1. Applicants may either obtain the fillable application forms by sending an e-mail on umms@um.edu.mt or else they may apply through the following link:

http://www.um.edu.mt/apply

2. Applicants will be required to settle the application fee either at Maltapost (Campus) Branch or through the link indicated in the application. Students in possession of overseas qualifications will be required to pay an application fee of €95 whereas applicants in possession of local qualifications will be required to pay an application fee of €23.

3. Once application is submitted to Admissions and Records Office, applicants are required to forward a note by Supervisor confirming that he/she is willing to supervise Research and they will also be required to submit the Research Proposal of around 300 words. Both documents should be submitted by e-mail to umms@um.edu.mt.

4. Applicants who wish to follow their M.Sc. Studies on a full-time basis will also be required to submit a declaration to umms@um.edu.mt, confirming that they will not be engaged in full-time employment during their studies.

5. Once the application is received by the Faculty, the bench fees form is forwarded to the Supervisor for completion. The bench fees form must also be signed by the Head of Department.

6. Applicants are to bear in mind that the process to obtain all the necessary approvals regarding a Master of Science By Research Application may take up to three months.

7. Further information regarding M.Sc. Studies may be obtained by accessing the M.Sc. Bye-Laws on the following link:


8. The relevant Programme of Studies may be obtained from the Course Finder on the following link:
ETHICAL APPROVAL

1. Any research undertaken by students which involves direct contact with patients or healthy participants, whether clinical, biomedical or social research, or the secondary use of existing human materials or specimens, or involving animals must be subject to ethical review. Such review must be undertaken by the Research Ethics Committee appointed by Senate for the purpose. These research proposals shall first be considered by the Board who shall submit the proposal to the Research Ethics Committee. The Sub-Committee and Senate shall only consider such applications if the Research Ethics Committee has given its approval.

2. Information regarding application procedures may be obtained from the following link:

   http://www.um.edu.mt/urec/gpropform

3. Applicants will be required to submit five copies of the completed application form and Research Proposal.

4. Applicants are to bear in mind that the process to obtain all the necessary approvals regarding Research Ethics Applications may take up to two months.

5. Further information may also be obtained from Ms Christianne Baldacchino who may be contacted by e-mail on christianne.mizzi@um.edu.mt.

GET QUALIFIED

1. All M.Sc. By Research Courses registered with the Faculty of Medicine and Surgery have been accepted by the Malta Enterprise as recognized certifications and qualifications under the Get Qualified Scheme.

2. The full list of approved courses and the student’s application form can be accessed from:

   http://support.maltaenterprise.com/getQualified/approved
3. Students may apply for the Get Qualified tax credits only in respect to courses that commenced on 1st July 2014 or later. Applications should reach Malta Enterprise within one year from commencement date of the course.

**Submission of Thesis**

1. For examination purposes, students will be required to submit four spiral-bound copies of the thesis and also a soft copy on CD. In addition students are also required to submit a spiral-bound copy to Supervisor.

2. Once the correction process is completed, an official notice is issued in connection with date of viva voce examination.

3. The student’s supervisor will be invited to attend the viva voce examination as an Observer.

4. Once the viva voce has been finalized, students will be informed by the Board of Examiners whether any changes are required. If the Board of Examiners conclude that only minor changes are required, the student will be expected to submit the revised version within a few weeks. However, if major changes are recommended, the student will be expected to submit the revised version of thesis within six months.

5. As soon as student submits the revised version and the Chairman confirms that all revisions recommended by the Board of Examiners have been carried out, the report will be referred for Senate’s approval.

6. Once Senate approves reports, the final result will be published. After publication of result students will be required to submit two copies of the hard-bound thesis. A third copy should be forwarded to the supervisor directly by the student.

**Format of thesis**

1. Students will be required to submit an individual dissertation of approximately 40,000 words.

2. Harvard referencing should be used.