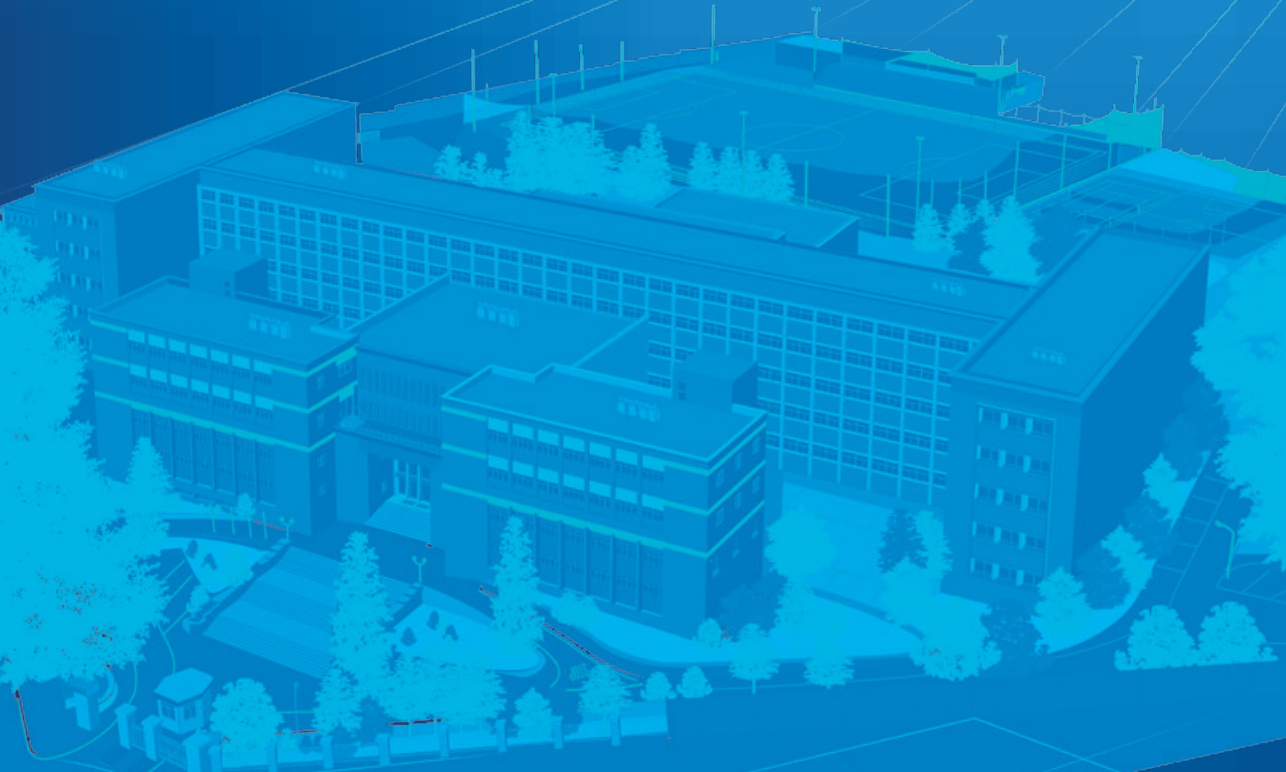


Junior College Prospectus 2017



Ġ. F. ABELA JUNIOR COLLEGE
UNIVERSITY OF MALTA



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Prospectus

2017



Ġ.F. ABELA JUNIOR COLLEGE
UNIVERSITY OF MALTA

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Disclaimer

Although every effort has been made to ensure the information contained in this booklet is complete and correct at time of publication, the Junior College cannot be held responsible for errors or omissions, or for how the information is used and interpreted.

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Profile of Subjects

Group 1	Group 2	Group 3	Group 4
Arabic 22	Accounting 44	Applied Mathematics 66	Art 80
English 24	Classical Studies 47	Biology 68	Computing 82
French 26	Economics 48	Chemistry 70	Engineering Drawing and Graphical Communication 84
German 28	Geography 50	Environmental Science 73	Home Economics and Human Ecology 86
Greek 30	History 52	Physics 74	Information Technology 88
Italian 32	Marketing 54	Pure Mathematics 76	Music 90
Latin 34	Philosophy 56		Physical Education 93
Malti 36	Psychology 59		Theatre and Performance 94
Russian 38	Religious Knowledge 60		
Spanish 40	Sociology 62		



'Our mission is to provide a holistic quality education to young men and women who seek to join the University by preparing them to develop the attributes needed for tertiary level studies.'

Mission Statement



Paul Xuereb
Principal

The Junior College Experience

The end of compulsory education is a critical stage in your life. You have to decide what and where to study. This is a very important decision which can potentially have an impact on the rest of your life.

There are a number of educational institutions from which you can choose but, I can assure you, that Junior College offers you a completely different experience. It is best described as a unique learning experience which is of high quality, personalised, inclusive and holistic. It is an experience that is aimed at bridging the gap between secondary and tertiary education and prepares you for the world of work and for life. This is why Junior College is the obvious choice for many students.

If you possess six SEC passes or equivalent, you can be admitted to follow the two-year Matriculation Course. Furthermore, you can choose any combination of subjects offered by MATSEC as long as they satisfy the university entry requirements.

The majority of our students join the College as first years. However, if you were previously registered at another institution, whether during the first or second year, you are most welcome to continue with your studies at the College.

The Junior College is a big institution but rest assured that you will not feel lost or invisible. You have to adjust to the higher

demands of learning at this level, to manage your time wisely, and to start taking ownership of your own learning. At the College, however, you will receive a lot of support. Students as well as parents/guardians are very often positively surprised and impressed that we give so much individual attention to our students.

We do recognise that given your age, you need space to grow and do not want to be treated as a secondary school student. You will soon find that you have more freedom, which you need to learn how to use responsibly.

During your time at the College, a lot of emphasis is placed on the academic aspect, but not only. We will offer you an extensive range of informal and non-formal activities to give you the possibility to grow on other levels.

Before you make your choices, do read this prospectus and make use of our guidance service to ensure you make the right choice.

I hope your time at the College will be a memorable one, during which you will grow, learn and forge new friendships as you prepare for your next stage of your career. I am sure that you will make us proud, just as hundreds of other students have done in the past.

If at any time you feel you need help, remember that we are here for you.

Good luck.



The University of Malta Junior College

The Junior College was set up by Legal Notice 123 in 1995 and forms part of the University of Malta. All members of staff are employed by University and students are considered as junior students of the University.

The University Junior College is governed by a Board composed of the following members

- » The Rector of the University of Malta, or his deputy as Chairperson
- » The Principal
- » The Vice-Principal
- » The five Area Coordinators
- » Two members representing the Academic staff
- » Two members representing the students
- » Two members appointed by the Minister responsible for Education
- » Three members appointed by the Senate of the University from the Humanities area, the Science area, and the students' representative on Senate respectively
- » The Head of the Academic Division, MATSEC
- » The Registrar or his deputy shall be the secretary of the Board

Responsibility structure

- » Principal
- » Vice-Principal
- » Area Coordinators
- » Subject coordinators
- » Academic Staff
- » Support staff
- » Students

The Support Staff addresses queries and difficulties of an administrative nature. Subject Coordinators and lecturers address queries related to academic matters.

Studying at Junior College - Admissions 2017

COURSE OUTLINE

- ⊗ Students studying at the College will be prepared for the Matriculation examination only. The Matsec regulations are available at www.um.edu.mt/matsec/regulations
- ⊗ The course is offered on a full-time basis spread over two years.
- ⊗ MATSEC projects and other coursework are spread over the two years of the course. The College will only endorse work of students who complete the course.

ADMISSION

Entry requirements

Students who would like to attend Junior College must be in possession of **six** passes in the Secondary Education Certificate (SEC) Examination or when applicable, their equivalent at Grade 5/C or better.

The subjects must include: English Language, Maltese, Mathematics and at least one of Physics, Chemistry **or** Biology.

In cases where an applicant does not hold a SEC certificate, but has certificates from other boards, the applicant may be admitted following recommendation of the Admissions Board.

The Admissions Board, on the advice of the Access Disability Support Committee, will consider applications from students whose qualifications fall short of those required due to a significant disability (including students within the Autism Spectrum and with Specific Learning Difficulties). Each application will be considered on its own merit.

Non-Maltese applicants not in possession of SEC qualifications are to contact the International Admissions Office (tel. 2340 3332/3476 or intadmissions@um.edu.mt) for more details.

Non-Maltese students, who are under 18 years of age, must have at least one parent or guardian residing in Malta.

Students cannot be registered at the Junior College concurrently with another institution.

Exemption from Maltese language as an entry requirement

In special circumstances, the Admissions Board may allow an applicant to offer another subject instead of Maltese as an entry requirement, under the following conditions:

- (a) A non-Maltese applicant may offer their own language instead of Maltese.
- (b) A Maltese applicant who for reasons of residence or education abroad, over a significant period during the previous four years, has not received adequate teaching in the subject of Maltese, may offer instead of that subject, another language or another subject provided that where course regulations or bye-laws specify Maltese as a special course requirement, such a pass must be obtained at the specified level and grade.
- (c) Those students who have been exempted from Maltese as an entry requirement to Junior College, must hold a SEC pass at Grade 5 or better in this subject by the time they apply for any undergraduate course at the University of Malta.

Points of Entry to Junior College

1. APPLYING AS A FIRST-YEAR STUDENT

Prospective students applying for the first time, **including** candidates awaiting SEC September session results or results of other recognised examination boards, are invited to submit their application for admission in October 2017 online by logging on **www.jc.um.edu.mt/apply** between 1 and 8 August 2017. The user name and login password can be found on the SEC result slip. An application fee of €23.30 is payable by credit card.

Applicants who do not have access to the internet or who require any assistance to complete the application online, may make use of computers available at the **Student Services Office (SSO)** Room B104, on 4 August 2017 from 08.30 to 12.30 hours.

In case of any queries, the SSO may be contacted on telephone number 2590 7150 from 08.30 to 12.30 hours or by email at: **administration.jc@um.edu.mt**

Late applications

Late applications may be submitted online by logging on **www.jc.um.edu.mt/apply** between 9 and 15 August 2017, against a fee of €46.60 payable by credit card.

Very late applications

Applicants may fill in a very late application form available at the SSO, between 16 August and 22 September 2017. A fee of €116.50 is applicable.

After this date, and under extraordinary circumstances, applications may be accepted until 20 October 2017, against a fee of €125.

On being accepted as a Junior College student

Applicants who satisfy the entry requirements for admission to Junior College will receive a letter of acceptance. In order to confirm their intention of attending the College, the applicant will be asked to deposit €24 Caution Money by credit card, before being registered as a Junior College student.

Applicants who decide to withdraw their application, are required to fill in a **'Withdrawal Form'** available on the Junior College website and to forward the completed form to the SSO before the beginning of October.

Caution Money

The Caution Money is refunded after the student completes the full course at the College. It will be forfeited, as part payment, if the student causes any damage or loss to equipment or property intentionally or accidentally, or if the student fails to return the student card at the end of the course or upon withdrawal.

Request for change of subject/s

Applicants, who would like to change a subject/s after submitting their application, may do so by filling in the **'Change of Subjects Form - Year 1'** which is available at www.jc.um.edu.mt/students/change_of_subjects. Requests will be received at the SSO, between 9 August and 20 October 2017. Requests for change of subject/s will not be accepted after this date. A fee of €12 is applicable.

2. JUNIOR COLLEGE STUDENTS REPEATING FIRST YEAR

Junior College students who would like to repeat their First Year are requested to fill in an application form available from the SSO. Completed application forms are to be submitted at the same Office between 21 and 22 August 2017 from 08.30 to 12.30 hours.

Students awaiting Junior College re-sit results may apply within five working days after these are published in September.



Applicants are required to present their I.D. card and two recent passport-size photographs.

An application fee of €23.30 is applicable.

3. JUNIOR COLLEGE STUDENTS REPEATING SECOND YEAR

Students, who complete their course of study at the College and would like to repeat their Second Year, are requested to fill in an application form available from the SSO.

Application forms are to be submitted at the same office between 21 August and 22 August 2017 from 08.30 to 12.30 hours.

Students awaiting MATSEC September session results may apply immediately after results are published.

Applicants are required to present their I.D. card, two recent passport-size photographs as well as the original and photocopy of their MATSEC June/September 2017 result slip. An application fee of €23.30 is applicable.

4. NON-JUNIOR COLLEGE STUDENTS REPEATING FIRST YEAR AT JUNIOR COLLEGE

Students, who commenced or completed their First Year at another educational institution and would like to repeat their First Year at Junior College, are to apply as First-Year students. See Section 1 above.

5. NON-JUNIOR COLLEGE STUDENTS CONTINUING SECOND YEAR AT JUNIOR COLLEGE

Students, who completed their **First Year** of the Matriculation Certificate course at another educational institution and were promoted to Second Year, may apply to join Junior College as Second Year students. They must satisfy the entry requirements for Junior College.

Applicants are to fill in the '**Request to commence Second Year at Junior College**' form available on the Junior College website and submit it at the SSO between 21 and 22 August 2017 from 08.30 to 12.30 hours. An application fee of €23.30 is applicable.

Requests for commencing Second Year at Junior College does not mean that approval is automatic, but is subject to administrative constraints. Applicants are expected to make up for, and take full responsibility for the subject matter/projects/practicals and other educational experiences normally covered during the First Year at Junior College.

6. NON-JUNIOR COLLEGE STUDENTS REPEATING SECOND YEAR AT JUNIOR COLLEGE

Students, who have completed their **full** Matriculation Certificate course at another educational institution and would like to repeat Second Year at Junior College, may apply to join as Second Year students. They must satisfy the entry requirements for Junior College.

Applicants are to fill in the '**Request to repeat Second Year at Junior College**' form available on the Junior College website and submit it at the SSO between 21 and 22 August 2017 from 08.30 to 12.30 hours. An application fee of €23.30 is applicable.

