

**G.F. ABELA JUNIOR COLLEGE**  
UNIVERSITY OF MALTA



# Junior College Prospectus

**2016**



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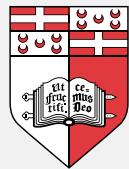
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# Prospectus

2016



**G.F. ABELA JUNIOR COLLEGE**  
**UNIVERSITY OF MALTA**

Third edition – Malta 2016

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Editing: Anna Farrugia  
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The University of Malta, Junior College  
Pjazza Ĝużè Debono, Imsida MSD 1252  
Tel. Nos (+356) 2590 7244  
Fax Nos. (+356) 2124 3036, 2122 4229  
Website: [www.jc.um.edu.mt](http://www.jc.um.edu.mt)  
Email: [admin@jc.um.edu.mt](mailto:admin@jc.um.edu.mt), [secretary.jc@um.edu.mt](mailto:secretary.jc@um.edu.mt)

#### Disclaimer

Although every effort has been made to ensure the information contained in this booklet is complete and correct at time of publication, the Junior College cannot be held responsible for errors or omissions, or for how the information is used and interpreted.

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## Profile of Subjects

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# Welcome to JUNIOR COLLEGE



**‘Our mission is to provide a holistic quality education to young men and women who seek to join the University by preparing them to develop the attributes needed for tertiary level studies.’**

*Mission Statement*



**Paul Xuereb**  
B.Ed.(Hons.), M.Ed., M.B.A.(Exec.)  
Principal

# Welcome to the University Junior College

**Y**ou are about to embark on a unique and memorable learning experience, specifically aimed at bridging the gap between secondary and higher education. At the College you will start experiencing more freedom than you have been used to, so you have to learn how to manage your time wisely and be more responsible for your own learning. You will also be expected to behave and act responsibly at all times, both within and outside the College.

During your time at the College, we will offer you the best education possible. You will be taught and guided by highly qualified, experienced and caring lecturers. The system is personalised and inclusive, and you will receive support in accordance with your needs and inclinations.

At the College you will have access to the best facilities, including lecture rooms equipped with the latest technology, laboratories and specialized rooms, free WiFi and Internet access, an extensive library, as well as sports and leisure facilities.

In accordance with our mission statement, we offer you a holistic education, aimed at developing you as a whole person and not just academically. For this reason, we offer a wide range of co-curricular activities to suit your preferences.

The learning program we offer is spread over two years leading you to the Matriculation

Certificate which is your passport to the next phase of your educational career. Learning is a fulfilling and enjoyable experience but requires commitment and a lot of hard work.

Before embarking on this experience, you have to choose the subjects that will lead you to your future career. The 'Profile of Subjects' section in this prospectus includes information about the subjects you can study at the College. Attending the Junior College gives you a unique possibility of choosing any combination of subjects in accordance with MATSEC regulations. Make sure that you make the most of this opportunity. You are encouraged to make use of our Guidance Service to help you make an informed choice.

You are encouraged to read through this Prospectus to get a good picture of what goes on at the College as well as your duties and obligations. Make sure you keep it handy for future reference. Parents/guardians are strongly encouraged to read through it as well.

We hope that your time at the College will be a memorable one, during which you will grow, learn and forge new friendships while preparing for the next stage of your career. We are sure that you will make us proud as hundreds of other students have done in the past.

Finally, if at any time you feel you need help, remember we are here for you.

Good luck.



# The University of Malta Junior College

The Junior College was set up by Legal Notice 123 in 1995 and forms part of the University of Malta. All members of staff are employed by University and students are considered as junior students of the University.

The University Junior College is governed by a Board composed of the following members:

- » The Rector of the University of Malta, or his deputy as Chairperson
- » The Principal
- » The Vice-Principal
- » The five Area Coordinators
- » Two members representing the Academic staff
- » Two members representing the students
- » Two members appointed by the Minister of Education
- » Three members appointed by the Senate of the University from the Humanities area, the Science area, and the students' representative on Senate respectively
- » The Head of the Academic Division, MATSEC
- » The Registrar or his deputy shall be the secretary of the Board

## **Responsibility structure**

- » Principal
- » Vice-Principal
- » Area Coordinators
- » Subject coordinators
- » Academic Staff
- » Support staff
- » Students

# Joining the Junior College

## □ Entry requirements

Applicants may be admitted to the University of Malta Junior College if they are in possession of **six** passes in the Secondary Education Certificate (SEC) Examination or when applicable, their equivalent at Grade 5/C or better.

The subjects must include: English Language, Maltese, Mathematics and at least one of Physics, Chemistry **or** Biology.

## □ Application by non-Maltese applicants

Non-Maltese applicants not in possession of SEC qualifications are to contact the International Admissions Office (tel. 2340 3332/3476 or [intadmissions@um.edu.mt](mailto:intadmissions@um.edu.mt)) for more details.

