

Legal Notice 221 of 2014 – Malta Government Gazette 19,272 – 27 June 2014
 Amended by:
 Legal Notice 27 of 2016 – Malta Government Gazette 19,523 – 19 January 2016
 Legal Notice 240 of 2019 – Malta Government Gazette 20,266 – 17 September 2019
 Legal Notice 16 of 2020 – Malta Government Gazette 20,332 – 17 January 2020

**EDUCATION ACT
 (CAP. 327)**

**Regulations of 2014 for a Programme in the Liberal Arts and Sciences
 under the auspices of the Centre for the Liberal Arts and Sciences**

IN EXERCISE of the powers conferred upon him by articles 74 (5) and 75 (6) of the Education Act (Cap. 327), the Chancellor of the University of Malta has promulgated the following regulations made by the Board of the Centre for the Liberal Arts and Sciences in virtue of the powers conferred upon it by article 8 (v) of the Statute for the Centre, which regulations have been approved by the Senate of the University of Malta:

Citation

1. These regulations may be cited as the Regulations of 2014 for a Programme in the Liberal Arts and Sciences under the auspices of the Centre for the Liberal Arts and Sciences.

Applicability

2. These regulations shall be applicable from October 2014 onwards.

Interpretation

3. In these regulations, unless the context otherwise requires, the terms used shall be taken to mean as indicated in the Glossary of Terms listed hereunder:

GLOSSARY OF TERMS	
Term	Explanation
Award/s	A University Certificate, a University Diploma, a University Higher Diploma, a Bachelor degree awarded as specified in these regulations.
Award Classification Board	The Award Classification Board appointed to decide on the final classification of students eligible for the award of a diploma or degree.
Board of Studies	The Board of Studies appointed to administer the Programme in

GLOSSARY OF TERMS	
Term	Explanation
	terms of these regulations.
Catalogue of Units	A Catalogue of Units is the collection of all the Units offered in this Programme and shall be published online. The detailed description of each Unit shall indicate its type, level, code, title, content and learning outcomes, credit value, method of teaching and assessment, including the percentage weighting of each assessment component when applicable.
Credit	Credits are awarded for successful completion of each Unit.
Credit System	The allocation of credit to Units forming part of the Programme according to the European Credit Transfer and Accumulation System (ECTS) proposed by the European Commission.
Method of Assessment	Assessment of Units may be through coursework, assignments, written or oral examinations, other methods of assessment as approved by Senate, or combinations of these, to each of which a percentage of the final mark shall be assigned. The Method of Assessment for each Unit shall be indicated in the detailed description of the Units that is published in the Catalogue of Units.
Programme	The Programme in the Liberal Arts and Sciences.
Unit	A part of the Programme carried out upon a syllabus approved by Senate, on the recommendation of the Board of Studies, to which a specified number of Credits at an indicated level is assigned, and which is capable of separate assessment. A Unit may take the form of a series of lectures, tutorials, the writing of an extended essay, private study, or a combination of such work, or any other method of teaching.
University	The University of Malta.

Admission Requirements

4. Units in the Programme are open to persons who are deemed to have the ability to follow such Units with profit. Acceptance may be subject to a short interview. Certain qualifications and/or experience may be specified for particular Units.

Application for Units

5. (1) Applicants shall register for Units offered in a particular semester within the time specified by the Office of the Registrar.

(2) The University shall announce the Units on offer during a particular semester or year at least one month before the commencement of the semester.

Academic Calendar

6. The University shall announce the date of commencement and completion of each Unit at the time when the Units are made available to the public for registration.

Language of Instruction and Assessment

7. The language of instruction and assessment shall be English, except that for areas of study involving a language, teaching and assessment shall be in that language. Senate may also approve the delivery of a Unit in Maltese or in any other language.

Units

8. Units shall be approved by Senate on the recommendation of the Board of Studies.

9. (1) Units shall be offered at Introductory and Higher Levels.

(2) Units offered at the Introductory Level shall not require students to have academic preparation or knowledge, skills and competences in the subject area beyond that acquired at the end of secondary education. The level attained on successful completion of the Unit shall be that of a first year Unit of a University undergraduate award.

(3) Units offered at the Higher Level may require students to have knowledge, skills and competences in the subject area of the Unit comparable to, or that acquired from, an Introductory Level Unit offered in the Programme. This does not necessarily imply that every Unit offered at the Higher Level will have a corresponding Unit at the Introductory Level.

10. Students who obtained Credits when registered on courses offered by the University or any other approved institution of higher education, may have their Credits accepted by the Board of Studies for transfer towards the Programme, provided that these Credits have not already been counted towards another award of the University or of any other institution of higher education.