Requests for repeating Second Year at Junior College does not mean that approval is automatic, but is subject to administrative constraints. Applicants are expected to make up for and take full responsibility for the subject matter/projects/practicals and other educational experiences normally covered at Junior College during the First Year.

Application Fees

All application fees are non-refundable.

Guidance services offered at time of application

Before choosing their subjects, students are strongly advised to consult the 'Profile of Subjects' in this publication which deals with information about individual subjects.

In addition, the College offers guidance services to prospective students who require further clarification about their choice of subjects. Students who would like to avail themselves of this service are to phone for an appointment on 2590 7201/7245/7328 between 20 and 31 July 2017 between 08.30 and 12.30 hours. Students will be required to give their ID card number when calling for an appointment and should present their ID card when attending their guidance session. Parents/guardians are also welcome to these sessions.



CHOOSING SUBJECTS

The College prides itself in offering the widest possible choice of subjects but it is of utmost importance that students ensure that they are choosing their subjects wisely. The following guidelines should be helpful:

- ⊗ At Junior College, students study two subjects at Advanced level, three subjects at Intermediate level and Systems of Knowledge, which is a compulsory subject.
- ⊗ Students are advised to identify their areas of strength and interest and to choose the University course/s that match these strengths and interests. Some courses may require the study of specific subjects. The full list of courses, including those having special course requirements, is available at www.um.edu.mt/sas/scr
- ⊗ It should be noted that there are University courses which **do not** have special course requirements.
- ⊗ The choice of subjects should include **at least one subject** from each of Groups 1, 2 and 3. The other two subjects may be chosen from any of the four groups (refer to table on opposite page).
- ⊗ It is students' responsibility to ensure that the group of subjects chosen is in line with MATSEC regulations and course requirements. The same applies if a change of subjects is requested.
- ⊗ The Junior College reserves the right not to offer a subject if the number of applicants does not justify it or if logistics and time-table arrangements do not permit it.
- ⊗ Students are strongly advised to consult the relevant MATSEC syllabus available at www.um.edu.mt/matsec to know more about a particular subject.

Group 1	Group 2	Group 3	Group 4
Arabic	Accounting ²	Applied Mathematics (Mechanics)	Art
English	Classical Studies ¹	Biology	Computing ⁴
French	Economics ²	Chemistry	Engineering Drawing ⁵
German	Geography	Environmental Science ^{1,3}	Graphical Communication ⁵
Greek	History	Physics	Home Economics and Human Ecology
Italian	Marketing ²	Pure Mathematics	Information Technology ⁴
Latin	Philosophy		Music
Maltese	Psychology ¹		Physical Education ¹
Russian	Religious Knowledge		Theatre and Performance
Spanish	Sociology		

¹Offered at Intermediate level only.

² Not more than two of Accounting, Economics and Marketing may be chosen.

³Environmental Science may not be taken with Biology, Chemistry or Physics.

⁴Computing may not be taken with Information Technology.

⁵Engineering Drawing may not be taken with Graphical Communication. At Intermediate level, the two subjects are combined.

ACCESS ARRANGEMENTS

The Junior College strives to support all students especially those with a disability or who require special arrangements. The College administration liaises with the Access Disability Support Unit of the University of Malta to ensure that students avail themselves of all the appropriate and permitted support.

Access arrangements are made to enable students with disability to start, follow and complete a course of study successfully.

Access arrangements may, in exceptional instances, include a time extension for course completion. Some students cannot follow a course in the same time frame as their peers but may require a longer period of time.

In exceptional circumstances, students are allowed to plan their course over two consecutive two-year periods. They will be subject to the rules and conditions which apply to all other students during the same period.

Students who require Access arrangements are to contact the Student Services Office on 2590 7150 or email **administration.jc@um.edu.mt**

More information about Access arrangements may be found on page 125.





PROFILE
OF SUBJECTS



GROUP
1

ARABIC

ENGLISH

FRENCH

GERMAN

GREEK

ITALIAN

LATIN

MALTI

RUSSIAN

SPANISH



English course

English course

CURSO DE Español

COURS DE Français

Deutsch KURS

amor amour
madre mere
padre pere
amigo ami
casa maison

Arabic

▣ ADVANCED LEVEL

Students studying the subject will be prepared to use Arabic fluently on a given topic. Students should show competence in Arabic grammar and vocabulary. In addition, students will be studying Arabic civilisation and literature.

Total number of sessions per week: 5



4 hours of lectures



1 hour tutorial covering various aspects of language, Arabic civilisation and literature



a grade 3 or better in Arabic at SEC level recommended



SUBJECT COORDINATOR

Dr Christine Borg Farrugia

✉ arabic.jc@um.edu.mt



📍 INTERMEDIATE LEVEL

Students studying the subject should be prepared to use Arabic to communicate clearly and for practical purposes. Students should be able to assemble information and communicate ideas through the Arabic language. Lectures also aim to cultivate an interest in contemporary Arabic culture.

Total number of sessions per week: 2



1 hour lecture about language



1 hour lecture aimed at developing fluency and accuracy of language



a pass in Arabic at SEC level recommended

English

📌 ADVANCED LEVEL

Advanced level English is a comprehensive course in language and literature that develops students' creative and critical skills.

Students taking this course will study a Shakespearean play, a collection of poetry on WWI, two novels and linguistics. They are also expected to learn literary criticism, essay and, summary writing skills and to prepare for a speaking component in the examination.

By the end of the course, students should master the writing skills that are necessary to pursue studies at a higher level. A readiness to engage with different texts and an enthusiasm for literature are highly recommended.

Total number of sessions per week: 6



3 hours of lectures



2 hours of seminars



1 hour tutorial



a strong pass in English language and literature at SEC level recommended



SUBJECT COORDINATOR

Dr Patricia Vella Briffa

✉ english.jc@um.edu.mt
🖱 www.jc.um.edu.mt/english



📍 INTERMEDIATE LEVEL

English at Intermediate level is designed to help students gain a more in-depth knowledge of language and literature in preparation for university study.

Students taking this course will consolidate their knowledge of grammar and develop their language awareness. They will learn to write a variety of language essays while developing reading, summary and comprehension skills. Students will also prepare for a speaking component. Students are expected to study a collection of short stories and learn how to use a critical vocabulary in their written response to the text. A keen disposition to read and engage with a variety of texts is highly recommended.

Total number of sessions per week: 2



2 hours of lectures



a good pass in English language and literature at SEC level recommended

French

📍 ADVANCED LEVEL

French at Advanced level aims at consolidating and extending the knowledge of French acquired at SEC level.

Literary and linguistic components are introduced at this level. Three literature books are studied in depth and analysis of non-literary texts is carried out. Aspects of French civilisation are explored, while grammar and comprehension are developed further.

Great importance is given to tutorials, during which students work in small groups to ensure individual attention.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



emphasis on both oral and written French



a good grade in French at SEC level recommended



SUBJECT COORDINATOR

Ms Margaret Gilson

✉ french.jc@um.edu.mt
🖱 www.jc.um.edu.mt/french

📍 INTERMEDIATE LEVEL

French at Intermediate level aims at consolidating the oral and written skills acquired at SEC level.

The Intermediate course enhances and extends language concepts which are dealt with in a broad manner.

The language component includes grammar, essay writing and a summary. Aspects of French civilisation and one literature book are studied. Importance is also given to the development of oral skills.

Total number of sessions per week: 3



3 hours of lectures



work given on a regular basis



emphasis on both oral and written French



a pass in French at SEC level recommended



German

▣ ADVANCED LEVEL

Advanced level German aims at consolidating and extending knowledge of German acquired at SEC level.

A literature component is introduced which requires students to study one literary text in depth.

Aspects of German civilisation are explored while skills in grammar, reading and listening comprehension are further developed.

Importance is given to tutorials during which students are given the opportunity to work in small groups and discuss their individual difficulties.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



training in oral and written German provided



a grade 3 or better in German at SEC level recommended



SUBJECT COORDINATOR

Ms Margaret Gilson

✉ german.jc@um.edu.mt

🖱 www.jc.um.edu.mt/german



■ INTERMEDIATE LEVEL

Intermediate level German aims at consolidating and extending the receptive and productive language skills the student would have already acquired at SEC level. Grammatical concepts will however not be treated with the same rigour and depth as in the Advanced level course.

Students will also be made aware of relevant aspects of the culture and civilisation of the German-speaking countries.

Total number of sessions per week: 2



2 hours of lectures



work set on a regular basis



training in oral and written
German provided



a pass in German at SEC level
recommended

Greek

🕒 ADVANCED LEVEL

Students studying Greek at Advanced level would be able to read the major works of Greek literature and philosophy in the original language and to appreciate the intellectual and social contexts in which they arose.

The course shall enable students to translate accurately into English major works of Greek prose and poetry, focusing on the masterful prose of Herodotus and Plato, as well as the poetry of Homer and Euripides. Students shall also have the opportunity to study, in depth, the dramatic climax of Homer's *Iliad*, and Herodotus' discussion of the rise and fall of Lydia, as well as the rise of Cyrus the Great. Advanced level Greek also includes a comprehensive study of Attic Greek grammar and syntax.

A study of Greek is ideal for anyone interested in classical literature, myth and history and for students who have an interest in philosophy.

Total number of sessions per week: 5



4 hours of lectures



1 hour tutorial



a grade 3 or better in Greek at SEC level recommended

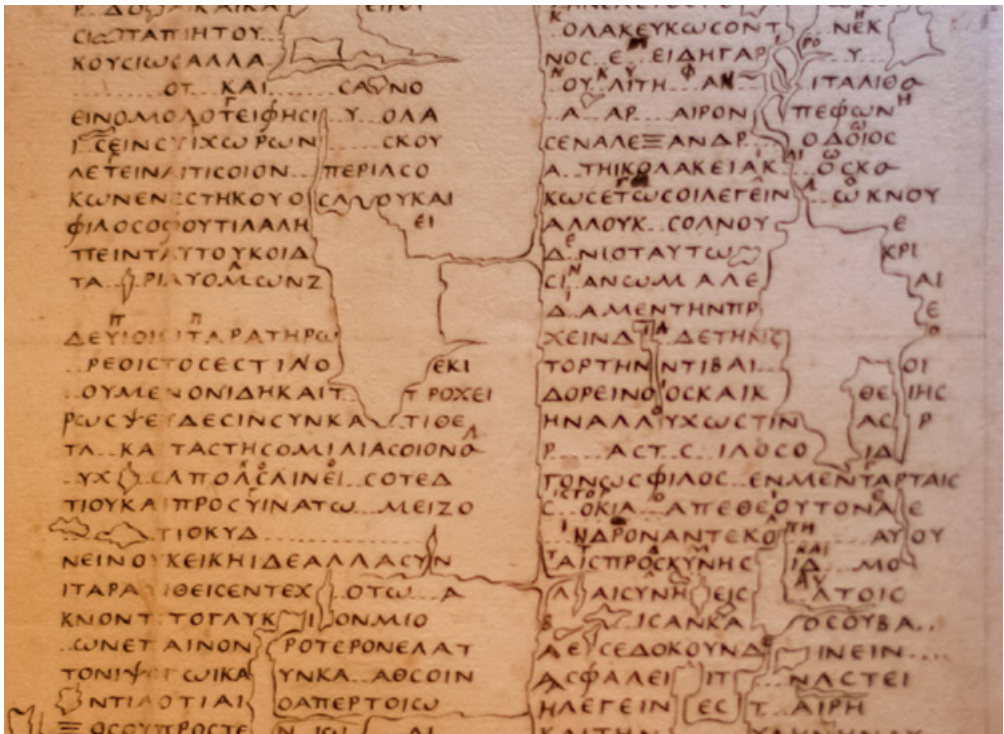
📍 INTERMEDIATE LEVEL

The study of Greek at Intermediate level includes an introductory study of Attic Greek grammar and prose, enabling the student to translate simple sentences from English to Greek. It also includes a study of major Greek works of verse and prose of the 5th and 4th century, focusing on Greek tragedy, rhetoric and historiography.

Total number of sessions per week: 2

🕒 2 hours of lectures

💡 a pass in Greek at SEC level recommended



SUBJECT COORDINATOR

Dr Christine Borg Farrugia

✉ greek.jc@um.edu.mt

Italian

📍 ADVANCED LEVEL

The Advanced level course aims at developing comprehension and communication skills in Italian. The use of Italian is encouraged at all times.

Students are introduced to various authors covering the period from the Middle Ages to modern times, by way of exposing them to the history of Italian literature.

Reading, especially contemporary authors, provides skills for conversation, discussion and essay writing. Various lectures are accompanied by audio-visual material.

During the language sessions, ample time is given to the aural skills of Italian, and students also receive training in public speaking skills. They are given a full immersion in past paper work as well as training in different genres of writing.

Students studying Italian have the opportunity to participate in activities, which are highly conducive to learning, but at the same time enjoyable and facilitate the formation of new friendships. One project involves a mother tongue language peer-tutoring project with an Italian College; another project aims at exploring creative writing methods and genres through mind-mapping, peer editing, drafting and publication skills.

Total number of sessions per week: 6



3 hours of lectures (literature)



2 hours of seminars (language)



1 hour tutorial



a grade 3 or better in Italian at SEC level recommended



SUBJECT COORDINATOR

Dr Christine Borg Farrugia

✉ italian.jc@um.edu.mt

🌐 www.jc.um.edu.mt/italian

📘 www.facebook.com/uom.jcitalian

CINEMA 250



IL GATTOPARDO - 1

🕒 INTERMEDIATE LEVEL

The Intermediate level course, although not as detailed as the Advanced level course, still aims at developing comprehension and communication skills in Italian.

Students are introduced to an important author of the twentieth century, Carlo Cassola, and are encouraged to discuss themes from their literature book.

There are no formal lectures on culture but students are prepared to give a presentation on a cultural topic related to geography, sport, history, art, music, gastronomy or politics. Students receive training in public speaking skills in view of the topic presentation task.

During the language sessions, ample time is given to the aural skills of Italian. Students are given a full immersion in past paper work as well as training in different genres of writing.

