

# University of Malta Library

## ***Managing "My Library Account"*** ***Renew Loans***

*Knowledge,  
Support,  
Innovation ...*

# Renew Loans (1)

- Book loans may be done renewed online via the Library website:  
<http://www.um.edu.mt/library>  
through **My Library Account**.



**My Library Account**  
allows you to view the list of active loans, renew books, reserve loaned items, check whether you have any fines and view your borrowing history.




- Sign in using your UoM IT Account.

**Sign in to UoM IT Account**

Email address or Username

Password

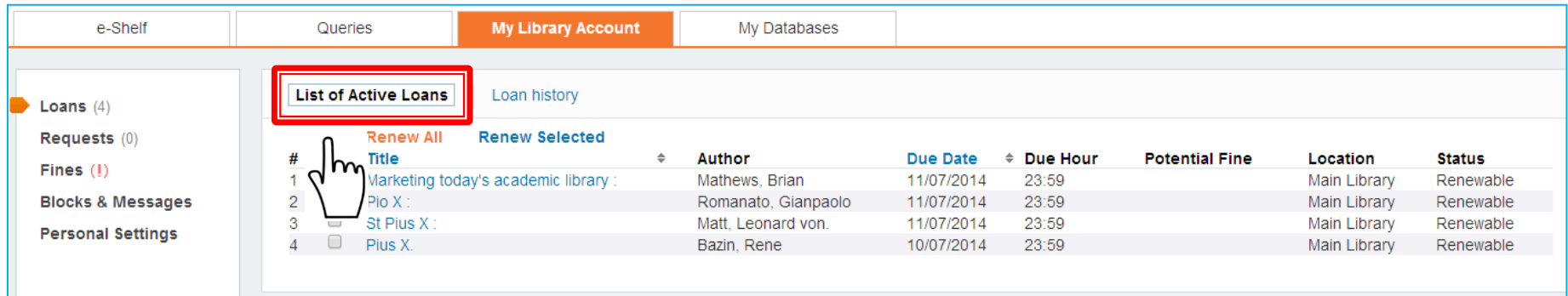
**Sign in**

 [Problems?](#)

UoM IT Account password is only requested at <https://accounts.um.edu.mt/>  
Make sure to sign out (top right) when done.

# Renew Loans (2)

- Click **My Library Account** on the header of HyDi interface, at the top right-hand side of screen.
- A screen listing your Active Loans will be displayed.

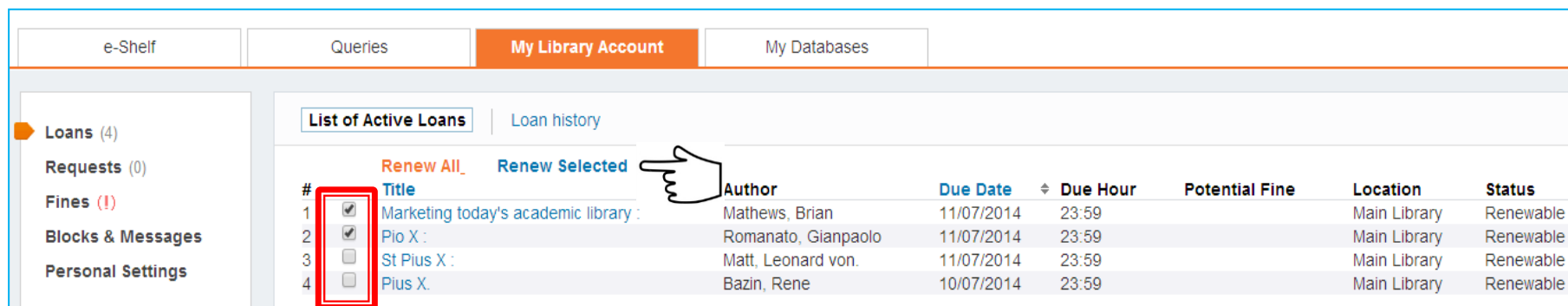


The screenshot shows the HyDi interface with the 'My Library Account' tab selected. The left sidebar contains navigation options: Loans (4), Requests (0), Fines (1), Blocks & Messages, and Personal Settings. The main content area displays a 'List of Active Loans' table with columns for #, Title, Author, Due Date, Due Hour, Potential Fine, Location, and Status. A hand cursor is pointing to the first row of the table.

