

Medical Elective Programme

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GENERAL INFORMATION

1. I am not a medical student, am I eligible to apply for a Medical Electives Programme?

No. Only students attending a medical course at Universities other than the University of Malta are accepted.

2. I am a qualified medical doctor interested in a Medical Electives Programme before starting the Foundation Programme. Will you accept my application form?

Yes.

3. Will I be able to gain hands-on experience during the Medical Electives Programme?

This depends on the coverage of the medical malpractice insurance policy. Those students who are covered by the medical malpractice insurance policy of the University of Malta will be able to carry out any clinical examinations, with the exception of any interventions or intimate examinations, unsupervised by the Insured and/ or any other suitably qualified healthcare professional.

The other students who do not have the insurance coverage of the University of Malta will only have an observatory placement unless there is proof of coverage as indicated above.

4. Will I be awarded a Certificate on completion of my elective placement?

At the end of your clinical attachment the Electives Office awards elective students a Certificate of Attendance. Each student is awarded one certificate per consultant per speciality.

Please refer to the specimen of certificate provided by the Medical Electives Programme. These certificates are acknowledged by all universities.

5. Which hospital will I be assigned to?

Elective placements can take place in the following teaching hospitals, depending on the speciality:

- (a) Mater Dei Hospital (all specialties, except for Geriatrics, Oncology and Dermatology)
- (b) Karin Grech Rehabilitation Hospital (Geriatrics)
- (c) Sir Paul Boffa Hospital (Dermatology)
- (d) Sir Anthony Mamo Oncology Centre (Oncology)

6. Which specialties offer medical elective placements throughout the year?

Surgery:

General Surgery, Paediatric Surgery, Cardiothoracic, Urology, Anaesthesia, ENT, Plastic Surgery and Orthopaedics;

Medicine:

Respiratory, Endocrinology, Renal, Gastroenterology, Cardiology, Rheumatology, Infectious disease, Acute Medicine, Geriatrics and Oncology; and

Other:

Accident and Emergency (final year students only), Hyperbaric Unit, Pathology, Haematology and Radiology.

- 7. Which specialties do not offer medical elective placements throughout the year?**
Ophthalmology (June till January only), Obstetrics & Gynaecology (June till September only); Paediatrics (July till September only); Dermatology (February till September only); Neurology (July till September only).
- 8. I am a fourth year medical student. Can I have a placement in Accident and Emergency or Paediatrics?**
Placements in Accident and Emergency as well as in Paediatrics are offered only to final year medical students.
- 9. On which days and times should I be at the hospital during an elective placement?**
Unless directed otherwise by the Consultant, elective students are generally expected to be with the Firm they are attached to as follows:

Monday to Friday from: 08:00 to 14:30 and
Saturday from: 08:00 to 13:00.
- 10. I would like to gain as much exposure to the operating theatre/ward/rounds/ outpatients/radiology as possible. Can I have my placement solely at the operating theatre?**
No, this is not possible. An elective student is attached to a Consultant's Firm, therefore students will be shadowing the Consultant according to the Firm's schedule.
- 11. Are medical electives students formally assessed by the Faculty of Medicine and Surgery during their placement?**
Medical electives students will not be assessed since the Faculty of Medicine and Surgery only provides assessment to students who are enrolled in one of its courses. However, the Faculty provides a record of skills as per the Practical Skills Certification in Appendix 2.
- 12. Are medical elective students allowed to join students in the M.D. Course for lectures, tutorials or simulation sessions?**
No, medical elective students can only attend clinical placements with the assigned specialty.
- 13. Do I need a Medical Malpractice Insurance to carry out a Medical Electives Programme in Malta?**
Medical Malpractice Insurance has become a requirement for all medical students and health care professionals who have patient contact. The students' Home University shall fill in a declaration which is included in Section F of the application form stating whether students have Medical Malpractice Insurance.

Some Universities provide Medical Malpractice Insurance coverage for their students. Applicants who are not covered by Medical Malpractice Insurance through a policy taken up by their Home University are required to submit proof of Medical Malpractice Insurance when submitting their application.

14. Does the University of Malta offer Medical Malpractice Insurance to incoming medical elective students?

Yes, the University of Malta offers the possibility for elective students to apply for Medical Malpractice Insurance for the following nominal fee:

Medical Malpractice Insurance for placements up to 4 weeks: EUR30

Medical Malpractice Insurance for placements of more than 4 weeks: EUR50.