Total number of sessions per week: 3



2 hours of lectures aimed at developing fluency and accuracy of the language



1 hour of lectures aimed at developing literary criticism skills

Latin

📍 ADVANCED LEVEL

Students studying Latin at Advanced level would be able to read the major works of Latin literature in the original language and to appreciate the intellectual and social contexts in which they arose.

The course shall enable students to translate accurately into English major works of Latin prose and poetry, focusing on the golden prose of Cicero and the epic poetry of Vergil. The course also includes a comprehensive study of Attic Greek grammar and syntax.

Total number of sessions per week: 5



4 hours of lectures



1 hour tutorial



a grade 3 or better in Latin at SEC level recommended



SUBJECT COORDINATOR

Dr Christine Borg Farrugia

✉ latin.jc@um.edu.mt

📍 INTERMEDIATE LEVEL

Students studying Latin at Intermediate level are introduced to the study of grammar and prose, enabling them to translate simple sentences from English into Latin. It also includes a study of major works from the golden age of Latin literature, focusing on Latin rhetoric and epic poetry.

Total number of sessions per week: 2



2 hours of lectures



a pass in Latin at SEC level recommended



Malti

📍 LIVELL AVVANZAT

Il-Malti fil-livell Avvanzat huwa kors intensiv u jsaħħaħ id-dixxiplini li l-istudenti jkunu bdew jistudjaw fil-livell sekondarju bi preparazzjoni għal diversi korsijiet fl-Università.

F'dan il-Livell, l-istudenti jistudjaw numru ta' poeziji, rumanz, ktieb ta' novelli, drammi, u jitharrġu sew fil-kritika letterarja kemm tal-poezija kif ukoll tal-proża. L-istudenti jsaħħu wkoll il-ħiliet tagħhom fil-lingwa mitkellma u miktuba kif ukoll jitharrġu fil-lingwistika Maltija. Tingħata importanza kbira lit-tutorjals li fihom l-istudenti jkunu mqassmin fi gruppi żgħar.

Total ta' sessjonijiet fil-gimgha: 6



4 lekcjers



seminar wieħed (taħriġ fil-kritika letterarja)



tutorjal wieħed



meħtieġ li student ikollu grad tajjeb fil-Malti ĊES



KOORDINATUR TAS-SUĖĖTT

Is-Sa Clare Azzopardi

✉ malti.jc@um.edu.mt
🖱 www.jc.um.edu.mt/malti

📍 LIVELL INTERMEDJU

L-istudju tal-Malti fil-Livell Intermedju jgħinek tkompli ssaħħaħ il-kompetenzi lingwistiċi u letterarji tiegħek. F'dan il-livell titħarreg fil-kitba kreattiva u fl-oral, tistudja numru ta' temi lingwistiċi, numru ta' poeżiji kif ukoll rumanz. Huwa importanti li jekk tagħzel il-Malti fil-Livell Intermedju jkollok bażi tajba fis-sugġett.

F'dan il-livell, l-istudenti jingħataw xogħol mil-lekċerers matul is-sena akkademika kemm għad-dar kif ukoll fil-klassi.

Total ta' sessjonijiet fil-ġimgħa: 2



lekċer wieħed (letteratura)



lekċer ieħor (lingwistika u lingwa)



meħtieġ li student ikollu grad sodisfaċenti fil-Malti ĊES



Russian

📍 ADVANCED LEVEL

Russian at Advanced level aims at developing comprehensive language skills in Russian. It is designed to extend the knowledge of grammar as well as listening, speaking, reading and writing comprehension.

The literary component is also introduced at this level. Students will read and analyse a number of short classical Russian texts. In addition, they are expected to study some literary criticism and apply it while writing essays.

Total number of sessions per week: 5



4 hours of lectures



1 hour tutorial



a pass in Russian at SEC level recommended



SUBJECT COORDINATOR

Dr Christine Borg Farrugia

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■ INTERMEDIATE LEVEL

Russian at Intermediate level focuses on consolidating and extending the language skills gained at SEC level.

The language component of the course aims at developing the skills in summary and essay writing. Great importance is given to developing oral and reading skills and revision of grammar.

Aspects of Russian culture are also studied. Students will read, discuss, and analyse five set literary works.

Total number of sessions per week: 2



2 hours of lectures



a pass in Russian at SEC level recommended

Spanish

▣ ADVANCED LEVEL

Advanced level Spanish aims at consolidating and extending the language skills and abilities acquired at SEC level.

Lectures and tutorials provide activities to assist the students to understand standard spoken and written language, to speak fluently and spontaneously, to consolidate grammar, to widen vocabulary and to write accurately. A cultural component aimed at broadening the students' knowledge about Spain and Spanish-speaking countries, is included.

A literature component is introduced which requires students to study two literary texts in depth.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



emphasis on both oral and written Spanish



a pass in Spanish at SEC level or equivalent highly recommended



SUBJECT COORDINATOR

Ms Margaret Gilson

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📍 INTERMEDIATE LEVEL


Students will focus on consolidating and further developing their skills in the language.


They will also be exposed to different aspects of the society and culture of Spain and Spanish-speaking countries.


A literature component is introduced which requires students to study one literary text.

Total number of sessions per week: 2

 2 hours of lectures

 work set on a regular basis.

 emphasis on both oral and written Spanish

 knowledge of Spanish at SEC level recommended





GROUP
2

ACCOUNTING

CLASSICAL STUDIES

ECONOMICS

GEOGRAPHY

HISTORY

MARKETING

PHILOSOPHY

PSYCHOLOGY

RELIGIOUS KNOWLEDGE

SOCIOLOGY

Accounting

▣ ADVANCED LEVEL

Accounting has acquired a new dimension in modern society. It has evolved from the simple recording of transactions, into a vibrant and ever changing subject, that branches into many areas. Accounting is a fast growing profession and accounting graduates work in areas such as finance, tax advisory, audit and assurance, business advisory services, etc.

The Accounting Advanced level course focuses on two principal areas: Financial Accounting and Cost and Management Accounting.

Financial Accounting expands on the SEC syllabus and involves the recording and summarisation of transactions as well as the preparation of financial statements for the various users. The objective of Cost and Management Accounting is to aid management with planning, decision-making and control.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



prior knowledge of subject not required



📍 INTERMEDIATE LEVEL

The Intermediate course in Accounting focuses on two principal areas: Financial Accounting and Cost and Management Accounting.

The Financial Accounting part of the course expands on the SEC syllabus and involves the recording and summarisation of transactions and the preparation of financial statements for the various users. The course also covers some basic topics on Cost and Management Accounting, whose objective is to aid management with planning, decision-making and control.

Total number of sessions per week: 3



3 hours of lectures



prior knowledge of subject not required



SUBJECT COORDINATOR

Mr Anton Pace

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Classical Studies

Offered at Intermediate level only

▣ INTERMEDIATE LEVEL

Classical civilisation is known to have educated humanity. Schools, universities and every subject studied in the academic curriculum were originally started and defined by the Greeks and Romans.

Classical Studies seeks to make classical culture and civilisation accessible to the modern student.

Total number of sessions per week: 2



2 hours of lectures



work set on a regular basis



prior knowledge of subject not required



SUBJECT COORDINATOR

Fr Josè DeBono ocd

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Economics

▣ ADVANCED LEVEL

Economics is a fascinating subject that offers you plenty of opportunities for employment, further studies and personal development.

Economics provides you with an understanding of how the world works. It offers an insight into how prices and output of goods and services are determined under different market conditions. It helps you as a consumer to make more informed decisions. It also equips you with the tools to evaluate the impact of government decisions on employment, price stability, economic growth, welfare and standard of living.

At the end of the course, students are expected to have the basic skills to analyse and interpret real life problems and issues.

Total number of sessions per week: 7



5 hours of lectures



1 hour seminar



1 hour tutorial



regular assignments set



prior knowledge of subject not required



📍 INTERMEDIATE LEVEL

Economics is an interesting subject that deals with real-life business issues.

It offers an insight into how economic systems function and how governments strive to achieve price stability, full employment, economic growth and development, higher standards of living and a fair distribution of income and wealth for their citizens.

At the end of the course, students are expected to have a basic understanding of how an economy works and be familiar with the basic tools that are used to analyse and interpret simple problems and issues.

Total number of sessions per week: 3



3 hours of lectures



regular assignments set



prior knowledge of subject not required



SUBJECT COORDINATOR

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Geography

▣ ADVANCED LEVEL

Geography bridges the natural and social sciences. It looks at phenomena from the spatial perspective. This programme of studies includes the main physical characteristics that make up the natural environment and the central themes that govern human beings and their actions on the planet. The study of Geography will enable students to use their acquired knowledge in real-life situations and as a basis for life-long education.

The range of learning skills includes the understanding of the diverse characteristics of people, places and environments, and the solving of problems systematically using geographical methods.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



strong emphasis placed on fieldwork



guidance in research methods provided



broad and sustained background reading essential



a pass in Geography at SEC level considered an asset



📍 INTERMEDIATE LEVEL

Geography reflects on aspects of the world through a holistic approach.

The programme of studies deals with: the main physical characteristics that make up the natural environment; the central themes that govern human beings and their actions on the planet; the interrelation between the human and the geophysical environment; a range of learning skills to help appreciate these phenomena from a spatial perspective.

Students will be capable of developing an integrated approach towards life on Earth.

Total number of sessions per week: 2



2 hours of lectures



broad and sustained background reading essential



no fieldwork report required for final examination



a pass in Geography at SEC level considered an asset

SUBJECT COORDINATOR



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History

▣ ADVANCED LEVEL

'History, to mean anything, must be more than a rehearsal of facts. It must include an interpretation of facts' (Kitson Clark).

History seeks to understand women and men in their settings in order to make sense of their lives and experiences.

The syllabus focuses on the period between 1789 and 2004, for Maltese, Mediterranean, European and International History. The emphasis is on depth and analysis. The syllabus is characterised by a number of topics dealing with historical events that have shaped the modern world.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



emphasis on looking at past events critically and analytically, as well as on developing strong study and writing skills



a pass in History at SEC level considered an asset but not a requisite

▣ INTERMEDIATE LEVEL

'History, to mean anything, must be more than a rehearsal of facts. It must include an interpretation of facts' (Kitson Clark).

History seeks to understand women and men in their settings in order to make sense of their lives and experiences.

The Intermediate level syllabus covers aspects of Maltese and European history from 1789 to 1917. The themes dealt with will help the student understand the core elements of the nineteenth century. Unlike the Advanced level syllabus, the Intermediate syllabus does not deal with the twentieth century.

Total number of sessions per week: 2



2 hours of lectures



emphasis on content as well as effective essay writing



a pass at SEC level helpful but not a requisite



SUBJECT COORDINATOR

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Marketing

▣ ADVANCED LEVEL

Marketing is a management process that aims to identify, anticipate and satisfy customer needs efficiently and profitably. Marketing, which is both an art and a science, also aims to build, long term, value laden, profitable relationships with customers and publics in the process creating and capturing value.

At Advanced level, the topics under discussion include amongst others: creating and capturing customer value, analysing the marketing environment, customer insights, buyer behaviour, market segmentation and targeting, product strategy, pricing strategy, distribution strategy, communications strategy, global marketing and marketing and society.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



regular seminars and assignments set



an in-depth study of the subject with practical examples and application



presentations by Marketing practitioners and company visits



prior knowledge of the subject not required



◻ INTERMEDIATE LEVEL

Marketing is a management process that aims to identify, anticipate and satisfy customer needs efficiently and profitably. Marketing, which is both an art and a science, also aims to build, long term, value laden, profitable relationships with customers and publics in the process creating and capturing value.

At Intermediate level, topics under discussion include: creating and capturing customer value, analysing the marketing environment, customer insights, buyer behaviour, market segmentation and targeting, product strategy, pricing strategy, distribution strategy and communications strategy.

The course involves a combination of theory and practical assignments.

Total number of sessions per week: 2



2 hours of lectures



regular assignments set



basic knowledge of the subject



presentations given by Marketing practitioners



prior knowledge of the subject not required



SUBJECT COORDINATOR

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Philosophy

▣ ADVANCED LEVEL

The goal of philosophy is to address the 'big questions' about who we are and the meaning of life. The study of philosophy as a discipline is a journey in two directions. It invites students to look outwards in an attempt to make sense of the reality around them, while encouraging them to look within themselves so as to understand, form and express themselves and their own ideas better.

Philosophy is a fascinating subject that will help the student to develop valuable skills in reasoning, problem-solving and communication, helping one to succeed in life. It offers an excellent background for a broad variety of career paths.

Total number of sessions per week: 6



4 hours of lectures



1 hour seminar



1 hour tutorial



*good command of English
recommended*



*prior knowledge of the subject
not required*

SUBJECT COORDINATOR



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▣ INTERMEDIATE LEVEL

Philosophy deals with the fundamental questions and problems that are connected to all areas of human concern. The study of philosophy will (i) introduce the ideas of the great philosophers of the past, (ii) help develop thinking skills to prosper in life's various aspects, (iii) guide students to ask questions about the meaning of life and personal identity, (iv) help seek answers to controversial issues such as abortion, euthanasia and cloning.

The study of philosophy will guide students to think through difficult questions and also develop valuable skills which will aid them in life.

Total number of sessions per week: 2



2 hours of lectures



good command of English recommended



prior knowledge of the subject not required



Psychology

Offered at Intermediate level only

▣ INTERMEDIATE LEVEL

Psychology is the study of human behaviour: how we think, develop, and behave, what is healthy and unhealthy behaviour.

The course studies the five major sections: psychology; major approaches in psychology; development and observation of human behaviour; psychological disorders and themes in psychology such as stress, aggression and gender.

This course helps the student to understand human behaviour in a deeper way, both in practice and theory.

Total number of sessions per week: 2



2 hours of lectures



Practical and written assignments set



prior knowledge of the subject not required



SUBJECT COORDINATOR

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Religious Knowledge

▣ ADVANCED LEVEL

Religious Knowledge is the study of the main beliefs of the Catholic faith.

The Advanced level course covers certain themes from the Bible, the Creed, Liturgy, the Sacraments and Christian Morality.

