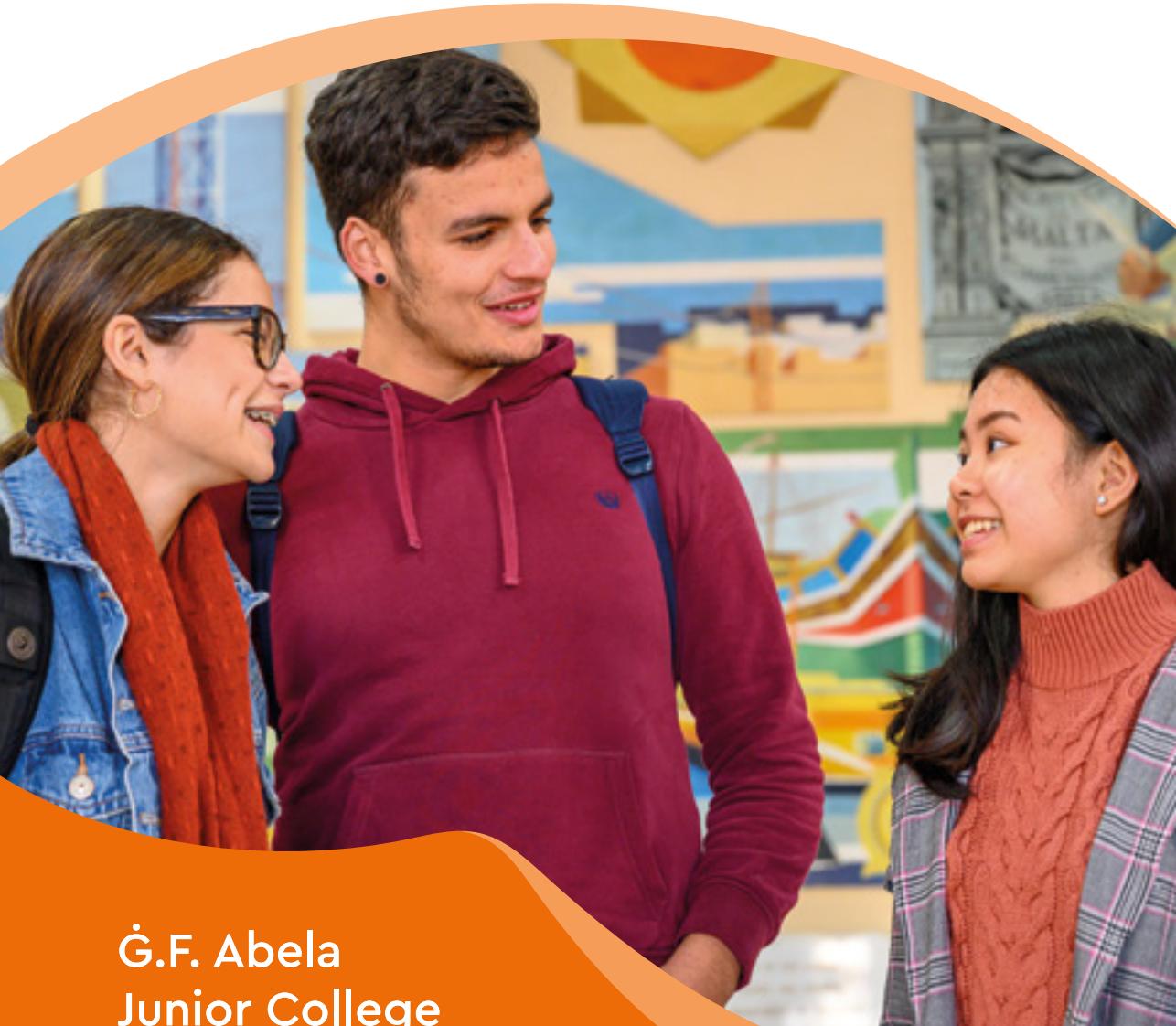




L-Università ta' Malta  
G.F. Abela Junior College



Ġ.F. Abela  
Junior College  
Prospectus

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2019/20

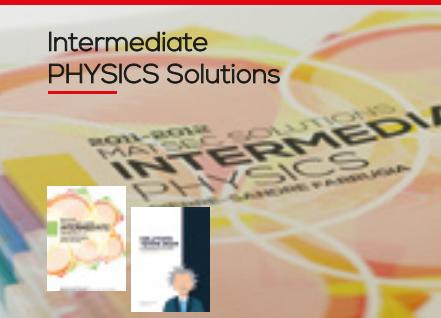
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L-Università  
ta' Malta

Ġ. F. ABELA  
JUNIOR COLLEGE  
PROSPECTUS

2019

Published by the  
Office of the Principal





**'Our mission is to provide a high quality, inclusive and holistic learning experience intended to enhance the knowledge and lifelong skills needed for higher education, active citizenship, employment and life itself.'**

**Mission Statement**

## Paul Xuereb Principal



# Foreword

It is a great pleasure for me to welcome you to the Junior College. This coming October, the College will once again open its doors to those who would like to pursue their educational journey.

Junior College offers you a unique learning experience which is of high quality, personalised, inclusive and holistic. The College presents no barriers to those who would like to enrol but at the same time, standards are maintained throughout in order to maximise your learning experience with us.

As from this academic year, the Junior College will be adopting a new mission statement in order to continue being relevant and to be a leader in the sector. To this end, we are offering a number of study programmes that are in tune with the changing trends in education. Our programmes cater for students who have completed compulsory education and would like to prepare for a university course, to be better prepared for work, and to face life challenges.

At the College, you do not simply learn subjects, but grow as individuals on various levels, as our alumni can attest. We are very proud of our past students, who, having completed their education, now hold leading positions both locally and abroad.

This Prospectus is aimed at giving you information about College procedures, services and facilities offered, what your rights and duties are, information about the different study programmes and the subjects on offer, as well as how to apply.

During your time at the College, a lot of emphasis is placed on the academic aspect, but not only that. We offer you an extensive range of informal and non-formal activities for your personal enrichment.

Before you make your choices, do read this Prospectus and consult our advisory service to ensure that you make the right choice.

I hope that your time at the College will be a memorable one, during which you will grow, learn and forge new friendships, as you embark on the next stage of your journey. I am sure that you will do us proud, just as hundreds of other students have done in the past.

If at any time you feel you need help, remember that we are here for you.

Good luck.

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*The information in this prospectus shall be applicable for programmes commencing in October 2019.*

# Welcome to Junior College

The Junior College (JC) was set up in 1995 as part of the University of Malta. All members of staff are employed by University, and students are considered as junior students of the University.

The Junior College is governed by a Board composed of the following members:

- ⌚ The Rector of the University of Malta, or his deputy as Chairperson
- ⌚ The Principal
- ⌚ The Vice-Principal
- ⌚ Five Area Coordinators
- ⌚ Two members representing the Academic staff
- ⌚ Two members representing the students
- ⌚ Two members appointed by the Minister responsible for Education
- ⌚ Three members appointed by the Senate of the University from the Humanities area, the Science area, and the students' representative on Senate respectively
- ⌚ The Head of the Academic Division, MATSEC
- ⌚ The Registrar or his deputy acting as Secretary of the Board

## Responsibility Structure

- ⌚ Principal
- ⌚ Vice-Principal
- ⌚ Area Coordinators
- ⌚ Subject Coordinators
- ⌚ Academic Staff
- ⌚ Support staff
- ⌚ Students



# Studying at Junior College

Junior College provides a unique learning experience that is aimed at preparing students for University and beyond.

## Study Programmes on offer

Junior College offers a number of educational programmes which are specifically designed to suit different needs. These include programmes aimed at students, who have just completed compulsory education, 18+ students, as well as for others who would like to restart their education at this level.

At Junior College, students can:

- ⌚ join the course for the first time
- ⌚ restart first year (applies to both Junior College students\* and non-Junior College students)
- ⌚ restart second year (applies to both Junior College students and non-Junior College students)
- ⌚ enrol as 18+ students
- ⌚ enrol as adult learners
- ⌚ follow a one-year programme
- ⌚ follow an evening course

Wherever study programmes are longer than one academic year, students who successfully complete their first year of studies are automatically promoted to the second year.

\*It is assumed that students who sit for the end-of-year examinations but are not promoted to the second year will be restarting their first year at the College. Such students are to fill in the **'Confirmation to Restart'** form online. Instructions related to this application will be sent later with the **'End-of-Year Academic Report'**.

## General Conditions

1. All students are expected to follow Junior College Regulations and Guidelines as published on the JC website.
2. All students studying at the College will be prepared for MATSEC examinations only at the end of the respective study programme (SP), unless otherwise stated.
3. Whilst every effort will be made to ensure that prospective students can choose any combination of subjects, the Junior College reserves the right not to offer a particular combination of subjects if the number of applicants does not justify it or if logistics and timetable arrangements do not permit it.
4. The Junior College reserves the right not to offer a subject if the number of applicants does not justify it or if logistics and timetable arrangements do not permit it.
5. No changes to the timetable will be allowed once this is set at the beginning of the year.
6. All prospective students, who are under 18 years of age, must have at least one parent/guardian residing in Malta.

7. Students may only register for **one** study programme at a time, and cannot be registered at the Junior College concurrently with another institution.
8. All Junior College students are entitled to use the facilities available on the College Campus during working hours free of charge. Normally facilities need to be booked in advance and are available on a first-come-first-served basis.
9. Students intent on pursuing their studies at the University of Malta must be aware of the general entry requirements before they enrol at JC. Further information can be obtained at [um.edu.mt/sas/scr](http://um.edu.mt/sas/scr)
10. It is **strongly advisable** that adult learners, who intend applying at UM to further their education, are encouraged to contact the Student Advisory Services ([um.edu.mt/sas](http://um.edu.mt/sas)) to assist them with the requirements for the course they intend to choose.
11. Students who study a combination of subjects which do not conform with MATSEC regulations cannot hold the Junior College responsible for their choice and level of subjects in view of their ineligibility to enrol with UM.
12. Students must commit themselves to their programme of studies and attend all sessions to ensure they reap all benefits therein.

#### **Exemption from Maltese language as an entry requirement to University of Malta**

*"12 (5) Further to the requirement of Maltese at Secondary Education Certificate level, the Admissions Board may, in special circumstances and subject to the conditions set out hereunder, allow an applicant to offer another subject instead of Maltese, as follows:*

- (a) *A Maltese applicant who, for reasons of residence or education abroad over a significant period during the previous four years, has not received adequate teaching in Maltese, may be allowed to offer another language instead of Maltese, or, until September 2018, any other subject.*
- (b) *A non-Maltese applicant may be allowed to offer instead of Maltese, another language as approved by the Admissions Board, provided that, as from September 2018 such other language cannot be English and applicants whose mother tongue is English shall be required to offer a language other than English instead of Maltese.*
- (6) *Notwithstanding that provided in paragraph (5) of this regulation, where Course regulations or bye-laws specify Maltese as a special Course requirement, the required pass in Maltese must be obtained at the level and grade as stipulated in the respective Course regulations or bye-laws."*

**(Extract from the Admissions Regulations, 2016, available at [um.edu.mt/\\_data/assets/pdf\\_file/0011/265709/adminregs2016.pdf](http://um.edu.mt/_data/assets/pdf_file/0011/265709/adminregs2016.pdf))**

Those Maltese students who have been exempted from Maltese as an entry requirement to Junior College, may be required to present a SEC pass at Grade 5 or better in this subject by the time they apply for any undergraduate course at the University of Malta if they are not eligible for exemption in terms of Regulation 12(5)(a).





# List of Study Programmes

Full details are available online at [jc.um.edu.mt/studyprogrammes](http://jc.um.edu.mt/studyprogrammes)

## MATRICULATION COURSE (STANDARD)

Target	This course is offered to prospective students who would like to pursue their studies following completion of compulsory education at the time of application.
Objective	The standard Matriculation Course prepares students to obtain their Matriculation Certificate issued by MATSEC, which is required for entry to UM.
Entry requirements	<p>Applicants who would like to be admitted to Junior College must be in possession of six (6) passes in the Secondary Education Certification (SEC) Examination or when applicable, their equivalent at Grade 5/C or better. The subjects must include: English Language, Maltese, Mathematics and at least one of Physics, Chemistry or Biology.</p> <p>Applicants who do not hold SEC qualifications, but have qualifications from other boards, may still be admitted following a favourable recommendation of the Admissions Board.</p> <p>Prospective students whose qualifications fall short of those required due to a significant disability, including individuals within the Autism Spectrum and with specific learning difficulties, may make a request in writing to the Admissions Board who, on the advice of the Access Disability Support Committee (ADSC), will consider each application on its own merit.</p> <p>Non-Maltese applicants not in possession of SEC qualifications are to contact the International Admissions Office (+356 2340 3332/3476 or <a href="mailto:intadmissions@um.edu.mt">intadmissions@um.edu.mt</a>).</p>
Duration	Two (2) years on a full-time basis.
Outline	<p>This course is in adherence to MATSEC syllabi and regulations.</p> <p>Students must choose six (6) subjects, two (2) at Advanced Matriculation (AM) level, three (3) subjects at Intermediate Matriculation (IM) level and Systems of Knowledge (as a compulsory subject).</p> <p>The choice of subjects should include at least one subject from each of Groups 1, 2 and 3. The remaining two subjects may be chosen from any of the four groups (refer to <a href="http://jc.um.edu.mt/prospectivestudents/study">jc.um.edu.mt/prospectivestudents/study</a>).</p> <p>Students are given the possibility of studying one (1) additional language at IM level. The language session will be held on Wednesday at 14:00 for two (2) consecutive hours over the two (2) year course. Students will be able to sit for the respective MATSEC examination at the end of the course.</p>
Conditions	<p>General Conditions apply (see page 8)</p> <p>It is the students' responsibility to ensure that the group of chosen subjects for the standard Matriculation Course is in line with MATSEC regulations (<a href="http://um.edu.mt/matsec/regulations">um.edu.mt/matsec/regulations</a>). The same applies if, at any time, a change of subjects is requested.</p> <p>Students may request to be exempted from studying a subject if they are already in possession of a pass in the subject but cannot replace it with another subject.</p>





## MATRICULATION COURSE (EXTRA)

NEW

Target	This course is offered to prospective students who would like to pursue their studies following completion of compulsory education at the time of application and is recommended for students who would like to further their studies abroad.
Objective	The Matriculation Course prepares students to obtain their Matriculation Certificate issued by MATSEC, which is required for entry to UM.
Entry requirements	Matriculation Course (Standard) entry requirements apply.
Duration	Two (2) years on a full-time basis.
Outline	<p>This course is in adherence to MATSEC syllabi and regulations.</p> <p>Students must choose six (6) subjects, three (3) at Advanced Matriculation (AM) level, two (2) subjects at Intermediate Matriculation (IM) level and Systems of Knowledge (as a compulsory subject).</p> <p>The choice of subjects should include at least one subject from each of Groups 1, 2 and 3. The remaining two subjects may be chosen from any of the four groups (refer to <a href="http://jc.um.edu.mt/prospectivestudents/study">jc.um.edu.mt/prospectivestudents/study</a>).</p> <p>Students are given the possibility of studying one (1) additional language at IM level. The language session will be held on Wednesday at 14:00 for two (2) consecutive hours over the two (2) year course. Students will be able to sit for the respective MATSEC examination at the end of the course.</p>
Conditions	<p>General Conditions apply (see page 8)</p> <p>Matriculation Certificate (Standard) conditions also apply (see page 12)</p> <p>As per MATSEC regulations (<a href="http://um.edu.mt/matsec/regulations">um.edu.mt/matsec/regulations</a>), candidates who sit for three subjects at AM level shall be entitled to have one of the results of these subjects considered as substitute for one of the IM level subjects as outlined under 'Choice of Subjects'. In such cases, the subject that is substituted shall be considered as IM level pass, grade for grade, for the purpose of calculating the number of points. Candidates shall be required to inform the MATSEC Board in writing which subject they wish to be substituted.</p>

## STUDY PROGRAMME FOR STUDENT ATHLETES

Target	This programme is offered to students who qualify as national team athletes, and to students who completed their compulsory education at the National Sports School (NSS). These students qualify as student athletes.
Objective	The programme aims to offer student athletes the possibility of obtaining their MATSEC Certification whilst maintaining their training programmes with a National Sport Federation/Association (NSFA), which is officially recognised by the Malta Olympic Committee and/or with the NSS.
Programme Streams	<b>Option A:</b> SP for National Team Athletes aimed for national team athletes. <b>Option B:</b> NSS 16+ Programme aimed for students who completed their compulsory education at the NSS and for national team athletes. This option is offered only in those sport disciplines, which have the support of the respective NSFA.
Entry requirements	Matriculation Course (Standard) entry requirements apply. Student athletes following <b>Option A</b> , must present a written endorsement from the respective NSFA that they form part of a national squad/team or potentially can be part of one within one year. This endorsement must be renewed at the beginning of each academic year. Student athletes following <b>Option B</b> , must present either a written endorsement from the NSS that they have the potential to continue training with the said school, or from the relevant NSFA (as in previous paragraph).
Duration	Two (2) years on a full-time basis.
Outline	Matriculation Course (Standard) outline applies, excluding the additional language opportunity. Student athletes following <b>Option A</b> will have their timetables scheduled, Monday to Friday between 09:00 and 15:00. This is subject to availability. Student athletes following <b>Option B</b> will have their timetables scheduled between 10:00 and 17:00 on Tuesday, Wednesday and Thursday, and between 08:00 and 17:00 on Monday and Friday. Training will be provided by NSS in conjunction with the respective NSFA/s between 07:45 and 09:30 on the days indicated above. Student athletes are provided with Special Sports Exemptions allowing them to participate in training, events and/or competitions following a request from the respective NSFA. Student athletes can bring their personal coach/trainer to Junior College provided he/she is officially recognised as such by the respective NSFA.
Conditions	General Conditions apply (see page 8) Matriculation Course (Standard) conditions also apply (see page 12) Student athletes must present a written endorsement from the respective NSFA/NSS within ten (10) working days from the submission of their application. Failure to do so will automatically enrol the student in the standard course. Although every effort will be made by the College Administration to hold sessions as indicated above, JC reserves the right to make use of other hours beyond those indicated if the need arises. Student athletes must participate in the annual JC Wellbeing and Sport Festival and must represent the College in festivals, games and other sport events. Only sport entities recognised by the Malta Olympic Committee are considered as NSFAs.





