



## **Applications for University Courses commencing in October 2018**

1. Interested persons who wish to apply for courses commencing in October 2018 are invited to apply through the Online Application facility.

Applicants who will be sitting for one or more Matriculation Examinations in 2018, should apply in July 2018 after results have been published by the MATSEC Board.

- The application form can be filled in by accessing: [www.um.edu.mt/apply](http://www.um.edu.mt/apply)
- Information about the online application is available [here](#)
- The list of courses available can be accessed [here](#)
- Further information about the courses and programmes of study on offer can be found at: <http://www.um.edu.mt/courses>

## **Applications Deadline**

2. Applications for all courses are to be submitted against the relevant application fee as follows:

(a) Applicants holding University of Malta degrees and diplomas, the Matriculation Certificate, Ministry for Education and Employment diplomas, MCAST and MCAST-BTEC Diplomas and Degrees, ITS Diplomas, the ACCA qualification, the International Baccalaureate Diploma, the European Baccalaureate Diploma, City & Guilds Diplomas, the Certificate in Banking of the Chartered Institute of Bankers are requested to submit their application by not later than 19 July 2018 **at 2pm** (CEST) against a fee of €23.

(b) Applicants presenting qualifications not listed in 2(a) above, are requested to submit their application by not later than 19 July 2018 **at 2pm** (CEST) against a fee of €50. An early bird fee of €23 is applicable up to 15 March 2018.

(c) The closing date for submission of applications for the Doctor of Medicine and Surgery Course from applicants presenting overseas qualifications is the 15 March 2018 and no late applications for this course will be considered.

(d) The closing date for submission of applications for the Doctor of Medicine and Surgery Course from applicants presenting the International Baccalaureate Diploma or the European Baccalaureate Diploma who are not in possession of a Secondary Education Certificate (SEC) pass in Maltese is the 15 March 2018. This deadline is also applicable for applicants who intend to register for the [Medical Maltese course](#) being offered by the University of Malta.

(e) In cases where proficiency/aptitude or other tests are required, the courses may have different deadlines to the ones indicated here. For information regarding the application deadline of the course of your choice, please refer to the courses available [here](#).

## **Late Applications**

3. Late Applications may be submitted as follows:

Applicants falling under section 2(a) may submit a late online application by not later than 31 August 2018\* against a fee of €58.

Applicants falling under section 2(b) may submit a late online application by not later than 31 August 2018\* against a fee of €125.

## **Very Late Applications**

4. Very Late Applications may be submitted as follows:

Applicants falling under section 2(a) may submit a very late online application by not later than 30 September 2018\* against a fee of €140.

Applicants falling under section 2(b) may submit a very late online application by not later than 30 September 2018\* against a fee of €210.

### **\*By Midnight (CEST)**

**Late applications will NOT be accepted for:**

**(a) the Doctor of Medicine and Surgery Course and**

**(b) Courses/Areas in which the number of students that can be accepted is limited**

**Furthermore, Very Late applications will NOT be accepted for the courses mentioned above as well as for all other courses requiring passes in a proficiency/aptitude or other tests set by the individual Faculties/Institutes/Centres/School prior to admission.**

Other courses than those mentioned above may also accept applications up to a given deadline. Such deadline would be indicated on the [List of Courses](#).

## **Payment of application fees**

5. Application fees may be paid through a secure payment facility. Once you click the 'Pay to Submit Application' button which is found at the bottom of the page in the online application, you will be prompted to input the card holder details which include the card number, card expiry date, CVV number (if paying using VISA) and the card holder's name. Other alternative methods of payment include payment via Internet Banking or at any BOV or HSBC branch in Malta and Gozo (for local residents only).

**All application fees are non-refundable.**

## **Students' Advisory Services**

6. The Students' Advisory Services are available for advice and information to prospective students, daily from their offices at the Msida Campus of the University of Malta. For an appointment, one may contact a student advisor by phone on +356 2340 3096 or +356 2340 2847 or by sending an [email](#).

## Scholarships

7. Candidates who are applying for scholarships, which are administered by the Programme Implementation Directorate within the Ministry for Education and Employment, are encouraged to submit their University application at the earliest so that letters of acceptance can be issued by the deadline established by the Programme Implementation Directorate.

8. Applicants who will be applying for such scholarships must submit an online application for their preferred University course before submitting the scholarship/sponsorship application form as with their scholarship application they must also upload the acknowledgement email they would have automatically received once their application has been successfully submitted.

9. It is the responsibility of applicants to inform the University once they apply for one of the above-mentioned scholarships after submitting the University application form. This may be done by sending an email to the [Admissions and Records Office](#).

## Online Application Facility

10. The University encourages the completion of online applications. Applying online means that applications are available 24/7, can be submitted from the comfort of your home and the application fee can be paid through a secure online payment system. Applicants who prefer completing the application with the support of University staff, will be able to make use of the Online Application facility from computers available at M.A. Vassalli Lecture Centre (Gateway Building), University of Malta, Msida and at the University of Malta - Gozo Campus, Mgarr Road, Xewkija, Gozo on particular dates in July which will be announced at a later stage.

## Other Information

11. Requests for amendments to the original application which are made between the 19 July (after 2pm) and 31 August 2018 are subject to a fee of €35. Requests for amendments made from the 1 September onwards are subject to a late fee of €45. Such changes will only be possible for certain courses. Further information regarding change of course can be accessed from: [www.um.edu.mt/registrar/prospective/faqs](http://www.um.edu.mt/registrar/prospective/faqs).

12. Local candidates who will be awaiting examination results from overseas boards are to submit a scanned copy of the result slip by email to the [Admissions and Records Office](#) or by hand to Room 113, Admissions and Records Office, Administration Building by the end of August 2018. Applicants must quote their national identity card number or application reference number when submitting such documents.

13. Candidates sitting for one or more Matriculation Certificate examinations during the September Session need not present their results when these are published since results are forwarded by the MATSEC Office directly to the Admissions and Records Office.

14. Applicants registered on University courses who wish to pursue further studies should apply by the deadlines indicated even if they are still awaiting the publication of their final classification.

**Courses/areas of study will only commence if there is a sufficient number of qualified applicants.**

06/02/2018