Applicable for courses commencing in October 2019 or later:

10. Students who obtained Credits when registered on courses offered by this University may have their Credits accepted by the Board of Studies for transfer towards the Programme; provided that if these Credits have already been counted towards the award of another qualification of this University or any other university as approved by

Senate, a note to this effect will be included in the transcript or Diploma Supplement issued.

11. Attendance is compulsory but students may be exempted from attending lectures by the lecturer concerned for valid reasons.

Board of Studies

12. The Board of the Centre for the Liberal Arts and Sciences shall act as the Board of Studies for the Programme.

13. The election of the student members shall be held annually during the first half of the first semester.

Credits

14. A Credit value is assigned to each Unit, indicating the total learning time, including time devoted to tuition, private study and assessment, which an average student might be expected to spend in achieving the learning outcomes associated with the Unit; one Credit nominally represents twenty-five hours of learning, of which five to seven hours are normally direct teaching when a Unit is imparted in the standard lecturing mode.

15. Units shall normally be assigned four or eight Credits.

Applicable from 1st December, 2019 onwards:

Assessment - Marking and Grading

16. Examiners shall express the student's performance in the assessment of Units as a percentage mark and as a grade as indicated in the tables below. Both the percentage mark and the letter grade shall be recorded in the student's academic record. For the purpose of determining the award classification, the percentage mark shall be used.

Descriptor	Mark Range	Grade
Work displaying exceptional quality Exceptional performance showing comprehensive and critical understanding, and application of the subject matter. Evidence of extensive additional reading/research/work.	90% -100%	A+
Work displaying comprehensive and critical understanding Superior performance showing a comprehensive and critical understanding of the subject matter. Evidence of considerable additional reading/research/work.	80% - 89%	A

Descriptor	Mark Range	Grade
Work displaying comprehensive understanding Performance showing a very good working knowledge of the subject matter. Evidence of a moderate amount of additional reading/research/work.	75% - 79%	B+
Work displaying substantial understanding Above-average performance, with a working knowledge of the subject matter. Evidence of some additional reading/research/work.	70% - 74%	B
Work displaying sound understanding Average performance. Evidence of little additional reading/research/work.	60% - 69%	C+
Work displaying satisfactory understanding Adequate performance. No evidence of additional reading/research/work.	55% - 59%	C
Work displaying satisfactory understanding with shortcomings Adequate but inconsistent performance. No evidence of additional reading/research/work.	50% - 54%	D+
Work displaying basic understanding Marginal performance, satisfying minimum criteria.	45% - 49%	D
Work displaying inadequate understanding to varying degrees.	0% - 44%	F

Applicable up to November 2019:

Assessment - Marking and Grading

16. Examiners shall express the student's performance in the assessment of Units as a percentage mark and as a grade as indicated in the table below. Both the percentage mark and the letter grade shall be recorded in the student's academic record. For the purpose of determining the award classification, the percentage mark shall be used.

Descriptor	Mark Range	Grade
Work of exceptional quality Exceptional performance showing comprehensive understanding and application of the subject matter. Evidence of extensive additional reading/research/work.	95%-100%	A+
Work of excellent quality Superior performance showing a comprehensive understanding of the subject matter. Evidence of considerable additional reading/research/work.	80% - 94%	A

Descriptor	Mark Range	Grade
Work of very good quality Performance is typified by a very good working knowledge of subject matter. Evidence of a fair amount of reading/research/work.	75% - 79%	B+
Work of good quality Above average performance, with a working knowledge of subject matter. Evidence of some reading/research/work.	70% - 74%	B
Work of average quality Considerable but incomplete understanding of the subject matter. Evidence of little reading/research/work.	65% - 69%	C+
Work of fair quality Basic understanding of the subject matter. No evidence of additional reading/research/work.	55% - 64%	C
Work of rather low quality Minimal understanding of the subject matter, with no evidence of additional reading/research/work.	50% - 54%	D+
Marginal Pass Marginal performance, barely sufficient preparation for subsequent courses in the same area.	45% - 49%	D
Unsatisfactory, failing work.	0% - 44%	F

17. The following grade when assigned to Units shall not be taken into consideration for computation purposes but forms part of the student's academic record:

Grade	Descriptor
I	Temporary grade for Incomplete work due to justifiable reasons (illness, approved absence, etc.) for which the deadline for submission of work has been extended or the assessment date has been postponed, provided that the student is examined during the first available session.

Assessment Methods

18. The Method of Assessment for each Unit shall be indicated in the Unit description and published in the online Catalogue of Units.

19. When the Method of Assessment comprises more than one assessment component, the percentage weighting of each component shall be given. Students shall be awarded the Credits associated with the Unit if they obtain an overall weighted mark of 45% or higher for the Unit as a whole.

20. Unless in special circumstances and with the approval of Senate, all students on the same Unit shall be assessed by the same method/s of assessment.

