very carefully

1. On e-Sims, prior to submitting this form, update all your personal details, especially your long-term residential address and passport number.
2. Complete the application form (overleaf), attach tuition fee payment receipt, and submit to Room 108A, **as soon as possible**. The endorsement letter will be issued within a few days following the submission of your application form and your Chest X-Ray medical report.
3. You will be notified by email:
  - i. to collect the endorsement letter
  - ii. the appointment date set with ID Malta officials

### e-Residence Permit Requirements

Please refer here to the e-residence permit requirements:

<https://www.um.edu.mt/international/international/eresidence>

### Please note the following procedures

1. Identity Malta officials will be at University Campus (Msida) to receive and process applications on the date of your appointment. Only applications with complete documentation will be accepted.
2. It is imperative to keep to your appointment date and time. Please inform us at your earliest should you be unable to attend.
3. You will be issued an application receipt (blue sheet) at a later date. It is to be kept in a safe place. **The application receipt is not a travel document.**
4. Identity Malta will notify you by post at your **fixed local address** to collect your e-residence permit card from their offices at the Department of Citizenship & Expatriates, Evans Building, St.Elmo's Place Valletta. ID Malta will request identification (e.g. passport) and the notification letter you would have received by post.
5. It remains your sole responsibility to submit your e-residence permit application within the specified time frame (ideally, a month from your date of arrival in Malta).
6. **Please note that overstaying your visa is illegal.**

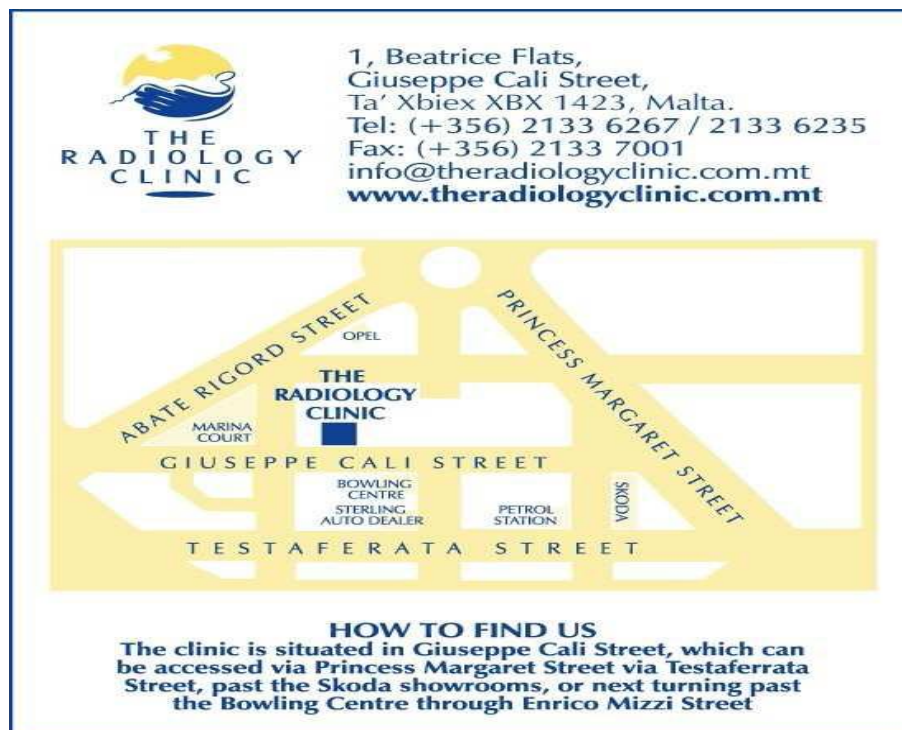
## Health Screening Procedure

In line with Maltese Legislation, the University of Malta requires all NON-EU International students to undertake medical health tests within **15 days of their arrival in Malta**. Reference is made to L.N. 29 of 2008, Conditions of Admission of Third Country Nationals for the purposes of Studies Regulations 2008.

You will be permitted to enrol with the University of Malta and register for courses only after the International Office receives a medical health clearance certificate. It is insufficient for you to present a medical certificate from your country of residence. **Unless the test is carried out you will not be issued with a residence permit.**

The test that you are required to undertake is a Chest X Ray which costs €45. We recommend that you visit the Radiology Clinic in Ta' Xbiex to take this test. This clinic has carried out this test for most of our students over the years and knows what is required. If you wish to visit other clinics in Malta you are free to do so, but we strongly suggest that the clinic contacts the International Office to be briefed in full before carrying out the test. Please find below contact details and opening hours of the Radiology Clinic.

Kindly contact the clinic as soon as you arrive in Malta for an appointment. Keep the result in a safe place for your own records but you will be requested to authorise the Radiology Clinic to send a confidential report separately to the International Office.



Opening Hours: - Mondays to Fridays: from 09.00 to 18.00

**KINDLY PRESENT the LETTER of ACCEPTANCE and PASSPORT as identification upon appointment**