STUDY PROGRAMME FOR MEDICINE AND SCIENCE ORIENTED STUDENTS	
Target	The programme is aimed for science students who intend to follow a course in Medicine and Surgery, Dentistry, Health Care or Science courses at the University of Malta, but need to upgrade their results.
Objective	<p>This programme is specifically aimed at helping students improve their:</p> <ul style="list-style-type: none"> <li>① <i>grades at Advanced Matriculation (AM) level in Biology and/or Chemistry, as well as of subjects taken at Intermediate Matriculation (IM),</i></li> <li>② <i>scientific skills and analytical thought processes,</i></li> <li>③ <i>preparation to join one of the said courses.</i></li> </ul>
Entry requirements	<p>Matriculation Course (Standard) entry requirements apply.</p> <p>Students are required to produce an official MATSEC result and/or a past MATSEC certificate to attest that they already sat for Biology and/or Chemistry AM examinations.</p> <p>Students, who did not sit for MATSEC examinations and wish to join the programme, must provide evidence that they have followed a full course in Biology and/or Chemistry in a recognised institution at AM level.</p>
Duration	One (1) year on a full-time basis.
Outline	<p>The course in AM Biology and/or Chemistry will have a different structure from the one offered to students enrolled in the regular two-year course.</p> <p>The material covered in this course presumes a level of competence in Biology and/or Chemistry equivalent to that expected at AM levels.</p> <p>Each AM subject is scheduled to have eight (8), one-hour (1) sessions per week, which include lectures, tutorials, studying skills and practical sessions.</p> <p>The weekly practical sessions based on the entire syllabus are aimed at improving the skills and practical examination performance. These are intended to complement any practical coursework previously presented to MATSEC.</p>
Conditions	<p>General Conditions apply (see page 8)</p> <p>Matriculation Course (Standard) conditions also apply (see page 12)</p> <p>Students following this course may study up to two (2) subjects at AM level which must include Biology and/or Chemistry, as well as a maximum of three (3) IM level subjects of their choice and Systems of Knowledge (SOK).</p> <p>For the purpose of the AM Biology MATSEC examination, any coursework covered in another institution must be appropriately certified at source.</p> <p>The study programme for the IM level subjects and SOK assumes that the student is in possession of the body of knowledge that is normally acquired during the first year programme of studies at Junior College as students will join Junior College second year students taking the same subjects.</p>

## STUDY PROGRAMME FOR 18+ STUDENTS

NEW

Target	<p>This programme is offered to prospective students who at the time of application are at least 18 years of age, henceforth referred to as 18+ students.</p> <p>Applicants who are 23 years old or will turn 23 by the time they finish the course are considered as adult learners.</p>
Objective	<p>This programme is aimed at offering prospective 18+ students the possibility of studying one or more subjects at Advanced and/or Intermediate level according to their needs.</p>
Entry requirements	<p>Prospective 18+ students enrolling in this programme must be in possession of three (3) passes in the Secondary Education Certificate (SEC) Examination or when applicable, their equivalent at Grade 5 or better. The subjects must include: English Language, Maltese and Mathematics.</p> <p>Adult learners are exempted from presenting the entry requirements above. Ideally the adult learner is in possession of a SEC level pass in English or a Secure English Language Test (SELT) result, allowing the learner to follow the course with profit.</p>
Duration	<p>Two (2) years on a full-time basis.</p>
Outline	<p>18+ students and adult learners may choose either one or the other of the following course options:</p> <p><b>Option A: Matriculation Course (Standard)</b> aimed at obtaining the Matriculation Certificate in adherence to MATSEC regulations. Students are therefore allowed to choose a maximum of six (6) subjects, two (2) at Advanced Matriculation (AM) level, three (3) subjects at Intermediate Matriculation (IM) level and Systems of Knowledge. Matriculation Course (Standard) conditions apply.</p> <p><b>Option B: Matriculation Course (Extra)</b> aimed at obtaining the Matriculation Certificate in adherence to MATSEC regulations. Students are therefore allowed to choose a maximum of six (6) subjects, three (3) at AM level, two (2) subjects at IM level and Systems of Knowledge. Matriculation Course (Standard) conditions apply.</p> <p><b>Option C: My Choice Study Programme</b> allows learners to take up to a maximum of four (4) subjects of their choice.</p>
Conditions	<p><b>Options A + B</b> Study Programmes: General Conditions (see page 8) and Matriculation Course (Standard) conditions (see page 12) apply.</p> <p><b>Option C</b> Study Programme: General Conditions apply (see page 8).</p> <p>Applicants, who do not hold the entry requirements, may be called in for a selection interview to better assess the qualifications, the choice of subjects and to ensure that they will follow the course with profit.</p> <p>Prospective adult learners, who would like to present the Recognition of Prior Learning (RPL), are to contact the UM Students Advisory Services in order to start the RPL process eight (8) months ahead of the deadline for submission of applications.</p> <p>Adult learners should be aware that for certain UM courses, special course requirements may apply.</p> <p>The material covered in these study programmes presumes a SEC level of competence (if available) in the subject chosen.</p>





## STUDY PROGRAMME FOR STUDENTS WITH DISABILITY

Target	The programme is offered to prospective students who have completed compulsory education at the time of application. It is aimed especially at those students with a significant disability who may need specific arrangements in order to be able to study at Junior College. The UM Access Arrangements Guidelines are retrievable at <a href="http://um.edu.mt/services/studentservices/access">um.edu.mt/services/studentservices/access</a> . It is strongly advisable to read this manual before applying.
Objective	The aim of this programme is to ensure that Junior College is inclusive by providing reasonable accommodation for students with disability, including students with physical, sensory or mental impairments; medical conditions; or specific learning difficulties whilst following the Matriculation Course with the other enrolled students.
Entry requirements	Matriculation Course (Standard) entry requirements apply.
Duration	Two (2) to four (4) years on a full-time basis.  The duration of the programme will be determined at the time of application based on the request made to the Admissions Board and the recommendation of the Access Disability Support Unit.
Outline	Students with disability may choose either one or the other of the following study programme options:  <i>Option A: Matriculation Course (Standard) aimed at obtaining the Matriculation Certificate in adherence to MATSEC regulations. Students are therefore allowed to choose a maximum of six (6) subjects, two (2) at Advanced Matriculation (AM) level, three (3) subjects at Intermediate Matriculation (IM) level and Systems of Knowledge.</i>  <i>Option B: Matriculation Course (Extra) aimed at obtaining the Matriculation Certificate in adherence to MATSEC regulations. Students are therefore allowed to choose a maximum of six (6) subjects, three (3) at AM level, two (2) subjects at IM level and Systems of Knowledge. Matriculation Course (Standard) conditions apply.</i>  <i>Students are given the possibility of studying one (1) additional language at IM level. The language session will be held on Wednesday at 14:00 for two (2) consecutive hours over the two (2) year course. Students will be able to sit for the respective MATSEC examination at the end of the course.</i>
Conditions	Prospective students need to apply during the admissions period for the respective study programme they wish to follow, and make a request to the Admissions Board to consider their case. Upon consideration, and on the recommendation of the ACCESS-Disability Support Committee or Unit (ADSC/U), the Board may accede to the request made.  <b>Options A + B</b> Study Programmes: General Conditions (see page 8) and Matriculation Course (Standard) conditions apply (see page 12).  If a student requires prolonged hospitalization or other special arrangements, they are strongly advised to inform the Junior College administration in writing, as soon as the issue arises. In such circumstances, a certificate from a specialist/consultant is required. This information will be treated in the strictest confidence.  Students who require access arrangements during their time at the Junior College should inform the College administration in writing and submit supporting documents from specialists during the first week of October or as soon as the issue arises.



### EVENING PRACTICAL COURSES

Target	These courses are offered only to non-Junior College students.
Objective	Three separate courses focused on practical, experimental sessions in Biology, Chemistry and Physics, offered to non-Junior College students who would like to study one or more of these subjects at AM level but have no access to laboratory facilities.
Entry requirements	Applicants are expected to have at least first year AM Biology/Chemistry/Physics knowledge or equivalent, depending on the course of choice.
Duration	Ten (10), three (3)-hour evening sessions
Outline	<p>Applicants will gain knowledge about different practical techniques, report compilation, data analysis, discussion of results, and biological drawings (where applicable). This will help students to successfully undertake the MATSEC practical examination papers of the respective subjects.</p> <p>The Biology Evening Practical course will provide candidates with the required number of practicals forming the practical workbook which will be certified by qualified tutors, in part fulfilment to sit for the MATSEC Biology Advanced Paper IV Examination as listed in the syllabus.</p>
Conditions	<p>The application fee of these study programmes is €450.00 each and full payment must be made upon registration.</p> <p>Applicants choosing the Biology evening practical course must attend all the sessions to ensure that they are eligible to sit for the MATSEC Biology Paper IV examination session.</p> <p>Applicants cannot register for this course if they are already full-time registered Junior College students.</p> <p>18+ students and students following the study programme for medicine and science oriented students may be allowed to take the evening practical courses on a case by case basis.</p>



## Choosing Subjects

### A. For Matriculation Certificate

The College prides itself in offering the widest possible choice of subjects. The following guidelines should help students choose their subjects wisely:

- ④ Students are advised to identify their areas of strength and interest and to choose the University course/s that match these strengths and interests. Some courses may require specific subjects as entry requirements, but there are University courses which **do not** have special course requirements. The full list of courses, including those having special course requirements, is available at [um.edu.mt/sas/scr](http://um.edu.mt/sas/scr)
- ④ For the Matriculation Certificate, students are required to study two subjects at Advanced level, three subjects at Intermediate level and Systems of Knowledge, which is a compulsory subject.
- ④ The choice of subjects should include **at least one subject** from each of Groups 1, 2 and 3. The other two subjects may be chosen from any of the four groups (refer to table on opposite page).
- ④ It is the students' responsibility to ensure that the group of subjects chosen is in line with MATSEC regulations and course requirements. The same applies if a change of subjects is requested.
- ④ Students may request to be exempted from studying the six subjects at the College, if they are already in possession of a pass in the subject/s.
- ④ The Junior College reserves the right not to offer a subject if the number of applicants does not justify it or if logistics and timetable arrangements do not permit it.
- ④ Students are strongly advised to consult the relevant MATSEC syllabus available at [um.edu.mt/matsec](http://um.edu.mt/matsec) to know more about a particular subject.

<b>Group 1</b>	<b>Group 2</b>	<b>Group 3</b>	<b>Group 4</b>
Arabic	Accounting <sup>2</sup>	Applied Mathematics (Mechanics)	Art
English	Classical Studies <sup>1</sup>	Biology	Computing <sup>4</sup>
French	Economics <sup>2</sup>	Chemistry	Engineering Drawing
German	Geography	Environmental Science <sup>1,3</sup>	Graphical Communication <sup>5</sup>
Greek	History	Physics	Home Economics and Human Ecology
Italian	Marketing <sup>2</sup>	Pure Mathematics	Information Technology <sup>4</sup>
Latin	Philosophy		Music
Malti	Psychology <sup>1</sup>		Physical Education <sup>1</sup>
Russian	Religious Knowledge		Theatre and Performance
Spanish	Sociology		

<sup>1</sup> offered by MATSEC at Intermediate level only

<sup>2</sup> Not more than two of Accounting, Economics and Marketing may be chosen.

<sup>3</sup> Environmental Science may not be taken with Biology, Chemistry or Physics.

<sup>4</sup> Computing may not be taken with Information Technology.

<sup>5</sup> Engineering Drawing may not be taken with Graphical Communication.

At Intermediate level, the two subjects are combined.

#### Matriculations examination regulations

The full regulations can be accessed from the MATSEC website at: [um.edu.mt/matsec/regulations/mc\\_regulations](http://um.edu.mt/matsec/regulations/mc_regulations)

#### B. Choosing other combinations of subjects

Students who are 18+ years and do not require the full Matriculation Certificate in accordance with the respective regulations, may choose any combination of subjects, according to the programme they are registered for. Students should be aware that such qualifications would not satisfy the entry requirements to the University of Malta.

#### C. Studying an additional language

Students following a two-year programme, may choose an additional language at Intermediate level. This is purely optional. At the end of the programme, students can sit for the MATSEC examination in the subject. The list of languages offered can be found in this Prospectus.

## How to Apply

Student	Applications 1 – 10 August	Late Applications 14 – 24 August	Very Late Applications 5 September – 25 October
<b>MATRICULATION COURSE (STANDARD)</b>			
Applying as a first-year student	online* €23.30 fee applies	online* €46.60 fee applies	downloadable form*** €116.50 fee applies
Junior College student restarting first year	online** no fee applies	online** no fee applies	online** no fee applies
Non-Junior College student restarting first year at the College	online* €23.30 fee applies	online* €46.60 fee applies	downloadable form*** €116.50 fee applies
Junior College student restarting second year	online** €23.30 fee applies	online** €23.30 fee applies	online** €23.30 fee applies
Non-Junior College student restarting second year at the College	downloadable form*** €23.30 fee applies	downloadable form*** €23.30 fee applies	downloadable form*** €23.30 fee applies
Non-Junior College student continuing second year at the College	downloadable form*** €23.30 fee applies	downloadable form*** €23.30 fee applies	downloadable form*** €23.30 fee applies
<b>MATRICULATION COURSE (EXTRA)</b>			
Applying as a first-year student	downloadable form*** €23.30 fee applies	downloadable form*** €46.60 fee applies	downloadable form*** €116.50 fee applies
Junior College student restarting first year	downloadable form*** no fee	downloadable form*** no fee	downloadable form*** no fee
Non-Junior College student restarting first year at the College	downloadable form*** €23.30 fee applies	downloadable form*** €46.60 fee applies	downloadable form*** €116.50 fee applies
<b>STUDY PROGRAMME FOR STUDENT ATHLETES</b>			
Option A	online* €23.30 fee applies	online* €46.60 fee applies	downloadable form*** €116.50 fee applies
Option B	online* €23.30 fee applies	online* €46.60 fee applies	downloadable form*** €116.50 fee applies
<b>STUDY PROGRAMME FOR MEDICINE AND SCIENCE ORIENTED STUDENTS</b>			
	downloadable form*** €23.30 fee applies	downloadable form*** €23.30 fee applies	downloadable form*** €23.30 fee applies

STUDY PROGRAMME FOR 18+ STUDENTS		
	downloadable form*** €23.30 fee applies	downloadable form*** €46.60 fee applies
STUDY PROGRAMME FOR STUDENTS WITH DISABILITY (MAY BE SPREAD ON A FULL-TIME BASIS OVER 4 YEARS)		
	online* €23.30 fee applies	online* €46.60 fee applies

\* Online applications are available [jc.um.edu.mt/apply](http://jc.um.edu.mt/apply)

\*\* Junior College students who wish to restart the first or second year are to visit the College website at [jc.um.edu.mt](http://jc.um.edu.mt) for more information.

\*\*\* Forms may be downloaded from [jc.um.edu.mt/prospectivestudents/forms](http://jc.um.edu.mt/prospectivestudents/forms)

They are to be duly filled in and handed to SSO, Room B104 by the dates indicated.

An application fee is to be paid once at the beginning of each study programme.

**All application fees are non-refundable.**

### On being accepted as a Junior College student

Applicants who satisfy the entry requirements for admission to the Junior College will receive a letter of acceptance. In order to confirm their intention of attending the College, the applicant will be asked to deposit €24 as Caution Money by credit card, before being registered as a Junior College student.

Applicants who decide to withdraw their application, are required to fill in a '**Withdrawal Form**' available on the Junior College website and to forward the completed form, to the SSO by the end of October.

### Caution Money

The Caution Money is intended to cover all or part of the costs in the case that a student causes any damage or loss to equipment or property intentionally or accidentally, or if the student fails to return the student card at the end of the study programme or upon withdrawal.

The Caution Money will be refunded after the student completes the full study programme at the College, however it will be forfeited in case of the above.

### Request for Change of Subject/s

Students may request to change any of the subjects they chose to study by the last Friday of October.

After this date, students may submit a request for consideration for a change of subjects, by **not** later than the last Friday of November, subject to certain conditions.

Students have to ensure that the changes requested fulfil the requirements of the MATSEC Certificate.

Second-year students, students following the Study Programme for Medicine and Science Oriented Students, and first-year students who submit a request for a change of subject/s, are expected to make up for and take full responsibility for the subject matter/projects/practicals and other educational content covered at Junior College during the first year or in previous months. Approval is not automatic but subject to administrative constraints as well as the endorsement of the respective subject coordinator.

Students are to fill in the '**Change of Subjects Form**' which is available on the Junior College website. Requests are to be submitted at the SSO. An administration fee of €12.00 is applicable.

It is assumed that when a request for a change of subject is made, the student has **not** already obtained a pass in the subject being changed.

### **Request to be Exempted from Studying Subjects**

Students, who are in possession of a pass in any subject/s at MATSEC level, are eligible to be exempted from studying the subject/s during their time at the College. They are to fill in the '**Request to be exempted from Studying Subject/s**' form which is available on the Junior College website. The form must be presented at the SSO, together with the original result slip/certificate and its photocopy. Requests will **not** be acceded to after the last Friday of October. An administration fee of €12.00 is applicable.

Students will not be allowed to choose another subject instead.

## **Student Support**

### **1. Advisory services offered at time of application**

Before choosing their subjects, students are strongly advised to consult the 'Profile of Subjects' in this publication which deals with information about individual subjects.

In addition, the College offers advisory services to prospective students who require further clarification about their choice of subjects and study programme. Students who would like to avail themselves of this service are to phone for an appointment on **+356 2590 7201/7245/7369** between 17 and 31 July between 08:30 and 12:30. Guidance sessions will be available between 18 and 31 July.

Students will be required to give their ID card number when calling for an appointment and should present their ID card when attending their advisory session. Parents/guardians are also welcome to these sessions.

### **2. Access Arrangements**

The Junior College strives to support all students, especially those with a disability, or learning difficulty, or who require special arrangements.

The College administration liaises with the ACCESS-Disability Support Unit (ADSU) of the University of Malta to ensure that students avail themselves of all the appropriate and permitted support.

Access arrangements are made to enable students with disability to start, follow and complete a programme of study successfully. Access arrangements may, in exceptional instances, include a time extension for course completion. Some students cannot follow a course in the same time frame as their peers but may require a longer period of time.

Students who require access arrangements are to contact the Student Services Office (SSO) at the beginning of the academic year or when the need arises on **+356 2590 7150** or send an e-mail to **administration.jc@um.edu.mt**

**Note:** Students who require access arrangements during MATSEC examinations are to make their request at the time of application for said examinations.

### **3. Students' Wellbeing**

"11 (4) Where the Admissions Board has reason to believe that the presence of an applicant within the University community could present a clear and present danger to the wellbeing and safety of students and staff, or a significant risk that their safety be imperilled, or that activities on campus be disrupted, the Board shall on the basis of available evidence have the option to refuse admission, or to grant admission subject to appropriate safeguards which shall be decided upon on an ad hoc basis, or to delay admission until expert advice is obtained. For the avoidance of doubt, evidence could also take the form of expert advice documented in a sworn affidavit."

(Extract from the Admissions Regulations, 2016, available at <https://bit.ly/2HRMYi3>)

### **4. Restarting a Programme at Junior College**

College students, who are not eligible to proceed with their studies, may restart the study programme they were following, or start a new programme. In such cases, the student's general performance and attendance during the previous year/s will be taken into consideration at application stage. Students may not be allowed to restart a year or a new programme, if it is felt that, based on their track record and qualifications, it would not be beneficial to them.

### **5. Suspension of Studies**

Students, who have to suspend their studies for a valid extraordinary reason, are given the opportunity to restart their studies the following year as if they are applying for the first time.

Students, who would like to suspend their studies, are to present their requests for a suspension of studies to the SSO. Such requests are to be endorsed by appropriate documentation signed by a relevant professional.

### **6. Withdrawl from Study Programme**

Students, who need to withdraw from their study programme, are to download the **Withdrawal Request Form** from the Junior College website ([jc.um.edu.mt/students/forms](http://jc.um.edu.mt/students/forms)). The form should be duly filled in, signed by both the student as well as their parent/guardian and present it to the SSO.

The Student Support Services Committee (SSSC) shall call the student to assess and evaluate the request. The student is normally expected to continue attending sessions until the SSSC considers the request and makes its recommendation. This will be communicated to the student within eight (8) working days.

If the student decides to withdraw against the recommendation of the SSSC, then s/he will be asked to hand in the Junior College Student ID card to complete the process of withdrawal.

## Adult Learners

Adult learners are students who are 23 years old or will turn 23 by the time they finish a study programme at Junior College.

Adult learners are exempted from presenting three (3) passes in SEC Examination in English Language, Maltese and Mathematics. Ideally the adult learner is in possession of a SEC level pass in English or a Secure English Language Test (SELT) result, allowing the learner to follow the course with profit.

Adult learners should be aware that for certain UM courses, special course requirements may apply.

## International Students

The Junior College has a growing community of international students enrolled in the different study programmes. The College firmly believes that every student should be integrated and included, irrespective of his/her background, and international students should feel welcome. This enriches the educational experience for all.

Besides making use of the SSO which offers its services to all students, international students are encouraged to contact the Youth Worker to help them and guide them accordingly.

In order to help international students integrate into Maltese society, the College offers a course in Maltese as a foreign language. This is a one-year course with a one-hour lecture per week.

### Mr Roberto Calleja – Youth Worker

✉ [roberto.calleja@um.edu.mt](mailto:roberto.calleja@um.edu.mt)

✆ +356 2590 7229



# Important Procedures and Student Duties

## Attendance for Sessions

1. Attendance for all sessions is compulsory throughout the year. Students are expected to attend all sessions according to their timetable and for other sessions as requested by their lecturers or College administration.
2. All lecturers keep a record of attendance for **every** session.
3. There are very serious consequences for students who are habitually absent without justification.
4. Students will only be exempted when sick or for a valid reason as specified in the sections below.
5. Habitual latecomers are liable to be marked absent.
6. Official attendance records are kept by the Student Services Office (SSO) and students should direct queries related to attendance/absenteeism to this Office.
7. Any communication from the SSO regarding attendance, absenteeism and exemptions is forwarded by e-mail/mail. It is therefore the responsibility of the student to check the University Junior College e-mail account daily.

## Exemption for Attendance

1. Students may request to be exempted from attending sessions for a valid reason. Exemption Forms are available from the Junior College website ([jc.um.edu.mt/students/forms](http://jc.um.edu.mt/students/forms)) and must be presented completed in **duplicate** to the SSO. One copy will be stamped, returned and retained by the student as a receipt.
2. Students must take full responsibility for all work covered during the requested period of exemption in accordance with the study programme.
3. Students with a chronic medical condition, a disability, or require special arrangements, are strongly advised to inform the College administration in writing, at the beginning of the year or as soon as the case arises. Parents/guardians can inform the College administration themselves. In such circumstances, a certificate from a specialist/consultant is required. This information will be treated in the strictest confidence.

## Exemption Requests for Medical Reasons

1. Absences from sessions for one (1) day for medical reasons/appointments have to be justified within three (3) working days by completing **Exemption Form A** which can be downloaded from the Junior College website, signed by a parent/guardian and presented to the SSO, Room B104.
2. Absences from sessions for two (2) or more days, are to be covered by **Exemption Form A** which can be downloaded from the Junior College website, signed by a parent/guardian and presented, together with the National Insurance medical certificate (blue) to the SSO, within three (3) working days of the certificate's closing date. The copy of the National Insurance medical certificate (blue) stamped by the SSO is to be retained by the student as a receipt.

3. The total number of days covered by medical certificates and one-day exemptions must not exceed fifteen (15) College days during each academic year.
4. It is strongly recommended that in cases of prolonged sickness and/or hospitalisation, the Junior College is **immediately** informed. In such cases, **Exemption Form A** is required together with an open medical certificate within the first three (3) days of sickness. A closing medical certificate needs to be presented, within three (3) working days from return of the student to College. Exemption Forms may be presented by a third person. The total number of days covered by this medical certification must not exceed the number stipulated in the previous paragraph.
5. Students who feel unwell while at the College or need to leave for a valid reason must inform the Office of the Principal before going home. They are required to fill **Exemption Form A** and present it together with a medical certificate, when applicable, to the SSO within three (3) working days of returning to the College.
6. During the Christmas and Easter recesses, the SSO remains open to receive medical certificates and exemption forms.