APPLICATION PROCESS

15. How to apply?

One .pdf file per individual applicant containing all the documents listed below should be duly submitted in one email per applicant to the following address: electives@mmsa.org.mt

- (a) Application form;
- (b) 1 digital passport sized photo;
- (c) Scanned copy of the Visa or Schengen Visa if applicable. Student requiring a Visa to travel to Malta are also to submit a scanned copy of their passport, clearly indicating their nationality. More details regarding Visa are found in questions 17 and 18 below; and
- (d) The Home University Recommendation that can be found in Section F of the Medical Elective Programme Application Form.
- (e) Evidence of Medical Malpractice Insurance. The University of Malta is offering the possibility to elective students who do not already have a Medical Malpractice Insurance to be able to apply for such insurance at a nominal fee as indicated in question 14.

16. When should I submit my application form?

The application form should be submitted not later than 3 months before the commencement date of the elective period. Applications submitted after this date may not be processed.

17. How many times am I allowed to change my speciality? How many weeks prior to my commencement of elective placement, am I required to submit such a request?

Students are allowed to change their speciality and/or elective period once.

It may not be possible for the Medical Electives Office to process requests for changes of specialities if these are received later than 4 weeks prior to the commencement of the elective placement.

18. Do I need a Visa to carry out a Medical Electives Programme in Malta?

For more information on whether or not you need a Visa for Malta please refer to the following websites <https://identitymalta.com/visas/> and <http://homeaffairs.gov.mt/en/MHAS-Information/Schengen/Pages/Third-Country-Nationals.aspx>.

19. How will this affect my application process?

Unless the Electives Office receives a copy of your visa, your application for an elective placement cannot be officially approved.

- (a) Students are to submit a scanned copy of their passport, clearly indicating their nationality. The copy of the passport can be sent to the Maltese immigration authority for further

- verification;
- (b) The Embassy/Consulate might need a letter of invitation from the University of Malta. The Letter of Invitation is not the official letter of acceptance;
 - (c) The Letter of Invitation will be issued once you settle the following in full:
 - (i) the Application Fee;
 - (ii) the Administration Fee; and
 - (iii) the Accommodation Fee (if staying at the MMSA apartments).
 - (d) Students requiring a Visa or residence permit shall be required to pay the **Visa/ Supplementary Fee** of EUR 75.00 to cover additional administrative work.
 - (e) Students who opt for the Medical Malpractice Insurance offered by the University of Malta shall be invoiced as per the following nominal fees:
 - (1) EUR 30.00 (for an elective placement of up to 4 weeks) and,
 - (2) EUR 50.00 (for an elective placement of more than 4 weeks).
 - (f) The Embassy/Consulate might request the evidence of full payment before a visa is issued;
 - (g) The official acceptance letter will be issued following presentation of a valid visa/residence permit;
 - (h) If a visa is not approved by the competent authorities in Malta, all fees less any bank charges incurred will be refunded; and
The applicant must ensure that the Visa is a study Visa and is valid for the entire duration of the elective placement in Malta. The authorities in Malta do not approve Tourism Visas for medical elective placements. Students are advised to ensure that the Visa issued is correct and confirmed by the relevant authorities before flying to Malta.

20. What is the Visa/Residence Permit Supplementary Fee and is it related to the fees that I have to pay at the embassy for a Visa to be issued?

The Visa/Residence Permit Supplementary Fee of Eur 75.00 is meant to cover additional administrative work needed to process such applications. All students who need a Visa/Residence Permit to travel to Malta are required to pay this fee before their application can be finalised. Students are encouraged to make their own verification of the Visa/ Residence Permit, to make sure that there are no impediments to travel to Malta.

21. Do I submit my Occupational Health Protocol – OHP – For Visiting Students together with the Application Form?

No. The Occupational Health Protocol must be submitted following receipt of the Letter of Acceptance issued by the Faculty of Medicine and Surgery. All students are accepted conditionally subject to the approval of the Occupational Health Protocol, as well as receipt of payment of 50% of the administration and application fees.