Besides the basic teachings of the Church, certain important issues relevant to today's life are discussed. These include: major themes in the Old and New Testament; the Church as a worshipping community; the sacraments and Christian life; marriage and family issues.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



a pass in Religious Knowledge at SEC level recommended



SUBJECT COORDINATOR

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▣ INTERMEDIATE LEVEL

Religious Knowledge is the study of the main beliefs of the Catholic faith.

Although this course does not go into as much detail as the Advanced level course in the teachings of the Church, certain important issues which are relevant to today's life are discussed. These deal with our belief in God, our faith as manifested through liturgy and the sacraments and moral issues like abortion, euthanasia, divorce and Christian prayer.

Total number of sessions per week: 3



3 hours of lectures



a pass in Religious Knowledge at SEC level recommended

Sociology

▣ ADVANCED LEVEL

Sociology is the systematic study of societies. In Sociology, students will learn to look at familiar things from a new perspective, what is called the “sociological imagination”. They will learn to challenge commonly held views with sociological knowledge which is based on research evidence.

Advanced level students will study culture and identity as a core area, and will cover a number of other themes, including the family, religion, gender and sexuality, welfare and social policy, media and communication, crime and deviance, environment, race, ethnicity and migration.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



regular tutorials and assignments set



a SEC pass in Social Studies an asset (Advanced Sociology is **not** a higher level of SEC Social Studies.)

SUBJECT COORDINATOR



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▣ INTERMEDIATE LEVEL

Sociology is the study of social life. Intermediate Sociology is meant to give students a basic knowledge of how society works by exploring a range of social issues with which they may already be familiar but which will be approached from a sociological perspective. Students will learn to question that which is often taken for granted. They will study culture and identity as a core area, together with four other themes which include the family, religion, media and communication and, welfare and social policy.

Total number of sessions per week: 3



3 hours of lectures



regular assignments set



a SEC pass in Social Studies an asset (Intermediate Sociology is **not** a higher level of SEC Social Studies.)





APPLIED MATHEMATICS

BIOLOGY

CHEMISTRY

ENVIRONMENTAL SCIENCE

PHYSICS

PURE MATHEMATICS

Applied Mathematics

▣ ADVANCED LEVEL

Advanced level Applied Mathematics is an intensive course with a great emphasis on aspects of the Dynamics of a Particle and Statics.

At this level, the following topics are also covered: Kinematics, Motion in a Plane, Vectors, Relative Velocity and Rigid Body Dynamics.

It is highly recommended that students choosing the subject also choose Pure Mathematics, at least at Intermediate level.

Total number of sessions per week: 7



6 hours of lectures



1 hour tutorial



regular assignments set



a SEC pass in Mathematics at Grade 3 or better recommended

▣ INTERMEDIATE LEVEL

Intermediate level Applied Mathematics introduces the student to Classical Mechanics.

At this level, one covers the following topics: Statics, Kinematics, Dynamics of Particles, Motion in a Plane and Vectors.

Total number of sessions per week: 3



3 hours of lectures



regular assignments set



a basic knowledge of the subject



a good pass in Mathematics at SEC level recommended



SUBJECT COORDINATOR

Mr Mauro Scerri

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Biology

▣ ADVANCED LEVEL

The main areas of study in Advanced level Biology include: cell biology, ecology, diversity of life, biochemistry, physiology, genetics and biotechnology. Due importance is given to skills related to the subject such as scientific essay writing, data analysis and the application of knowledge with respect to short questions and observations of the world around us.

During tutorials, classes are divided into small groups allowing students to discuss specific problems with tutors and get individual attention.

A good grade in Advanced level Biology requires regular study and maximum effort.

Total number of sessions per week: 8



5 hours of lectures



1 hour tutorial



2 hours laboratory sessions



basic knowledge of Chemistry helpful

a grade 3 or better in Biology at SEC level recommended

📍 INTERMEDIATE LEVEL

The main areas of study in Intermediate level Biology include: cell biology, biochemistry, ecology, physiology, diversity of life and genetics. Although these topics are similar to those at Advanced level, they are covered in less depth at this level.

There are no practical sessions in this study programme.

Total number of sessions per week: 3



3 hours of lectures



basic knowledge of Chemistry helpful

a grade 4 or better in Biology at SEC level recommended



SUBJECT COORDINATOR

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Chemistry

▣ ADVANCED LEVEL

Chemistry is one of the fundamental sciences which have a profound effect on our planet. It is involved in every facet of everyday life.

The Advanced level is divided into physical, organic and inorganic Chemistry with strong links between them.

Total number of sessions per week: 9



6 hours of lectures



1 hour tutorial



2 hours laboratory sessions



assignments given every week



a grade 4 or better in Chemistry and Mathematics at SEC level recommended





📍 INTERMEDIATE LEVEL


Intermediate Chemistry provides a comprehensive course in chemical literacy. It covers the core topics in a comprehensive yet concise manner.

The course aims to give a good grounding in Chemistry without the depth and higher degree of commitment required at Advanced level.

Total number of sessions per week: 3

 3 hours of lectures, occasionally utilised for practical demonstrations

 regular assessment throughout programme of studies

 a grade 4 or better in Chemistry at SEC level recommended



SUBJECT COORDINATOR

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Environmental Science

Offered at Intermediate level only

▣ INTERMEDIATE LEVEL

There is no need of any prior knowledge of science by students who take this course because the first few weeks of the course introduce students to the fundamental scientific concepts which make up the basics of physics, chemistry and biology. This is equivalent to what is usually covered in secondary schools in these subjects. The skills and knowledge acquired during these weeks are then utilised in the better-understanding of the course material during the rest of the course.

Students will become familiar with the science of the earth; the consequences of human activities on the environment; and the importance of water and the effects of human activities on this resource.

By the end of the course, students would have acquired enough skills and knowledge to be in a position to better understand their surrounding environment and also be able to further their studies at a higher level.

Total number of sessions per week: 3



3 hours of lectures



regular feedback and assessment given



SUBJECT COORDINATOR

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Physics

▣ ADVANCED LEVEL

Physics is the branch of science concerned with the nature and properties of matter and energy. The course includes the study of mechanics, heat, light and other radiation, sound, electricity, magnetism, and the structure of atoms. The basis of physics is about asking fundamental questions and trying to answer them by observing and experimenting.

The modern technologies that have revolutionised our world are physics based. Furthermore, all branches of science contain principles obtained from physics. The concepts of physics can be applied to everyday life.

Studying physics helps students develop critical thinking and problem-solving skills. For instance, students learn how to translate complex verbal information into pictures and/or into mathematical models in order to solve problems.

The job market for people with skills in physics is very strong. The study of physics prepares students for a broad spectrum of exciting careers.

Total number of sessions per week: 8



4 hours of lectures



2 hours of tutorial sessions



2 hours practical sessions



a grade 3 or better in Physics, Mathematics and English at SEC level recommended

▣ INTERMEDIATE LEVEL

The Intermediate syllabus is not excessively demanding in terms of depth of content and there are only a few areas that would not have been already tackled at SEC level.

It is an ideal choice for students taking other science subjects at Advanced level. In fact, all branches of science contain principles obtained from physics.

No difficult mathematics is involved at this level of study but a basic competence in the fields of algebra and trigonometry is definitely required.

Total number of sessions per week: 3



3 hours of lectures



a grade 4 or better in Physics at SEC level recommended

SUBJECT COORDINATOR



Ms Antonia Vella

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Pure Mathematics

▣ ADVANCED LEVEL

When one studies Pure Mathematics at Advanced level, one has the necessary tools that physicists, biologists, computer scientists and engineers need to solve real-world problems.

Topics on calculus, trigonometry, coordinate geometry and algebra and their wide applications are treated thoroughly.

Pure Mathematics is the study of quantity, structure, space and change. Mathematicians seek out patterns, formulate new conjectures and establish truth by rigorous deduction from appropriately chosen axioms and definitions.

Total number of sessions per week: 7



6 hours of lectures



1 hour tutorial



regular assignments given



an in-depth study of the subject



a grade 3 or better in Mathematics at SEC level highly recommended



▣ INTERMEDIATE LEVEL

The emphasis of Pure Mathematics at Intermediate Level is on developing a sound mathematical knowledge which will help pupils acquire oral, written and practical skills which are required in problem-solving. The course is much less intensive than that at Advanced level.

At Intermediate Level, the main topics covered are algebra, trigonometry, calculus and geometry.

Total number of sessions per week: 3



3 hours of lectures



regular assignments given



a basic knowledge of the subject acquired



SUBJECT COORDINATOR

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GROUP
4

ART

COMPUTING

ENGINEERING DRAWING &
GRAPHICAL COMMUNICATION

HOME ECONOMICS & HUMAN ECOLOGY

INFORMATION TECHNOLOGY

MUSIC

PHYSICAL EDUCATION

THEATRE & PERFORMANCE



Art

▣ ADVANCED LEVEL

The primary aims of this course are creativity, exploration of themes and ideas through research investigation of art processes, as well as the critical evaluation of works of art within an art historical context. The course encourages the use of a wide range of media and the acquisition of skills to be able to create work that responds to various themes and relevant issues. The research process is crucial and students will be expected to keep a visual journal and a portfolio of work. A high standard is expected in all areas.

Total number of sessions per week: 7



6 hours of lectures



1 hour lecture in History of Art



a SEC pass in Art or knowledge of the subject recommended

SUBJECT COORDINATOR



Ms Angele Deguara

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📌 www.facebook.com/uom.jcart



📍 INTERMEDIATE LEVEL

The aim of this course is to encourage creativity, the exploration of themes and ideas, investigation of artistic modes of production, and the critical evaluation of works of art within an art historical context. The course encourages the use of a wide range of media and the acquisition of skills to be able to create work that responds to various themes and relevant issues. Students are expected to keep a visual journal and a portfolio of work. An adequate level of research is expected.

Total number of sessions per week: 3



2 hours of lectures



1 hour lecture about History of Art



practical work and projects assigned



a SEC pass in Art or knowledge of the subject recommended

Computing

▣ ADVANCED LEVEL

The Advanced level course focuses on the theoretical aspects of hardware, software and programming.

The course is ideal for students who wish to further their knowledge on the various aspects of the Computing discipline, possibly with the intention of following any undergraduate degree programme. The course provides a detailed knowledge of the technical aspects of information and communication technology.

The practical aspect of the course engages students in a project based on programming skills and the theory necessary for systems development.

Total number of sessions per week: 8



5 hours of lectures



1 hour tutorial



2 hours practical



College-based project – 20% of final MATSEC examination mark



a grade 3 or better in Computing at SEC level or equivalent, preferably with a good background in programming, recommended



📍 INTERMEDIATE LEVEL

The Intermediate level course is intended to give a basic understanding of the theory and techniques used in Computing. It covers a good part of the MATSEC Advanced level Computing syllabus without going into as much detail as the Advanced level course.

The course includes a practical part on programming during which students learn how to write (coding) a program and to compile the supporting documentation. The coursework targets not only coding skills but also the theory associated with systems development.

Total number of sessions per week: 3



2 hours of lectures



1 hour practical



College-based project – 20% of final MATSEC examination mark



a pass in Computing at SEC level or equivalent recommended



SUBJECT COORDINATOR

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Engineering Drawing & Graphical Communication

▣ ADVANCED LEVEL

Graphical Communication is a universal graphic language used by designers from all disciplines to accurately describe the size, shape and relationship of the physical components making up the technical world.

At Advanced level, the subject may be divided into three parts: plane and solid geometry; creative design as applied to ideogrammatic images, packaging solutions, instructional leaflets, building illustrations and the communication of comparative information; 2-D Computer Aided Draughting (CAD).

Total number of sessions per week: 8



7 hours of lectures



2-D Computer Aided Draughting (CAD) covered



a pass in Graphical Communication at SEC level recommended


📍 INTERMEDIATE LEVEL


At Intermediate level, the subject represents a blend of the separate subjects of Engineering Drawing and Graphical Communication.


Both subjects share the same core knowledge but Engineering Drawing finds specialised applications whenever machines and structures are designed, described and built.

The subject may be divided into three parts: core knowledge; engineering machine drawing; graphical representation of data, pictorial illustrations and the design process.

Total number of sessions per week: 3

 3 hours of lectures

 focus on numerous applications from the technical world around us

 a pass in Graphical Communication at SEC level an asset



SUBJECT COORDINATOR

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Home Economics & Human Ecology

▣ ADVANCED LEVEL

The course is multi-faceted and rigorous. It complements other subjects and contributes to preparing young people for life. The syllabus includes modules about food, nutrition and health as well as the wellbeing of different individuals, family and household groups in society. The syllabus also comprises topics about housing, management of finances and resources, environmental issues and consumer education.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



regular assignments



coursework – 25% of final MATSEC examination mark



a pass/knowledge of the subject in Home Economics or Textiles and Design at SEC level recommended

◻ INTERMEDIATE LEVEL

The Intermediate course is designed to provide a brief review of fundamental nutrition, health, family and consumer aspects of the Home Economics SEC level and to extend this to include more advanced concepts which are also dealt with in a broader manner. Most of these concepts are included to provide a general and coherent view of the subject but will not be treated with the same rigour and same depth as the Advanced level course.

The main areas of study are: the family in society; food science and nutrition; food habits and needs; consumer issues and concerns. Students develop abilities in transferring and applying knowledge and skills between the areas of Home Economics and Human Ecology studies.



Total number of sessions per week: 2



2 hours of lectures



regular assignments



a pass/knowledge of Home Economics at SEC level recommended



SUBJECT COORDINATOR

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Information Technology

▣ ADVANCED LEVEL

The Advanced Level course aims at providing basic knowledge on how to make use of Information and Communication Technology in a number of areas, such as computer hardware and software, information systems, human communication and business organisation. It also seeks to provide sufficient training to design, write (coding) and document a computer program.

The course involves a practical aspect where students develop three (3) projects over a two-year period. These include programming, database and web design. These projects allow students to put the theory learnt into practice.

