

Legal Notice 311 of 2009 – Malta Government Gazette No. 18,500 – 30 October 2009  
Amended by:  
Legal Notice 366 of 2011 – Malta Government Gazette No. 18,804 – 9 September 2011  
Legal Notice 388 of 2014 – Malta Government Gazette No. 19,328 – 20 October 2014

**EDUCATION ACT  
(CAP. 327)**

**Bye-Laws of 2014 in terms of the Doctor of Philosophy - Ph.D. - Degree  
Regulations, 2008 for the Degree of Doctor of Philosophy under the auspices of  
the Institute for European Studies**

IN EXERCISE of the powers conferred upon him by articles 74 (5) and 75 (6) of the Education Act (Cap. 327), the Chancellor of the University of Malta has promulgated the following bye-laws made by the Board of the Institute for European Studies in virtue of the powers conferred upon it by article 5(b) (v) of the said Act and which have been approved by the Senate of the University of Malta:

**Citation and Interpretation**

1. (1) These bye-laws may be cited as the Bye-Laws of 2014 in terms of the Doctor of Philosophy - Ph.D. - Degree Regulations, 2008 for the Degree of Doctor of Philosophy under the auspices of the Institute for European Studies.

(2) In these bye-laws, unless the context otherwise requires -

"the Board" means the Board of the Institute for European Studies;

"the Institute" means the Institute for European Studies;

"the Degree" means the Degree of Doctor of Philosophy Ph.D.; and

"the Principal Regulations" means the Doctor of Philosophy - Ph.D. - Degree Regulations, 2008.

**Applicability**

2. These bye-laws shall be applicable from May 2009 onwards.

**Requirements for Admission**

3. Applicants for the Degree offered by the Centre shall be in possession of one of the following degrees:

(a) a Master of Arts in European Studies; or

(b) a Magister Juris in European and Comparative Law; or

(c) qualifications which the Board deems comparable to the degrees indicated in (a) and (b).

**Applicable as from 1 October 2014 onwards:**

3. (1) Applicants for the Degree offered by the Institute shall be in possession of one of the following qualifications:

(a) a Pass with Merit (or equivalent) in a Master's in European Studies or a Magister Juris in European and Comparative Law or in an area of studies deemed relevant by the Board, together with a pass at second upper or equivalent in the first cycle degree;

(b) a First Class Honours first cycle degree in the same areas of study or in an area deemed relevant by the Board as indicated in sub-paragraph (a) of this by-law.

(2) The Board may also consider applications from applicants with qualifications at Master's level or higher in any other discipline obtained with a Pass with Merit (or equivalent) who also possess experience or knowledge which, in the opinion of the Board, enables them to successfully pursue doctoral studies in European Studies. In such cases a clearly motivated recommendation for acceptance must be submitted to the Board for eventual consideration by the Ph.D. Committee and Senate.

4. (1) Applicants may submit their application form, together with a comprehensive research proposal outlining the proposed project, including research sources and materials, at any time of the year.

(2) Applicants may also be asked to demonstrate competence in those skills required by the proposed research.

**Centre Doctoral Committee**

5. The Board shall recommend to Senate the appointment of the Centre Doctoral Committee composed as follows:

The Director of the Centre as Chairman

Four senior academic members of staff, normally heads of department, at least one of whom shall be from another faculty, institute or centre, provided that when the Director of the Centre is being proposed as Principal Supervisor, co-supervisor or adviser, he cannot chair the meeting.

**Applicable as from 1 October 2014 onwards:**

**Institute Doctoral Committee**

5. The Board shall recommend to Senate the appointment of an Institute Doctoral Committee composed as follows: The Director of the Institute as Chairman and four senior academic members of staff, normally heads of department, at least one of whom shall be from another faculty, institute or centre, provided that when the Director of the Institute is being proposed as Principal Supervisor, co-supervisor or adviser, he cannot chair the meeting.”

**Supervision and Students’ Progress**

6. Principal Supervisors shall be required to submit a written report to the Board, through the Centre Doctoral Committee, every June for all students under their supervision.