22. What is the process for an Occupational Health Protocol – OHP – For Visiting Students to be officially approved?

- (a) The Occupational Health Protocol – OHP – For Visiting Students can be downloaded from the website:
https://www.um.edu.mt/__data/assets/pdf_file/0010/392059/OHPvisitingstudentsfolmtng3APR19_forFB16Apr19.pdf.
- (b) The Occupational Health Protocol should be signed, scanned and sent by email together with any results to the Medical Officer in charge of Occupational Health to: Dr Robert Galea on

robert.a.galea@gov.mt;

- (c) Copies of ALL test results and documentation should be in ENGLISH. They should also be scanned and attached to the same email;
- (d) The email should be sent not later than 6 weeks before the commencement of your elective placement. Failure of submission within this deadline could mean that your application is withdrawn; and
- (e) Insufficient information will require further enquiries and may delay the application process.

23. I did not receive the official letter of acceptance as I did not send the Occupational Health Protocol to the Occupational Health Unit for approval. However, I travelled to Malta as planned. What should I do?

Students who are in Malta without prior approval of the Occupational Health Protocol by the Occupational Health Unit will not be allowed to start their medical elective placement. Any pending medical tests which are specified in the Occupational Health Protocol must be conducted in a private clinic or hospital and not at Mater Dei Hospital. When the Occupational Health Protocol is duly filled in and the tests are taken all the documentation should be duly sent to the Occupational Health Unit for approval in order for the application to be processed.

24. What is the minimum and maximum allowed duration for a medical elective placement?

The minimum duration of a medical elective placement is of 2 weeks and the maximum duration is of 16 weeks.

25. I might not be able to attend on the first day of the elective placement. Will this affect my certification?

Although the Letter of Acceptance stipulates the dates you applied for, the certificate shows the actual commencement and end date.

26. I am required by my home University to do a certain number of days at the host University and I am planning to end my stay on a Sunday/public holiday. Is this possible?

No. Commencement dates should be between Monday and Friday and end dates should be between Monday and Saturday except when there are public holidays.

Public holidays in Malta (2019)

August 15	Assumption of Mary	Thursday
September 08	Victory Day	Sunday
September 21	Independence Day	Saturday
December 08	Immaculate Conception	Sunday
December 13	Republic Day	Friday
December 25	Christmas	Wednesday

Public holidays in Malta (2020)

January 01	New Year	Wednesday
February 10	St. Paul's Shipwreck	Monday
March 19	St. Joseph's Day	Thursday
March 31	Freedom Day	Tuesday
April 10	Good Friday	Friday
May 01	Labour Day	Friday
June 07	Sette Giugno	Sunday
June 29	St. Peter & St. Paul	Monday
August 15	Assumption of Mary	Saturday
September 08	Victory Day	Tuesday
September 21	Independence Day	Monday
December 08	Immaculate Conception	Tuesday
December 13	Republic Day	Sunday
December 25	Christmas	Friday

Public holidays in Malta (2021)

January 01	New Year	Friday
February 10	St. Paul's Shipwreck	Wednesday
March 19	St. Joseph's Day	Friday
March 31	Freedom Day	Wednesday
April 02	Good Friday	Friday
May 01	Labour Day	Saturday
June 07	Sette Giugno	Monday
June 29	St. Peter & St. Paul	Tuesday
August 15	Assumption of Mary	Sunday
September 08	Victory Day	Wednesday
September 21	Independence Day	Tuesday
December 08	Immaculate Conception	Wednesday
December 13	Republic Day	Monday
December 25	Christmas	Saturday

27. Is there any time of the year when the Electives Office is closed?

The Electives Office will be closed during Christmas Recess:

- (a) between Saturday 21 December 2019 to Saturday 4 January 2020,
- (b) between Saturday 19 December 2020 to Saturday 2 January 2021.

28. How long does it take for me to receive the official Letter of Acceptance from the University of Malta Faculty of Medicine and Surgery?

The official letter of acceptance is sent once all the required documentation have been submitted and processed. The letter of acceptance is sent conditional subject to the approval of the Occupational Health Protocol – OHP – Visiting students by the Occupational Health Unit.

29. Will I receive a provisional Letter of Acceptance indicating that unless there are problems related to the Occupational Health Protocol – OHP – Visiting students, I will be secured a place in the programme?

Yes, a provisional Letter of Acceptance will be sent by the Electives Officer of the Malta Medical Students' Association (MMSA). Kindly note that upon receipt of your Letter of Acceptance you will need to send an email to MMSA on the following email address to confirm that the dates and specialty are correct: electives@mmsa.org.mt.

