

Paying ILL Fee Patron Guide

University of Malta Library -
Reference Department

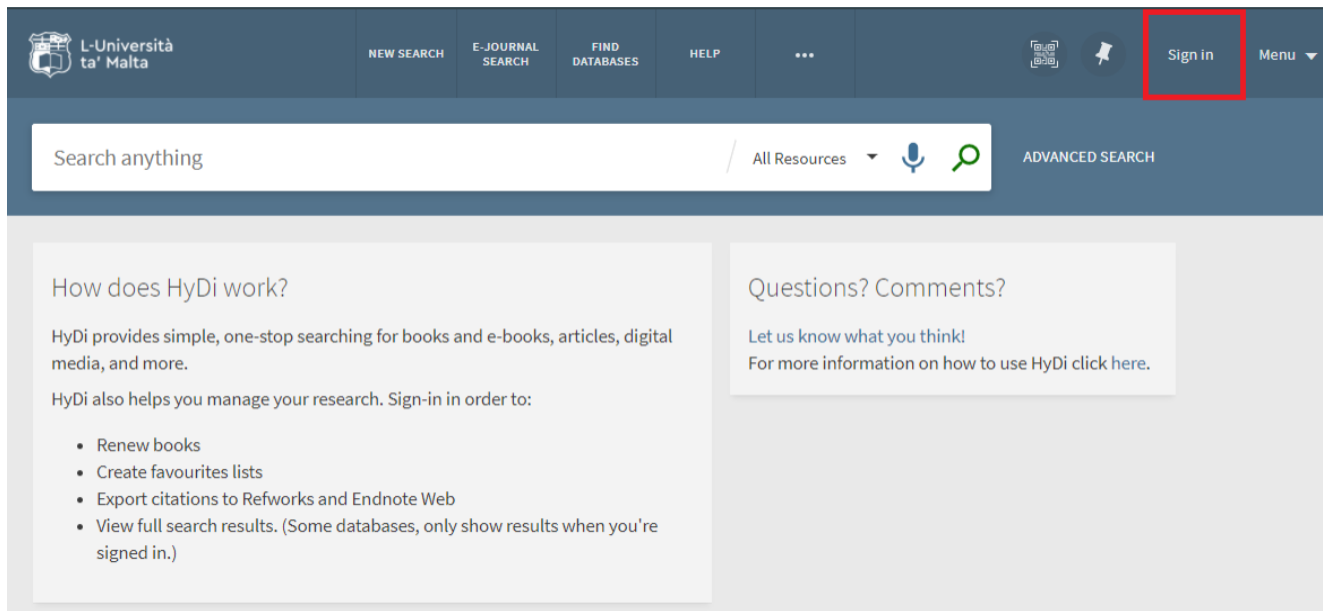


L-Università
ta' Malta



Paying ILL Fee

Login to HyDi - hydi.um.edu.mt



The screenshot shows the top navigation bar of the HyDi website. The 'Sign in' button is highlighted with a red box. Below the navigation bar is a search bar with the placeholder text 'Search anything'. To the right of the search bar are icons for 'All Resources', a microphone, and a magnifying glass, followed by the text 'ADVANCED SEARCH'. Below the search bar are two columns of text. The left column is titled 'How does HyDi work?' and contains the following text: 'HyDi provides simple, one-stop searching for books and e-books, articles, digital media, and more.' and 'HyDi also helps you manage your research. Sign-in in order to:'. Below this text is a bulleted list: 'Renew books', 'Create favourites lists', 'Export citations to Refworks and Endnote Web', and 'View full search results. (Some databases, only show results when you're signed in.)'. The right column is titled 'Questions? Comments?' and contains the text: 'Let us know what you think!' and 'For more information on how to use HyDi click here.'