**Applicable as from 1 October 2014 onwards:**

6. Principal Supervisors shall be required to submit a written report to the Board, through the Institute Doctoral Committee, every June for all students under their supervision.

7. Students shall only be allowed to proceed with their studies subject to satisfactory progress reports from their Principal Supervisor. If the report is negative, the Board shall make recommendations to Senate on the student’s continuing registration for the Degree.

8. (1) After 12 months of full-time study, students are required to submit a report on their research work for consideration by an *ad hoc* board appointed by the Board. The *ad hoc* board shall be composed of a chairman, and two examiners, one of whom shall be the Principal Supervisor and the other a member of the Centre. The Chairman and the third examiner shall be appointed by the Centre Doctoral Committee.

(2) The *ad hoc* board shall examine the student orally and shall submit a written report for consideration by the Centre Doctoral Committee in the first instance. The report shall contain recommendations according to the provisions of the Principal Regulations.

**Applicable as from 1 October 2014 onwards:**

8. (1) After 12 months and not later than 24 months of full-time study, students are required to submit a report on their research work for consideration by an *ad hoc* board appointed by the Board. The *ad hoc* board shall be composed of a

chairman, and two examiners, one of whom shall be the Principal Supervisor and the other a member of the Institute. The Chairman and the third examiner shall be appointed by the Institute Doctoral Committee.

(2) The *ad hoc* board shall examine the student orally and shall submit a written report for consideration by the Institute Doctoral Committee in the first instance. The report shall contain recommendations according to the provisions of the Principal Regulations.

**Applicable as from 1 October 2014 onwards:**

9. The Board, with Senate approval, may require students to successfully complete a number of study-units and/or to satisfactorily undertake tasks as indicated by the Board, during the course of their studies.

**Bye-laws 9 to 14 have been renumbered as bye-laws 10 to 15 – applicable as from 1 October 2014 onwards:**

10. Students registered at the Centre may be required to participate in the Centre's research and teaching programmes.

**Applicable as from 1 October 2014 onwards:**

10. Students registered at the Institute may be required to participate in the Institute's research and teaching programmes.

**Thesis Presentation and Format**

11. Six months before the submission deadline students shall be informed that they are required to inform the Centre that they will be submitting their thesis for examination not less than three months before the submission deadline.

**Applicable as from 1 October 2014 onwards:**

11. Six months before the submission deadline students shall be informed that they are required to inform the Institute that they will be submitting their thesis for examination not less than three months before the submission deadline.

12. The Board shall recommend to Senate the appointment of the Board of Examiners in accordance with the Principal Regulations.

13. The Board shall approve and publish guidelines on the format and presentation of the thesis for the Degree.

14. (1) Students shall be required to submit a loose bound copy of their thesis for each member of the Board of Examiners, together with a copy in digital format. The officer in charge of the Centre shall issue a dated receipt.

(2) On successful completion of their studies, students shall be required to submit to the Centre three hard bound copies of the thesis and one copy in digital format within six weeks from the publication of their result. One copy of the thesis shall be kept in the Library of the Centre and another at the University Library. Students who do not comply with this bye-law shall not be awarded the Degree.

**Applicable as from 1 October 2014 onwards:**

14. (1) Students shall be required to submit a loose bound copy of their thesis for each member of the Board of Examiners, together with a copy in digital format. The officer in charge of the Institute shall issue a dated receipt.

(2) On successful completion of their studies, students shall be required to submit to the Institute three hard bound copies of the thesis and one copy in digital format within six weeks from the publication of their result. One copy of the thesis shall be kept in the Library of the Institute and another at the University Library. Students who do not comply with this bye-law shall not be awarded the Degree.

**Repeal**

15. The Bye-Laws of 2000 for the degree of Master of Philosophy under the auspices of the European Documentation and Research Centre, published as Legal Notices 55 and of 2000, shall be deemed to cease to be in force as from 1st May 2009, provided that students registered for this degree before 1st May 2009 shall continue to be governed by the regulations that were in force at the time of their registration for the degree.