



Call for Applications Post of Manager Corporate Research and Knowledge Transfer

The University of Malta is seeking to recruit a Manager for its Corporate Research and Knowledge Transfer. This full-time post is directly answerable to the Director for Corporate Research and Knowledge Transfer.

The post is for a definite period of four years, with the possibility of renewal.

The appropriate candidate should:

- Possess a minimum level of a Master's degree (or equivalent) in a field related to Engineering, Science or Technology;
- Have a minimum of two years' experience working at a university or research organisation in Knowledge/Technology Transfer;
- Have experience in the private sector and/or working with businesses in the private sector;
- Have aptitude to help drive the implementation of the knowledge transfer strategy of the University;
- Have excellent written, verbal and numeric communication skills.

Tact, maturity, flexibility, creativity, innovation, leadership and good management skills are essential for the post.

The remuneration package will be commensurate with qualifications and experience.

Applicants should submit their letter of application by e-mail to recruitment.hrmd@um.edu.mt *curriculum vitae*, certificates and names and e-mails of three referees.

Applications should be received by Friday, 1st September 2017.

Late applications will not be considered

Further information may be obtained from the website: <http://www.um.edu.mt/hrmd/vacancies>.

Office of the University,
Msida, 14th August 2017

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Post of Manager

Corporate Research and Knowledge Transfer

Further Information

The Corporate Research and Knowledge Transfer coordinates, supports, and drives the implementation of the University's knowledge transfer strategy. This office is responsible to assist the University authorities, academic members of staff and students:

- To define, evaluate and protect intellectual property;
- To commercially exploit research results through licensing and spin-outs;
- To support the formation of new spin-outs from the University; and
- To support collaboration with industry partners.

Moreover, the office helps manage various programmes to drive the knowledge transfer agenda of the University in harmony with and in response to: national, social and economic requirements; the needs of local industry; emerging expertise and intellectual property; and funding opportunities.

The Manager of the Corporate Research and Knowledge Transfer shall be responsible to:

- a. Manage the day-to-day operations of the Corporate Research and Knowledge Transfer at the University, which include:
 - Supporting the identification, evaluation, protection and exploitation of intellectual property, in line with the strategy and mission of the University;
 - Working on the creation of coherent portfolios of intellectual property in specific technological areas in line with the strategy and mission of the University and, where appropriate, participating in patent pools with other public research organisations;
 - Assisting in market research and formulating business plans for the commercial exploitation of intellectual property rights;
 - Assisting University authorities, academics and students to participate in knowledge transfer;
 - Promoting and supporting University authorities, academics and students with industry collaborations;
 - Raising awareness and building basic skills regarding intellectual property, knowledge transfer and industry collaboration through training actions;
 - Promoting the Corporate Research and Knowledge Transfer's activities within the research community by attending meetings, presenting at seminars/workshops and contributing to events to increase awareness;
 - Monitoring and publicising knowledge transfer and industry collaboration activities and related achievements.
- b. Support activities within the Corporate Research and Knowledge Transfer to ensure that:
 - All information and relationships are managed to the highest standards;
 - A high quality is maintained with respect to marketing materials and business development plans;
 - The Office performs to high standards in terms of quality, achieving goals and maintaining professional relationships.
- c. Liaise with other support functions within the University as necessary.
- d. Perform such other duties as may become necessary and as assigned by the University authorities.

The appointee is expected to work:

- a. on a full-time basis, and will not be allowed to engage in any other gainful employment without the permission of the Council;
- b. at such places and during such hours as may be determined by the University Authorities.

The Selection Process:

The Selection Process shall entail:

- a. Scrutiny of qualifications and experience claimed and supported by testimonials and/or certificates (copies to be included with the application).
- b. Short-listing of candidates.
- c. An invitation to short-listed candidates to a Selection Board interview

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The selection process will follow the document “Guidelines for Members of Selection Boards in the Recruitment of Administrative, Technical and Industrial Staff” (<http://www.um.edu.mt/hrmd/services/recruitment>).

In accordance with the guidelines, members of the Selection Board will establish the following selection criteria for the selection process:

- a. Relevant academic qualifications;
- b. Relevant work experience;
- c. Aptitude and suitability; and
- d. Performance in the interview.

The appointment will be subject to a probationary period of one year, and to the provisions of the Statutes, Regulations and Bye-Laws of the University which are now or which may hereafter be in force.

Office of the University,
Msida, 14th August 2017

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