### Exemption Requests for Non-Medical Reasons

1. Students requesting an exemption from attending the College due to examinations, interviews or other important appointments, are to fill in **Exemption Form B** which can be downloaded from the Junior College website. The form should reach the SSO **prior** to when the exemption is required. The student has to take full responsibility for all work covered during the requested period.
2. Students should plan their holidays and travel abroad to coincide with College recess periods which may be found in the Calendar section of the Prospectus as well as on the College website. Students should consult the SSO **before** any travel arrangements are made. Students will only be exempted to travel abroad during the academic year in exceptional circumstances and would normally forfeit their stipend for the requested period. **Exemption Form B** together with the relevant information should reach the SSO at least one week ahead of their departure.

### Exemption Requests for Student Athletes

1. Student athletes enrolled in the Study Programme for Student Athletes may request to be exempted from attending the College due to sport events held locally or abroad, by filling in **Exemption Form C** which can be downloaded from the Junior College website.
2. The form should reach the SSO **prior** to when the exemption is required together with an official letter from the relevant National Sport Association justifying the request.

### Exemption Requests for College Activities

1. Students participating in official College activities are normally exempted from attending sessions.
2. It is the responsibility of the student to ensure that the coordinator of the activity has included their name on the exemption list.
3. **Exemption Form D** will be duly filled in by the coordinator of the activity.

## Sanctions related to Absenteeism

1. Students who are regularly absent without a valid reason may not be allowed to take part in official College activities.
2. Students who throughout the course of study show unsatisfactory progress and/or are regularly absent from sessions without justification, may be called by the administration and have their registration terminated.
3. Students who exhibit an irregular pattern of absences will receive a **Cautionary** letter. This letter is also sent to parents/guardians for their information and to take the necessary action.
4. Students, who fail to attend a considerable number of sessions without justification during an attendance period of four (4) weeks, receive a **Notification of Unauthorised Absences** letter. This letter is also sent to parents/guardians for their information and for them to take necessary action. The student will also forfeit the maintenance grant for that period.
5. When the level of unauthorised absences from the beginning of the academic year starts increasing, students will initially receive a **First Warning** letter. When the level is close to 10% of the total number of sessions that should be attended in one academic year, students receive a **Second Warning** letter. Both letters are also sent to parents/guardians for their information and to take necessary action.
6. Students who fail to attend 10% of their sessions during the academic year without justification, will be considered to have abandoned their course and will not be allowed to sit for their end-of-year examinations. Students and parents/guardians will be informed accordingly in a **Dismissal** letter.
7. Students who fail to attend for a whole attendance period without justification will automatically be considered to have **abandoned** the course.
8. All letters and warnings sent to students and parents/guardians are accompanied by a message via SMS.

## Assessment

1. The progress, assessment and eventual progression of students are determined by their academic effort throughout the year.
2. Students are expected to sit for tests as scheduled and to hand in assignments and tasks, including those on VLE, within the stipulated deadline. Students are to inform their lecturers beforehand if, for a justified reason, they are unable to hand in their work in time. Repeated failure to do so will lead to disciplinary measures.
3. During each programme of studies, students are formally assessed five (5) times, three (3) times during the first year and twice (2) during the second year. Assessment and end-of-year examinations marks can be viewed on the Junior College Student eSIMS portal.
4. Lecturers keep a meticulous record of attendance and progress reports which are then forwarded to their coordinators.
5. Students should make sure that any work or project they submit is not plagiarised.
6. Legal Notice 132 of 1996 re Education Act states that "... a student whose progress (as assessed through periodical assessment procedures) is deemed to be unsatisfactory, or who is not attending regularly, will forfeit the right to receive the allowance until such time as the principal of the school concerned certifies that such student is making satisfactory progress, or that he is attending regularly." If a student fails to obtain a pass mark in three (3) or more subjects in any of their assessments, they may forfeit their maintenance grant until progress is registered in the successive assessment.



### End-of-Year Examinations

1. During the end-of-year and re-sit examinations, students are given an index number which is unique and randomly assigned. The index number is the key identifier on the scripts and helps to protect the identity of students.
2. Students are allowed five (5) minutes reading and noting time prior to the beginning of examinations. Students will be allowed to start writing on the examination script once this is made available.
3. Students who require access arrangements during their time at the College should submit their request to the SSO in writing and submit supporting documents from specialists by the end of October, or as soon as the case arises. Such requests will be forwarded to the University ACCESS-Disability Support Unit so that access arrangements can be made for the end-of-year examinations.
4. It is the responsibility of students to apply for access arrangements during MATSEC examinations, with the ACCESS-Disability Support Unit for access arrangements, at the same time when applying for these examinations.
5. Students who absent themselves from an end-of-year examination/s are required to inform the SSO on telephone number +356 2590 7150, **by not later than one hour** after the commencement of an examination. A written letter giving the reason for absence, together with any documents in support of the claim must be presented to the SSO, within the next 24 hours. For more information, contact the SSO on +356 2590 7150 or email [administration.jc@um.edu.mt](mailto:administration.jc@um.edu.mt)
6. In case of absence due to illness, the medical certificate should be in the form of a letter explaining the cause of absence. The medical certificate should be legible and should include the name and the medical registration number of the medical doctor, printed clearly. Certificates issued by a family member of the student or National Insurance medical certificates are **not** accepted for this purpose.
7. Detailed information regarding 'Students' conduct during end-of-year examinations' may be found at: [jc.um.edu.mt/students/examinationregulations](http://jc.um.edu.mt/students/examinationregulations)

## Criteria for Promotion to Second Year

Students are promoted to second year on the basis of their performance in their assessments and end-of-year examinations. The criteria for promotion to second year for the academic year 2019/20 may be found on the College website.

## Code of Behaviour

### 1. Introduction

- 1.1 The Junior College is committed to provide an ordered and safe learning environment within the College Campus and during College activities.
- 1.2 The College Campus refers to all areas of Junior College both inside the building and the outdoor areas.
- 1.3 Students are expected to behave in a courteous and orderly manner - in face-to-face interaction, on e-mails and other internet facilities - and to show respect for all persons and property both on College campus and during College activities.
- 1.4 This Code of Behaviour (COB) aims at promoting the environment mentioned above without overriding or superseding current University of Malta Regulations or others, which may come into, force in the future.

### 2. General Behaviour on College Campus

- 2.1 Only Junior College students and University of Malta staff are allowed to enter the College Campus without requesting permission. Students are not allowed to admit friends or other people who are not registered students on College Campus.
- 2.2 Students may only stay on the College Campus during normal opening hours, that is between 08:00 and 17:00, Monday to Friday, during term time, except when they are given special permission by the Principal or his delegate.
- 2.3 Students must be in possession of a JC Student ID card at all times, while on College Campus and are to present it whenever required to do so by the College staff and security officers. Students will not be allowed to remain on College Campus, including sitting for tests, if they cannot provide the JC Student ID card.
- 2.4 Students are to inform the Students' Services Office (SSO) Room B104 immediately when their JC Student ID cards are lost. These will be replaced against an administrative fee. The JC Student ID card provided shall remain the property of the College.
- 2.5 Students need to present the JC Student ID card to the security officers and members of staff every time it is requested.
- 2.6 Students shall present themselves at the College appropriately dressed, as befits such an educational institution. Thus, for example, the wearing of short tops exposing midriff, tops with straps, low-cut or torn jeans/skirts, shorts as well as tops denoting political affiliations, are strictly prohibited.
- 2.7 Students are requested to provide information and fill in forms truthfully and correctly at application stage and thereafter. Any false information given will be dealt with heavy sanctions. In extreme cases this may lead to immediate termination of registration.

- 2.8 Students are expected to respect ethical boundaries with their tutors all the time. Students must weigh appropriately what to discuss and share with the group during a session. Should help be needed, College counsellors are available for an appointment.
- 2.9 Students are expected to access their UM e-mail account daily, as well as eSIMS, JCVLE, departmental notice boards/websites on a regular basis.
- 2.10 Students are expected to take on active role in the promotion of an environment free from harassment, bullying and discrimination.
- 2.11 Students are expected to set an appointment with the Subject/Area Coordinator or the Office of the Principal if they feel a lecturer or a fellow student is treating them unfairly.
- 2.12 No form of intimacy whatsoever is tolerated within the College Campus.
- 2.13 Smoking is strictly prohibited in all areas within the College building and is only allowed in restricted designated areas.
- 2.14 The use of alcohol or other illicit substances is prohibited in all areas of the College Campus and/or during College activities.
- 2.15 Improper language and blasphemy are prohibited.
- 2.16 Any form of card playing and gambling is prohibited.
- 2.17 Students are not allowed to fix any commercial or publicity posters and stickers anywhere on College Campus without the authorisation of the Office of the Principal.
- 2.18 Students may not use the lift except on grounds of sickness or injury, provided that they seek prior authorisation from the Office of the Principal. Under normal circumstances, only the permit holder can use the lift.
- 2.19 Students participating in activities organised at College or using the various facilities on College Campus, have to abide by any guidelines and conditions pertaining to the facility.
- 2.20 No rough play is allowed on College Campus.
- 2.21 Use of skateboards and bicycles in the Pjazza and other College outdoor facilities is prohibited for health and safety reasons. The permission of the Sport and Leisure Department may be sought to use these items in suitable areas.
- 2.22 Accidental damage to property or equipment within the College precincts should be reported to the Office of the Principal and paid for.
- 2.23 Acts of vandalism are not tolerated. Students should report such acts to the Office of the Principal. The student/s involved in such acts will have to pay for the damage and may face disciplinary action.
- 2.24 Items that can cause bodily harm, damage to property and are potentially hazardous are strictly prohibited on the College Campus.
- 2.25 Students should keep the College Campus as clean as possible and should not litter.
- 2.26 Students should not make excessive noise in the Pjazza, the canteen, the Youth Hub, the corridors or any other areas so as not to disrupt sessions.
- 2.27 Emergency exits are to be used **only** in case of emergency or when asked to do so by the College administration.
- 2.28 Students should not enter areas within the College Campus which are locked up or which are clearly indicated as 'no entry' zones.

- 3. Behaviour in the Classroom**
  - 3.1 Students should be punctual for all sessions and under normal circumstances may be accepted 5 minutes after start of session, if a valid reason is provided.
  - 3.2 Students should make sure that they have been marked present for sessions.
  - 3.3 Students are expected to come to College prepared for all sessions, with the necessary material and any assigned work. Failure to do so may result in the student having marks deducted from the assessment marks.
  - 3.4 Students are also expected to participate and contribute to classroom discussion and answer questions asked by the lecturer, in order to maximise the educational experience in the classroom.
  - 3.5 Students receiving notes from lecturers should appreciate that these notes are the intellectual property of the lecturer who circulates them and are therefore intended for personal use only.
  - 3.6 Students should ensure that they do not leave anything behind them at the end of a session, including items for disposal.
  - 3.7 Disruptive behaviour and unnecessary conversation are not permitted during sessions.
  - 3.8 Electronic devices may be used for note-taking, for browsing the Internet, accessing email accounts or to record lectures **only** at the discretion of or when instructed by the lecturer. Otherwise electronic devices should be turned off during sessions.
  - 3.9 Electronic devices may only be charged in designated areas such as the study area and library. Students are reminded that they are to take all the necessary precautions when charging electronic devices. Two-pin plugs are considered dangerous and for the student's own safety, should not be used.
  - 3.10 Students are to request permission from their lecturer before charging electronic devices in the lecture room.
  - 3.11 Any type of recording (audio-visual or image) during sessions without permission is strictly prohibited.
- 4. Behaviour During College Activities**
  - 4.1 Students are expected to behave in accordance with section 1.1 'General behaviour on College Campus' when participating in College activities, project work or field work, as part of a group or individually.
  - 4.2 Students under 18 years of age involved in College activities or projects outside the College Campus, are to be provided with a consent form which has to be signed by their parents/ guardians. Students should make sure that they are provided with such a form by the coordinator of the activity. Students over 18 years of age should still inform their parents.
  - 4.3 Students who are representing the Junior College in any type of activity, especially abroad, should behave appropriately as expected from Junior College students. They should always abide by the College's COB and also by those stipulated by accompanying staff as well as the regulations of the host organisation or country.
  - 4.4 Students should honour all commitments pertaining to activities organised or coordinated by the College in order to uphold the good name of the College.



## 5. Behaviour at Sports Facilities

- 5.1 When the sports facilities are being used for a session, they are to be used solely for that purpose for the duration of the session only.
- 5.2 Students should ensure that they use the facilities and equipment in accordance with standard practice and/or as directed.
- 5.3 When any equipment belonging to the Sports and Leisure Department is lost or damaged, students should file a report to the Sports Development Officer so that arrangements may be made to pay for or replace the equipment.
- 5.4 Students should refrain from trying to recover equipment (e.g. footballs) from potentially dangerous places such as from the top of a tree, but should instead inform the Sports Development Officer.
- 5.5 Students who repeatedly break the rules at sports facilities may not be allowed to use these facilities.
- 5.6 The Sports and Leisure Department will not be held responsible for any injury incurred or loss of personal belongings at the sports facilities.
- 5.7 Students are not allowed to bring any food inside the sports facilities. They should keep the sports and leisure areas as clean as possible and dispose of any litter in the appropriate bins.
- 5.8 Students are expected to wear appropriate sportswear as indicated.
- 5.9 Smoking is strictly prohibited in all sports facilities.

## 6. Sanctions

- 6.1 The Junior College administration is continuously trying to promote good conduct and to encourage a positive, caring and learning community. Students who decide not to follow the COB will face sanctions as a means of disapproval of unacceptable behaviour on College Campus in order to grow as responsible adults.
- 6.2 Sanctions will be used accordingly and when there is certainty about the offence. Sanctions will be imposed in an equitable manner respecting human dignity, but in certain situations may lead to a temporary expulsion, while in grave circumstances to a permanent expulsion.
- 6.3 A clear explanation will be given to students as to why there is a need for such sanctions. Any applied sanctions will only address those involved and are normally considered as a learning opportunity.
- 6.4 Sanctions will be imposed at these levels:  
  
First level sanctions are aimed for minor one-off offences. These may include a verbal warning, and if need be, the offence will be reported to the Office of the Principal where a record of the incident is kept in the student's file.
- 6.5 Second level sanctions are used for a more serious type of offence and repeat offenders will be reported to the Office of the Principal where a record of the incident may be kept in the student's file. Action to be taken depends on the seriousness of the case but may include a written reprimand, a written warning, or not allowing a student to represent the College where applicable. Parents/guardians as well as relevant stakeholders at the College will be informed accordingly.
- 6.6 Third level sanctions will only be used when, irrespective of previous sanctions, a student continues to exhibit reluctance to abide by the COB or in case of a very serious one-off offence. In this case the Chair and a member of the Student Support Services Committee (SSSC) will organise an interview with the student concerned to evaluate the situation. The SSSC will then forward its conclusions and its recommendations to the Principal to seek the best course of action.

In every instance the offence, report and final decision, will be recorded in the student's file. Parents/guardians will be informed immediately and the advice of other professionals in the field may be sought. In such cases the student may be dismissed for the rest of the day or for a few days, not exceeding seven (7) days.

- 6.7 In very serious cases, the SSSC may involve the Principal, the Area Coordinator and the Subject Coordinator (if the case involves a subject). If the student is called to appear before this extended committee, they may be accompanied by a parent/guardian.
- 6.8 In extreme situations, a student may be temporarily or permanently expelled from the College as a result of the severity of the case or because it is habitually repeated.

### **The Junior College Student ID Card**

1. All students are provided with a JC Student ID Card for free at the start of their study programme.
2. The JC Student ID card provided shall remain the property of the College, and has to be returned in good condition at the end of the study programme.
3. Students who abandon or withdraw from a programme of studies have to return the JC Student ID Card to the SSO. Students who fail to return the card as indicated, shall forfeit their caution money.
4. Students must be in possession of the JC Student ID Card provided at all times, while on College Campus and are to present it whenever required to do so by College staff and security officers. Students will not be allowed to remain on College Campus, including sitting for tests, if they are not in possession of the JC Student ID card.
5. It is the responsibility of students to keep the JC Student ID card in good condition. If the card is slightly damaged or worn, the lamination can be replaced for free from the Student Services Office (SSO), as long as the student can be identified from the card.
6. Students are to inform the SSO in Room B104 immediately when their JC Student ID cards are lost. For security reasons, misplaced, lost, misused cards, or cards that are damaged to an extent that the student cannot be identified, are to be replaced at the SSO. An administrative fee of €12.00 will be charged and will be borne by the student in question.

### **Health and Safety**

It is important that staff and students alike familiarise themselves with the College's evacuation plans, meeting points, other health and safety measures, and notifications which will be communicated from time to time.

### **Harassment and Bullying Policies**

Junior College takes complaints about **harassment and bullying** seriously. The College follows the procedures and policies issued by the University. The *Harassment and Bullying Policy* and the *Sexual Harassment Policy* can be found at the following links:

[um.edu.mt/\\_\\_data/assets/pdf\\_file/0020/280703/harassmentbullyingpolicy.pdf](http://um.edu.mt/__data/assets/pdf_file/0020/280703/harassmentbullyingpolicy.pdf)

[um.edu.mt/\\_\\_data/assets/pdf\\_file/0017/210644/sexualharassmentpolicy.pdf](http://um.edu.mt/__data/assets/pdf_file/0017/210644/sexualharassmentpolicy.pdf)

# The Role of Parents and Guardians as Partners with the College

Parents/guardians play an important role in the education of students attending the College, particularly those who are under 18 years. The College recognises this and seeks to work closely with parents/guardians for the benefit of students.

In the case of students who are still **minors**, the following points are of particular importance. Parents/guardians should:

1. read through this prospectus to ensure they are familiar with the educational experience their children are embarking on;
2. ensure that at least one parent/guardian is residing in Malta for students who are under 18 years of age;
3. keep a copy of their children's timetable, room allocation and names of their respective lecturers;
4. be aware that students may make use of all facilities and services indicated in this prospectus in accordance with their needs without having to request their consent;
5. fill in an official consent form for their children so that they can attend activities outside College under College supervision;
6. expect to receive information via letters, by text message, and even the College website. Letters to students and parents/guardians are always accompanied by a text message notification to parents/guardians. Parents/guardians may opt out of this text messaging service. Should they wish to do so, they are to write a letter to the Student Services Office (SSO) requesting to be unsubscribed; and
7. immediately inform the College should their contact details, especially their mobile phone number, change in order to ensure better communication.

Parents/Guardians are encouraged to:

1. visit the College website and to click the 'like' button on the Junior College Facebook page for updates;
2. participate in College activities whenever these are open to the public;
3. call the Office of the Principal (2590 7201) and ask for an appointment whenever required;
4. request a meeting with the Subject Coordinators and lecturers; and
5. contact the Counselling Service to seek support and advice when dealing with their children (2590 7291/7423).



# Junior College Services

## Office of the Principal

The office is open from Monday to Friday between 08:00 and 17:00 from 1 October to 15 June, and between 08:00 and 13:00 from 16 June to 30 September, except in Christmas and Easter recess when the office is closed.

✉ Room B004      ☎ +356 2590 7201      ✉ [secretary.jc@um.edu.mt](mailto:secretary.jc@um.edu.mt)

## Student Services Office (SSO)

The office is open all year round from Monday to Friday between 08:00 and 12:15 and 13:30 and 16:30 from 1 October to 15 June, and between 08:00 and 13:00 from 16 June to 30 September.

✉ Room B104      ☎ +356 2590 7150      ✉ [administration.jc@um.edu.mt](mailto:administration.jc@um.edu.mt)

## Disclosure of Personal Data to Third Parties

The University of Malta, established under the Education Act (CAP. 327 Laws of Malta), is the data controller of all personal information concerning applicants and students of its Junior College. The University processes this information in accordance with all applicable data protection legislation, including the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679), the Data Protection Act (CAP. 586 Laws of Malta) and all subsidiary legislation thereto. Full details are accessible on the Junior College website.

## Notice of Cancellation of Sessions

The Junior College Administration gives notification of cancelled or postponed lectures via e-mail to the students' personal Junior College account, as well as via text message, in the case of information relayed at short notice. Students may opt out of this text messaging facility at any time, should they wish to do so. Students who would like to opt out of the text messaging facility are to send an e-mail to the SSO on [administration.jc@um.edu.mt](mailto:administration.jc@um.edu.mt)

In the case of a session cancelled due to an activity organised by the Junior College administration, students are still expected to attend that activity.

Classes are dismissed in the case of a lecturer not turning up within ten minutes from commencement of lecture time. Students are to obtain permission for dismissal from the respective Subject Coordinator or the Office of the Principal. Students who do not request permission will be considered as having been absent for the session.

The Junior College administration also conveys additional notices to students on the Visual Display Monitors in the Foyer.

## Wellbeing Services

A professional service in the form of advice, support and guidance is readily available to College students, staff and parents/guardians alike at Junior College.

The following services are part of the Wellbeing Services and operate in close liaison together, as well as with the Student Services Office:

### 1. Counselling Service

The Counselling Service is available to address personal, academic, emotional or College-related issues that get in the way of achieving a good College experience and realising one's full academic/professional and personal potential.

