

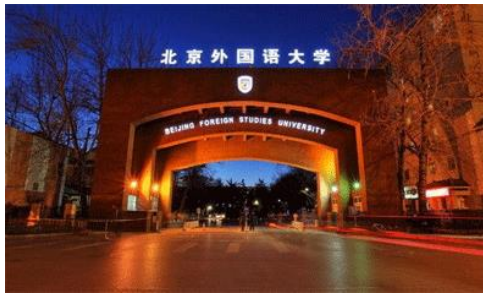


Call for International Experts for
The 2018 BFSU International Summer School



BEIJING FOREIGN STUDIES UNIVERSITY

OCTOBER 31, 2017



Beijing Foreign Studies University (BFSU) is a prestigious university in China known for its language and cross-cultural studies programs. It is one of China's oldest foreign studies universities, teaching 84 foreign languages and offering education programs at different levels in humanities and social sciences, including foreign languages and literature, Chinese language and literature, journalism and communication, international relations, political science, law, business, management, etc. BFSU now serves as an important educational base in China for qualified professionals with excellent foreign language competence who, after graduation, work as diplomats, translators/interpreters, businessmen, journalists, lawyers, bankers, etc. For example, among BFSU alumni who work or have worked in the Ministry of Foreign Affairs, we have over 400 ambassadors and over 1000 counselors. BFSU is thus known as the “Cradle of Diplomats”.

In July of 2016 and 2017, BFSU successfully held two sessions of International Summer School (ISS). In 2016, 25 courses were offered by scholars from 9 different countries, and more than 400 students from 7 universities in China and the UK took the courses. In 2017, 31 courses were offered by scholars from 14 different countries, and 350 students from 17 universities in China and 8 other countries took the courses.

BFSU is now calling for international experts for its 2018 ISS Program, which is designed to provide students with an opportunity for international exposure and build their academic competence. We'd also like to promote the participation of more international students in our program so as to create a platform for intercultural communication between students from home and abroad.

A. Time

The 2018 BFSU International Summer School is scheduled from July 9 to August 3, 2018, 4 weeks in total, with no classes on Sundays. The opening ceremony is on Monday, July 9, 2018, and teaching starts on Tuesday July 10.

B. Minimum Qualifications of the Applicant

- ✧ The applicant is a full professor (or equivalent) or associate professor (or equivalent). Full professor (or equivalent) is preferred.
- ✧ The applicant is an influential scholar in his/her academic field.

C. Course Description

- ✧ The course to be offered is well designed and has been taught before.
- ✧ The course will be taught in English, German, Spanish, Japanese, French or

Russian.

- ✧ The course is targeted at undergraduate students both from China and abroad, preferably with no prerequisite requirements. If a course has prerequisite requirements, please specify. We require students to have an English proficiency equivalent to B2 or IELTS 5.5 and above.
- ✧ The following types of courses are preferred:
 - a) Introductory courses in a particular field in humanities (Literature, History, Philosophy, and Art), and social sciences (Linguistics and applied linguistics, Economics, Sociology, Political Science, Law, and Communication)
 - b) Courses focusing on special issues of a particular field in humanities and social sciences
 - c) General education courses with an inter-disciplinary perspective, particularly courses that discuss the impact of scientific and technological developments on society
- ✧ The course can be taught in the form of either lecture (no more than 50 students) or seminar (15-25 students). A teaching assistant will be arranged when the number of students taking the course goes over 15.
- ✧ Courses are all 2-credit courses, with 28 contact hours in total including teaching and exams. **Possible class arrangements are in the following:**

| Type | Day | Time | Date |
|------|--------------------------------------|----------------------------|------------------|
| 1 | Monday, Wednesday, Friday | 08:30-12:00 | July 9 to 27 |
| 2 | Monday, Wednesday, Friday | 14:30-18:00 | |
| 3 | Tuesday, Thursday | 08:30-12:00 | July 9 to Aug 3 |
| 4 | Tuesday, Thursday | 14:30-18:00 | |
| 5 | Tuesday, Wednesday, Thursday, Friday | 08:30-10:00 or 10:30-12:00 | |
| 6 | Tuesday, Wednesday, Thursday, Friday | 14:30-16:00 or 16:30-18:00 | |
| 7 | Tuesday, Wednesday, Thursday, Friday | 08:30-12:00 | July 9 to 20 |
| 8 | Tuesday, Wednesday, Thursday, Friday | 08:30-12:00 | July 23 to Aug 3 |