Supplementary assessments shall normally have the same mode of assessment as the corresponding first assessment, provided that a different mode of assessment may be approved by the Board of Studies in special circumstances.

21. (1) Assessment may be made:

(a) in a continuous mode, i.e. by a set of assessments, which may take the form of class tests, take-home assignments, oral tests, or a combination of two or more of these methods, or any other method of continuous assessment approved by the Senate distributed throughout the Unit; or

(b) in a final mode, i.e. by a single assessment at the end of the Unit; or

(c) in a continuous and final mode, i.e. partly by a set of assessments distributed throughout the Unit and partly by an assessment at the end of the Unit.

(2) Unit assessments shall be conducted in terms of the University Assessment Regulations, 2009.

22. Any work assigned as coursework for continuous assessment purposes shall always be submitted before the date of the examination to be taken at the end of the Unit. When a Unit is assessed by coursework only, the date of submission of the work shall not be set later than the last day of the examination session following the semester during which the Unit is given.

Supplementary Assessments

23. (1) Students who fail any Unit shall be allowed a supplementary assessment provided they satisfy all other requirements as may be relevant to the Unit. A failed Unit shall be re-examined once only.

(2) Students who fail a Unit due to unjustified absence for an assessment or due to non-submission of coursework by the set deadlines may be allowed a supplementary session at the discretion of the Unit lecturer/s.

24. In the supplementary assessment of a failed Unit, students may be required to be reassessed either in particular component/s of the assessment or in all the components of the assessment as indicated in the description of the Unit. An assessment component may be indicated as not having the possibility of a supplementary assessment, in which case the original mark obtained in the component is retained.

25. In supplementary assessments, the maximum mark/grade that may be awarded shall be 45%, grade D.

26. Supplementary assessments shall be held as follows:

(a) for the continuous assessment mode: by arrangement with the lecturer concerned provided that reassessment is completed before the end of the supplementary assessment session; and

(b) for the examination mode: at the supplementary session of examinations.

Eligibility for Awards

27. (1) Students shall be entitled to a Certificate of Achievement for each successfully completed Unit and may request a transcript detailing the successfully completed Units.

(2) Students shall be awarded qualifications as follows:

(a) a Certificate in Liberal Studies if they obtain at least 30 Credits;

(b) a Diploma in Liberal Studies if they obtain at least 60 Credits, provided that not more than 40 Credits are at the Introductory Level;

(c) a Higher Diploma in Liberal Studies if they obtain at least 120 Credits, provided that not more than 60 Credits are at the Introductory Level; or

(d) the degree of Bachelor in Liberal Studies if they obtain at least 180 Credits, of which not more than 80 Credits at the Introductory Level and which may include a long essay or extended project assigned 12 credits, and also satisfy any other requirements as specified in these regulations.

Classification of the Awards

28. (1) The Certificate in Liberal Studies shall be awarded unclassified.

(2) The names of students who qualify for the award of the Diploma and the Higher Diploma in Liberal Studies shall be published in a list in alphabetical order and classified as follows:

Pass with Distinction

Pass with Merit

Pass.

(3) The names of students who qualify for the award of the Bachelor in Liberal Studies shall be published in a list in alphabetical order and classified as follows:

Category I

Category IIA

Category IIB

Category III.

Award Classification Board

29. (1) The Award Classification Board shall be composed of the members of the Board of Studies, excluding the student representatives, and the external examiner when one is appointed.

(2) The Award Classification Board shall consult the following guidelines when deciding upon the classification of the Awards at the end of the Course:

(a) The Diploma and the Higher Diploma are normally awarded as follows:

Final Weighted Average Mark	Classification
100 - 80%	Pass with Distinction
79 - 70%	Pass with Merit
69 - 45%	Pass.

(b) The Bachelor's degree is normally awarded as follows:

Average Mark	Classification of the Degree
100% - 80%	Category I
79% - 70%	Category IIA
69% - 55%	Category IIB
54% - 45%	Category III.

Misconduct

30. Students are expected to conduct themselves in a manner which does not impair the functioning of the University, including any of its physical resources, and the reasonable freedom of other persons to pursue their studies, research, duties or lawful activities at the University or to participate in the life of the University.

Consequences of Unfulfilled Obligations

31. A student in debt to the University, or otherwise having unfulfilled obligations to the University, shall not be permitted to re-register in any succeeding semesters, nor shall any award be given to a student in debt or having unfulfilled obligations, except by special permission of the Rector, or until the debt is paid or the obligation is fulfilled.

General Provision

32. In matters not provided for by these regulations, the Board of Studies shall be guided by the provisions of the General Regulations for University

Undergraduate Awards, 2004, published as Legal Notice 127 of 2004, and by any other Statute, Regulations and Bye Laws as applicable.