The service can offer assistance in a variety of situations including:

- ⌚ coping with the transition to College life
- ⌚ managing time better and exploring smart ways of studying
- ⌚ coping with anxiety and stress and overcoming low energy and low motivation
- ⌚ working on self-confidence and self-esteem
- ⌚ addressing questions on sexuality/sexual preference and identity
- ⌚ addressing cultural/ethnic concerns
- ⌚ evaluating family or intimate relationships to deal with interpersonal conflicts
- ⌚ offering support to persons dealing with mental health issues

Counselling service professionals respect the values, choices and lifestyle of each and every person. Confidentiality is guaranteed, **except** in those cases when a person is acting, or likely to act, in a way that could cause serious harm to her/him, or put others at risk of harm.

#### Ms Fleur Mifsud Bons

B.Psy (Hons) (Melit.)

M.Psy (Clin.)(Melit.)

*Counselling Services  
Professional*

⌚ Room Db13

⌚ +356 2590 7291

✉ [fleur.mifsud-bons@um.edu.mt](mailto:fleur.mifsud-bons@um.edu.mt)

⌚ [/um.jccounselling](https://um.jccounselling)

⌚ [jc.um.edu.mt/fase/counselling](https://jc.um.edu.mt/fase/counselling)





## 2. Student Advisory Services

The Student Advisory Services aim to provide prospective and current students at Junior College with the necessary information and advice in order to make informed and sensible choices regarding career paths and courses of study as well as employment. This is done through research, the provision of information and advisory services and the constant contact with fellow stakeholders.

The Services can offer assistance in a variety of ways, including:

- ⌚ establishment and maintenance of links with schools particularly those at the post-secondary levels
- ⌚ assistance to the Registrar with enquiries relating to courses of study and the provision of information
- ⌚ advice to prospective students and a vocationally related clientele
- ⌚ support and guidance to students in various areas such as time management and study skills
- ⌚ the transition from education to employment by helping students achieve the soft skills and employability skills required in the world of work

**Mr Giosu   Pianciamore**      ☎ Room Db12 | ☎ +356 2590 7262 | ☤ [advisory.jc@um.edu.mt](mailto:advisory.jc@um.edu.mt)

## 3. Youth Worker's Office

The Youth Worker, together with students and other stakeholders at the College, works to create initiatives that help students develop personally, socially and educationally. The Youth Worker offers support and mentors students in their College life, their holistic development and long-term career path.

This service helps students to:

- ⌚ find support and information about relevant services and opportunities within and outside the College
- ⌚ get involved in different enrichment programmes
- ⌚ learn about themselves while developing skills during activities organised by the office
- ⌚ engage in discussions on current affairs or topics of their interest and explore their relevance to their life
- ⌚ seek personal and group mentoring on different levels
- ⌚ suggest and organise initiatives of a social, learning and fun nature
- ⌚ explore opportunities of voluntary work

**Mr Roberto Calleja**      ☎ Room Db4 | ☎ +356 2590 7229 | ☤ [youthworker.jc@um.edu.mt](mailto:youthworker.jc@um.edu.mt)

## Chaplaincy

The Chaplaincy at Junior College embraces the charisma of enabling all those who come in contact with it to reflect on their uniqueness and how God's presence in their life makes them more wholesome.

The Chaplaincy offers daily Mass at the College chapel at 07:30 and at 12:15 respectively, daily adoration between 12:30 and 13:30, pastoral counselling and spiritual direction.

The Chaplain's office may be found next to the foyer, while the chapel is close to the *Pjazza*, with an adjoining socialising area, both of which are open during College hours.

**Fr Marco Portelli**     Room C016 |  +356 2590 7313 |  [chaplaincy.jc@um.edu.mt](mailto:chaplaincy.jc@um.edu.mt)

## The Euro-Centre

This office is responsible for the coordination and organisation of activities with a European or international dimension. Its objective is that of promoting student participation in non-formal intercultural education through international projects such as the Erasmus+ programme, EUROSCOLA and youth exchanges.

The Euro-Centre takes up projects that are of great educational value, aimed at contributing towards the students' holistic development. Such participation provides enriching experiences that significantly widen students' horizons through exposure to different languages and cultures and interaction with foreign students. Participation of students from different study areas or specific interests is encouraged. The Euro-Centre provides support to students and staff throughout a project's cycle. Furthermore, it offers information related to the EU, and introduces innovative programmes and practices aimed at increasing student participation in co-curricular activities.

**Ms Boryana Chaneva**     Room A005 |  +356 2590 7202 |  [eurocentre.jc@um.edu.mt](mailto:eurocentre.jc@um.edu.mt)

## Junior College Diversity Working Group

The Group focuses proactively on diversity issues and inclusion. It aims to create awareness of these issues amongst students and staff. Two students sit on the Working Group.

The College strongly believes that each individual is different but should feel accepted and welcome. Difference may arise for many reasons including, but not only, race, ethnicity, gender, sexual orientation, religious beliefs and disability.

 [/um.jcdiversity](https://www.facebook.com/um.jcdiversity)

## JC4Others

The main aim of the committee is to instil a sense of altruism among those attending the College, hence the name. By organising various activities throughout the academic year, the committee raises funds, collects goods, and provides volunteers in order to support various charities, as well as College students and staff. Two students sit on the committee.

**Fr Marco Portelli (Chairperson)**     Room C016 |  +356 2590 7313 |  [4others.jc@um.edu.mt](mailto:4others.jc@um.edu.mt)

## College Communication Channels

### 1. Junior College Website

The Junior College Website is one of the main official channels of communication of the College. It contains information about areas of study, as well as facilities, services, notices and contact details. The website is updated regularly with the latest information.

The College website may be accessed at [jc.um.edu.mt](http://jc.um.edu.mt)

### 2. Junior College Facebook Page

The College has its own Facebook page: [facebook.com/um.juniorcollege](https://facebook.com/um.juniorcollege)

Students and parents/guardians are encouraged to visit the page and click the 'like' button so as to be regularly updated.

In addition, various departments have their own Facebook pages.

### 3. The College Bulletin

This is a weekly newsletter that is sent to students via e-mail. The newsletter features information on events and activities at the College. Information published in the newsletter is considered as official.

### 4. Updates and Information

The Visual Display Monitors in the Foyer, the departmental notice boards, the weekly students' newsletter, as well as the College website show regular updates and the latest information.

## IT Services

IT Services manages the Junior College IT infrastructure and offers a range of facilities and services to assist students with their IT-related needs during their course of studies. Students are provided with an IT Account that grants them access to several services, including an e-mail address to which all official e-mails by the College are channelled.

✉ Room C206 | ☎ +356 2590 7112 | ✉ [jc-helpdesk.itservices@um.edu.mt](mailto:jc-helpdesk.itservices@um.edu.mt)

## Open Access Computer Lab

IT Services manages an open access computer laboratory and a number of workstations found in the library that are available to students. These workstations offer the use of standard software packages, e-mail, web browsing, printing and scanning facilities. Some workstations offer access to other specialised application software such as ACAD.

✉ Room C208

## Wireless Hotspots

Wireless hotspots, which cover most areas of the College, provide students with an Internet connection on their personal devices. The Junior College is a participating institution in the eduroam (education roaming) Wi-Fi service. Students who visit another local or foreign eduroam-participating institution are able to connect to their wireless network using their Junior College IT Account.

## eSIMS JC (Electronic Student Information Management System)

eSIMS JC enables students to view and update their personal details, and access details relating to their registered courses, their timetable, the results of their assessments and end-of-year examinations and re-sits.

## JC VLE (Virtual Learning Environment)

The JC VLE is a web-based learning environment that supports students in their studies and provides access to teaching material and resources set up by lecturers.

## Sports and Leisure Department

The Sports and Leisure Department oversees all sports-related activities. It provides both students and staff with opportunities to foster a healthier lifestyle through ongoing initiatives and yearly activities. Its main aim is to increase awareness of the relationship between sport and physical activity, and physical and mental health.

Sports facilities at the College include an eleven-a-side synthetic football ground, an athletics track, a five-a-side synthetic football ground, a tennis court, a volleyball court and an indoor multipurpose sports hall. The sports hall caters for a variety of physical activities such as fitness classes, badminton, table tennis, basketball, martial arts, yoga and other indoor activities. Students and staff have access to these facilities and sports equipment during College hours.

Weekly training and fitness sessions, one-day events, competitions, inter-school leagues, an annual Junior College Wellbeing and Sports Festival, are part of the Sports and Leisure Department calendar, intended to cater for the Junior College community.

The sports facilities may also be booked outside College hours against payment. Details may be found at: [jc.um.edu.mt/fase/sports\\_department](http://jc.um.edu.mt/fase/sports_department)

**Ms Roseann Dimech**      ☎ Sports Hall | ☎ +356 2590 7322 | ☎ [sports.jc@um.edu.mt](mailto:sports.jc@um.edu.mt)

## Students' Maintenance Grants

The Students' Maintenance Grants is managed by the Maintenance Grants Office which falls under the responsibility of the Ministry for Education and Employment.

Information about the Students' Maintenance Grants is available at [education.gov.mt/studentsgrants](http://education.gov.mt/studentsgrants)

**For more information kindly email [maintenancegrants.mede@gov.mt](mailto:maintenancegrants.mede@gov.mt)**

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Students should be aware that in cases where parents/guardians are unemployed or are earning a minimum wage, they are eligible to receive further assistance.

In case of financial difficulty, students are invited to approach the Chairperson of the JC4Others Committee or any Wellbeing Services officer who will guide them accordingly.

# Junior College Facilities

## Library

The Junior College Library caters mostly, but not only, for students following Advanced and Intermediate Matriculation subjects. The Library provides a welcoming environment where students can carry out research and work on their studies.

The Library plays a crucial role within the College and its remit is to support research and learning in all disciplines by promoting information literacy and reading and culture through the organisation of various activities. These include information literacy sessions, monthly book displays, art exhibitions, and subject talks. The Library also issues a newsletter, BOOKMark, which aims to help students with research tips, news about the library and also articles of general interest.

The library book collection is divided into five sections: the General Collection, Reference, Short Loans, Fiction and Biographies, and Melitensia sections. Moreover, the library also subscribes to a wide spectrum of electronic journal packages offering thousands of full-text articles.

Students must present their JC Student card or ID card when checking out books. A maximum of six books can be borrowed for a period of three weeks at any one time. Books may be renewed or reserved by accessing 'My Library Account' from the UM Library webpage ([um.edu.mt/library](http://um.edu.mt/library)).

All material available to College students in the library can be retrieved by using HyDi which is a one-stop search gateway to all Library resources and can be accessed via the Junior College Library webpage: [um.edu.mt/library/branchlibraries/jc2](http://um.edu.mt/library/branchlibraries/jc2)

The Library also has workstations offering internet facilities as well as free Wi-Fi access to all registered students. The library also offers a photocopy service against a per-sheet charge and subject to copyright regulations.

From 1 October to 15 June, the Library is open between 07:00 and 16:00. Further information about the library and its opening hours for the summer months may be found at: [um.edu.mt/library](http://um.edu.mt/library)

During the month of May, prior to the end-of-year examinations, the library closing time is extended to 19:00 on Tuesdays and Thursdays.

## Mr Mark Poulton

- ⌚ Second Floor
- ☎ +356 2590 7237
- ✉ [library.jc@um.edu.mt](mailto:library.jc@um.edu.mt)
- 🌐 [um.jclibrary](http://um.jclibrary)



BEACON HILLS  
LACROSSE  
2011



## Study Area

The Study Area is located on the first floor in front of the Auditorium and provides a space where students may study and work on assignments. Students may engage in group-work and benefit from a relaxed atmosphere.

## Quiet Working Area

The Quiet Working Area is found in Room C015. It is an ideal place where students may work and study in perfect silence.

## Multi-Faith Room

Students and staff of different faiths may use the multi-faith room available in Block E, Ground floor, to worship in peace and silence. Students may contact the Youth Worker should they wish to use the room.

## Auditorium Peter Serracino Inglott

The College has a fully air-conditioned Auditorium situated opposite the Study Area which is equipped with all amenities. Annual events such as the Soirée, the Christmas concert as well as theatre productions, performances and conferences are held in the Auditorium.

The Auditorium is regularly hired for various events.

Mr Daniel Cioffi      ☎ +356 2590 7316 | ☤ [auditorium.jc@um.edu.mt](mailto:auditorium.jc@um.edu.mt)

## Laboratories and Specialised Rooms

The College prides itself in offering the best laboratory resources to students studying science subjects. All laboratories have either been or are in the process of being refurbished to offer an optimal learning environment.

Each science subject at Advanced level includes an average of two hours of practical sessions per week to complement the theory and to prepare students for MATSEC practical examinations.

Classes are divided into small groups during practical sessions in order to ensure individual attention in a safe environment.

A number of specialised rooms are also available to enhance the teaching of particular subjects. These include the Home Economics Laboratory, a Theatre and Performance Room, a Music Room and two Art Rooms.

Lecture rooms are equipped with data projectors, monitors or interactive white boards.

## Other Unique Learning Spaces

Besides well-equipped lecture rooms, the College has a number of spaces designed to suit particular modes of teaching and learning. These include:

- ⌚ conference-style tutorial rooms
- ⌚ technology-rich room
- ⌚ multipurpose room in D418
- ⌚ *Venue 18* – suitable for exhibitions and performances
- ⌚ *Sala 247* – a theatre-style lecture hall
- ⌚ the JC Conference Centre

While these spaces are for the use of the College, they can also be used by third parties following a request.

**Ms Marthese Azzopardi**      ☎ +356 2590 7245 | ☤ [secretary.jc@um.edu.mt](mailto:secretary.jc@um.edu.mt)

## Youth Hub

The Youth Hub aims to provide a creative space and the ideal environment for students to work on projects, to organise activities and to develop ideas and initiatives. It also offers a place where students can hang out and socialise in a relaxing atmosphere. The Youth Hub is located in the Basement of Block D, and the Youth Worker's office is found in this area.

↳ [/um.jcyouthhub](https://www.facebook.com/um.jcyouthhub)

## First-Aid Room

The first-aid room is situated in the College foyer next to the entrance to Block A. Students requiring first aid are to refer to the Office of the Principal in Room B004, for assistance.

In accordance with the law, first aid does not include the dispensing of medicine.

## Lifts

For practical reasons, students are not normally allowed to use the lifts, but they may be allowed to use them for medical reasons. Students who need to use the lift are to present a doctor's medical certificate to the Office of the Principal in order to be granted permission. The doctor's certificate must specify how long the student needs to use the lift for.



### Canteen

The canteen, including the adjoining games room, is one of the places where students can eat, relax and socialise during their free time from lectures. The canteen offers a wide variety of food and drinks.

The canteen is run by A.F.G. Caterers.

### Leisure Areas

There are a number of areas designated for the students' leisure. Apart from the canteen and Youth Hub, students may also spend their free time or study in the Pjazza, study gardens, sports facilities and other areas on the Junior College campus. These are all popular spots where students can hang out. Students are encouraged to remain on campus during their free time.

### Bicycle Parking Spaces

There are parking spaces designated for bicycles of students and staff who cycle to College. The administration cannot be held responsible for any loss or damage to bicycles parked on campus. Cyclists are responsible for their own safety while travelling to and from the College, and also while on College grounds.



## Recycling at the College

The College is committed towards contributing to a better environment, as it is the civic duty of each student and member of staff to do so. To this end, the College collects paper, plastic, metal, used batteries and clothes for recycling.

## Bookshop

The Agenda Bookshop is available on the College campus for the convenience of students and staff. The bookshop is situated in Block A and is open during College hours.

## *Ilwien* Childcare Centre

The Child Care Services of the University of Malta, namely **It-Tajra**, on University Campus and **Ilwien**, at Junior College, provide child care facilities to members of staff, students and the general public. Both centres run all year round, except on weekends and public holidays.

The facilities provide pre-school education for children aged between 18 months and 3 years.

An afternoon 'drop off' service is available offering a HW helper, a dance club, science club, and art and craft.

**Ms Johanna Gatt**

✉ +356 2340 2134 | ✉ [ilwien.jc@um.edu.mt](mailto:ilwien.jc@um.edu.mt) | [f/um.childcare](https://um.childcare)

# Enrichment Programmes

In line with its mission statement, the College offers a whole range of activities, programmes and initiatives which are meant to develop and enrich students holistically.

All College-led programmes are carried out under the supervision of staff. Students enrolled in the programmes are awarded a certificate of participation. Students who would like to use their involvement in these programmes as part of their SOK project are to consult their respective tutors.

The following is a description of the main programmes. More information can be found on the College website.

## Book Chat Club

This is an informal group that meets on a fortnightly basis during College hours. The group's aim is to create a space for students to safely share their love of literature and their ideas in reaction to their reading. Different forms and genres of literature are agreed upon from one meeting to the next and these are distributed among the group members via e-mail for them to read and then discuss.

**Mr Carmel Sammut**     ☎ Room D315 | ☎ +356 2590 7304 | ☐ [carmel.sammul@um.edu.mt](mailto:carmel.sammul@um.edu.mt)

**Dr Romina Frendo**     ☎ Room D315 | ☎ +356 2590 7304 | ☐ [romina.frendo@um.edu.mt](mailto:romina.frendo@um.edu.mt)

## TAL-KOTBA

TAL-KOTBA aims to instigate discussions about books and all things related to books, like films and music. Students meet and read, listen, discuss and create, all in the space of an hour. The group aims to make students think about and question all that they usually take for granted.

**Ms Leanne Ellul**     ☎ Room C314 | ☎ +356 2590 7437 | ☐ [leanne.ellul@um.edu.mt](mailto:leanne.ellul@um.edu.mt)

## The Library Book Clubs

The Junior College Library, in collaboration with the Area for Languages, organises book clubs during the academic year. The aim of these clubs is to promote reading and discussion in an informal setting. Sessions are normally held once a month at the Library's Activity Room. Further information about the book clubs may be obtained from the Junior College Library.

**Ms Katja Zahra Camilleri**     ☎ Library Second Floor | ☎ +356 2590 7237 | ☐ [library.jc@um.edu.mt](mailto:library.jc@um.edu.mt)

## Computer Chaos Club

The Club offers students the opportunity to design, build and programme robots to solve specific problems. Students get to develop essential skills such as creativity, critical thinking, collaboration and communication. Students are also offered workshops on how to create websites and mobile apps.

**Mr Riccardo Flask**     ☎ Room C202 | ☎ +356 2590 7283 | ☐ [riccardo.flask@um.edu.mt](mailto:riccardo.flask@um.edu.mt)

## ANSWER

### **Junior College Seismic Monitoring Group**

The group gives students the opportunity to learn various aspects of seismology (the study of earthquakes) and geophysics. Students can analyse actual seismic data collected by the seismic station located at the College, which sends information to monitors situated in the Physics Department.

Students participating in the group will have the opportunity to learn how to use physics to analyse and interpret the seismic data collected to obtain information about the earth's interior structure. The analysed data is published and may be useful to other geophysicists. It is envisaged that the experience gained by students may serve as a stepping stone for further study and research in this area.

This project is being carried out in collaboration with the Seismic Monitoring Research Group within the Department of Geosciences, at the University of Malta.

**Mr Alexander Vella**     ☎ Room D115 | ☎ +356 2590 7323 | ☐ [smg.jc@um.edu.mt](mailto:smg.jc@um.edu.mt)

### **Operation Wallacea – Conservation Research Expedition**

The Department of Biology at the College, in collaboration with Operation Wallacea (Opwall) offers students the opportunity of joining a Conservation Research Expedition. Students are given the opportunity to work on real-world research programmes alongside academic researchers. Over fifteen research sites are available including: South Africa, Madagascar, Fiji and Croatia. The expeditions, of two-week duration, take place between June and August. Once there, students are also engaged in a series of lectures that provide background information about the habitats and species and survey techniques. Some of the expeditions also enable students to work in the marine environment, enabling them to become qualified divers.

Students studying biology, geography and environmental science would benefit from this expedition.



**Ms Petra Paula Spiteri**

☎ Room D002  
☎ +356 2590 7212  
↗ [www.opwall.com](http://www.opwall.com)

### **Stargazer Astronomy Group**

The group is open to all College students and staff, and its main aim is to enrich students' knowledge in the field of astronomy and related matters. Lectures, discussions and sky observation sessions are held regularly. The group works in close collaboration with the Institute for Space Sciences and Astronomy at the University of Malta, in organising its main activities.

**Mr Howard Zammit**     ☎ Room D115 | ☎ +356 2590 7327 | ☐ [stargazer.jc@um.edu.mt](mailto:stargazer.jc@um.edu.mt)

### **Young Reporters for the Environment (YRE)**

The Young Reporters for the Environment is an opportunity for Junior College students who have environmental concerns at heart, or those who aspire to become journalists or take up media studies. Students are tasked with following a particular environmental-related issue and then writing a report in the form of a photograph, article or short video. This project is submitted at end of March and the winning entry is then submitted to a competition at an International level.



**Ms Annick Bonello Cassar**

✉ Room E110  
☎ +356 2590 7317  
✉ yre@um.edu.mt  
↗ [www.yremalta.org](http://www.yremalta.org)

### **Junior College Orchestra**

The Junior College Orchestra was set up to give an opportunity to students who can sing or play a musical instrument, to practise or showcase their talents.