#	Title	Author	Due Date	Due Hour	Potential Fine	Location	Status
1	Marketing today's academic library :	Mathews, Brian	11/07/2014	23:59		Main Library	Renewable
2	Pio X :	Romanato, Gianpaolo	11/07/2014	23:59		Main Library	Renewable
3	St Pius X :	Matt, Leonard von.	11/07/2014	23:59		Main Library	Renewable
4	<input type="checkbox"/> Pius X.	Bazin, Rene	10/07/2014	23:59		Main Library	Renewable

# Renew Loans (3)

- Tick the box next to the title(s) that you would like to renew, and click **Renew Selected**.



The screenshot shows the 'My Library Account' section of the library website. It features a navigation menu on the left with options like 'Loans (4)', 'Requests (0)', 'Fines (!)', 'Blocks & Messages', and 'Personal Settings'. The main content area displays a 'List of Active Loans' table with columns for '#', 'Title', 'Author', 'Due Date', 'Due Hour', 'Potential Fine', 'Location', and 'Status'. There are two buttons at the top of the table: 'Renew All' and 'Renew Selected'. A hand cursor is pointing to the 'Renew Selected' button. The first two rows of the table have their checkboxes checked, while the last two have theirs unchecked.

#	Title	Author	Due Date	Due Hour	Potential Fine	Location	Status
1	Marketing today's academic library :	Mathews, Brian	11/07/2014	23:59		Main Library	Renewable
2	Pio X :	Romanato, Gianpaolo	11/07/2014	23:59		Main Library	Renewable
3	St Pius X :	Matt, Leonard von.	11/07/2014	23:59		Main Library	Renewable
4	Pius X.	Bazin, Rene	10/07/2014	23:59		Main Library	Renewable

- Or click **Renew All** in case you want to renew all your books.

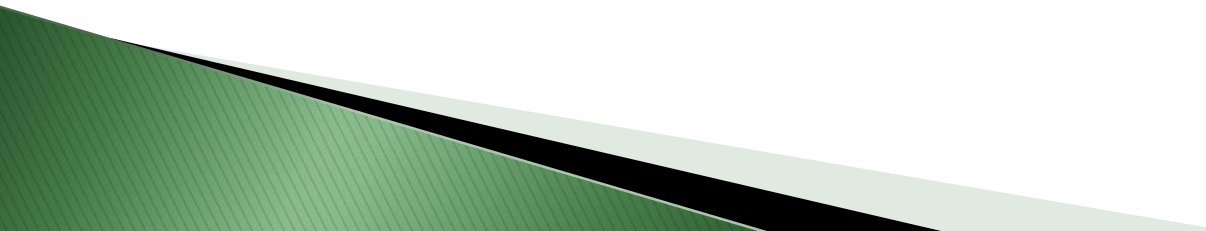
# Renew Loans (4)

- A notification that the books were successfully renewed will be displayed together with new **Due Date**.

The screenshot shows a library account interface with a navigation menu on the left and a main content area. The main content area displays a 'Renew succeeded' notification and a table of active loans. The table has columns for #, Title, Author, Due Date, Due Hour, Potential Fine, Location, and Status. The 'Due Date' and 'Status' columns are highlighted with red boxes, and hand icons point to them.

#	<a href="#">Renew All</a>	<a href="#">Renew Selected</a>	Title	Author	Due Date	Due Hour	Potential Fine	Location	Status
1	<input checked="" type="checkbox"/>		Marketing today's academic library :	Mathews, Brian	16/08/2014	23:59		Main Library	Renew successful
2	<input checked="" type="checkbox"/>		Pio X :	Romanato, Gianpaolo	16/08/2014	23:59		Main Library	Renew successful
3	<input type="checkbox"/>		St Pius X :	Matt, Leonard von.	11/07/2014	23:59		Main Library	Renewable
4	<input type="checkbox"/>		Pius X.	Bazin, Rene	10/07/2014	23:59		Main Library	Renewable

# *Important Points*

- You cannot renew books beyond your account expiry date.
  - If the book you are trying to renew is requested by another patron the system will not let you renew the book.
  - If your book is requested, you will receive an email notifying you to return the book within 1 week. Failure to renew book(s) by due date(s) will incur a fine of €0.50 per day.
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For further information you are  
welcome to contact the Circulation Desk  
by phone on 2340 2049 or via e-mail on  
[circulation.lib@um.edu.mt](mailto:circulation.lib@um.edu.mt)