30. My application was approved, but I need to change my dates of the placement. Is this possible?

A change of dates is possible if an email is sent to MMSA – on the following email address: electives@mmsa.org.mt. Such changes may not be possible if requests are not received at least four weeks prior to the original dates.

If a student has booked MMSA accommodation on accommodation@mmsa.org.mt, the student must inform MMSA about the change in dates.

31. How will I know the total amount of administration and application fees to be paid?

Once the Letter of Acceptance is sent, you will receive an invoice with the total amount of application and administration fees. You must then deposit 50% of the total Administrative and Application fees as soon as possible (vide 31 to 38 below).

32. Do I pay the Administration Fee when I submit my application?

Currently students are not asked to pay any fees when submitting application forms. The application fee should be submitted following receipt of invoice which is sent after you have been sent the letter of acceptance.

33. When should I settle the Administration and Application Fees?

50% of the total amount due is to be effected 30 days prior to your arrival in Malta.

Just before the 30 day deadline, students will be sent a reminder and instructions on how to affect the bank transfer of the fees from the home country. Students will be asked to settle the balance of the elective period by **not later than one day** from commencement of elective period (vide 38 below).

Any bank charges involved in the transaction will be paid by the student.

Failure to settle the administrative and application fees during the stipulated deadline will result in:
(a) not having the certification signed and stamped by the Medical School Electives Office;
(b) suspension of the elective period thus students will not be allowed on wards.

If student still fails to settle all fees by the end of the elective period, a surcharge of EUR70 per week will be applicable until settlement of balance due on invoice is complete.

34. Can I make one payment which includes the Medical Electives Programme and Accommodation?

No. The accommodation is administered by MMSA only and for settlement of accommodation fees should not be deposited in the Electives bank account, but the student applicants are required to should contact the MMSA on this email address electives@mmsa.org.mt and treasurer@mmsa.org.mt for further details.

35. What are the current standard elective fees?

Current Elective Administrative and Application fees (Rates are subject to change)

Application fees - EUR75 paid once

Visa/Resident Permit Supplementary fee - EUR75 paid once (vide 15 above)

Administrative fees - EUR75/week of elective period

Thus, a typical 4 week Elective period would cost EUR375.

(EUR75 x 4 [weeks]) + EUR75.00 [application fee; paid once] = EUR375/ month

The Elective fees do not include accommodation costs.

36. How can I pay for my medical elective placement?

Applicants are required to make a bank transfer as indicated in the invoice.

37. Can I pay the full invoice instead of 50% of the invoice before my arrival in Malta?

Yes, it is possible for applicants to pay the full invoice before their arrival in Malta.

38. What is the procedure for settlement of 50% of total amount on invoice before arrival in Malta?

The only procedure accepted for settlement of 50% of total amount on invoice before arrival in Malta is by bank transfer. Payments via other means such as Paypal or Western Union Money Transfer are NOT accepted.

39. What is the procedure for settlement of payment of invoice once in Malta?

During the introductory meeting on the first day of the elective period one of the members of the University of Malta Medical Electives Office will give the student an invoice with the balance of outstanding fees to be paid.

Students who settle their fees by internet banking are to use the following procedure:

Within **one day** of the introductory meeting students are required to pay the outstanding balance. Students are required to send a soft copy of the receipt issued by the bank, by email to the following email address: medicalelective.ms@um.edu.mt indicating the following in the subject of the email: Settlement of Invoice Number and Student's Name.

After payment is settled University of Malta Medical Electives Office will send an email acknowledging receipt of the final balance.

In case of a cash deposit:

If a cash deposit is done at a Bank of Valletta Branch, students should send a scanned copy or image of the receipt to the University of Malta Medical Electives Office on the following email address medicalelective.ms@um.edu.mt indicating the following in the subject: Settlement of Invoice Number and Student's Name

Kindly use the following link to locate the closest Bank of Valletta branch:

<https://www.bov.com/outlets/outlets.aspx>.

40. What is the cancellation policy?

Cancellation of the Elective Programme may be effected by sending an email to the Electives Office on medicalelective.ms@um.edu.mt and electives@mmsa.org.mt.

The following policy applies:

- (a) Cancellation up to 1 month prior to commencement date of the elective period: 50% of amount paid will be refunded.
- (b) Cancellation up to 2 weeks prior to commencement date of the elective period: 25% of amount paid will be refunded.
- (c) Cancellation between 2 weeks prior to the commencement date and after commencement of your elective period: There will be NO refund.
- (d) Any bank charges involved in the refund transaction shall be paid by the student.
- (e) Cancellation of part of the medical elective placement after commencement of placement: There will be NO refund.