The Orchestra is regularly invited to perform at local prestigious venues, and exchange visits with other European Colleges. It is also winner of The Horace Mercieca Award (Gozo International Celebration, 2013), the Jury Special Prize (Vodafone Freezone 2nd International High School Contest, Istanbul, 2016), and the *Iº Concorso Internazionale per Orchestre Scholastiche Musicale - Categorie Istituti Superiori* (Malta, 2017). In December last year, the College orchestra celebrated its 20th anniversary and released its 2nd CD Album 'In Christmas Mood'.

**Mro Manoel Pirotta**      ✉ Room A106 | ☎ +356 2590 7288 | ✉ [orchestra.jc@um.edu.mt](mailto:orchestra.jc@um.edu.mt)

### **Manga Club**

The aim of Manga Club is to promote Japanese Otaku Culture. Club activities may include games, discussion, drawing and dancing. Members are assisted in their cosplay and they organise different activities throughout the year. The club is open to all students, even those who are new to the genre.

**Mr Roberto Calleja**      ✉ Room Db4 | ☎ +356 2590 7229 | ✉ [manga@jc.um.edu.mt](mailto:manga@jc.um.edu.mt)

### **Photography Club**

The aim of the club is to promote and nourish an interest in photography. Students involved in this club can range from absolute beginners to experienced ones. The group meets on a weekly basis during which students are offered a free basic course in photography. This course, which does not require any previous knowledge, consists of theoretical sessions, hands-on practical sessions and demonstrations as well as site visits. Sessions are held both on and off campus. A number of activities are held throughout the year.

**Mr Riccardo Flask**      ✉ Room C202 | ☎ +356 2590 7283 | ✉ [photography.jc@um.edu.mt](mailto:photography.jc@um.edu.mt)



## **Teatru Kullegġ**

Teatru Kullegġ was set up to organise, coordinate and hold the various theatre and performance activities, including the Christmas concert, the Soirée, as well as opportunities for participation in local and foreign festivals and events.

Teatru Kullegġ provides students, be they experienced or just enthusiastic, with a platform, to explore and develop skills further within a safe and supportive environment. During rehearsals and workshops, various key skills are highlighted for students to develop both as an artist and as an individual. These opportunities also offer grounds for collaborations between students who are involved at all stages of production from the initial idea to final product. The results are both exciting and gratifying.

Teatru Kullegġ also offers the opportunity to those who are keen on helping the group further by joining the TKCommittee, which functions and carries roles similar to that of a theatre company. The committee, under the supervision of the Coordinator, plays a leading role in decision-making.

Teatru Kullegġ welcomes all students who are keen on theatre and performance, whether one is into Shakespeare or more into Pina Bausch, whether one can change a lightbulb or sew on some chiffon, is quick with a pen or a paint brush – Teatru Kullegġ is always there to welcome all students.

✉ [teatrukullegg.jc@um.edu.mt](mailto:teatrukullegg.jc@um.edu.mt)

## **Žfin Kullegġ**

Žfin Kullegġ invites young aspiring dancers with any dance style to build their knowledge in dance through workshops, teambuilding and technique sessions and engage with other creative movers in a fun, working environment ultimately leading to choreography. Žfin Kullegġ also welcomes individuals without any background of dance but with an interest in other forms of art such as photography, prop making, costume designing, videography and video editing, backstage, sound and lighting design to collaborate with the dancers. The students will experience and hone the skills to produce performances by taking part in the Christmas concert, Soirée, Holqa – International Youth Arts Festival, as well as local and foreign events.

✉ [teatrukullegg.jc@um.edu.mt](mailto:teatrukullegg.jc@um.edu.mt)

## **Chrisco**

Chrisco is the Junior College students' Christian community coordinated by the Chaplain.

The Chrisco group animates the spiritual, religious and liturgical life of the College, especially during Advent and Christmas, and Lent and Easter. In addition, Chrisco offers regular meetings for students every Wednesday from 14:00 to 16:00. These meetings offer the opportunity of character formation, spiritual guidance, voluntary work experiences, and enhance talents and various teamwork skills, while also making new friends.

Throughout the academic year, the Chrisco group is involved in various socio-religious activities including cross-curricular ones, where Chrisco supports and even animates activities with various departments at Junior College.

**Fr Marco Portelli**      ☎ Room C016    |    ☎ +356 2590 7313    |    ✉ [chaplaincy.jc@um.edu.mt](mailto:chaplaincy.jc@um.edu.mt)

## Debating and Public Speaking Academy

Workshops are organised by the Department of English in collaboration with the English Speaking Union (Malta). The Public Speaking workshops train participants in the techniques needed to deliver a speech persuasively, such as choice of words and the use of body, voice, face and eyes. The Debating Academy sessions involve groups of three students being trained in professional debating to form well-researched, objective positions on a number of controversial issues.

**Dr Patricia Vella Briffa**    ☎ Room D318 | ☎ +356 2590 7265 | ☤ [patricia.vella-briffa@um.edu.mt](mailto:patricia.vella-briffa@um.edu.mt)

## Duke of Edinburgh's International Award

The award is an exciting self-development programme filled with activities that can be done in one's spare time. It is challenging and different, but more importantly it is about having fun, trying something new, learning and improving skills and spending time with friends as well as making new ones along the way. The programme is made up of five sections which include a residential experience, community service, a skill and physical activity section as well as an expedition.

**Ms Stephanie Bugeja**    ☎ Room C316 | ☎ +356 2590 7349 | ☤ [duke.jc@um.edu.mt](mailto:duke.jc@um.edu.mt)

## European Experiences

### Erasmus+ Programmes

The College offers students a number of opportunities to participate in EU projects that are carried out in conjunction with other Sixth Form colleges in the EU.

The exchanges promote non-formal education focused on specific themes.

### EUROSCOLA

Each year, a group of College students accompanied by staff, visits the European Parliament in Strasbourg. Participation follows a selection process overseen by the European Parliament Representation in Malta. In addition to spending a day at the European Parliament, students have the opportunity of visiting the European Court of Human Rights (ECHR), museums and other highlights of the city. The visit is partially sponsored by the European Parliament.

### The Rome Model of the United Nations

This is a simulation of the United Nations that provides a unique opportunity to deal first-hand with major international issues and acquire a firm grasp of the rules and mechanisms of multicultural diplomacy.

Participants meet regularly in preparation for the simulation which is held in Rome in January.

**Ms Boryana Chaneva**    ☎ Room A005 | ☎ +356 2590 7202 | ☤ [eurocentre.jc@um.edu.mt](mailto:eurocentre.jc@um.edu.mt)

## Junior Achievement – Young Enterprise

This is an exciting opportunity for students to bring an entrepreneurial idea to life and create something with their colleagues through learning-by-doing activities. Students set up a company in which its different members share roles, raise share capital, generate ideas for a product or a service, market it and sell it. During the programme they work to reach certain milestones and complete different tasks. At the end of the year, teams are then required to present their achievements by preparing an annual report and delivering a presentation before an audience.

Through this learning-by-doing exercise, students develop self-confidence, improve communication skills and the ability to work as a team. They also develop the skill to plan, manage time and be creative. Participants are given the opportunity to come across and learn how to deal with and overcome real-life situations.

Participants can also gain the Entrepreneurial Skills Pass (ESP), a new international qualification that certifies students who have had a real entrepreneurship experience, have gained the necessary knowledge, skills and competencies to start a business and to be successfully employed.

Over the past years, Young Enterprise teams from the College won numerous awards in the competition.

**Mr Roberto Calleja**     ☎ Room Db4 | ☎ +356 2590 7229 | ☤ ye.jc@um.edu.mt

### **Young Translators Club**

The Young Translators Club entails meeting regularly to discuss and practise translations in preparation for the *Juvenes Traslatores* Contest organised by the European Commission in November. These informal sessions organised by the Area of Languages and Communication, see students engage with languages in a fun way and give a better understanding of cultures.

**Dr Patricia Vella Briffa**     ☎ Room D318 | ☎ +356 2590 7265 | ☤ patricia.vella-briffa@um.edu.mt

### **Other Activities**

The Junior College offers many other initiatives of an educational, social and cultural nature. These include value education weekends, seminars, talks by guest speakers as well as visits, both locally and abroad, which complement the formal academic programme at the College. Students are encouraged to view the noticeboards, website and newsletter regularly for updates.

### **Participation of Students on Junior College Board and Committees**

Students are represented on the Junior College Board as well as on the JC4Others Committee, the JC Diversity Working Group and on the JC Environmental Committee.

Students are encouraged to participate in these fora.

### **Student Societies**

A number of Senate-approved student societies are active at the College. These societies, which are **student-led** organisations, are solely responsible for activities organised particularly outside the College campus where no College staff is present.

# Annual Events

## Freshers' Week

This event is held during the first week of the academic year when students have the opportunity of familiarising themselves with the services offered by the College and other entities.

✉ [secretary.jc@um.edu.mt](mailto:secretary.jc@um.edu.mt)

## Awards Ceremony

The University Junior College Awards Ceremony is held annually as a special occasion to celebrate excellence amongst students. Students, who obtain the highest marks in their assessments and end-of-year examinations, and attend sessions regularly throughout the whole course, are eligible for an award. Awards are also presented to students, who during their course of studies distinguish themselves in enrichment programmes, and in activities which contribute towards their holistic development, as well as the good name and the ethos of the College. The Awards Ceremony is usually held in November.

## Careers Expo

During this exposition, students are given the opportunity to attend information sessions regarding different study routes and career paths. Talks, stands, presentations and testimonials from professionals as well as information visits are included in the programme of activities. Representatives from the different Faculties from the University of Malta, other higher education institutions, as well as prospective employers participate. The Expo is usually held in January.

**Mr Giosu   Pianciamore**    ☎ Room Db12 | ☎ +356 2590 7262 | ✉ [advisory.jc@um.edu.mt](mailto:advisory.jc@um.edu.mt)

## Soir   and Christmas Concert

The Soir   and Christmas Concert are two events at the College during which students have the opportunity to express their creativity through song, dance, music and theatre. The activities provide students with the possibility of developing their talents, with the assistance of professional staff.

## *Holqa* – International Youth Arts Festival

The festival, which started as a theatre festival for students five years ago, is now expanding its wings to incorporate a wider variety of art forms. The sixth edition of *Holqa* will therefore have several branches of art, including: dance, music, literature, drama, performing arts and visual art. *Holqa* is usually held in March.

**Mr Boryana Chaneva & Ms Leanne Ellul**    ✉ [holqa.jc@um.edu.mt](mailto:holqa.jc@um.edu.mt)

## Junior College Wellbeing and Sports Festival

The festival consists of different activities and workshops to promote awareness of various aspects of healthy living. Mental health, nutrition, physical health, sexual health, stress, victim support and social health are the main topics of discussion during the festival. Throughout the festival, students and staff are given the opportunity to engage in physical activity and sports. The festival is usually held in February.

Ms Roseann Dimech      ☎ +356 2590 7322 | ☐ sports.jc@um.edu.mt

## Open Day 'Next Stop ... Junior College'

Every year, the College opens its doors to the public to give people the opportunity to get a sense of what College life is like, and to present a wide range of useful information on the subjects offered.

On the day, visitors also have the opportunity to go round the Campus, view the facilities and resources, meet the subject coordinators and other members of staff, and find out more about studying at Junior College. This activity is very useful to prospective students as it helps them to make informed decisions. The Open Day is usually held towards the end of February.

## Philanthropic Events

Throughout the year, a number of philanthropic events are organised at the College with the aim of helping various NGOs. These include the Malta Community Chest Fund, Puttinu Cares and Hospice Malta. These activities are mainly coordinated by the JC4Others Committee.



# Profile of Subjects

## Important terms you should know:

- ④ When a grade at SEC level is recommended, it means that while it is not compulsory for you to have that grade, it is still ideal that you do
- ④ A **pass** in a subject means obtaining a grade 5 or better at SEC level or the equivalent.
- ④ A **lecture** is intended to present information on a topic or to teach a larger group of students about a particular subject
- ④ A **seminar** is a discussion in smaller groups, where assigned readings are discussed, questions can be raised and debates can be conducted
- ④ A **tutorial** is a small group, in which the tutor gives individual attention to students in assigned work
- ④ A **practical session** is a session held in a laboratory, art room or other specialised rooms, usually spanning over two hours
- ④ A **contact hour** takes place when a lecturer meets students individually to guide and to help them in the course of their studies. Ideally students should ask for an appointment with their lecturers for a contact hour.

## Group 1

Arabic
English
French
German
Greek
Italian
Latin
II-Malти
Russian
Spanish

## Group 2

Accounting
Classical Studies
Economics
Geography
History
Marketing
Philosophy
Psychology
Religious Knowledge
Sociology

## Group 3

Applied Mathematics
Biology
Chemistry
Environmental Science
Physics
Pure Mathematics

## Group 4

Art
Computing
Graphical Communication
Engineering Drawing and Graphical Communication
Home Economics and Human Ecology
Information Technology
Music
Physical Education
Theatre and Performance
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# Group 1

Arabic | English | French | German | Greek | Italian  
Latin | Il-Malti | Russian | Spanish

# Arabic

Arabic is an interesting Semitic language spoken by some 150 million people throughout the Middle East and North Africa. Students studying Arabic will be prepared to use the language confidently. They will also be offered insights into Arabic culture and civilisation.

## SUBJECT COORDINATOR:

Dr Karl Chircop

✉ Room C315 | ✉ [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt)

## Advanced Level

**Lectures per week** **4 hours**

Students studying the subject will be prepared to use Arabic fluently on a given topic, such as the contribution of youth to society, and the influence of the press. In addition, students will be studying Arabic civilisation and literature, including history of the Arabs, the rise of Islam, and the Umayyad Caliphate and Umayyad literature.

**Tutorials per week** **1 hour**

**Seminars per week** **1 hour**

*A grade 3 or better in Arabic at SEC level recommended*

## Intermediate Level

**Lectures per week** **2 hours**

Students studying the subject should be prepared to use Arabic to communicate clearly and for practical purposes. Students should be able to assemble information and communicate ideas through the Arabic language. The course also aims to cultivate an interest in contemporary Arabic culture.

*A pass in Arabic at SEC level recommended*



# English

Studying English is challenging but at the same time rewarding, as it encourages students to express themselves, to be creative and imaginative and to develop an understanding and enjoyment of a wide variety of different texts, both written and spoken.

Due to its academic rigour, English is seen as a valued subject. It prepares students for some of the most academically demanding courses at university and it also equips students with the necessary skills required for further study and the workplace.

Students of English also have the opportunity of participating in a number of activities organised by the department. These include the Book Chat Club, the English Speaking Union academies in debating and public speaking, the *Juvenes Traslatores* Competition, as well as the Rome Model of the United Nations.

## SUBJECT COORDINATOR:

Dr Patricia Vella Briffa

⌚ Room D318 | 📩 [english.jc@um.edu.mt](mailto:english.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/english](http://jc.um.edu.mt/english) | 🌐 [/englishatjc](https://www.facebook.com/englishatjc)

## Advanced Level

Lectures per week **3 hours**

Tutorials per week **1 hour**

Seminars per week **2 hours**

*A grade 3 or better in English Language and Literature at SEC level highly recommended*

Advanced level English prepares students for more advanced study in the areas of both language and literature. Students study a Shakespearean play, a collection of poems by Seamus Heaney, two novels and linguistics and also learn literary criticism, essay and summary writing skills.

Students also engage in discussions and give presentations in preparation for a speaking component in the examination.

The course encourages students to be creative, critical and to read independently, widely and in-depth, so that by the end of the course, they should master the skills that are necessary to pursue studies at a higher level.

## Intermediate Level

Lectures per week **2 hours**

*A grade 3 or better in English Language at SEC level highly recommended*

Intermediate level English develops students' knowledge of language and literature in preparation for university study and the workplace.

Students consolidate their knowledge of English grammar as they read texts and develop their essay writing and summary skills. Students also study a collection of short stories and learn how to use a critical vocabulary in their written response to these stories.

They also practise discussions and give presentations in preparation for a speaking component in the examination.



# French

*Bonjour! Merci. Au revoir.* Who has never heard these words at least once in their lives? French is the second most widely learned foreign language after English, and the sixth most widely spoken language in the world. Being able to speak French is an asset for employment and for higher studies, especially in the scientific field. French is also both a working and an official language of high-ranking institutions such as the European Union and the International Red Cross. Being an analytical language, French helps structure thought and develop critical thinking, important skills in discussions and presentations. Moreover, studying French will bring students in closer contact with gastronomy, sports, art and literature ... French is also, after all, the language of love!

## SUBJECT COORDINATOR:

Dr Karl Chircop

⌚ Room C315 | 📩 [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/french](http://jc.um.edu.mt/french)



## Advanced Level

**Lectures per week** **2 hours**

French at Advanced level aims at consolidating the understanding of the spoken and written forms of the language.

**Tutorials per week** **1 hour**

A variety of cultural aspects are introduced so as to give a more practical, contextual framework to the language.

**Seminars per week** **3 hours**

Moreover, three integral books in French are studied to expose students to literature and to encourage them to appreciate literary works while adopting a critical view. These texts and others studied during comprehension enhance the students' creativity and help them reflect on life and society at large.

*A good grade in French at SEC level recommended*

## Intermediate Level

**Lectures per week** **3 hours**

French at Intermediate level aims at consolidating the knowledge of the language acquired at SEC level while dealing with more complex linguistic concepts to provide a deeper understanding of the subject. Students will be helped to communicate confidently both orally and in writing. Reading and proper pronunciation will also be consolidated.

*A pass in French at SEC level recommended*

*Oscar et la Dame Rose*, a literary work by Éric-Emmanuel Schmitt, will be studied to help students at this level appreciate an integral French text.

Various cultural aspects about France and its people will also be presented so as to provide a more solid framework for the language.

# German

German is one of the major languages in the world. It is an interesting language, widely spoken worldwide, and especially in the European Union. Students studying German will be prepared to express themselves fluently and confidently.

## SUBJECT COORDINATOR:

Dr Karl Chircop

✉ Room C315 | ✉ [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt) | ↗ [jc.um.edu.mt/german](http://jc.um.edu.mt/german)

## Advanced Level

Lectures per week **3 hours**

Tutorials per week **1 hour**

Seminars per week **1 hour**

Practical sessions **1 hour**  
per week

Both the German language and culture are taught in the course. One German literature book is studied and the four language skills are practised throughout the course. A native speaker of German is normally involved in the teaching of the subject as well. Students are also specially trained for the oral component of Advanced level examination.

*A grade 3 or better in German at SEC level recommended*

## Intermediate Level

Lectures per week **2 hours**

*A grade 4 or better in German at SEC level recommended*

The German language and culture are taught but there is no literature component at this level. The four language skills are practised throughout the course. Students are specially trained for the oral component of the Intermediate level examination.



# Greek

The study of Greek is intellectually stimulating to enable students to further their language skills. Students will also be given an understanding of the culture and civilisation of Ancient Greece.

## SUBJECT COORDINATOR:

Dr Karl Chircop

✉ Room C315 | 📩 [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt)

## Advanced Level

Lectures per week **4 hours**

Greek at Advanced level is a thorough study of a language in all its various forms, from grammar to literature.

Tutorials per week **1 hour**

At this level, students are introduced to Classical Greek, particularly Attic Greek. The course is designed to give students a thorough grounding in Greek grammar and syntax up to the point where they can understand and translate passages of Greek prose (Plato) and verse (Euripides) into English and translate simple English prose into Greek.

Seminars per week **1 hour**

The second half of the course deals with two monumental works of Greek literature, Herodotus and Homer. This shall involve a close reading of parts of these texts and a discussion of their literary merits and the cultural and intellectual conditions in which they were composed.

## Intermediate Level

Lectures per week **2 hours**

Greek at Intermediate level gives students an introduction to the language of Ancient Greece. Students shall have the opportunity to study some of the giants of world literature including Plato, Homer and Herodotus.

Greek at Intermediate level is designed to give students a good grounding in Greek grammar and syntax and enable them to read selected passages from chosen ancient texts with confidence.

ΖΩΕΙΜΑ ΔΥΟ ΣΑΡΤΡΑ  
ΔΙΑ ΘΡΟΥ ΤΤΟ ΛΕΜΜΙΟΥ  
Ε ΣΚΕΙΤΗΣ ΝΕΙΚΗΣ Η  
Α ΟΝΤΑ ΛΗΝΕΝ Ε ΣΕ Ο  
Ε ΟΝΟΣ ΤΑΛΛΑ ΔΕΙΓ  
Ω Ε Α ΧΕΕΝ Ν ΤΟ ΣΟΥ  
Ε ΚΤΟΤΗΓ ΠΟΛΕΙ Ν ΚΕ  
ΛΛΗ ΜΕ Ο Σ ΔΙΣ Ε Υ  
Ο Υ ΔΙΣ Φ Α Σ Η ΛΕΙΤ  
Α ΤΤΟ Σ Α ΜΕ Σ Ο Η  
ΤΟΣ

# Italian

Italian is considered to be one of the most important foreign languages in Malta because the two countries have a long tradition of geographical and cultural proximity. At the College, Italian is offered both at Advanced and Intermediate levels with a strong emphasis on written and spoken language, as well as a strong literary component. With the increasing number of Italians living in Malta and so many businesses and enterprises opening their doors in our country, studying Italian has become a must.