Total number of sessions per week: 9



6 hours of lectures



1 hour tutorial



2 hours practical



a pass in Computing at SEC level recommended

▣ INTERMEDIATE LEVEL

The Intermediate Level course aims at providing basic knowledge of a number of topics including computing principles, hardware and software, as well as functions of information systems. It also demonstrates how technology may be integrated and applied in organisations. The use of various ICT applications for business organisations will also be dealt with. The syllabus is similar to the Advanced level course but in less detail and does not include computer programming.

During the practical sessions, students complete three projects. These include databases, web design and a separate assignment on business organisation. These projects allow students to put the theory learnt into practice.

Total number of sessions per week: 3



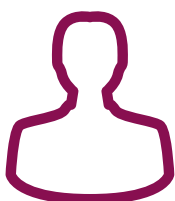
2 hours of lectures



1 hour practical



no programming skills required



SUBJECT COORDINATOR

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Music

▣ ADVANCED LEVEL

Music is an art form whose medium is sound, and as such, it must be both emotionally appreciated and intellectually understood.

At Advanced level, the following areas are covered: principles of musicianship; harmony and counterpoint; history of music and analysis; the practical aspect of performance or the creation of composition.

Students who play a musical instrument are encouraged to enrol with the Junior College Orchestra which enjoys success in Malta and abroad.

Total number of sessions per week: 6



5 hours of lectures



1 hour tutorial



a grade 3 or better in Music at SEC level or EQF/MQF level 4 or better in Music Theory and Performance of any recognised board or School of Music in Malta or Gozo, recommended (Equivalent to Grade 6 or better in Music Theory and Performance)

📍 INTERMEDIATE LEVEL

Music is an art form whose medium is sound, and as such, it must be both emotionally appreciated and intellectually understood.

At Intermediate level the following areas are covered: principles of musicianship; harmony; counterpoint; history; analysis; performance or composition.

Students who play a musical instrument are encouraged to enrol with the Junior College Orchestra which enjoys success in Malta and abroad.

Total number of sessions per week: 2



2 hours of lectures



a grade 4 or better in Music at SEC level or EQF/MQF level 3 or better in Music Theory and Performance of any recognised board or the School of Music in Malta or Gozo, recommended (Equivalent to Grade 5 or better in Music Theory and Performance)



SUBJECT COORDINATOR

Ms Glorianne Borg Axisa

✉ music.jc@um.edu.mt
🌐 www.jc.um.edu.mt/music





Physical Education

Offered at Intermediate level only

▣ INTERMEDIATE LEVEL

Intermediate level Physical Education provides students with an opportunity to study the theoretical and practical aspects of physical education and sport. It enables them to understand and analyse the major concepts and principles underlying sport and physical education.

Intermediate Physical Education is divided into 5 modules: Techniques, tactics and rules in team games; Anatomy and Physiology; Acquiring movement skills; Socio-cultural studies and the role and structure of international and local sport organisations; Fitness tests.

Total number of sessions per week: 2



2 hours of lectures



regular assignments set



involvement in 3 College-based sports activities expected as part of the first-year assessment



a practical test – 20% of final MATSEC examination mark



a pass in Physical Education at SEC level considered an asset



SUBJECT COORDINATOR

Mr Mark J. Debono

✉ pe.jc@um.edu.mt

Theatre & Performance

▣ ADVANCED LEVEL

Advanced level Theatre and Performance explores the aesthetics of theatre arts and the performative nature of human behaviour. It introduces students to a practical and theoretical study of theatre histories and performance practices as well as the major theatre milestones, starting from the Greeks to the twentieth century. The course will train students in the ability to evaluate live performance and to also experience collective and solo performance work.

The main areas at Advance Level are:

Theatre Events, Practitioners, and Theories; Theatre and Live Performance; and Theatre Making and Devising.

Students taking the subject are expected to participate in theatre and performance opportunities offered by the College.

Total number of sessions per week: 6



4 hours of lectures



2 practical sessions



devising original performance material included



hands-on experience provided



📍 INTERMEDIATE LEVEL

Intermediate Theatre and Performance explores the aesthetics of theatre arts and the performative nature of human behaviour.

It introduces students to a practical and theoretical study of theatre histories and performance practices.

Students examine major theatre milestones, starting from the Greeks to the twentieth century. They also engage in physical, vocal, and collective performance work.

Students taking the subject are expected to participate in theatre and performance opportunities offered by the College.

Total number of sessions per week: 3



2 hours of lectures



1 practical session



devising original performance material included



hands-on experience provided



SUBJECT COORDINATOR

Ms Natasha Galea

✉ theatre.jc@um.edu.mt



Systems of Knowledge

Offered at Intermediate level only
Compulsory Subject

▣ INTERMEDIATE LEVEL

Systems of Knowledge is an interdisciplinary course. The subject content is divided into four Modules: Democratic Values and Responsible and Active Citizenship; Culture, Art and Aesthetic Values in Western Civilisation; the Environment and Sustainable Development; Scientific Values and Technology.

The relation between the modules goes beyond the particular niche of each discipline. Systems of Knowledge refers to current events and discusses a number of values set within a Euro-Mediterranean cultural and historical framework. The values implied in the four modules aim to develop a number of skills such as the ability to debate and argue, to decide, to analyse and to evaluate situations from a wider perspective. The Systems of Knowledge Project challenges the student to seek new paths on how to transform knowledge through practice and vice versa.

Total number of sessions per week: 2



2 hours of lectures



College-based project – 40% of final MATSEC examination mark



SUBJECT COORDINATOR

Mr Mark J. Debono

✉ sok.jc@um.edu.mt

🖱 www.jc.um.edu.mt/sok

Junior College Services



Office of the Principal

The office is located in Room B004, close to the foyer. Students and parents may contact the office from Monday to Friday between 08.00 and 17.00 hours from 1 October to 15 June; between 08.00 and 13.00 hours from 16 June to 30 September, except in Christmas and Easter recess.

✉ secretary.jc@um.edu.mt ☎ 2590 7201

Student Services Office (SSO)

The office is located in Room B104. Students may visit the office for any kind of assistance. The office is open all year round from Monday to Friday between 08.30 and 12.00 and 13.30 and 16.30 hours from 1 October to 15 June; between 08.30 and 12.30 hours from 16 June to 30 September.

✉ adminstration.jc@um.edu.mt ☎ 2590 7150

Updates and Information

Students are to consult the Visual Display Monitors in the Foyer, the departmental notice boards, the weekly students' newsletter, as well as the College website for regular updates and the latest information.

Cancellation of Sessions

Students are advised to access their personal Junior College email account every day for details about cancelled or postponed sessions or information from lecturers.

In addition to the email which includes all details, an sms will be sent when the information is relayed at short notice.

Students are also advised to consult the Visual Display Monitors for additional notices.

Whenever a session is cancelled due to an activity organised by the Junior College administration, students are expected to attend that activity.

Whenever a lecturer does not turn up within ten minutes from commencement of lecture time, students are to obtain permission for dismissal from the subject coordinator or the Office of the Principal.

Contact Hours

Lecturers are available for personal consultations for 4 hours per week. Information regarding time of contact hours is posted on the departmental notice board and outside lecturers' offices. Students are encouraged to avail themselves of this personalised service by setting an appointment with their lecturers.



Counselling and Guidance Service

The Counselling and Guidance Service is available to all Junior College students, parents and staff. It helps students address personal, emotional or education-related problems that get in the way of achieving a good College experience and realising one's full academic and personal potential.

The service can help students explore and make decisions about important issues in life including:

- ⊗ making the appropriate choice of subjects;
- ⊗ acquiring information about career prospects;
- ⊗ coping with the transition to College life;
- ⊗ managing time better and exploring smart ways of studying;
- ⊗ coping with anxiety and stress and overcoming low energy and low motivation;
- ⊗ working on self-confidence and self-esteem;
- ⊗ addressing questions on sexuality/sexual preference and identity;
- ⊗ addressing cultural/ethnic concerns;
- ⊗ evaluating family or intimate relationships to deal with interpersonal conflicts.



Counsellors respect the values, choices and lifestyle of each and every person. Confidentiality is guaranteed, except in those cases when a person is acting, or likely to act, in a way that could cause serious harm to herself/himself, or others.

👤 Mr Joshua Aquilina ✉ joshua.aquilina@um.edu.mt ☎ 2590 7423
👤 Ms Fleur Mifsud Bons ✉ fleur.mifsud-bons@um.edu.mt ☎ 2590 7291
f www.facebook.com/uom.jccounselling

Youth Worker's Office

The Youth Worker, together with students and other stakeholders at the College, works to create initiatives that help students develop personally, socially and educationally. The Youth Worker offers support and mentoring to students in relation to their College life, their holistic development and long-term career path.

This service helps students to:

- » find support and information about relevant services and opportunities within and outside the College;
- » get involved in different co-curricular activities;
- » learn about themselves while developing skills during activities organised by the office;
- » engage in discussions on current affairs or topics of their interest and explore their relevance to their life;
- » seek personal and group mentoring on different levels;
- » suggest and organise initiatives of a social, learning and fun nature;
- » explore opportunities of voluntary work; and
- » receive career advice.

👤 Mr Roberto Calleja ✉ youthworker.jc@um.edu.mt ☎ 2590 7229

Chaplaincy

The Chaplaincy embraces the charisma of helping people to see where God is already present in all spheres of life. Its facilities include a chapel with an adjoining socializing area and an office within the College main building that are open during College hours. The Chaplaincy provides daily mass at 07.30 and at 12.15 hours, pastoral counselling and spiritual direction.

👤 Fr Marco Portelli
✉ chaplaincy.jc@um.edu.mt
☎ 2590 7313



JC4Others

The main aim of this committee is to create awareness about social issues and to instil a sense of altruism amongst those attending the College. Staff and students sit on the JC4Others Committee. By organising various activities throughout the year, the committee also raises funds and/or supports various charities and other particular urgent needs of Junior College staff and students.

👤 Fr Marco Portelli ✉ 4others.jc@um.edu.mt ☎ 2590 7313



The Euro-Centre

This office is responsible for the coordination and organisation of activities with a European or international dimension. Its objective is that of promoting student participation in non-formal intercultural education through projects with an international dimension. These include the Erasmus+ programme, Euroscola and youth exchanges amongst others.

These projects are believed to be of great educational value and are aimed at contributing towards the students' holistic development. They are enriching experiences that significantly widen the students' horizons through exposure to different languages and cultures and through interaction with foreign students. These projects aim at involving students from different study areas or specific interests.

The Euro-Centre is also committed to provide support to students and staff throughout a project's cycle. Furthermore, it offers information related to the EU, and introduces innovative programmes and practices aimed at increasing student participation in co-curricular activities.

👤 Ms Boryana Chaneva ✉ eurocentre.jc@um.edu.mt ☎ 2590 7202

Junior College Diversity Working Group

The group was set up with the aim of focusing proactively on diversity issues and creating awareness amongst students and staff.

The College strongly believes that each individual is different. Difference may arise for many reasons including, but not only, race, ethnicity, gender, sexual orientation, religious beliefs and disability.

 Mr Joshua Aquilina  joshua.aquilina@um.edu.mt  2590 7423
 www.facebook.com/uom.jcdiversity

IT Services

IT Services manages the Junior College IT infrastructure and offers a range of facilities and services to assist students with their IT-related needs during their course of studies. Students are provided with an IT Account that grants them access to several services, including an email address to which all official emails by the College are channelled.

 jc-helpdesk.itservices@um.edu.mt  2590 7112

Junior College website

The Junior College Website is one of the main channels of communication of the College. It contains basic information about areas of study, as well as facilities, services, notices and contact details. The latest information may be found on the website.

The College website may be accessed at www.jc.um.edu.mt

Junior College on social media

The College has its own Facebook page:
www.facebook.com/uom.juniorcollege

Students and parents/guardians are encouraged to visit and like the page so as to be regularly updated.



Open Access Computer Lab

IT Services manages an open access computer laboratory (Room C208) and a number of workstations found in the library that are available to students. These workstations offer the use of standard software packages, email, web browsing, printing and scanning facilities. Some workstations offer access to other specialised application software such as ACAD.



Wireless Hotspots

Students may connect their personal devices to the wireless hotspots which cover most areas of the College. The Junior College is a participating institution in the eduroam (education roaming) Wi-Fi service. Students who visit another local or foreign eduroam-participating institution are able to connect to their wireless network using their Junior College IT Account.

eSIMS JC (Electronic Student Information Management System)

eSIMS JC enables students to view and update their personal details, and access their registered course details, the time-table, and the results of their assessments, end-of-year examinations and re-sits.

JC VLE (Virtual Learning Environment)

The JC VLE is a web-based learning environment that supports students in their studies and provides access to teaching material and resources set up by lecturers.

Junior College Newsletter

A weekly newsletter is sent to students via email. The newsletter features information on events and activities at the College. Information published in the newsletter is considered as official.



Sports and Leisure Department

The Sports and Leisure Department oversees the Junior College sport related activities, and provides both students and staff with opportunities to foster a healthier lifestyle through its initiatives and yearly activities. Amongst other things, it aims to increase awareness of the relationship between sport and physical activity, as well as physical and mental health.

Sports facilities at the College include an eleven-a-side synthetic football ground, an athletics track, a five-a-side football ground, a tennis court, a basketball court, a volleyball court and an indoor multipurpose sports hall. The sports hall caters for a variety of physical activities such as fitness classes, badminton, table tennis, basketball, martial arts, yoga and other indoor activities. Students and staff may freely use these facilities and available sports equipment during College hours.

Weekly training and fitness sessions, one-day events, competitions, inter-school leagues, an annual Junior College Sports Festival and Health and Wellness Festival, are part of the Sports and Leisure Department calendar, intended to cater for the Junior College community.

The sports facilities may also be booked outside College hours against payment. Details may be found at: www.jc.um.edu.mt/fase/sports_department

👤 Ms Roseann Dimech ✉ sports.jc@um.edu.mt ☎ 2590 7322



Students' Maintenance Grants

Students who are qualified to join the Junior College are to apply online every academic year for the Students' Maintenance Grants at www.education.gov.mt/studentsgrants

Before applying online, students must have an active eID account. An IBAN is also required for the application.