ELECTIVE PLACEMENT IN MALTA

41. At what time should I arrive at Medical School on my first day of the elective period?

Students are kindly requested to be at the Electives Meeting Point in the Foyer of the Medical School at Mater Dei Hospital at 08:00.

Please note that the route to Mater Dei Hospital and the University of Malta is usually very busy during the rush hour. Although Malta is a small island, traffic may delay the journey. Traffic must be taken into account in order to avoid late arrival for the introductory meeting.

42. What should I bring with me on my first day of the elective period?

On the first day of the placement, students will be asked for the following:

- (a) Passport,
- (b) VISA Card/Cash to settle the 50% remaining balance to be settled at a Bank of Valletta (BOV) branch.

43. Do I need an access card to be able to attend my Medical Elective Placement at Mater Dei Hospital/ Sir Anthony Mamo Oncology Hospital/ Sir Paul Boffa Hospital?

Yes, students would need an access card to be able to attend their Medical Elective Placement at Mater Dei Hospital/ Sir Anthony Mamo Oncology Hospital / Sir Paul Boffa Hospital. The objectives of the Access Card are as follows:

- (a) To identify the student;
- (b) To be given authorised access to hospital; and
- (c) To notify the hospital authorities that the student's Occupational Health Protocol – OHP – Visiting students has been approved by the Occupational Health Unit.

44. Do I need to wear the access card all the time during my medical elective placement ?

Yes, the access card should be worn at all times when the student is at the hospital.

45. Are internet facilities available?

During the introductory meeting students are given an application form for internet facilities.

When this application is processed by IT Services, students will be given a University of Malta Username and Password which entitles them to internet access in the Health Sciences Library, situated near Medical School, which is on site at Mater Dei Hospital.

46. If I have a problem during my stay in Malta, who should I contact?

- (a) Please contact MMSA regarding any problems related to accommodation, on change of date and on change of specialty on: electives@mmsa.org.mt.
- (b) Please address problems related to the Medical Electives Placement to the Electives Office of the Medical School on medicalelective.ms@um.edu.mt or visit the Electives Office at the Medical School.

47. What are the students' hours for Medical School administrative support?

Monday to Friday

From 16 June till 30 September: 07:30 to 13:30

From 1 October till 15 June: 07:45 to 12:30 and
13:30 to 16:00

N.B. Elective placements always start during working days i.e. Monday to Friday.

48. What is the dress code of the hospital?

The dress code document can be downloaded from the website of the Faculty of Medicine and Surgery:

https://www.um.edu.mt/_data/assets/pdf_file/0005/392063/DressCodeforClinicalPlacements_AprovedFB16Apr19.pdf

49. Do I need to wear a uniform during the placement?

Medical Elective Students are required to wear the uniform of their home University, and if this is not available they can wear the MMSA t-shirt. This can be bought from MMSA..

50. What medical equipment might be useful during the elective placement?

Students are required to bring a Stethoscope with them.

51. Should I get my own surgical scrub?

Surgical scrubs are provided by the Department of Surgery of Mater Dei Hospital.

52. If the student is feeling sick and unable to attend for part of the elective placement. What should the student do?

The University of Malta Medical Electives Office should be immediately informed on this email address: medicalelective.ms@um.edu.mt so that the Consultant to whom the students are assigned is duly informed. A medical certificate must be presented at this Office as soon as possible. The medical certificate must explain the reason for absence and the date when the student is certified fit to attend clinical placements at hospital.

If students are sick they may go to a General Practitioner, to the Area Health Centre or to the Accident and Emergency Unit at Mater Dei. **If the students are hospitalised, they should inform the University of Malta Medical Electives Office.**

If for some reason Medical Elective students fail to attend the medical elective placement, the University of Malta Medical Electives Office should be informed immediately via email on

medicalelective.ms@um.edu.mt. This is particularly important for students who require a Visa or Resident Permit as the Central Visa Unit should be notified of such absence.

53. At the end of the medical elective placement are students eligible for any certification?

Yes, we have two types of certification which are available on request. The Certificate of Medical Clerkship signed by the Consultant/Senior member of the Firm supervising the Elective student is a Certificate of Attendance. (Please refer to the specimen in Appendix 1).