**SUBJECT COORDINATOR:**

Dr Karl Chircop

Room C315 | [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt) | [jc.um.edu.mt/italian](http://jc.um.edu.mt/italian) | [f /um.jcitalian](https://um.jcitalian.com)

## Advanced Level

Lectures per week **3 hours**

The Advanced level course aims at developing comprehension and communication skills in Italian. For this purpose, the use of Italian is encouraged at all times.

Tutorials per week **1 hour**

Students are introduced to various authors covering the period from the Middle Ages to modern times.

Seminars per week **2 hours**

Reading, especially contemporary authors, provides skills for conversation, discussion and essay writing. Some lectures are accompanied by audio-visual material.

*A pass or better in Italian at SEC level recommended*

Students have two language seminars per week during which they practise grammar skills while being exposed to contemporary texts. During the language sessions, ample practice in the verbal skills of Italian is provided.

## Intermediate Level

Lectures per week

**3 hours**

*A pass in Italian at SEC level recommended*

The Intermediate level course, although not as detailed as the Advanced level course, aims at developing comprehension and communication skills in Italian.

Students are introduced to an important author, Carlo Cassola, and are encouraged to discuss themes from their literature book.

There are no formal lectures on culture but students are prepared to give a presentation on a cultural topic.

Students have two language lessons per week during which they practise their grammar skills while being exposed to contemporary texts. During the language sessions, ample practice in the verbal skills of Italian is provided.



# Latin

Studying Latin will provide students with further language skills and they will engage in interesting discussions about the culture and civilisation of Classical Rome.

## SUBJECT COORDINATOR:

Dr Karl Chircop

✉ Room C315 | ✉ [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt)

## Advanced Level

Lectures per week **4 hours**

Latin at Advanced level is a thorough study of a language in all its various forms, from grammar to literature.

Tutorials per week **1 hour**

At this level, Latin introduces students to the language of Ancient Rome. Students shall have the opportunity to study some of the giants of world literature including Virgil, Cicero, Horace and Livy. The course is designed to give students a thorough grounding in Latin grammar and syntax so they can understand and translate passages of Latin prose and verse into English and translate simple English prose into Latin.

## Intermediate Level

Lectures per week **2 hours**

Latin at Intermediate level gives students an introduction to the language of Classical Rome. Students shall have the opportunity to study great authors like Virgil, Cicero and Livy. These texts will also give students the opportunity to study the wonder world and mind of Ancient Rome and its people.



# II-Malti

II-Malti huwa l-lingwa nattiva tagħna. Huwa l-lingwa ta' pajjiżna, tal-memorji tagħna, tal-emozzjonijiet tagħna. II-Malti jista' jifthilna ħafna bibien f'oqsma differenti fil-ħajja u, bla dubju ta' xejn, jintuża f'ħafna setturi ta' xogħol.

L-istudenti li jagħżlu l-Malti se jkunu qed jaqraw numru ta' kotba interessanti u magħżulin apposta għalihom, se jkunu wkoll qed janalizzaw u jiddiskutu mal-letturi temi kurrenti u jitharrġu fil-kitba tal-esej argumentattiv, letterarju u analitku. L-istudenti jkollhom ukoll l-opportunità li jiltaqgħu ma' kittleba li studjawhom fil-primarja kif ukoll fis-sekondarja.

Id-Dipartiment tal-Malti jorganizza bosta attivitajiet. L-istudenti se jkollhom l-opportunità li jiltaqgħu ma' diversi kittleba Maltin, iż-żur l-Festival tal-Ktieb u l-Biblijoteka, u anke jippartecipaw bil-kitbiet tagħhom f'Palk Hieles.

## SUBJECT COORDINATOR:

Is-Sa Clare Azzopardi

✉ Kamra C311 | ✉ [malti.jc@um.edu.mt](mailto:malti.jc@um.edu.mt) | ↗ [jc.um.edu.mt/malti](http://jc.um.edu.mt/malti)

## Livell Avvanzat

Lekċers fil-ġimgħa

**4 sigħat**

Tutorjals fil-ġimgħa

**siegħha**

Seminars fil-ġimgħa

**siegħha**

*Grad 4 jew aħjar fil-Malti ĊES*

II-Malti fil-livell Avvanzat iħejji lill-istudenti kemm fil-komponenti tal-lingwa u l-lingwistika kif ukoll fil-komponenti tal-letteratura u l-kritika. Bil-Malti f'dan il-livell, l-istudenti jitharrġu fil-kitba tal-esej ġenerali kif ukoll letterarju, fit-traduzzjoni u t-taqṣira, jaqraw u jistudjaw diversi awturi ta' qabel u wara l-Indipendenza kif ukoll awturi iktar kontemporanji. L-istudenti jsiru iktar konxji ta' temi lingwistici bħall-bilingwiżmu u s-semantika. Dan is-suggett jitlob li l-istudenti jkunu jaħfu jikħbi u jitkellmu b'Malti tajjeb.

# Livell Intermedju

Lekċers fil-ġimgħa

sagħtejn

Grad 5 jew ahjar fil-Malti ĊES

Il-Malti fil-livell Intermedju īhejj i l-istudenti kemm fil-komponenti tal-lingwa u l-lingwistika kif ukoll fil-komponenti tal-letteratura. Jitħallmu dwar il-Malti u l-origini tiegħu, dwar l-istruttura tas-sentenzi u l-partijiet tal-grammatika. Bil-Malti f'dan il-livell, l-istudenti jitharrġu fil-kitba tal-ej generali kif ukoll letterarju. Jaqraw u jistudjaw numru ta' poeti u awturi ta' qabel u wara l-Indipendenza kif ukoll oħrajin kontemporanji. Dan is-suggġett jitlob li l-istudenti jkunu jafu jiktbu u jitkellmu b'Malti tajjeb.



# Russian

Students studying Russian will be encouraged to further develop their linguistic and general study skills in order to speak and write fluently. The courses are interesting and engaging and students will also be encouraged to explore aspects of Russia.

## SUBJECT COORDINATOR:

Dr Karl Chircop

✉ Room C315 | ✉ [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt)

## Advanced Level

Lectures per week **4 hours**

Tutorials per week **1 hour**

Seminars per week **1 hour**

*A pass in Russian at SEC level recommended*

Russian at Advanced level aims at developing comprehensive language skills in Russian. It is designed to extend the knowledge of grammar as well as to provide practice in listening, speaking, writing and reading comprehension.

The literary component is also introduced at this level. Students will read and analyse a number of short classical Russian texts, including works by Anton Chekov and Alexandre Pushkin. In addition, they are expected to study some literary criticism and apply it while writing essays.

## Intermediate Level

Lectures per week **2 hours**

*A pass in Russian at SEC level recommended*

The language component of the Intermediate course aims at developing the skills in summary and essay writing. Great importance is given to developing oral and reading skills and revision of grammar.

Aspects of Russian culture are also studied. Students will read, discuss, and analyse five set literary works, including works of Anton Chekov.



# Spanish

At present, Spanish is the second most spoken language in the world. There are approximately 470 million native-Spanish speakers across the five continents. Learning Spanish opens wide the doors not only to a new language but to a variety of cultures, countries and their people. It is also the second language mostly used on the internet and is currently studied as a foreign language by the majority in huge countries like the United States and Brazil. Spanish, or *castellano* as it is also referred to, originated from Latin and has been evolving during the centuries to accommodate the needs of an ever-growing community which has throughout the years increased its importance in the economic, political and literary world.

## SUBJECT COORDINATOR:

Dr Karl Chircop

✉ Room C315 | 📩 [foreignlanguages.jc@um.edu.mt](mailto:foreignlanguages.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/spanish](http://jc.um.edu.mt/spanish)

## Advanced Level

Lectures per week	<b>5 hours</b>	Advanced level Spanish aims at consolidating and extending the language skills and abilities acquired at SEC level.  Lectures and tutorials provide activities to assist students in understanding standard spoken and written language, to speak fluently and spontaneously, to consolidate grammar, to widen vocabulary and to write accurately. A cultural component aimed at broadening the students' knowledge about Spain and Spanish-speaking countries, is included.
Tutorials per week	<b>1 hour</b>	
Seminars per week	<b>1 hour</b>	
A pass in Spanish at SEC level recommended		A literature component is introduced and students are required to study one literary text.

## Intermediate Level

Lectures per week

**2 hours**

*Knowledge of Spanish at SEC level  
recommended*

Students will focus on consolidating and further developing their skills in the language.

They will also be exposed to different aspects of the society and culture of Spain and Spanish-speaking countries.

A literature component is introduced and students are required to study one literary text.





## Group 2

Accounting | Classical Studies | Economics | Geography  
History | Marketing | Philosophy | Psychology  
Religious Knowledge | Sociology



# Accounting

Accounting has acquired a significant importance due to its practical implications for all organisations, whether profit-making or not. This is because all organisations have to deal with recording transactions, budgeting and decision-making.

## SUBJECT COORDINATOR:

Ms Josephine Mallia

✉ Room D214 | ✉ [accounting.jc@um.edu.mt](mailto:accounting.jc@um.edu.mt) | ↗ [jc.um.edu.mt/accounting](http://jc.um.edu.mt/accounting)



## Advanced Level

**Lectures per week** **5 hours**

**Tutorials per week** **1 hour**

*A basic knowledge of accounting recommended*

The Advanced level course focuses on Financial Accounting and Cost and Management Accounting (CMA). The former area builds upon the SEC syllabus and focuses on the preparation of financial statements for different forms of organisations in compliance with international accounting standards and regulations. By comparison, CMA assists in cost analysis and ascertainment, decision-making, planning and control.

Career opportunities for accounting students are plentiful given that this is a growing and dynamic profession attracting graduates to work in areas such as finance, taxation, advisory, audit and assurance.

Second-year students also have the opportunity to participate in the annual Accounts seminar.

## Intermediate Level

**Lectures per week** **3 hours**

*A basic knowledge of accounting recommended*

The Intermediate level course focuses on two principal areas: Financial Accounting and Cost and Management Accounting.

While studying Financial Accounting students learn how to record transactions and prepare financial statements for the various users. The course also covers some basic topics on Cost and Management Accounting. In this part of the course, students discover how to make use of accounting information to help management with planning and their daily activities.

Learning Accounting at Intermediate level is useful for those seeking to specialise in numerous professions.



# Classical Studies

**Offered by MATSEC at Intermediate Level only**

**Lectures per week** **2 hours**

*Prior knowledge of subject not required*

What is a Greek Hero? Who was Zeus and how is his rule of the universe different from that of God? Why was Julius Caesar assassinated? What is so special about Homer and his epic poem, the Iliad? What did a Greek man see when he went to the theatre? How did the Greeks paint their beautiful vases? These are the sorts of questions that a student choosing Classical studies shall ask over the course of his studies. The syllabus of 'Classical Studies' seeks to introduce the student to the world of Ancient Greece and Rome, from the intricacies of their political and military history and the vast landscape of their mythology to the very languages they used.

This syllabus provides students with a knowledge of the major aspects that made the world of Greece and Rome. It is conveniently divided into five sections, History, Language, Mythology, Literature, Art and Architecture to give students a broad perception of some of the most important features of the Classical age that have had a lasting influence on subsequent ages, including modern times. Such a priceless body of knowledge of the Classical world provides students with both a real asset in many university courses and a unique understanding of Western culture.

**SUBJECT COORDINATOR:**

Fr José DeBono OCD

✉ Room D406 | ✉ [classicalstudies.jc@um.edu.mt](mailto:classicalstudies.jc@um.edu.mt)

# Economics

Economics is a fascinating subject that offers students plenty of opportunities for employment, further studies and personal development.

Economics provides students with an understanding of how the world works. It offers an insight into how prices and output of goods and services are determined under different market conditions. It helps students as a consumer to make more informed decisions. It also equips them with the tools to evaluate the impact of government decisions on employment, price stability, economic growth, welfare and standard of living.

## SUBJECT COORDINATOR:

Dr Ernest Azzopardi

✉ Room D202 | ✉ [economics.jc@um.edu.mt](mailto:economics.jc@um.edu.mt) | ↗ [jc.um.edu.mt/economics](http://jc.um.edu.mt/economics)

## Advanced Level

Lectures per week **5 hours**

At the end of the course, students are expected to have the basic skills to analyse and interpret real life problems and issues.

Tutorials per week **1 hour**

Seminars per week **1 hour**

*Regular assignments set*

*Prior knowledge of subject not required*

## Intermediate Level

Lectures per week

**3 hours**

*Regular assignments set*

*Prior knowledge of subject not required*

At the end of the course, students are expected to have a basic understanding of how an economy works, and be familiar with the basic tools that are used to analyse and interpret simple problems and issues.



# Geography

The Geography programme leads students to appreciate the interrelationships between physical processes and the social dimension of various issues at different scales.

During lectures, students are engaged in discussions related to current affairs both locally and internationally. The study of geography takes a dynamic format beyond the textbook, where the subject is related to the students' experiences. Students are encouraged to critically consider the different contexts and case-studies they have to explore as part of their programme. This approach to the subject will promote the students' sense of global citizenship.

## SUBJECT COORDINATOR:

Dr Glorianne Borg Axisa

✉ Room C318 | ✉ [geography.jc@um.edu.mt](mailto:geography.jc@um.edu.mt) | ↗ [jc.um.edu.mt/geography](http://jc.um.edu.mt/geography)

## Advanced Level

Lectures per week **5 hours**

Tutorials per week **1 hour**

*A grade 5 or better in Geography or Environmental Studies at SEC level recommended*

The syllabus at Advanced level places a strong emphasis on practical work, with a total of 28 per cent of the examination marks devoted to field reports. Students initiate work on the individual project and report at their first year. Careful planning and personal tuition as well as strong commitment are essential. Guidance in research methods is provided individually and during tutorial sessions

## Intermediate Level

Lectures per week **2 hours**

*A grade 5 or better in Geography or Environmental Studies at SEC level recommended*

Broad and sustained background reading by prospective students is indispensable. No fieldwork report is to be submitted for the final examination.



# History

History is the study of human beings in time, across time and in various places. It seeks to understand women and men in their settings in order to make sense of their lives and experiences. It is a cultural subject which when studied with an open mind, leads to one's enrichment and a better understanding of the present. Students will have the opportunity of visiting places of historical interest, such as the National Archives, as well as the opportunity of engaging in projects related to historical events that are of interest even in the modern day.

## SUBJECT COORDINATOR:

Fr José DeBono ocd

✉ Room D406 | ✉ [history.jc@um.edu.mt](mailto:history.jc@um.edu.mt) | ↗ [jc.um.edu.mt/history](http://jc.um.edu.mt/history)

## Advanced Level

Lectures per week **5 hours**

Tutorials per week **1 hour**

*A pass in History at SEC level  
recommended but not necessary*

The syllabus focuses on the period between 1789 and 2004, for Maltese, Mediterranean, European and International History. The emphasis is on depth and analysis. The syllabus is characterised by a number of topics dealing with historical events that have shaped the modern world.

## Intermediate Level

Lectures per week **3 hours**

*A pass in History at SEC level an asset  
but not requisite*

The Intermediate level syllabus covers aspects of Maltese and European history from 1789 to 1921. The themes dealt with will help the student understand the core elements of the nineteenth century. Unlike the Advanced level syllabus, the Intermediate syllabus does not deal with the twentieth century.



# Marketing

Marketing is a management process and an overall organisational philosophy that aims to identify, anticipate and satisfy customer-needs efficiently and profitably. It is both an art and a science, aiming to build long-term, value-laden, profitable relationships with customers and publics, in the process creating and capturing value. Students will be able to visit various marketing companies; and marketing practitioners will also give presentations.

## SUBJECT COORDINATOR:

Mr Stefan Schembri

✉ Room C307 | ✉ [marketing.jc@um.edu.mt](mailto:marketing.jc@um.edu.mt) | ↗ [jc.um.edu.mt/marketing](http://jc.um.edu.mt/marketing)

## Advanced Level

Lectures per week **5 hours**

Tutorials per week **1 hour**

*Assignments, seminars and case studies set for every topic*

*Prior knowledge of subject not required*

Topics under discussion include amongst others: Creating and capturing customer value; Analysing the marketing environment; Customer insights; Buyer behaviour; Market segmentation and targeting; Product; Pricing; Distribution and Communications strategy; Global marketing; and Marketing and society. The course provides an in-depth study of the subject with practical examples and application.

## Intermediate Level

Lectures per week **2 hours**

*Assignments set for every topic*

*Prior knowledge of subject not required*

Although not as detailed as at Advanced level, the course tackles the following topics: Creating and capturing customer value; Analysing the marketing environment; Customer insights; Buyer behaviour; Market segmentation and targeting; Product; Pricing; Distribution and Communications strategy.

The course provides an introduction to the subject with practical examples and application.

# MARKETING PLAN

STRATEGIES

MARKETING  
MIX



# Philosophy

The goal of philosophy is to address the fundamental questions and problems that are connected to all areas of human concern. It deals with questions such as: Does life exist for a specific purpose? Are happiness and duty in conflict with each other? Are we as free as we think we are? Will machines eventually replace humans? Are human beings significantly different from other creatures?

The study of philosophy as a discipline invites the student to consider, question and contemplate their life, their role in society, and their relation to others. It is a fascinating subject that will help the student to develop valuable skills in reasoning, problem-solving and communication; hence helping one to succeed in life. It offers an excellent background for a broad variety of career paths.

## SUBJECT COORDINATOR:

Ms Natasha Galea

⌚ Room C305 | 📩 [philosophy.jc@um.edu.mt](mailto:philosophy.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/philosophy](http://jc.um.edu.mt/philosophy)

## Advanced Level

Lectures per week **4 hours**

At Advanced level, students are introduced to questions in the main areas of philosophy, including the study of knowledge, language, personal identity, and the study of being and reality. It also highlights the relationship between philosophy and other subjects such as history, the sciences, art, law, literature and many more.

Tutorials per week **2 hours**

Seminars per week **1 hour**

*Prior knowledge of subject not required*

*Good command of English recommended*

## Intermediate Level

Lectures per week **2 hours**

*Prior knowledge of subject not required*

*Good command of English  
recommended*

At Intermediate level, the main areas are Logic and Reasoning and Ethics and Society. Students learn how to analyse different perspectives and build arguments in a coherent and logical manner, whilst highlighting the relationship between philosophy and other subjects such as history, the sciences, art, law, literature and many more.



# Psychology

**Offered by MATSEC at Intermediate Level only**

Lectures per week

**2 hours**

*Good command of English  
recommended*

Psychology is the scientific study of the human mind and behaviour. It focuses on people's thoughts and behaviour and helps explain them. As a result, it provides an in-depth understanding of the various human experiences. It provides an opportunity to those who study the subject to reflect and gain an understanding of both their own thoughts and behaviour but also of those of others.

The aim of the course is to introduce students to its major approaches, research methods, and areas of interest as outlined in the syllabus. This programme will make psychology accessible to those who are interested in this area of study. It can be a preparation for the undergraduate study of Psychology or complement to other fields of study by offering a depth perspective of human behaviour. It is also an opportunity for students to gain insight and reflect upon their own behaviour and that of others.

#### SUBJECT COORDINATOR:

Dr Olivia Galea Seychell

⌚ Room D415

✉ psychology.jc@um.edu.mt

↗ jc.um.edu.mt/psychology



# Religious Knowledge

Religious Knowledge is the study of the main beliefs of the Catholic faith. During lectures, time is given to students to discuss challenging realities in our everyday life

Students are encouraged to develop a greater appreciation of the role of religion in their human experience. They are also encouraged to relate the Christian message to their daily experiences and to the demands of a post-modern culture. This is done through a critical and inquiring approach.

## SUBJECT COORDINATOR:

Fr José DeBono ocd

⌚ Room D406 | 📩 [relknow.jc@um.edu.mt](mailto:relknow.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/relknowledge](http://jc.um.edu.mt/relknowledge)

## Advanced Level

Lectures per week **5 hours**

Tutorials per week **1 hour**

*A pass in Religious Knowledge at SEC level recommended*

The course covers themes related to the Bible, the Creed, Liturgy and the sacraments, and Christian Morality. Lectures demonstrate an objective knowledge of the Catholic Church's teachings as rooted in the Word of God in the Church's Tradition and Office of Teaching. Themes discussed relate the Christian message to the contemporary social and cultural context, both local and worldwide. Good and founded arguments in discussing issues of a religious and moral nature are highly recommended.

## Intermediate Level

Lectures per week **3 hours**

*A pass in Religious Knowledge at SEC level recommended*

Religious Knowledge at Intermediate level develops the knowledge and understanding of the key practices and beliefs of Catholic Christianity. It enables students to investigate and understand the relevance of the Catholic faith to questions about truth and the meaning of life. It develops skills of reflection, discernment and critical thinking in the light of the Gospels and the principles of Catholic morality. It enables the personal encounter with the sacramental, liturgical and prayer life of the Church and encourages the personal commitment to community service.



# Sociology

Sociology is the systematic study of societies and the study of how people live. In Sociology, students learn to look at familiar things from a new perspective. They learn to challenge commonly held views with sociological knowledge which emerges from social research.