Eligible students must satisfy the criteria established by LN 308 of 2016, including that they have resided in Malta for a period of not less than five consecutive years preceeding commencement of the relative course of studies and that they have completed their term of compulsory education.

Eligible students are entitled to receive the amount of €87.64 every 4 weeks covering 2 October 2017 to 30 June 2018. This amount is to be revised in January 2018 by a *pro-rata* adjustment of the COLA increase. First stipend is issued on 2 December 2017, while the last stipend for academic year 2017/2018 is issued in August 2018, following regular attendance and satisfactory progress. One-time repeating students are eligible for stipend according to the number of hours per week.

An Initial Grant amounting to €232.94 is also credited at the beginning of the academic year to all students, except those repeating a year and students going down an MQF Level as per budgetary measures 2016, following confirmation of the online application by the student.


Stipend-eligible students facing hardship, including financial difficulties may be eligible for a Supplementary Maintenance Grant. Students may apply for the Supplementary Maintenance Grant concurrently with the online application on a yearly basis. Moreover, as per budgetary measures 2016, single-parent students will benefit from an extra Grant.

Students who apply after 30 November 2017 will have their eligibility determined from the date of application.

Students under the age of 16 will need to fill in and submit the guardian approval document available online.

Non-EU students may also apply for exemption from school fees.

For more information kindly email: maintenancegrants.mede@gov.mt

 2398 2272 / 2330 / 2305



Junior College Facilities

Library

The Junior College Library caters mostly, but not only, for students following Advanced and Intermediate Matriculation subjects. The Library provides a welcoming environment where students can carry out research and work on their studies.

The Library plays a crucial role within the College and its remit is to support research and learning in all disciplines by promoting information literacy and reading and culture through the organisation of various activities. These include information literacy sessions, monthly book displays, art exhibitions, and subject talks. A book club is also organised in collaboration with the English Department, where students meet and discuss short stories and poetry. Students can thus use the library as a platform towards understanding and achievement, through knowledge building, deep thinking and discussion. The Library also issues a newsletter, the BOOKMark, which provides students with research tips, news about the library and also articles of general interest.

The library book collection is divided into five sections: the General Collection, Reference, Short Loans, Fiction and Biographies, and *Melitensia* sections. Moreover, the library also subscribes to a wide spectrum of electronic journal packages offering thousands of full-text articles.

Students must present their JC Student card or ID card when checking out books. A maximum of six books for a period of three weeks can be borrowed at any one time. Books may be



renewed or reserved by accessing 'My Library Account' from the UoM Library webpage (www.um.edu.mt/library).

All material available to College students in the library can be retrieved by using HyDi which is a one-stop search gateway to all Library resources and can be accessed via the Junior College Library webpage: www.um.edu.mt/library/branchlibraries/jc2

The Library also has workstations offering internet facilities as well as free Wi-Fi access to all registered students. The library also offers a photocopy service against a per-sheet charge and subject to copyright regulations.

Junior College Library is also available on social media. Apart from serving as an online noticeboard for both the Library and the Junior College, the Facebook page (www.facebook.com/uom.jclibrary) also promotes science, culture and literacy.

From 1 October to 15 June, the Library is open between 08.00 and 16.00 hours. The library opening hours for the summer months may be found at: www.um.edu.mt/library/notices/library_summer_opening_hours

During the month of May, prior to the end-of-year examinations, the library closing time is extended to 19.00 hours on Tuesdays and Thursdays.

👤 Mr Mark Poulton ✉ library.jc@um.edu.mt ☎ 2590 7237

Study Area

The Study Area is located on the first floor in front of the Auditorium and provides a space where students may study and work on assignments. Students may engage in group-work and benefit from a relaxed atmosphere.




Quiet Working Area

The Quiet Working Area is found in Room C015. It is an ideal place where students may work and study in perfect silence.

Auditorium Peter Serracino Inglott

The College has a fully air-conditioned Auditorium situated opposite the Study Area which is equipped with all amenities. Annual events such as the Soirée, the Christmas concert as well as theatre productions, performances and conferences are held in the Auditorium.

The Auditorium is regularly hired to be used for various events.

 Mr Daniel Cioffi  daniel.cioffi@um.edu.mt  2590 7316

Laboratories and specialised rooms

The Junior College offers an enriching experience to students who study Biology, Chemistry and Physics. Each science department has a number of fully equipped laboratories to ensure that students can develop important skills essential at this level of study. Each science subject at Advanced level includes an average of two hours of practical sessions per week to complement the theory and to prepare for MATSEC practical examinations.

Classes are divided into small groups during practical sessions in order to ensure individual attention in a safe environment.

A number of specialised rooms are also available to enhance the teaching of particular subjects. These include the Home Economics Laboratory, a Theatre and Performance Room, a Geography Room, a Music Room, two Art Rooms, a French Resource Room and a Marketing Room. Lecture rooms are equipped with data projectors, monitors or interactive white boards.

Youth Hub

The Youth Hub aims to provide a creative space and the ideal environment for students to work on projects, to organise activities and to develop ideas and initiatives. It also offers a place where students can hang out and socialise in a relaxing atmosphere. The Youth Worker's office is found in this area.

f www.facebook.com/jc.youthhub

First-Aid Room

The First-Aid room is situated in the College foyer next to the entrance to Block A. Students requiring First Aid are to refer to the Office of the Principal, Room B004, for assistance.

Canteen

The canteen, including the adjoining games room, is one of the places where students can relax and socialise during their leisure time. The canteen offers a wide variety of food and drinks. The canteen is run by A.F.G. Caterers.



Leisure Areas

Students are encouraged to remain on campus during their free time. Apart from the canteen and Youth Hub, students may also spend their time in between lectures studying in the *Piazza*, study gardens and other areas on the Junior College campus. These are all popular spots where students can hang out.

Bicycle parking spaces

Students and staff who decide to cycle to Junior College can leave their bicycles in designated parking spaces. The administration cannot be held responsible for any loss or damage to bicycles parked on campus. Cyclists are responsible for their own safety while on the College grounds.




Bookshop

For the convenience of students and staff, Agenda Bookshop is available on the College campus. The bookshop is open during College hours.

Ilwien Childcare Centre

Ilwien Childcare Centre provides childcare facilities to members of staff and students all year round. Drop-in facilities are also available.

The Childcare Centre provides pre-school education for children aged between 18 months and 3 years. The centre has an open-plan layout divided into well-defined areas including a home corner, a block centre, as well as audio-visual and IT corners amongst others. *Ilwien* also features a large open-air playing area.

 Ms Dragana Gnjatovic  lwien.jc@um.edu.mt  2340 2134

Co-curricular Activities

In line with its Mission Statement, the College provides various opportunities for students to develop holistically. Students participating in co-curricular activities approved by the College will be awarded a certificate of participation in the respective activity.

The following are the main College-led groups:

Junior College Theatre Group

The Junior College strongly believes in the value of theatre and performance for the development of students. The Junior College Theatre Group was established to give students a first-hand experience in theatre and performance.

Theatre is a discipline where hard work, perseverance and punctuality are required but it is also about having fun. The 'theatre-family' provides opportunities for students to initiate life-long friendships.

The Junior College Theatre Group is open to students who want to act, sing, dance, write scripts, direct, design, work back-stage or front of house, and to those who are able to operate sound and light systems. These activities therefore provide opportunities where students with different skills work together in a spirit of cooperation.

Students can showcase their talents in the College Christmas Concert, the Soirée and *Holqa* – a European Theatre Festival for Students, as well as by their participation in local and foreign events.

Productions by the Junior College Theatre Group are directed by the Masquerade School for the Performing Arts.

✉ theatregroup.jc@um.edu.mt

Junior College Orchestra

The Junior College Orchestra is composed of budding musicians, the majority of whom are College students. It forms an integral part of the cultural agenda of the Junior College throughout the year. The orchestra performs a vast repertoire comprised of popular classics of instrumental and vocal music. Members of the orchestra regularly meet to rehearse and prepare for upcoming concerts.

Since its inception, the Junior College Orchestra has given over 360 concerts. It is regularly invited locally to events at the Manoel Theatre, the President's Palace, St. John's co-Cathedral, the MFCC, and it performs regularly at the Junior College Auditorium. It has also played at prestigious venues abroad such as the Hamburger Korskervatorium in Hamburg, Germany, the Teatro Communale Ettore Thesorieri in Cannara, Italy, the Gran Asociacion Colegio of Valencia, Spain, and the Teatro Garibaldi in Modica, Sicily.

This year, the Junior College Orchestra won first prize in the 1^o *Concorso Internazionale per Orchestra Scholastiche Musicale - Categoria Istituti Superiori*.

The Orchestra released its first CD album in 2013 to mark its 15th anniversary. It will be launching its second CD album in 2018 to mark its 20th anniversary.

👤 Mro Manoel Pirotta ✉ orchestra.jc@um.edu.mt ☎ 2590 7288



Chrisco

Chrisco, a Junior College student Christian community supervised by the chaplain, organises various activities throughout the year and supports other departments in their activities. The community strives to be an animator of the spiritual, religious and liturgical life of the College, particularly during Christmas and Easter time.

👤 Fr Marco Portelli ✉ chaplaincy.jc@um.edu.mt 📞 2590 7313

The Library Book Clubs

The Junior College Library, in collaboration with the Area for Languages, organises book clubs during the academic year. The aim of these clubs is to promote reading and discussion in an informal setting. Sessions are normally held once a month in the Library's Activity Room. Further information about the book clubs may be obtained from the Junior College Library.

👤 Ms Katja Zahra Camilleri ✉ library.jc@um.edu.mt 📞 2590 7237

Klabb tal-Qari u Kitba bil-Malti

The club aims at promoting the reading of works by Maltese authors and also encourages students to write poetry, prose and drama. Other activities organised by the club include talks by authors of different literary genres, visits to publishing houses, attendance to theatrical performances, literary gatherings and film.

👤 Mr Joseph Vella ✉ klabbmalti.jc@um.edu.mt 📞 2590 7284

Stargazer Astronomy Group

The group is open to all College students and staff. The main aim of the group is to enrich the education of students in the field of astronomy and related matters. Lectures, discussions and night observation sessions are held regularly.

👤 Mr Howard Zammit ✉ stargazer.jc@um.edu.mt 📞 2590 7327



Photography Club

The aim of the club is to promote an interest in photography. Students who would like to participate can be absolute beginners or experienced in photography. The group meets on a weekly basis and various topics related to photography are discussed. A basic course in photography is provided. The course does not require any previous knowledge and includes a number of theoretical sessions as well as practical sessions, which are held on and off campus.

👤 Mr Riccardo Flask ✉ photography.jc@um.edu.mt ☎ 2590 7338

Junior College Seismic Monitoring Group

The group was set up with the aim of giving students the opportunity to learn various aspects of seismology (study of earthquakes) and geophysics. For this purpose, a monitor connected to the seismic station at the College has been set up at the Junior College outside Room D119, to enable students to analyse actual seismic data.

Students participating in the group will have the opportunity to learn how to use physics to analyse and interpret the seismic data collected to obtain information about the earth's interior structure. The analysed data will be published and may be useful to other geophysicists. It is envisaged that the experience gained by students may serve as a stepping stone for further study and research in this area.

This project is being carried out in collaboration with the Seismic Monitoring Research Group within the Department of Geosciences, at the University of Malta.

👤 Mr Alexander Vella ✉ smg.jc@um.edu.mt ☎ 2590 7323

Young Reporters for the Environment (YRE)

The YRE is a programme designed specifically for secondary and post-secondary students. The aim of the programme is to engage youths in resolving environmental problems and issues by carrying out investigations on local environmental issues and proposing solutions through investigative reporting and photojournalism.

👤 Ms Annick Bonello Cassar ✉ yre@um.edu.mt ☎ 2590 7317 🌐 www.yremalta.org

Junior Achievement – Young Enterprise

This is an exciting opportunity for students to bring a thought to life and create something with their colleagues through ‘Learning by Doing’ activities. Team members elect a board of directors, raise share capital, generate ideas for a product or a service, market and sell the product or service. At the end of the year, teams are required to present their achievements by preparing an annual report and delivering a presentation before an audience.

Through this ‘Learning by Doing’ exercise, students develop self-confidence, improve communication skills and the ability to work as a team. They also develop the skill to plan, prioritise and manage time. Participants are given the opportunity to come across and learn to overcome real-life situations. A certificate of participation is awarded to achievers who participate actively and conclude the company programme.

Participants can also gain the Entrepreneurial Skills Pass (ESP), a new international qualification that certifies students who have had a real entrepreneurship experience, have gained the necessary knowledge, skills and competencies to start a business or to be successfully employed.

Over the past years, Young Enterprise teams from the College won numerous awards in the competition.

👤 Mr Roberto Calleja ✉ ye.jc@um.edu.mt ☎ 2590 7229

Manga Club

‘Manga’ is the Japanese word for comics, but it is used to describe the Japanese style of comic art. Students who join this club will be able to learn the basics of drawing manga, discuss mangas and further their knowledge of this popular style.

👤 Mr Robert Tanti ✉ manga@jc.um.edu.mt ☎ 2590 7406



Duke of Edinburgh's International Award

The award is an exciting self-development programme filled with activities that can be done in one's spare time. It is challenging and different, but more importantly it is about having fun, trying something new, learning and improving skills and spending time with friends as well as making new ones along the way. The programme is made up of five sections which include a residential experience, community service, a skill and physical activity section as well as an expedition.

👤 Mr Robert Tanti ✉️ duke.jc@um.edu.mt ☎️ 2590 7406

Other Activities

The Junior College offers many other initiatives of an educational, social and cultural nature. These include Value Education Weekends, seminars, talks by guest speakers as well as visits, both locally and abroad, in order to complement the formal academic programme at the College. Students are encouraged to view the noticeboards, website and newsletter regularly for updates.

Student-led Organisations

A number of Senate-approved student-led organisations are active at the College. Student-led organisations are solely responsible for activities they organise outside the College campus where **no** College staff are present.