Moreover, the Practical Skills Certification is more detailed and shows the clinical skills to which the student was exposed (Please refer to the specimen in Appendix 2).

54. What is the procedure to be followed if the student needs a signed 'Confirmation' Certificate?

The 'Confirmation' Certificate is accepted, however the term "equal rights" has been deleted and we are providing students with an addendum to explain the reasons why this term has been crossed out. Specimen of both the Confirmation Certificate as amended and the Addendum are being attached (vide Appendix 3 and 4).

The Landesprüfungsamt Offices of all Federal States confirmed approval of the amended 'Confirmation' Certificate as per Appendix 3.

55. What should the student do at the end of the elective period?

At the end of the elective period students should:

- (a) return the Mater Dei Hospital/Sir Anthony Mamo Oncology Centre/ Sir Paul Boffa Hospital Access Card and the tag to the University of Malta Medical Electives Office; and
- (b) obtain the signatures of the Clinical Consultant as well as the University of Malta Medical Electives Office on the Certificate of Attendance.

ACCOMMODATION

56. Do you offer student accommodation?

Accommodation is offered by MMSA only on a first-come-first-served basis.

All queries related to accommodation should be directed to accommodation@mmsa.org.mt only.

57. How can I book my accommodation?

Students can book accommodation once confirmation of the medical elective placement has been received. The dates of the entire stay (including flight details and passport number) should be sent to accommodation@mmsa.org.mt once available. Payment details will be sent to the student upon approval of the booking. Accommodation places are limited and early booking are suggested.

58. Do you offer an airport pick-up service? (Applicable from January 2018 onwards)

Students who book the MMSA apartments are provided with airport transfers to the accommodation. Flight details should be sent to accommodation@mmsa.org.mt.

OTHER QUERIES

59. Do you organise insurance cover (other than Medical Malpractice Insurance) for Elective Students?

No. Applicants are encouraged to organise their insurance cover before travelling to Malta.

60. Do you offer Elective Placements in Dental Surgery?

No. The Faculty of Dental Surgery is unable to offer elective placements.

61. Do you offer Nursing Electives?

The Medical Electives Programme does not offer nursing electives. Students can express their interest by contacting the Department of Nursing Studies, Faculty of Health Sciences at the University of Malta on the following link: <http://www.um.edu.mt/healthsciences/>

62. Do you offer a post-M.D. Foundation Programme?

The University of Malta Faculty of Medicine and Surgery does not offer a post-M.D. Foundation Programme.

Details about the Foundation Programme (Malta) and eligibility criteria may be found on the following website: <http://www.fpdoctors.info/index.php?page=eligibility-2013>.

63. What languages are used in Malta?

The official languages of Malta are Maltese and English.

64. What is the language of instruction?

The language of instruction at the University of Malta is English, and students are expected to be fluent in the English language which will enable them to successfully complete their Medical Electives Programme.

65. Are there any books which facilitate the understanding of interaction in the Maltese language?

Although Consultants and other members of the Firm do their best to translate to English, the following two text books could be helpful to gain a basic understanding of the Maltese language.

Cachia, Robert. 2013. *Medical Language Translator. Traduttur tal-Lingwagg Mediku*. Malta Medical Students' Association.

Bonnici Ruth, Miran Sapiano, Eliza Vella. 2014. *An English-Maltese dictionary of medical and pharmaceutical terms*. Department of Pharmacy, University of Malta.

66. Are there any websites that I might find useful during my elective period in Malta?

Kindly find below some interesting websites, which you might find useful before and whilst you are in Malta:

(a) <http://www.visitmalta.com/> (General information about Malta)

(b) <https://deputyprimeminister.gov.mt/en/MDH/Pages/Home.aspx> (Information about Mater Dei Hospital)

(c) <https://www.maltairport.com/weather/> (Weather Forecast for Malta)

(d) <http://www.visitgozo.com/> (General information about Gozo)

- (e) <https://www.yellow.com.mt/> (Yellow Pages - Malta)
- (f) <https://www.publictransport.com.mt/bus-timetable-library> (Malta Bus Routes)
- (g) <http://goo.gl/maps/MOx3G> (Bus Directions from Mater Dei Hospital to Sir Paul Boffa Hospital – for students who have an elective in Dermatology).
- (h) <http://goo.gl/maps/dDiVi> (Bus Directions from Mater Dei Hospital to Karin Grech Hospital a.k.a. St. Luke’s Hospital – for students who have an elective in Geriatrics)
- (i) <https://deputyprimeminister.gov.mt/en/MDH/Pages/Hospital-Layout-MDH.aspx> (Mater Dei Hospital Layout)

67. Are there any applications that I might find useful during my elective period in Malta?

Kindly find below some interesting websites, which you might find useful before and whilst you are in Malta:

- (a) Tallinja App (Closest bus stop and when the next bus is scheduled to arrive),
- (b) Maltese Dictionary App (English to Maltese Translations),
- (c) MCA Free Wifi App (Free wifi hotspots in Malta).