## SUBJECT COORDINATOR:

Dr Angele Deguara

✉ Room C306 | ✉ [sociology.jc@um.edu.mt](mailto:sociology.jc@um.edu.mt) | ↗ [jc.um.edu.mt/sociology](http://jc.um.edu.mt/sociology) | ↗ [um.jcsociology](http://um.jcsociology)

## Advanced Level

Lectures per week **5 hours**

Tutorials per week **1 hour**

*Good command of English recommended*

*A pass in Social Studies at SEC level recommended but Sociology at Advanced level is not a higher level of SEC Social Studies*

At Advanced Level, students study culture and identity as a core area. They also cover a number of thematic areas, including the family, religion, gender and sexuality, welfare and social policy, media and communication, crime and deviance, environment, race, ethnicity and migration.

The course seeks to merge together the theoretical and applied aspects of sociology. Theory and practice are not studied separately but students are encouraged to apply theoretical concepts and explanations throughout .

## Intermediate Level

Lectures per week **3 hours**

*A pass in Social Studies at SEC level recommended but Sociology at Advanced level is not a higher level of SEC Social Studies*

Students learn to question what is often taken for granted with regards to social issues such as family life, social beliefs, poverty and the role of the media in society. They learn to start looking at these familiar aspects of everyday life more critically.

At Intermediate level, students study culture and identity as a core area, together with four other thematic areas: family, religion, media and communication and welfare and social policy.







## Group 3

Applied Mathematics | Biology | Chemistry  
Environmental Science | Physics | Pure Mathematics

# Applied Mathematics

Applied Mathematics (Mechanics) is the application of mathematical methods to the study of the motion of physical bodies. It focuses on basic principles of Mechanics and some of its classical problems, based on Newton's laws of motion. The subject places considerable emphasis on aspects related to the Dynamics of a Particle and Statics.

## SUBJECT COORDINATOR:

Dr Alexander Farrugia

✉ Room C002 | ✉ [maths.jc@um.edu.mt](mailto:maths.jc@um.edu.mt) | ↗ [jc.um.edu.mt/math](http://jc.um.edu.mt/math)

## Advanced Level

**Lectures per week** **6 hours**

**Tutorials per week** **1 hour**

*A grade 3 or better in Mathematics at SEC level recommended*

*Students also required to take Pure Mathematics at least at Intermediate level*

Advanced level Applied Mathematics (Mechanics) will provide students with a rich source of mathematical knowledge and techniques for advancing in studies related to mathematical physics. At this level, topics covered include Kinematics, Relative Velocity and Rigid Body Dynamics.

## Intermediate Level

**Lectures per week** **3 hours**

*A good pass in Mathematics at SEC level recommended*

At this level, students will develop the skills required in analysing and solving physics problems, acquiring a basic understanding of Statics, Kinematics, Particle Dynamics and Vectors.



# Biology

Biology plays an important role in the understanding of complex forms of life involving humans, animals and plants. Understanding and gaining knowledge on these intricate details of life helps humans understand themselves and the world around them better. It also helps make us aware of the interactions between humanity and the world and helps us develop interests in the lives of other organisms we share the world with and to instigate an effort to preserve them.

A number of complimentary activities, including visits locally and abroad, are offered to those students who would like to complement their studies.

## SUBJECT COORDINATOR:

Ms Petra Paula Spiteri

✉ Room D002 | ✉ [biology.jc@um.edu.mt](mailto:biology.jc@um.edu.mt) | ↗ [jc.um.edu.mt/biology](http://jc.um.edu.mt/biology)



## Advanced Level

Lectures per week **5 hours**

The main areas of study at this level include: cell biology, ecology, diversity of life, biological molecules, plant and animal histology, genetics and gene technology.

Tutorials per week **1 hour**

A number of important skills such as essay writing, data analysis and application of knowledge are undertaken during the course.

Practical sessions per week **2 hours**

Students are also exposed to hands-on practical sessions in well-equipped laboratories, where they engage and learn skills essential in the study of the subject at this level.

*Fieldwork provided*

Maximum effort and regular study is essential to obtain a good grade.

*A grade 3 or better in Biology at SEC level highly recommended*

*Knowledge of Chemistry recommended*

## Intermediate Level

Lectures per week **3 hours**

The main areas of study in Intermediate level include: cell biology, biochemistry, ecology, physiology, diversity of life and evolution. The material covered in these topics is far less than the material covered in Advanced level.

*Knowledge of subject at SEC level strongly recommended*

# Chemistry

Chemistry is a fundamental science of world impact with a profound effect on our planet. It is involved in every aspect of everyday life. It is concerned with what things are made up of and how they interact.

Chemistry is a creative science: from inventing new compounds to increasing crop yields, to giving fireworks more appeal. In short, chemists are the key to influencing life and making the world a better place to live in.

## SUBJECT COORDINATOR:

Mr Renato Camilleri

✉ Room C102 | ✉ [chemistry.jc@um.edu.mt](mailto:chemistry.jc@um.edu.mt) | ↗ [jc.um.edu.mt/chemistry](http://jc.um.edu.mt/chemistry)

## Advanced Level

Lectures per week **6 hours**

At Advanced level, Chemistry is divided into the following areas which are strongly linked: physical, organic and inorganic Chemistry.

Tutorials per week **1 hour**

Practical sessions per week **2 hours**

*A grade 4 or better in Chemistry and Mathematics at SEC level recommended*

## Intermediate Level

Lectures per week **3 hours**

The course aims to give a good grounding in Chemistry without the depth and high degree of commitment required at Advanced level. It assumes only minimal prior knowledge of chemistry and covers the core topics in a comprehensive, yet concise manner.

*A grade 4 or better in Chemistry and Mathematics at SEC level recommended*



# Environmental Science

**Offered by MATSEC at Intermediate Level only**

Lectures per week

**3 hours**

The course starts off with a brief introduction to the basic concepts in physics, chemistry and biology. The skills and knowledge acquired during these weeks will then be utilised in the better understanding of the course content during the rest of the course.

Students will familiarise themselves with the science of the earth, the rocks and minerals found on the planet and dynamics in the formation of the continents as we know them today. The consequences of human activities on the environment including the air and water pollutants together with the waste produced and their effect on our environment will also be studied. The role of the organisms living on the planet and their relationships with one another will also be dealt with. The two-year course will end with a brief overview of the degradation and depletion of natural resources and conservation biology.

#### SUBJECT COORDINATOR:

Dr Joe A. Doublet

📍 Room E103

✉️ [envsci.jc@um.edu.mt](mailto:envsci.jc@um.edu.mt)

↗️ [jc.um.edu.mt/envsci](http://jc.um.edu.mt/envsci)



# Physics

Physics is an interesting science. It is an ideal course which can be chosen not only by science-oriented students but also by arts students, because Physics is considered as the fundamental of all natural sciences, develops critical thinking and problem solving skills, and makes you appreciate the world around us.

According to Albert Einstein, “the important thing is not to stop questioning. Curiosity has its own reason for existence. One cannot help but be in awe when he contemplates the mysteries of eternity, of life, of the marvellous structure of reality. It is enough if one tries merely to comprehend a little of this mystery each day.”

Students taking this subject will have the opportunity to participate in various activities, which are organised by the Department, such as overnight seminars and visits to various University departments.

## SUBJECT COORDINATOR:

Ms Antonia Vella

⌚ Room D102 | 📩 [physics.jc@um.edu.mt](mailto:physics.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/physics](http://jc.um.edu.mt/physics) | 📱 [/um.jcphysics](https://um.jcphysics)

## Advanced Level

Lectures per week	<b>4 hours</b>
Tutorials per week	<b>1 hour</b>
Practical sessions per week	<b>2 hours</b>

*A grade 3 or better in Physics and Mathematics at SEC level recommended*

Physics at Advanced Level makes students ask questions and answer them with observation and experimentation. As they progress through the two-year course, students will cover topics like mechanics, waves, light, heat, electricity, magnetism, nuclear, quantum and particle physics. This course will help them develop into a critical thinker and a problem solver. They will study matter and energy and the interaction between them, and analyse and understand natural phenomena of the universe.

The skills and knowledge acquired will lead students to further their studies at higher levels and to a wide range of interesting careers even in leading institutions abroad.

## Intermediate Level

Lectures per week

**3 hours**

*A grade 4 or better in Physics  
and Mathematics at SEC level  
recommended*

At Intermediate level, the course is much less intensive than at Advanced level.

This course is intended to provide a basic understanding of the physics concepts tackled at SEC level and moves on to other basic concepts which have never been done before.



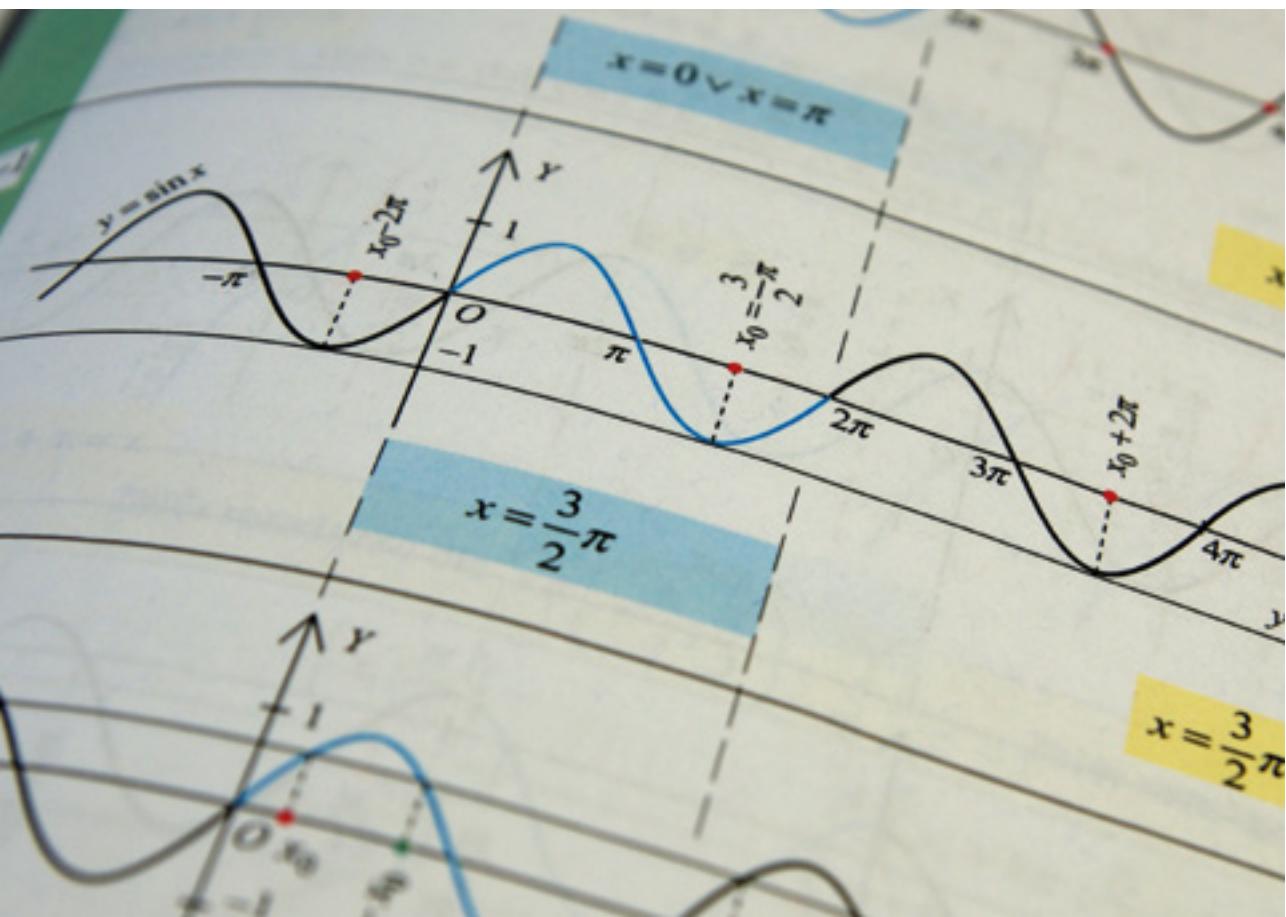
# Pure Mathematics

Pure Mathematics is the study of quantity, structure, space and change. Mathematicians seek out patterns, formulate new conjectures and establish truth by rigorous deduction from appropriately chosen axioms and definitions.

SUBJECT COORDINATOR:

Dr Alexander Farrugia

⌚ Room C002 | 📩 [maths.jc@um.edu.mt](mailto:maths.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/math](http://jc.um.edu.mt/math)



## Advanced Level

Lectures per week **6 hours**

Tutorials per week **1 hour**

*A grade 3 or better in Mathematics at SEC level highly recommended*

When studying Pure Mathematics at Advanced level, students acquire the necessary tools that physicists, biologists, computer scientists and engineers need to solve real world problems. Topics on calculus, trigonometry, coordinate geometry and algebra, including their applications are treated rigorously.

## Intermediate Level

Lectures per week **3 hours**

*A good pass in Mathematics at SEC level recommended*

The emphasis of Pure Mathematics at Intermediate level is on developing a sound mathematical knowledge base that will help students acquire oral, written and practical skills required in problem solving. The course is considerably less intensive than that at Advanced level.

This course is intended to provide a basic understanding of the mathematical concepts needed in other fields of study that do not require the rigour or in-depth knowledge of Pure Mathematics at Advanced level. The main topics covered at Intermediate level are algebra, trigonometry, calculus and geometry.

# Group 4

**Art | Computing | Graphical Communication**

**Engineering Drawing and Graphical Communication**

**Home Economics and Human Ecology | Information Technology**

**Music | Physical Education | Theatre and Performance Studies**



# Art

The primary aims of this course are creativity, exploration of themes and ideas through research and investigation of art processes, as well as the critical evaluation of works of art within a historical, social and political context. The course encourages the use of a wide range of media and the acquisition of skills to be able to create work that responds to various themes and relevant issues. Students will also have the opportunity of participating in art exhibitions organised by the College.

### SUBJECT COORDINATOR:

Ms Olivianne Farrugia

📍 Room Db29 | 📩 art.jc@um.edu.mt | 🌐 jc.um.edu.mt/art

## Advanced Level

Lectures per week **1 hour**

Practical sessions per week **6 hours**

A pass in Art at SEC level or knowledge of the subject recommended

Students are expected to show high standards in all fields of visual arts by building a comprehensive portfolio of work and a visual journal to accompany it. A personal study is chosen by the student towards the end of the course in order to show the ability of researching an area visually and textually and get to a fully-developed visual project that shows the process from investigation to experimentation and development as assisted by their mentors. Besides the six-hour weekly classes of Art practice, students meet for an hour of Art History. These classes help students to appreciate works of Art within their social context and provide them with the right skills to write critical appraisals; comparative studies and synoptic essays on works within the syllabus and beyond.

Students taking Art at this level will be encouraged to participate in the monthly Art Café and occasional art trips abroad, organised by the Department.

## Intermediate Level

Lectures per week **1 hour**

Practical sessions per week **2 hours**

*A pass in Art at SEC level or knowledge of the subject recommended*

Students at this level are expected to show an adequate level of research. During their two-hour weekly class of Art practice, they are assisted to build a good body of work and a visual journal that exhibits the process behind each work. The class also meets for an hour of Art history on a weekly basis during which they get acquainted with the most popular masterpieces and develop their critical skills in reading a work of art.



# Computing

Computing is ideal for students who wish to further their knowledge on the various aspects of the Computing discipline. The course is aimed at giving students a basic understanding of the theory and techniques used in Computing.

## SUBJECT COORDINATOR:

Mr Riccardo Flask

✉ Room C202 | ✉ [cit.jc@um.edu.mt](mailto:cit.jc@um.edu.mt) | ↗ [jc.um.edu.mt/cit](http://jc.um.edu.mt/cit)

## Advanced Level

Lectures per week **5 hours**

The Advanced level course focuses on the theoretical aspects of hardware, software and programming.

Tutorials per week **1 hour**

The course provides detailed knowledge of the technical aspects of information and communication technology and is mainly made up of the following modules: Digital Logic; Computer Architecture; Assembly Languages; Operating Systems; Networking and Communications; Language Translators; Systems Analysis and Design; Introduction to Data Structures and High-Level Language Programming; and Databases.

Practical sessions per week **2 hours**

The course assessment is comprised of two written examinations, as well as three practical examinations spread over two years, two of which are done in the first year and one in the second year.

*A grade 3 or better in Computing at SEC level or equivalent, preferably with a good background in programming, recommended*

## Intermediate Level

Lectures per week **2 hours**

Practical sessions per week **1 hour**

*A pass in Computing at SEC level or equivalent recommended*

The Intermediate level course covers a good part of the Advanced level course without going into as much detail. It consists namely of the following modules: Digital Logic; Computer Architecture and Assembly Language; Operating Systems; Networking and Communication; High Level Language Programming; Systems Design; and Databases and Database Management Systems..

The course includes a practical part on programming during which students learn how to write (coding) a program and to compile the supporting documentation. The coursework aims to target not only coding skills but also the theory associated with systems development.



# Graphical Communication

Offered by MATSEC at Advanced Level only

Lectures per week

**5 hours**

2-D Computer Aided Drafting **2 hours**  
(CAD) session per week

*A pass in Graphical Communication at SEC level recommended*

Graphical Communication is a universal graphic language used by designers from all disciplines to accurately describe the size, shape and relationship of the physical components making up the technical world.

At Advanced level, the subject may be divided into three parts: plane and solid geometry; creative design as applied to ideogrammatic images, packaging solutions, instructional leaflets, building illustrations and the communication of comparative information; and 2-D computer aided drafting (CAD).

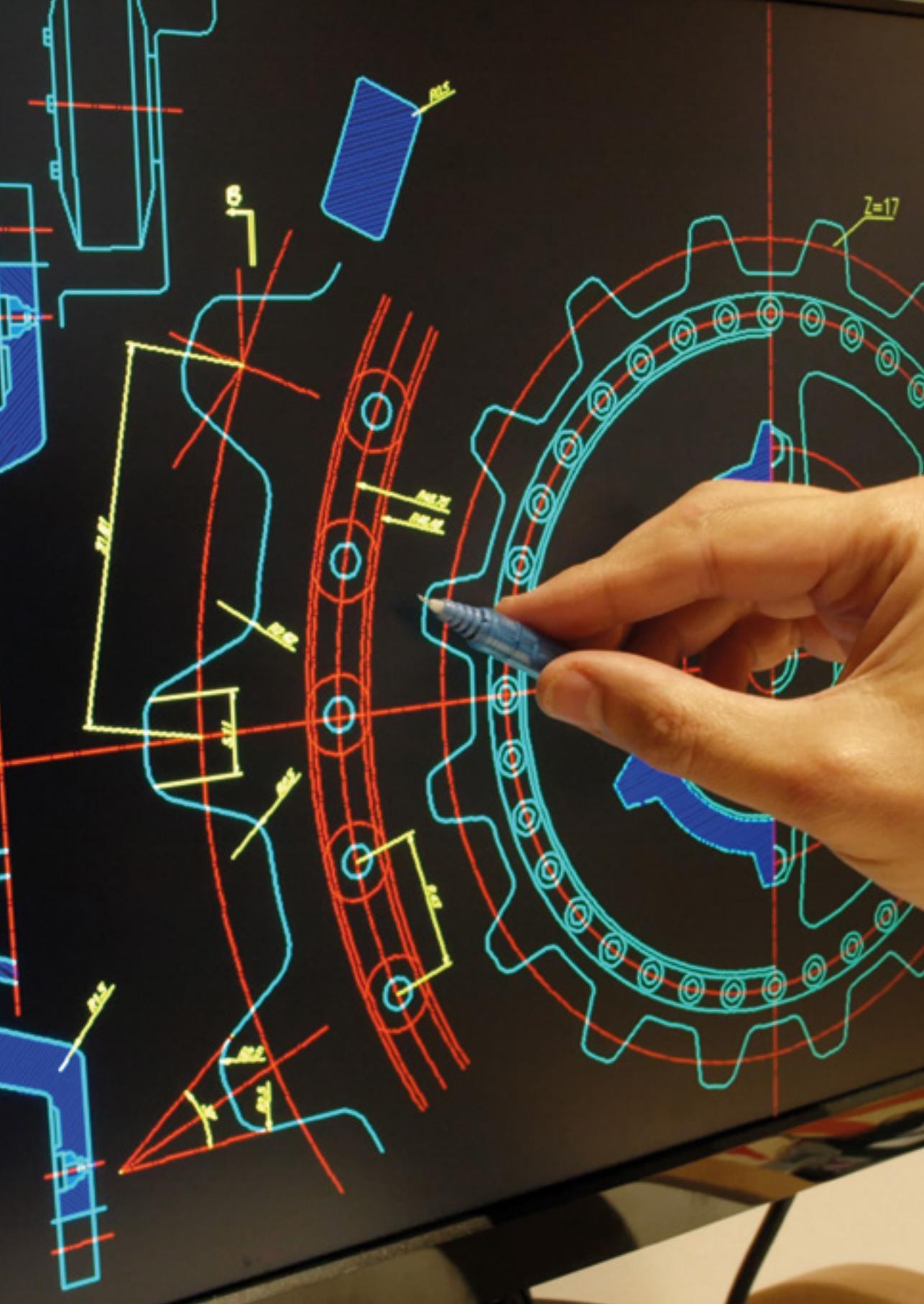
## SUBJECT COORDINATOR:

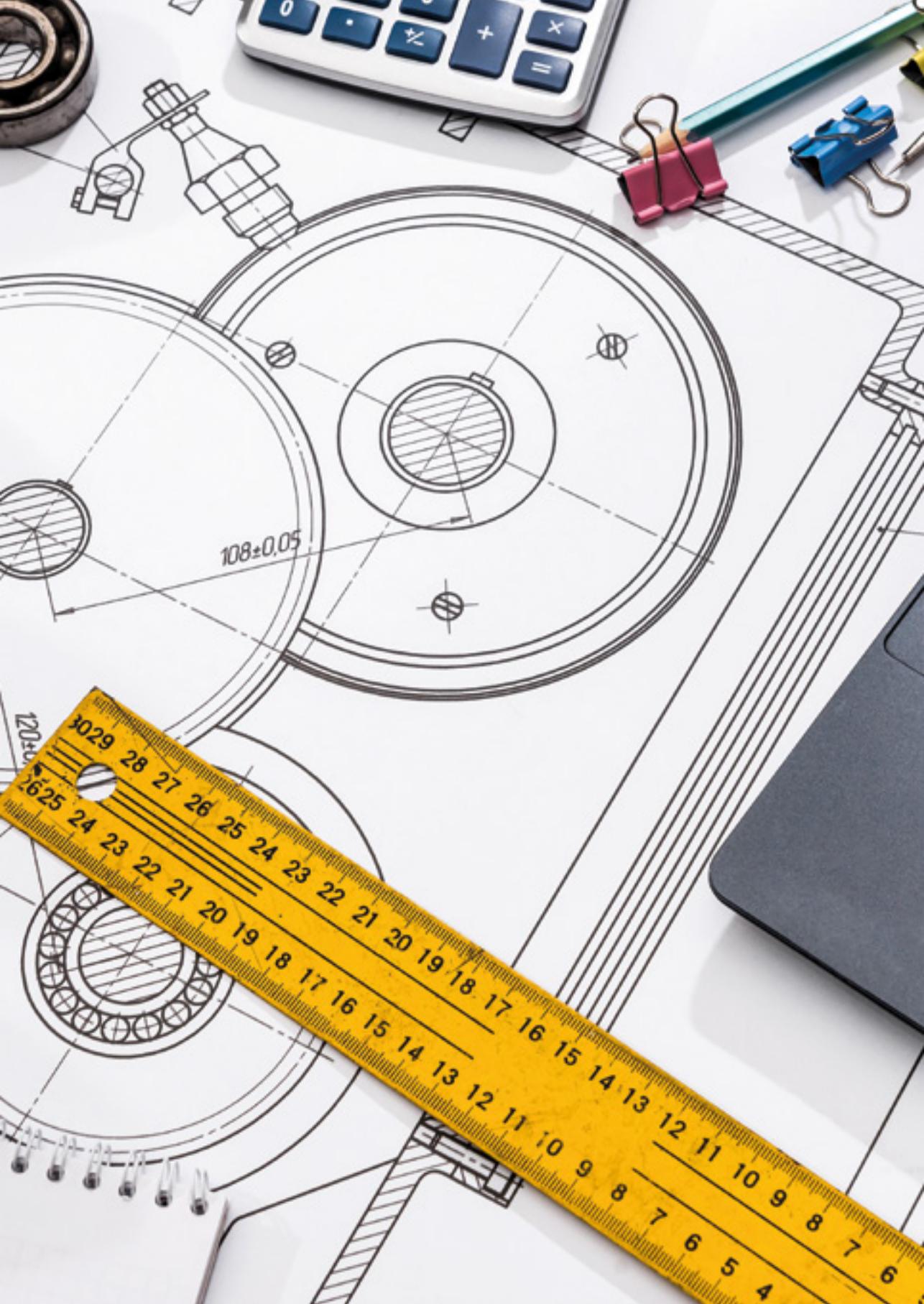
Ms Olivianne Farrugia

⌚ Room Db29

✉ graphcomm.jc@um.edu.mt

↗ jc.um.edu.mt/graphcomm





# Engineering Drawing and Graphical Communication

**Offered by MATSEC at Intermediate Level only**

Lectures per week

**3 hours**

*A pass in Graphical Communication at SEC level recommended*

The subject focuses on numerous applications from the technical world around us and may be divided into three parts: core knowledge; engineering machine drawing; and graphical representation of data, pictorial illustrations and the design process.

At Intermediate level, the subject represents a blend of the separate subjects of Engineering Drawing and Graphical Communication. Both areas share the same core knowledge but Engineering Drawing finds specialised applications whenever machines and structures are designed, described and built.

## SUBJECT COORDINATOR:

Ms Olivianne Farrugia

⌚ Room Db29

✉ graphcomm.jc@um.edu.mt

↗ jc.um.edu.mt/graphcomm

# Home Economics and Human Ecology

Home Economics prepares people for life and independent living as it fosters various employability skills such as problem solving, teamwork and critical thinking. It also provides opportunities where students can improve their academic skills such as learning how to conduct research, prepare presentations, and communicate ideas in writing. The subject lends itself to both academic and vocational career paths.

## SUBJECT COORDINATOR:

Dr Glorianne Borg Axisa

✉ Room C318 | ✉ [homecon.jc@um.edu.mt](mailto:homecon.jc@um.edu.mt) | ↗ [jc.um.edu.mt/homeeconomics](http://jc.um.edu.mt/homeeconomics)

## Advanced Level

Lectures per week **5 hours**

Tutorials per week **1 hour**

*A grade 3 or better in Home Economics or Textiles and Design at SEC level recommended*

The course is multi-faceted and rigorous. The syllabus includes modules about food, nutrition and health, the wellbeing of different individuals and family groups in society, housing, management of finances and resources, environmental issues and consumer education.

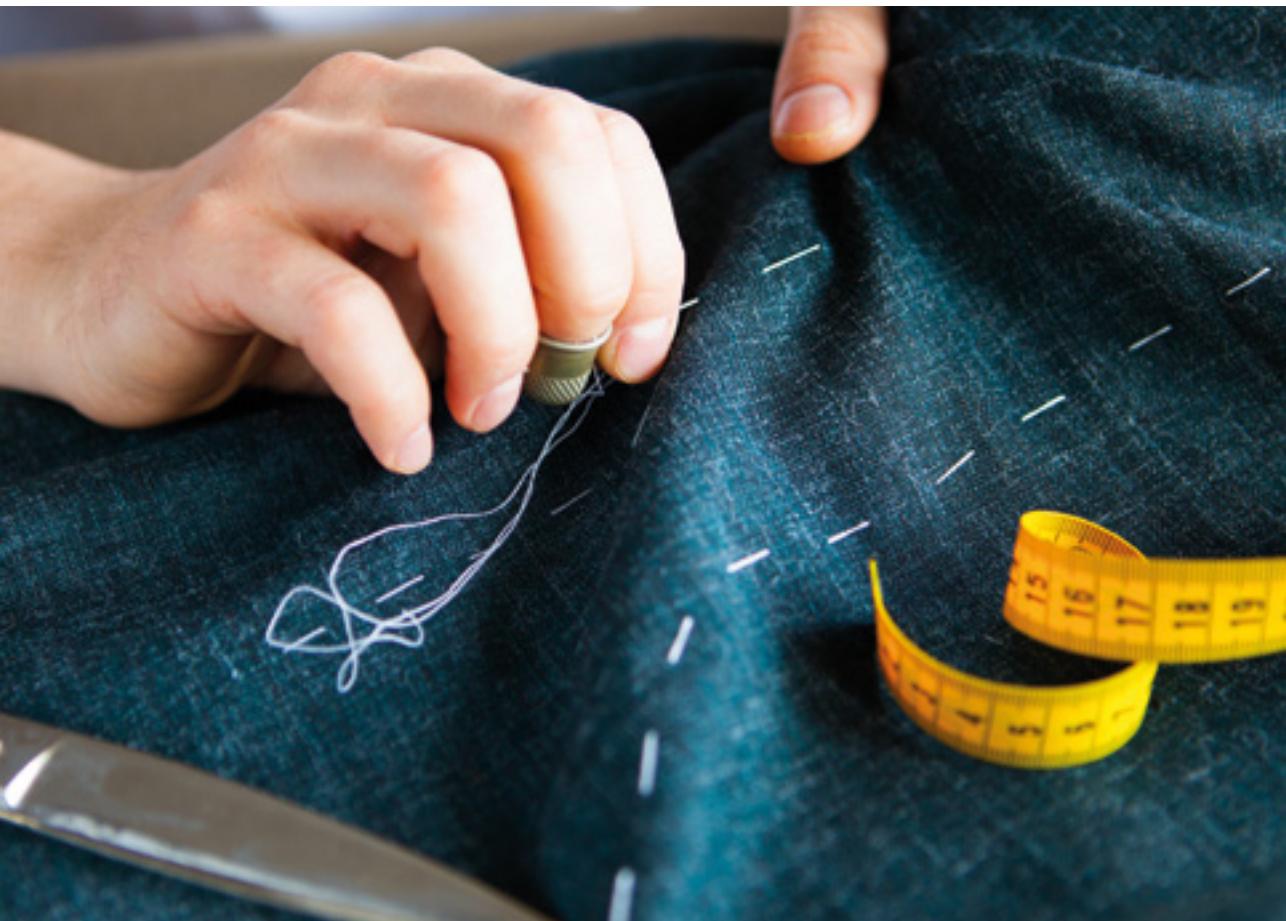
Over the two-year programme, students have to complete coursework as well as weekly assignments. Food demonstrations are also carried out to enhance understanding of scientific principles.

## Intermediate Level

Lectures per week **2 hours**

*A grade 4 or better in Home Economics or Textiles and Design at SEC level recommended*

The Intermediate course is designed to consolidate and develop in a broad manner the nutrition, health, family and consumer aspects of Home Economics at SEC level. The course areas are: 'The family and society' which examines changing family structures and the factors influencing them; 'Food science and nutrition' focuses on the scientific principles of nutrition; 'Food habits and needs' discusses the relationship between diet and health; 'Food science' addresses aspects about food spoilage and food poisoning; and 'Consumer issues and concerns' create awareness about factors that affect consumer behaviour, rights, responsibilities and entities that protect consumers.



# Information Technology

This course aims at providing basic knowledge on business applications, internet and social media, aspects of data protection and how to make use of information and communication technology in a number of areas, such as computer hardware and software, information systems, human communication and business organisation. It also demonstrates how technology may be integrated and applied in organisations.

## SUBJECT COORDINATOR:

Mr Riccardo Flask

⌚ Room C202 | 📩 [cit.jc@um.edu.mt](mailto:cit.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/cit](http://jc.um.edu.mt/cit)

## Advanced Level

Lectures per week **5 hours**

At this level, the course seeks to provide students with sufficient training to be able to design, write (coding) and document a computer program.

Tutorials per week **1 hour**

The syllabus consists of five major modules: Information Systems; Human Communication and Business Organisation; Software; Programming Techniques and System Development; and Projects.

Practical sessions per week **2 hours**

*A pass in Computing at SEC level  
recommended although not mandatory*

## Intermediate Level

Lectures per week **2 hours**

The syllabus consists of three major modules: Computing Principles; Human Communication and Business Organisation; and Projects.

Practical sessions per week **1 hour**

*No programming skills required*



# Music

Music is an art form whose medium is sound, and as such, it must be both emotionally appreciated and intellectually understood. The Music Studies Programme offers a wide spectrum of music study which is indispensable for a solid foundation in this subject.

Students taking the subject are encouraged to participate in music activities offered by the College and to enrol with the Junior College Orchestra, Rock Band, Wind Band and other ensembles. It would be wise of students who possess qualifications in Music to further their studies by using this opportunity.

## SUBJECT COORDINATOR:

Ms Olivianne Farrugia

✉ Room Db29 | ✉ [music.jc@um.edu.mt](mailto:music.jc@um.edu.mt) | ↗ [jc.um.edu.mt/music](http://jc.um.edu.mt/music)

## Advanced Level

Lectures per week

**4 hours**

Tutorials/practical sessions per week

**1 hour**

*A background in music recommended*

The Advanced level programme includes the following areas of study: principles of musicianship (sight singing and aural perception); common practice harmony and free counterpoint; history of music (oral) and analysis of set works and instrumentation (written); the practical aspect of performance or the creation of composition.

Students will have the possibility of choosing whether to focus on the practical performing aspect or the compositional aspect. The latter is ideal for students who do not know how to play an instrument.

## Intermediate Level

Lectures per week

**2 hours**

*A background in music recommended*

The Intermediate level programme covers the following aspects: principles of musicianship; harmony; counterpoint; history; analysis; performance or composition.

Students will have the possibility of choosing whether to focus on the practical performing aspect or the compositional aspect. The latter is ideal for students who do not know how to play an instrument.



# Physical Education

**Offered by MATSEC at Intermediate Level only**

Lectures per week

**2 hours**

*A pass in Physical Education at SEC level or Progressive Sports Specific (MQF Level 3) recommended*

Physical Education provides students with an opportunity to study the theoretical and practical aspects of physical activity and sport. It enables them to understand and analyse the major concepts and principles underlying sport and physical activities.

Students would be expected to participate in 3 College-based sports activities as part of their first-year assessment.

The syllabus consists of the following 5 modules: techniques, tactics and rules in team games; anatomy and physiology; acquiring movement skills; socio-cultural studies and the role and structure of international and local sport organisations; and fitness tests. A practical test constitutes 20% of the final MATSEC examination mark.

## SUBJECT COORDINATOR:

Dr Joe A. Doublet

✉ [pe.jc@um.edu.mt](mailto:pe.jc@um.edu.mt)

📍 Room E103



# Theatre and Performance

The study of Theatre and Performance investigates how people relate to their immediate social, political, and religious contexts, and how these in turn affect the performance of events. It promotes a general critical understanding of the history of theatre and performance, and through its practical component, it also encourages individual expressivity and interpretation.

Students taking the subject are expected to participate in theatre and performance opportunities offered by the College.

## SUBJECT COORDINATOR:

Ms Olivianne Farrugia

⌚ Room Db29 | 📩 [theatre.jc@um.edu.mt](mailto:theatre.jc@um.edu.mt) | 🌐 [jc.um.edu.mt/theatre](http://jc.um.edu.mt/theatre)

## Advanced Level

Lectures per week

**4 hours**

Advanced level Theatre and Performance explores the aesthetics of theatre arts and the performative nature of human behaviour. It introduces students to a practical and theoretical study of theatre histories and performance practices as well as the major theatre milestones, starting from the Greeks to the twentieth century. The course will train students in the ability to evaluate live performance and to discuss creative ways of bringing a number of play-texts to the stage. Students will also experience performance work.

Practical sessions per week **2 hours**

The main areas at Advanced Level are: Theatre Events, Practitioners, and Theories; Theatre and Live Performance; and Theatre Making and Devising.

## Intermediate Level

Lectures per week

**1 hour**

Practical sessions per week

**2 hours**

Intermediate level Theatre and Performance explores the aesthetics of theatre arts and the performative nature of human behaviour. It introduces students to a practical and theoretical study of theatre histories and performance practices. Students examine major theatre milestones, starting from the Greeks to the twentieth century. They also engage in physical, vocal, and collective performance work.



# Systems of Knowledge

## Compulsory Subject

Lectures per week

**2 hours**

*Project Meetings throughout the course,  
as per SOK Project requirements*

Systems of Knowledge is an interdisciplinary course, complementing all the other areas of study.

It is divided into four Modules: Democratic Values; Responsible and Active Citizenship; Culture, Art and Aesthetic Values in Western Civilisation; the Environment and Sustainable Development; Scientific Values and Technology. Each of the four modules covers content knowledge while encouraging critical discussions and appreciation of values within a Euro-Mediterranean/ Global framework.

Systems of Knowledge fosters the development of 21st century skills as promoted in the national strategy for education. This nurtures the ability to debate and argue, to decide and to analyse, allowing students to go beyond the knowledge of various disciplines and be well prepared for adult life.

Students are also expected to work on a project, where they are challenged to experience the knowledge and values in practice. Students may use the various activities offered by the College for this purpose. The project is carried out over the two years of study and makes up 40% of the final MATSEC examination mark.

### SUBJECT COORDINATOR:

Ms Suzanne Gatt

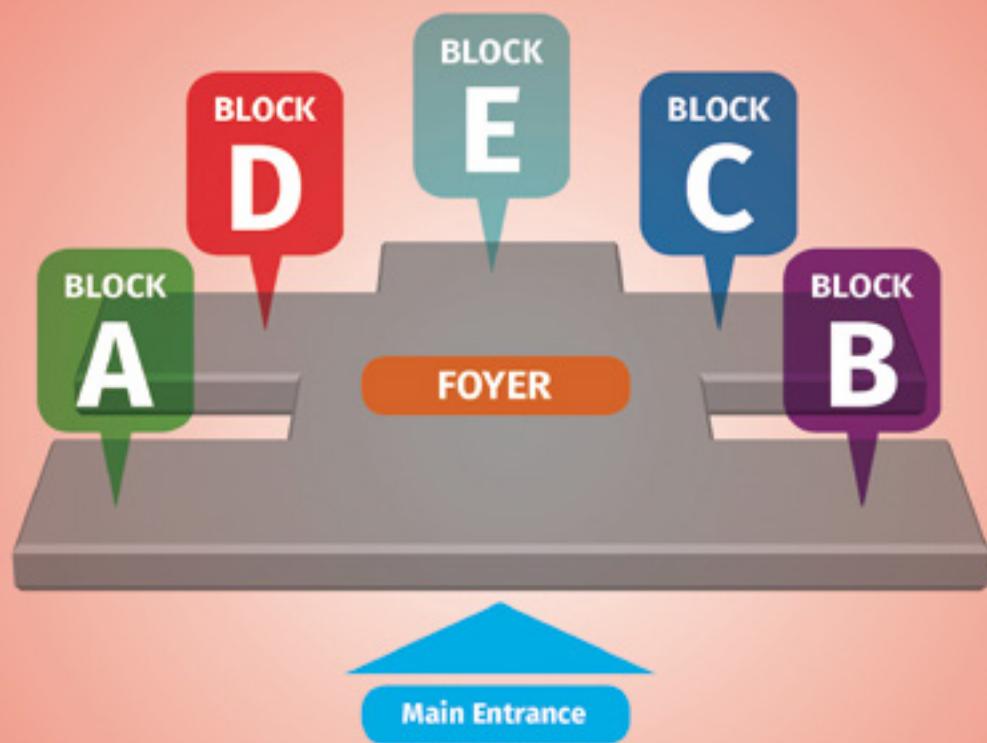
✉ [sok.jc@um.edu.mt](mailto:sok.jc@um.edu.mt)

↗ [jc.um.edu.mt/sok](http://jc.um.edu.mt/sok)

⌚ Room C418



# College Map



The College building is divided into 5 main blocks A, B, C, D and E as shown in the plan above. Each room in the College building is assigned a code number. The first letter denotes the **block**, the following number or letter denotes the **floor** and the next refers to the **room** number. Thus, for example, Room B210 may be found in Block B on the second floor (2), Room number 10 (10).

# Calendar 2019/20

Dates for the Academic Year 2019/2020 are as follows:

Orientation meeting for prospective students

**Tuesday 16 July 2019 (evening)**

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Meeting for First-Year students

**Tuesday 24 September 2019 (morning)**

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Meetings for parents of First-Year students

**Monday 23 and Tuesday 24 September 2019 (evening)**

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Opening Ceremony

**Monday 30 September 2019**

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Christmas Recess

**Saturday 21 December 2019 – Sunday 5 January 2020**

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Easter Recess

**Monday 6 April 2020 – Sunday 19 April 2020**

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End-of-Year Examinations in

**June 2020**

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Summer Recess

End-of-Year Examinations (Re-sit session)

**End of August/Beginning of September 2020**

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## Note:

The College timetable operates on a schedule of 9 one-hour sessions, from Monday to Friday starting at 08:00 and ending at 17:00.

An updated version of the Calendar may be found on the College website. The Junior College cannot be held responsible for any changes that may need to be effected from time to time.



OFF  
THE  
WALL  
BY

# Contact Us

**Ġ. F. Abela Junior College**  
**Pjazza Ĝużé Debono, Imsida MSD 1252**

 +356 2590 7244  
 [administration.jc@um.edu.mt](mailto:administration.jc@um.edu.mt) | [secretary.jc@um.edu.mt](mailto:secretary.jc@um.edu.mt)  
 [jc.um.edu.mt](http://jc.um.edu.mt) |  [/um.juniorcollege](https://www.facebook.com/um.juniorcollege)

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Ġ. F. Abela Junior College  
Pjazza Ĝuże' Debono, Msida MSD 1252  
Tel.: +356 2590 7244  
jc.um.edu.mt  
administration.jc@um.edu.mt  
info.jc@um.edu.mt

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Compiled and published by the Office of the Principal, Ġ. F. Abela Junior College

Editing by Annemarie Zammit  
Photography by Riccardo Flask  
Design and layout by Gabriel Izzo



*Cover illustration and page 1 photo*  
Junior College students in the foyer

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