Paying ILL Fee

Go to My Library Card - Click Fines and Fees

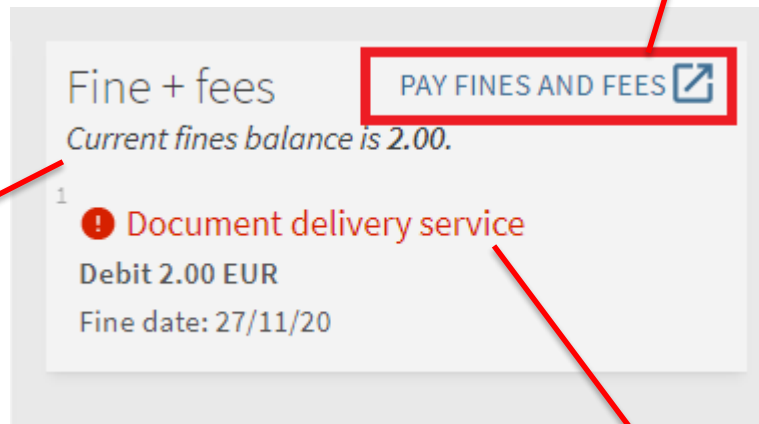
The screenshot shows a library website interface. At the top, there is a navigation bar with links for 'NEW SEARCH', 'E-JOURNAL SEARCH', 'FIND DATABASES', 'HELP', and 'BROWSE'. On the right side of the navigation bar, there is a user profile section labeled '<USERNAME>' with a dropdown arrow. Below the navigation bar, there is a header area with 'FINE + FEES' (indicated by a red notification icon) and 'BLOCKS + MESSAGES'. The main content area is divided into three sections: 'Requests' (with a gear icon and the text 'There are no requests'), 'Fine + fees' (with a 'PAY FINES AND FEES' button and the text 'Current fines balance is 2.00.'), and 'Blocks + messages' (with an umbrella icon and the text 'There are no blocks of...'). A red box highlights the 'Fine + fees' section, which contains a list of items: '1 Document delivery service', 'Debit 2.00 EUR', and 'Fine date: 27/11/20'. On the right side, a dropdown menu is open, showing options: 'My Library Card' (highlighted with a red box), 'My Loans', 'My Requests', 'RW RefWorks', 'Saved items', 'Search history', and 'Display Language: English'.

Paying ILL Fee

Pay Fines and Fees

Pay Button: Click this link to pay the fine or fee

Balance: Here you will see the total amount of all Fine or Fees



The screenshot shows a user interface for paying fines and fees. At the top, it says "Fine + fees" and "Current fines balance is 2.00.". Below this, there is a red exclamation mark icon followed by the text "Document delivery service", "Debit 2.00 EUR", and "Fine date: 27/11/20". A blue button with the text "PAY FINES AND FEES" and a right-pointing arrow is located to the right of the "Fine + fees" text. Three red callout boxes point to specific elements: one to the button, one to the balance text, and one to the "Document delivery service" text.

Fine + fees [PAY FINES AND FEES](#)

Current fines balance is 2.00.

1 **!** Document delivery service

Debit 2.00 EUR

Fine date: 27/11/20

Fine/Fee Details: Here you will see the Fine or Fee details, name or type, amount and date

Paying ILL Fee

Payment Portal



L-Università
ta' Malta

<Username> | Staff | Sign Out

Quicklinks GO

A-Z INDEX SITEMAP SEARCH CONTACT US

Library Fines Settlement

[LM HOMEPAGE](#)

NEWSPPOINT

Campus Map

Order Total: € 2.00

Payment Method: CASHLINK

Card Number:

Please enter the embossed number on the front side of the card

Expiry: 01 2021

Card Holder Name:

Please enter the card holder name as shown on the card

Submit Secure Payment



MasterCard
SecureCode

VISA



Cashlink



L-Università
ta' Malta

Paying ILL Fee

Once you enter your valid card details, payment will be effected immediately, and you will be eligible to pick up your ILL requested item for your personal research.

Should you have any further queries or information, please send us and email on ill.lib@um.edu.mt or call on 23402050 during business hours.