68. I have a question which was not included in this list. Who may I contact?

More information, is available on our website on http://www.um.edu.mt/ms/medical_electives_programme.

For queries related to MMSA accommodation and the transport pick up from the airport (only if the MMSA accommodation is booked), kindly contact the MMSA Accommodation Coordinator: accommodation@mmsa.org.mt.

For queries related to Occupational Health Protocol – OHP – Visiting students please contact Dr Robert Galea, Occupational Health Unit on robert.a.galea@gov.mt.

For general queries relating to application and documents required, please contact the electives@mmsa.org.mt.

For queries related to certification; settling of administrative, supplementary and application fees; and other general matters related to the medical elective placement in Malta, kindly contact University of Malta Medical Electives Office on: medicalelective.ms@um.edu.mt.

69. How can I help you improve the Medical Electives Programme?

You can send any feedback to Ms Doris Mangion, Senior Executive of the Medical School, on the following email address: doris.mangion@um.edu.mt.

Last updated: 28 June 2019



Certificate of Attendance: Medical Elective Programme

This is to certify that

of the University of _____

completed a Medical Elective Placement within the

Department of _____

at the following teaching hospital

_____ in Malta

From _____ to _____

This placement was organised by the
University of Malta
through the Faculty of Medicine and Surgery
and the Malta Medical Students' Association.

Dean/Consultant

*For the Faculty of Medicine and
Surgery*

Electives Coordinator

*For the Malta Medical Students'
Association*

Issued on _____

PRACTICAL SKILLS CERTIFICATION

We hereby confirm that the medical student.....
from the University of.....
born on Nationality
ID card number/Passport Number:.....

was afforded the same services and facilities as a regular medical student of the University of Malta on clinical placements during his/her stay at the Faculty of Medicine and Surgery of the University of Malta

Duration: from to

Missed days: from to

The student was exposed to the following practical skills:

Dean
Faculty of Medicine and Surgery

Consultant
Mater Dei Hospital

Issued on _____

Appendix 3

Confirmation

englisch 02/2010

To the Examination-board of Medicine and Pharmacy (North-Rhine Westfalia, Germany)

An das Landesprüfungsamt für Medizin, Psychotherapie und Pharmazie des Landes Nordrhein-Westfalen, Deutschland

We hereby confirm, that the medical student

Wir bestätigen hiermit, daß die / der Studierende der Medizin

born _____ at _____
geboren am _____ in _____

had been put on a par with the regular medical students during his/her stay at the
in seinen Rechten und Pflichten den betreffenden Medizinstudenten während seines/ ihres Aufenthaltes am

(Hospital / University)
(Krankenanstalt / Universität)

from _____ to _____
von _____ bis _____

gleichgestellt war.

She/He has had the same rights*, duties and responsibilities like the regular medical students of the University of

Sie / Er hatte dieselben Rechte, Pflichten und Verantwortlichkeiten wie Medizinstudentinnen/en der Universität von

_____, the den _____
(location) (date)

Dean of the Faculty of Medicine, University of
Der Dekan der Medizinischen Fakultät der Universität von

(Signature / Unterschrift)

Seal / Stempel

* Please note Addendum enclosed.

Appendix 4

7th July 2017

Addendum Letter to the Confirmation Certificate

To whom it may concern

Reference is made to the 'Confirmation' certificate issued by the home university for approval by the University of Malta. Kindly note that even though the medical elective students are afforded the same services and facilities as regular medical students of the University of Malta during their stay at the Faculty of Medicine and Surgery, only local students are provided with a stipend, and only medical students of the University of Malta are assessed and covered with a Medical Malpractice Insurance policy.

Yours sincerely,

Professor Godfrey LaFerla
Dean, Faculty of Medicine & Surgery