Annual Events



Freshers' Week

The activity is held during the first week of the academic year. During this event, students have the opportunity of familiarising themselves with the services offered by the College and other entities.

✉ secretary.jc@um.edu.mt

Awards Evening

The University Junior College Awards Evening is held annually as a special occasion to celebrate excellence amongst students. Students, who throughout the course obtain the highest marks in their assessment and end-of-year examinations, are eligible for an award. Awards are also presented to students, who during their course of studies, distinguish themselves in co-curricular activities, and in activities which contribute towards the good name and the ethos of the College.



Careers Week

During this week, students are given the opportunity to attend information sessions regarding different study routes and career paths. Talks, presentations and testimonials from professionals as well as information visits are included in the programme of activities for the week. Representatives from the different faculties from the University of Malta and other higher education institutions are invited to participate.

Soirée and Christmas Concert

The Soirée and Christmas Concert are two activities at the College in which students have the opportunity to express their creativity through song, dance, music and theatre. These events provide students with the possibility of developing their talents with the assistance of professional staff. The Soirée and Christmas Concert are directed by Masquerade Theatre and Arts School.



'Next Step ... Junior College' – Open Day

Every year, the College opens its doors to the public to showcase what goes on at the College and what it has to offer. Everyone is invited to visit the College, in particular, prospective students as well as their parents.

On the day, visitors have the opportunity to go round the building, view the facilities and resources, and meet the subject coordinators, other members of staff as well as our students to find out more about studying at Junior College. This activity is popular with prospective students as it helps them to make informed decisions.



Blood Donation Day

Blood donation day has been organised for a number of years. It is one of the many successful activities the College organises to help others. The activity shows the generosity of staff and students towards those in need. This activity is organised by the JC4Others Committee.



Holqa – a European Theatre Festival for Students

The festival has enjoyed great success for the past four consecutive years and plans are underway for the festival to be held again in the future. As its name implies, the festival is aimed at bringing people together through theatre. Participating schools in the past editions of the festival hailed from France, Germany, Iceland, Ireland, Italy, the Netherlands, Norway, Spain, as well as from Malta.

✉ holqa.jc@um.edu.mt



Junior College Sports Festival

The week-long festival gives students the opportunity to participate in athletics, badminton, baseball, basketball, crossbar challenge, football, handball, snooker, table tennis, tennis, volleyball and zorb football. Other educational institutions are also invited to participate.

Students start practising weeks before in preparation for the games. Although winners of the various sports disciplines are awarded, the main purpose of the festival is that of active participation, rather than competition.

👤 Ms Roseann Dimech ✉ sports.jc@um.edu.mt
☎ 2590 7322



Philanthropic Events

Throughout the year, a number of philanthropic events are organised at the College with the aim of helping various NGOs. These include the Malta Community Chest Fund, *Puttinu Cares* and Hospice Malta. These activities are co-ordinated by the JC4Others Committee.

Student Duties

1. Attendance for Sessions

- 1.1 Attendance for all sessions is compulsory throughout the year. Students are expected to attend all sessions according to their timetable and all other sessions as requested by their lecturers. There are very serious consequences for students who are habitually absent without justification. Students will only be exempted when sick or provided there are valid reasons deemed so by the Junior College administration.
- 1.2 A record of attendance is kept by all lecturers for **every** session. Habitual latecomers are liable to be marked absent.
- 1.3 Attendance records are kept by the Student Services Office (SSO). Students should direct queries related to attendance/absenteeism to this Office.
- 1.4 Absences from sessions for one (1) day for medical reasons/appointments have to be justified within three (3) working days by completing **Exemption Form A** which can be downloaded from the Junior College website, signed by a parent/guardian and presented to the SSO, Room B104. Students who wish to keep a personal record of their exemption form are to submit a photocopy of the completed exemption form which will be stamped and returned.
- 1.5 Absences from sessions for two (2) or more days, in case of sickness, are to be covered by **Exemption Form A** which can be downloaded from the Junior College website, signed by a parent/guardian and presented, together with the National Insurance medical certificate (blue) to the SSO, within three (3) working days of the certificate's closing date. The copy of the National Insurance medical certificate (blue) stamped by the SSO is to be retained by the student as a receipt.
- 1.6 Under normal circumstances, medical certificates cannot be immediately followed by an exemption form, but only by another medical certificate. Late certificates will **not** be accepted.
- 1.7 In the case of prolonged sickness, medical certificates are to be presented each week, within three (3) working days of the certificate's closing date. Certificates must cover the whole period of absence. In this case, **Exemption Form A** is required only with the first medical certificate issued. Exemption Forms may be presented by a third person.
- 1.8 Students with a chronic medical condition, a disability, or require special arrangements or prolonged hospitalisation, are strongly advised to inform the College administration in writing, at the beginning of the year or as soon as the case arises. Parents/guardians can inform the College administration of their children's condition themselves. In such circumstances, a certificate from a specialist/consultant is required. This information will be treated in the strictest confidence.

- 1.9** Students who feel sick while at the College or need to leave for a valid reason must inform the Principal's office before going home. They are required to fill **Exemption Form A** and present it together with a medical certificate, when applicable, to the SSO within three (3) working days of returning to the College.
- 1.10** The total number of days covered by medical certificates and exemptions must not exceed 15 College days during each academic year. During the Christmas and Easter recesses, the SSO remains open to receive medical certificates and exemption forms.
- 1.11** Students requesting an exemption from attending the College due to examinations, interviews or other important appointments, are to fill in **Exemption Form B** which can be downloaded by clicking on the Junior College website. The form should reach the SSO **prior** to when the exemption is required. The student has to take full responsibility for all work covered during the requested period. Exemptions are not to be considered as a form of 'vacation leave entitlement'.
- 1.12** Students who are regularly absent may not be allowed to take part in official College activities.
- 1.13** It is the responsibility of the student participating in official College activities, for which students are normally exempted from attending sessions, to ensure that the coordinator of the activity has included their name in the exemption list.
- 1.14** Students should plan their holidays and travel abroad to coincide with College recess periods which may be found in the Calendar section of this publication as well as the College website. The SSO should be consulted **before** any travel arrangements are made. Students will only be authorised to travel abroad during the academic year in exceptional circumstances and would normally forfeit their stipend for the requested period. **Exemption Form B** together with the relevant information should reach the SSO at least one week ahead of their departure.
- 1.15** Students who throughout the course of study show unsatisfactory progress and/or are regularly absent from sessions without justification, may be called by the administration and have their registration terminated.
- 1.16** Students who exhibit an irregular pattern of absences will receive a **Cautionary** letter. This letter is also sent to parents/guardians for their information and to take the necessary action.
- 1.17** Students, who fail to attend a considerable number of sessions without justification during an attendance period of four (4) weeks, receive a **Forfeiture of Maintenance Grant** letter. This letter is also sent to parents/guardians for their information and for them to take necessary action.
- 1.18** When the level of unauthorised absences from the beginning of the academic year starts increasing, students will receive a **First Disciplinary Warning** letter. When the level is close to 10% of the total number of sessions that should be attended in one academic year, students receive a **Second Disciplinary Warning** letter. Both letters are also sent to parents/guardians for their information and for them to take necessary action.

- 1.19 Students who fail to attend 10% of their sessions during the academic year, without justification, will be considered to have abandoned their course and will not be allowed to sit for their end-of-year examinations. Students and parents/guardians will be informed accordingly in a **Disciplinary Action** letter.
- 1.20 Students who fail to attend for a whole attendance period without justification will automatically be considered to have abandoned the course.
- 1.21 All letters and warnings sent to students and parents/guardians are accompanied by a text message.

2. Assessment

- 2.1 The progress, assessment and eventual progression of students are determined by their academic effort throughout the year.
- 2.2 Students are expected to sit for tests as scheduled and to hand in assignments and tasks, including those on VLE, within the stipulated deadline. Students are to inform their lecturers beforehand if, for a justified reason, they are unable to hand in their work in time. Repeated failure to do so will lead to disciplinary action.
- 2.3 During their course of studies, students are formally assessed five (5) times, three (3) times during the first year and twice (2) during the second year. Assessment and end-of-year examinations marks can be viewed on the Junior College Student eSIMS portal.
- 2.4 Lecturers keep a meticulous record of attendance and progress reports which are then forwarded to their coordinators.
- 2.5 Students should make sure that any work or project they submit is not plagiarised.
- 2.6 Legal Notice 132 of 1996 re Education Act states that “... a student whose progress (as assessed through periodical assessment procedures) is deemed to be unsatisfactory, or who is not attending regularly, will forfeit the right to receive the allowance until such time as the Principal of the college concerned certifies that such student is making satisfactory progress, or that he is attending regularly.” If a student fails to obtain a pass mark in 3 or more subjects in any of their assessments, they may forfeit their maintenance grant until progress is registered in the successive assessment.

3. End-of-Year Examinations

- 3.1 During the end-of-year and re-sit examinations, students are given an index number which is unique and randomly assigned. The index number is the key identifier on the scripts and helps to protect the identity of students.

- 3.2** Students are allowed 5 minutes reading and noting time prior to the beginning of examinations. Students will be allowed to start writing on the examination script once this is provided.
- 3.3** Students who require Access arrangements during their time at the College should submit their request to the SSO in writing and provide supporting documents from specialists during the first week of October or as soon as the case arises. Such requests will be forwarded to the University Access Disability Support Unit so that access arrangements can be made for the end-of-year examinations. A **separate request** needs to be made to MATSEC by students when applying for MATSEC examinations.
- 3.4** The closing date for Access arrangements applications during Junior College end-of-year examinations will be the same as that published by MATSEC. It is the responsibility of students to apply for access arrangements during MATSEC examinations, with the Access Disability Support Unit for access arrangements, at the same time when applying for these examinations.
- 3.5** Students who absent themselves from an end-of-year examination/s are required to inform the Senior Administrative Officer on telephone number 2590 7150, **by not later than one hour** after the commencement of a test. A written letter giving the reason for absence, together with any documents in support of the claim must be presented to the Senior Administrative Officer, Administration Office, Room B105 at the Junior College, within the next 24 hours. For more information, contact the Student Services Office (SSO) on 2590 7150 or email administration.jc@um.edu.mt
- 3.6** In case of absence due to illness, the medical certificate should be in the form of a letter explaining the cause of absence. The medical certificate should be legible and should include the name and the medical registration number of the medical doctor, printed clearly. Certificates issued by a family member of the student or National Insurance medical certificates are **not** accepted for this purpose.
- 3.7** Detailed information regarding ‘Students’ conduct during end-of-year examinations’ may be found at: www.jc.um.edu.mt/students/studentsconductduringend-of-yeartests

4. Criteria for promotion to Second Year

- 4.1** Students are promoted to Second Year on the basis of their performance in their assessments and end-of-year examinations. Assessments and end-of-year examinations for each subject are awarded out of 100. Each of the three assessments carries 10% of the final mark, making up a total of 30%, while the end-of-year examination has a weighting of 70%.
- 4.2** In order to proceed to Second Year, a First Year student must obtain at least 45% in each of the two Advanced Level subjects and at least 35% in each of the three Intermediate Level subjects and Systems of Knowledge. Students who fail in a maximum of two subjects may re-sit the test/s in September.

5. Code of Behaviour (COB)

The Junior College is committed to provide an ordered and safe learning environment. Students are expected to behave inside and outside the premises in a courteous and orderly manner and to show respect to all persons and property. The following guidelines, together with the current University of Malta Regulations¹ or others which may come into force in the future, are aimed at promoting this environment.

5.1 General behaviour on campus

5.1.1 Students must be in possession of a Junior College Student Card (JCSC) at all times and are to present it to gain access to College premises, while on campus, and whenever required to do so by College staff or security officers. Students will not be allowed to remain on campus, including sitting for tests/examinations, if they cannot be identified.

Students are to inform the **Students' Services Office (SSO)** Room B104 immediately when they lose their JCSC which will be replaced against payment. The student card provided shall remain the property of the College and has to be returned to the College administration upon completion of the course or in the case of withdrawal. If the card is not returned, the caution money is forfeited.

5.1.2 Only Junior College students and University of Malta staff are allowed access during official times to the Junior College premises without requesting permission. Students are not allowed to admit friends or other people who are not College students on campus.

5.1.3 Students may only stay on the College campus during official times, that is, between 08.00 and 17.00 hours, Monday to Friday during term time, except when they are given special permission by the College administration.

5.1.4 Students shall present themselves at the College appropriately dressed, as befits an educational institution. Thus, for example, the wearing of short tops exposing midriff, tops with straps, low-cut jeans/skirts, shorts as well as tops denoting political affiliations, are strictly prohibited.

5.1.5 No form of intimacy whatsoever is tolerated within the College campus.

5.1.6 Smoking is strictly prohibited in all areas within the College building and other designated areas.

¹Sexual Harassment Policy: <http://bit.ly/1NhTdJo>

Harassment and Bullying Policy: <http://bit.ly/1FtxnvX>

University Students Disciplinary Regulations (USDR): <http://bit.ly/1fooVJG>

Plagiarism and Collusion: <http://bit.ly/1lq0V4n>

- 5.1.7** Students are not allowed to drink alcohol in any area of the College and during College activities.
- 5.1.8** Improper language and blasphemy are prohibited.
- 5.1.9** Students are expected to address each other courteously. Language should always be respectful to lecturers and other students.
- 5.1.10** Students are to refrain from playing cards and any form of gambling.
- 5.1.11** Students are not allowed to put up any commercial or publicity posters and stickers anywhere on campus without the authorisation of the College administration.
- 5.1.12** Students may use the lift only on grounds of sickness or injury and provided that they seek prior authorisation from the Office of the Principal. Under normal circumstances, the lift can only be used by the permit holder.
- 5.1.13** Students participating in activities organised by the College, or using the various facilities on College campus, have to abide by the guidelines and conditions pertaining to the facility.
- 5.1.14** No horseplay is allowed on campus.
- 5.1.15** Accidental damage to property or equipment within the College precincts should be reported to the College Administration and paid for.
- 5.1.16** Acts of vandalism are not tolerated. Students should report such acts to the College administration. The student/s involved in such acts will have to pay for the damage and may face disciplinary action.
- 5.1.17** Students should keep the indoor and outdoor environment as clean as possible by not littering.
- 5.1.18** Students should not make excessive noise in the *Piazza*, the canteen, the Youth Hub, the corridors or any other areas so as not to disrupt sessions.
- 5.1.19** Emergency exits are to be used only in case of emergency or when asked to do so by the College administration.
- 5.1.20** Students should not enter areas which are locked up or which are clearly indicated as 'no entry' zones.

