GUIDELINES FOR THE SUBMISSION OF POST-GRADUATE RESEARCH/PROJECT PROPOSALS

Applicants shall submit a report to the Faculty Doctoral/Research Committee, following these guidelines. They shall include a separate outline Curriculum Vitae.

The **Cover** page should include:

- Tentative title of the research describing the topic to be investigated

- Applicant name and details

- Date

Introduction

The introduction section should introduce the background of the research area. The applicant must state the key issue or the overall research problem, and identify specific research topics related to the research problem area. These should be formulated in a very clear language, in the form of a question. Research questions should have a strong connection to the methodology proposed.

In the introductory section, the applicant must include the justification and motivation of the applicant to conduct such research and briefly describe the stages of the research. Applicants are required to state the benefits that they foresee in conducting this research. The applicant must state why the research is important for the research community, whether there is any impact on national economic competitiveness and sustainable development, and whether there are any benefits, from the research, for the Faculty and the University of Malta.

This part should include references to journal and other articles pinpointing the importance of the research area.

Existing literature

This section should contain a brief literature review of recent literature, if relevant, dealing with the area of interest, therefore showing the applicant's familiarity with the problem domain.

Method

The methodology section should describe in detail how the study will be conducted. For example, what type of methods will be used and what models and tools will be applied to answer the research questions. The methods need to be described in detail showing the connection to the stated research questions, including data collection sources.

Expected outcomes of the project

The applicant shall state briefly what the expected outcomes of the research are, and what the significance of potential results is, in terms of its contributions to the research community and to the development of Malta and beyond.

Schedule of work

A detailed schedule should include milestones for completion of the various stages of the study including the literature review, data collection and analysis, any events/conferences the applicant is considering attending, and should broadly cover the whole period of study, including start date and end date of the project.

Budget

Applicant should provide information about how the budget that the proposed research requires. This might include details of how the applicant will support him/herself during the period of study. If Applicant is applying for funding, this section should indicate which funding bodies are being considered, and the relevant dates when the award of funds would be announced.

References

Applicant shall list key references already reviewed. This list should include all references made in the proposal.