Other arrangements could be made by negotiation. A three hour session consists of two 90-minute periods, with a 30-minute break between the 1st and 2nd periods.

- ✧ Final assessment is required for each course, in the form of a test or a paper. For exams, you can have close-book exams or open-book exams. You can have multiple choice questions, true or false, definitions, and essay questions. Exams should not be all multiple choice questions, or true or false questions. We strongly advice the use of definitions and essay questions. For research papers, the length of the paper is between 1500 and 2500. You can also have formative assessment and take into account students' attendance (usually no more than 10%), participation in class discussions and quality of presentations if any, in addition to a final exam or paper.

D. Benefits

BFSU offers the following amount of living allowance (before tax – tax will be paid in China):

| | 2-credit courses | After tax |
|-------------------------------------|------------------|------------|
| Full professor (or equivalent) | 32,000 RMB | 26,320 RMB |
| Associate professor (or equivalent) | 26,000 RMB | 21,760 RMB |

BFSU will cover your return air tickets (economy class) and transportation between the Beijing International Airport and BFSU campus, but NOT your international insurance, fee for visa and visa application or transportation between your home and the airport in your country. Free accommodation on campus or near campus will be arranged. Details on this will be provided later.

E. Procedure

- ✧ Applicants fill in the instructor profile in the Appendix (together with a recent photo of the applicant), course description (no more than 200 words) and course syllabus before December 30, 2017 to Katherine at summerschool@bfsu.edu.cn (See the end of this document for templates).
- ✧ The Office for Undergraduate Education will invite scholars at BFSU to evaluate and select courses for the 2018 BFSU ISS and notify the applicants about the results before January 15, 2018.
- ✧ The Office for Undergraduate Education will upload the information of the selected courses (including course description, instructor profile and course syllabus) to the BFSU ISS website (<http://iss.bfsu.edu.cn/>) after January 15, 2018 and the courses will be open for student registration.
- ✧ We regret that courses with registration fewer than 15 people before April 1, 2018, will be canceled.
- ✧ BFSU will start the procedure of assisting your visa application and other arrangements after April 1, 2018.



F. Contact information

Email: summerschool@bfsu.edu.cn

Tel.: 86 10 88815931

Fax: 86 10 88810273

Appendix: Documents to be provided in application

1. Instructor Profile (Please fill in the form)

2. Course Description

Course Title

Course Description: Including but not restricted to course objectives and topics to be covered, teaching methods (lecture course or seminar course), and a brief description of assessment

Course Language

Level of students: Freshmen & Sophomore, or Junior & Above

3. Course Syllabus

Name of the instructor

Type of Class Arrangement (Time of the course)

Course description including objectives

Topic or topics for each session

Teaching methods

Assessment

Required and/or recommended readings

| Instructor Profile | | | | |
|---------------------------|----------|------------|-----------|----------|
| Name | | Gender | | Photo |
| Nationality | | Birth Date | | |
| Postal Address | | | | |
| Phone No. | | Fax No. | | |
| Email | | | | |
| Academic Title | | | | |
| Research Field | | | | |
| Education Experience | Degree | Duration | Institute | Major |
| | Bachelor | | | |
| | Master | | | |
| | Doctor | | | |
| Working Experience | Time | Institute | | Position |
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| <p>Major Achievements (Publications)</p> | |
| <p>Others</p> | |