5.2 Behaviour in the classroom

- 5.2.1** Students should be punctual for all sessions. A 5-minute grace is granted if a valid reason is provided.

- 5.2.2** Students should make sure that they have been marked 'present' in the attendance list for sessions.
- 5.2.3** Students are expected to be well prepared for all sessions, with the correct material and must ensure that all assigned work is completed on time and all deadlines met. Failure to do so may result in the student having marks deducted from their assessment.
- 5.2.4** Students are also expected to participate and contribute to classroom discussion and answer questions asked by the lecturer, in order to maximise the educational experience in the classroom.
- 5.2.5** Students receiving notes from lecturers should appreciate that these notes are the intellectual property of the lecturer who circulates them and are therefore intended for personal use only.
- 5.2.6** Students should ensure that they do not leave anything behind them at the end of a session or in any part of the College, including items for disposal. It is their responsibility not to leave their valuables unattended at any time.
- 5.2.7** Disruptive behaviour or unnecessary conversation is not permitted during sessions.
- 5.2.8** The use of electronic devices is prohibited during lectures, unless otherwise instructed by the lecturer. Electronic devices may be used for note-taking, for browsing the internet, accessing email accounts or to record lectures **only** at the discretion of the lecturer.
- 5.2.9** Mobile phones should not be used during sessions and should always be kept switched off.
- 5.2.10** Electronic devices may only be charged in designated areas such as the study area and library.

5.3 Behaviour during College activities

- 5.3.1** Students are expected to behave in accordance with section 1.1 'General behaviour on campus' when participating in College activities, project work or field-work, with a group or individually.
- 5.3.2** Students under 18 years of age involved in College activities or projects outside the College precincts are to be provided with a consent form, which has to be signed by their parents/guardians. Students should make sure that they are provided with such a form by the lecturers responsible for the activity. Students over 18 years of age should still inform their parents.

- 5.3.3 Students who are representing Junior College in any type of activity, especially abroad, should behave appropriately. They should always abide by College guidelines and also by those stipulated by accompanying staff as well as the regulations of the host country or organisation.
- 5.3.4 Students should honour all commitments pertaining to activities organised or coordinated by the College in order to uphold the good name of the College.

5.4. Behaviour at sports facilities

- 5.4.1 When the sports facilities are being used for a session, they are to be used solely for that purpose.
- 5.4.2 When any equipment belonging to the Sports and Leisure Department is lost or damaged, students should submit a report to the Sports Development Officer so that arrangements may be made to pay for or replace the equipment.
- 5.4.3 Students should refrain from trying to recover equipment (e.g. footballs) from potentially dangerous places such as from the top of a tree, but should instead inform the Sports Development Officer.
- 5.4.4 Students should ensure that goal posts are properly secured with the sand bags provided at all times as soon as they enter the football ground.
- 5.4.5 Smoking is not allowed in the sports facilities.
- 5.4.6 Students who repeatedly break the rules at sports facilities may not be allowed to use these facilities.
- 5.4.7 The Sports and Leisure Department cannot be held responsible for any injury incurred or loss of personal belongings at the sports facilities.
- 5.4.8 Students are not allowed to bring any food inside the sports facilities, except drinking water. They should keep the sports and leisure areas as clean as possible and dispose of any litter in the appropriate bins.
- 5.4.9 Students are expected to wear appropriate sportswear as indicated.
- 5.4.10 Students are to follow any additional directives at the sports facilities in addition to the ones stipulated here.

5.5. Behaviour during activities of student-led organisations (SLO)

- 5.5.1 SLO should present a programme of their planned activities to the Youth Worker at the beginning of each month.

- 5.5.2** SLO are to submit a request to the Youth Worker for each planned activity, at least fifteen days before.
- 5.5.3** The request should be made on a letterhead of the organisation and should include the date of the activity as well as a brief description of the event or activity. The letter should be dated and signed by the president and secretary of the group.
- 5.5.4** Requests to hold activities in the canteen should be endorsed by the canteen operator on the same request form prior to being presented for consideration.
- 5.5.5** An approval form will be issued specifying the conditions under which permission is granted and students have to abide by the stipulated conditions indicated in the approval form, otherwise the activity may be cancelled.
- 5.5.6** When SLO organise activities, they are to assume full responsibility for anything that is associated with the activity.
- 5.5.7** When SLO request to organise activities, they may be asked for a deposit which would be refunded following the activity. However, the deposit may be forfeited if the conditions stipulated on the permission form are not adhered to. If the conditions noted in the permission form are not strictly adhered to, the activity may not be held.

5.6 Sanctions

The Junior College administration is continuously trying to promote good conduct and to encourage a positive, caring and learning community. Students who decide not to follow these guidelines will face sanctions as a means of disapproval of unacceptable behaviour on campus. Sanctions will be used accordingly and when there is certainty about the offence. Sanctions will be imposed in an equitable manner respecting human dignity.

A clear explanation will be given to students as to why there is a need for such sanctions. Any applied sanctions will only address those involved and are normally considered as a learning opportunity as well as a reminder of College guidelines and standards. Sanctions will be imposed at three levels:

- 5.6.1** First-level sanctions are there for minor one-off offences. These may include a verbal warning, and if need be, the offence will be reported to the administration where a record of the incident is kept.

- 5.6.2** Second-level sanctions are used for a more serious type of offence and repeat offenders will be reported to the administration where a record of the incident may be kept in the student's file. Action to be taken depends on the seriousness of the case but may include a written reprimand, a written warning, loss of caution money, or not allowing a student to represent the College where applicable. Parents/guardians as well as relevant stakeholders at the College will be informed accordingly.
- 5.6.3** Third-level sanctions will only be used when, irrespective of previous sanctions, a student continues to exhibit reluctance to abide by the COB or in case of a very serious one-off offence. In every instance, the offence, report and final decision, will be recorded in the student's file. Parents/guardians will be informed immediately and the advice of other professionals in the field may be sought. In such cases, the student may be dismissed for the rest of the day or for a few days but not exceeding 7 College days.
- 5.6.4** In very serious cases, the Principal will set up an *ad hoc* committee to decide the best course of action. The committee will be composed of the Principal, Vice-Principal, an Area Coordinator, the Subject Coordinator (if the case involves a subject), and the Senior Administrative Officer as secretary of the committee. If the student is called to appear before the committee, they may be accompanied by a parent/guardian.

Important procedures to note

Request to be Exempted from Subjects

Students, who succeed in obtaining a pass in any subject/s at MATSEC level, are eligible to be exempted from the subject/s during their time at the College. They are to fill in the '**Request to be exempted from subject/s**' form which is available on the Junior College website. The form must be presented at the SSO, together with the original result slip/certificate and its photocopy. Requests will not be acceded to after Friday 20 October 2017. An administration fee of €12 is applicable.

Repeating a Year

Students, who cannot proceed with their studies, may repeat their first year once and may also repeat their second year once.

In the event that a student has to repeat a year, the student's general performance and attendance during the previous year/s will be taken into consideration.

Students may not be allowed to repeat the year if it is felt that, based on their track record, it would not be beneficial to them.

Request for Change of Subject/s – Second Years

Students who are **promoted** to Second Year after the end-of-year examinations and who would like to request a change of subject/s, should do so by Friday 25 August 2017. Students who submit their request by this date will receive information on whether their request has been acceded to, during the **last** week of September.

Second Year students may also request a change of subject/s at a later stage, between Monday 11 September 2017 and Friday 20 October 2017.

Students are to fill in the '**Change of Subjects Form – Year 2**' which is available on the Junior College website. Requests are to be submitted at the SSO. A fee of €12 is applicable.

Students who make a request for a change of subject/s are expected to make up for and take full responsibility for the subject matter/projects/practicals and other educational experiences covered at Junior College during the First Year. Approval is not automatic but subject to administrative constraints as well as the endorsement of the respective subject coordinator.

Suspension of Studies

Students, who have to suspend their studies for a valid extraordinary reason, are given the opportunity to restart the following year without being considered to be repeating the year.

Students, who would like to suspend their studies, are to present their requests for a suspension of studies to the SSO. Such requests are to be supported with appropriate documentation by a relevant professional.

Health and Safety

It is important that staff and students alike familiarise themselves with the College's evacuation plans, meeting points, and other health and safety measures.

Use of Lifts

Students are not allowed to use the College lifts except for medical reasons. Students who need to use the lift are to present a doctor's medical certificate to the Office of the Principal in order to be granted permission. The doctor's certificate must specify how long the student needs to use the lift for.

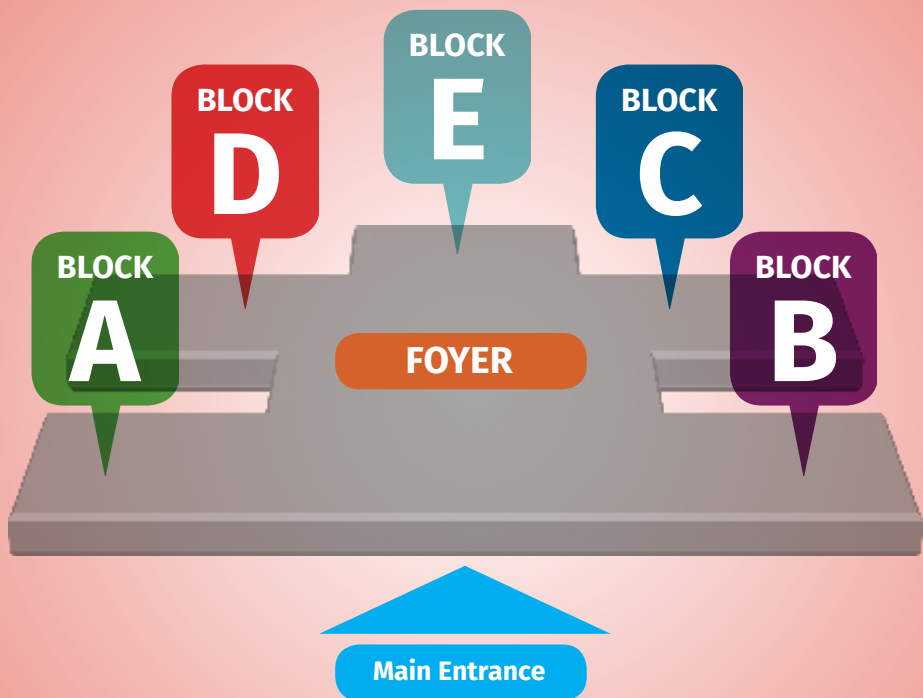
A note to parents and guardians

The Junior College offers a special programme designed to prepare students in their transition from secondary school to tertiary education. Parents/guardians of students attending the College play an important role in this transition, and the College is always ready to work with parents/guardians for the benefit of students.

The following points are of particular importance:

1. It is assumed that parents/guardians have read through this prospectus for the benefit of their children.
2. Parents/guardians are advised to keep a copy of their children's time-table, room allocation and names of their respective lecturers.
3. Parents/guardians should be aware that students may make use of all facilities and services indicated in this prospectus in accordance with their needs without having to request the consent of parents/guardians.
4. Parents/guardians are always informed of any activities outside College and will be required to fill in a consent form for their children.
5. Parents/guardians receive information via letters, the College website, and even by sms. Letters to students and parents/guardians are always accompanied by an sms notification to parents/guardians.
6. Parents/guardians are encouraged to visit the College website and to 'like' the Junior College Facebook page for updates.
7. Parents/guardians are welcome and encouraged to participate in College activities whenever these are open to the public.
8. Parents/guardians should immediately inform the College should their contact details, especially their mobile phone number, change in order to ensure better communication.
9. Parents/guardians may call the Office of the Principal (Tel: 2590 7201) and ask for an appointment whenever required.
10. Parents/guardians may also request a meeting with the Subject Coordinators and lecturers.
11. Parents/guardians may contact the Counselling Service to seek support and advice when dealing with their children (Tel: 2590 7291/7423).

College Map



The College building is divided into 5 main blocks A, B, C, D and E as shown in the plan above. Each room in the College building is assigned a code number. The first letter denotes the **block**, the following number or letter denotes the **floor** and the next refers to the **room** number. Thus, for example, Room B210 may be found in Block **B** on the second floor (**2**), Room number 10 (**10**).

CALENDAR 2017-18

Dates for the Academic Year 2017 – 2018 are as follows:

Meeting for First-Year students	Wednesday 27 September 2017
Meeting for parents of First-Year students	Wednesday 27 and Thursday 28 September 2017
1st Term:	Monday 2 October 2017 – Tuesday 19 December 2017
Christmas Recess:	Wednesday 20 December 2017 – Wednesday 3 January 2018
2nd Term:	Thursday 4 January 2018 – Friday 23 March 2018
Easter Recess:	Monday 26 March 2018 – Sunday 8 April 2018
3rd Term:	Monday 9 April 2018 – Wednesday 30 May 2018
End-of-Year Examinations start Friday 1 June 2018	
Summer Recess:	July/August 2018
End-of-Year Examinations (resit session)	September 2018

Note:

The College time-table operates on a schedule of 9 one-hour sessions, from Monday to Friday starting at 0800 and ending at 1700 hours.

An updated version of the Calendar may be found on the College website. The Junior College cannot be held responsible for any changes that may need to be effected from time to time.



Contact us



PHONE
(+356) 2590 7244



WEBSITE
www.jc.um.edu.mt



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admin@jc.um.edu.mt
secretary.jc@um.edu.mt



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