## □ Exemption from Maltese language as an entry requirement for Junior College

In special circumstances, the Admissions Board may allow an applicant to offer another subject instead of Maltese as an entry requirement to Junior College, under the following conditions:

- a)** A non-Maltese applicant may offer their own language instead of Maltese.
- b)** A Maltese applicant who for reasons of residence or education abroad, over a significant period during the previous four years, has not received adequate teaching in Maltese, may offer instead of that subject, another language or another subject provided that where course regulations or bye-laws specify Maltese as a special course requirement, such a pass must be obtained at the specified level and grade.
- c)** Those students who have been exempted from Maltese as an entry requirement to Junior College, must hold a SEC pass at Grade 5 or better in this subject by the time they apply for any undergraduate course at the University of Malta.

## □ Guidance services offered at time of application

Before choosing their subjects, students are strongly advised to consult the 'Profile of Subjects' section in this publication which deals with information about individual subjects.

In addition, the College offers guidance services to prospective students who require further clarification about their choice of subjects. Students who would like to avail themselves of this service are to phone for an appointment on 2590 7201/7245/7328 between Thursday 21<sup>st</sup> and Wednesday 27<sup>th</sup> July 2016 between 08.30 and 12.30 hours. Students will be required to give their ID card number when calling for an appointment and should present their ID card when attending their guidance session. Parents/guardians are welcome to attend the sessions.



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## ▢ Choosing subjects

The College prides itself in offering the widest possible choice of subjects but it is of utmost importance that students ensure that they are making the correct choice of subjects. The following guidelines should be helpful:

- ⊗ Students are advised to identify their areas of strength and interest and to choose the University course/s that match/es these strengths and interests. Most courses require the study of specific subjects. The full list of courses, including those having special course requirements, is available on: Special Course Requirements for entry to Undergraduate Courses in 2018. ([www.um.edu.mt/sas/scr](http://www.um.edu.mt/sas/scr))
- ⊗ It should be remembered that there are University courses which **do not** have special course requirements.
- ⊗ At Junior College, students will be studying two subjects at Advanced level, three subjects at Intermediate level and Systems of Knowledge, which is a compulsory subject.
- ⊗ The choice of subjects should include **at least one subject** from each of Groups 1, 2 and 3. The other two subjects may be chosen from any of the four groups (refer to table on opposite page).
- ⊗ The University reserves the right not to offer a subject if the number of applicants does not justify it or a combination of certain subjects for any other reason.
- ⊗ Students are strongly advised to consult the relevant MATSEC syllabus available on ([www.um.edu.mt/matsec](http://www.um.edu.mt/matsec)) to know more about the subject.

Group 1	Group 2	Group 3	Group 4
Arabic	Accounting <sup>2</sup>	Applied Mathematics (Mechanics)	Art
English	Classical Studies <sup>1</sup>	Biology	Computing <sup>4</sup>
French	Economics <sup>2</sup>	Chemistry	Engineering Drawing <sup>5</sup>
German	Geography	Environmental Science <sup>1,3</sup>	Graphical Communication <sup>5</sup>
Greek	History	Physics	Home Economics and Human Ecology
Italian	Marketing <sup>2</sup>	Pure Mathematics	Information Technology <sup>4</sup>
Latin	Philosophy		Music
Maltese	Psychology <sup>1</sup>		Physical Education <sup>1</sup>
Russian	Religious Knowledge		Theatre and Performance
Spanish	Sociology		

<sup>1</sup>Offered at Intermediate level only.

<sup>2</sup> Not more than two of Accounting, Economics and Marketing may be chosen.

<sup>3</sup> Environmental Science may not be taken with Biology, Chemistry or Physics.

<sup>4</sup> Computing may not be taken with Information Technology.

<sup>5</sup> Engineering Drawing may not be taken with Graphical Communication. At Intermediate level the two subjects are combined.

# Extract from the Matriculation Examination Regulations, 2013

## □ Levels and Sessions of the Examination

**3.1** The Examination shall be held at two levels: Advanced (AM) Level and Intermediate (IM) Level.

**3.2** There shall be two sessions of the Examination: the First Session shall be held during the period April to June, and the Second Session shall be held in September of each year.

## □ Subjects of the Examination

**4.1** The Examination is offered in a wide range of subjects as follows:

**Group 1:** Maltese, Arabic, English, French, German, Greek, Italian, Latin, Russian, Spanish;

**Group 2:** Accounting, Classical Studies\*, Economics, Geography, History, Marketing, Philosophy, Psychology\* (as from 2014), Religious Knowledge, Sociology;

**Group 3:** Applied Mathematics (Mechanics), Biology, Chemistry, Environmental Science\*, Physics, Pure Mathematics;

**Group 4:** Art, Computing, Engineering Drawing, Graphical Communication, Home Economics and Human Ecology, Information Technology, Music, Physical Education\* (as from 2014), Theatre and Performance;

and Systems of Knowledge\*.

\* offered at Intermediate Level only.

**4.1** No subject may be taken at both Advanced and Intermediate Levels, and SEC Levels in the same session of the examinations.

**4.2** In the Second Session candidates shall be allowed to sit for a maximum of six subjects as follows: one subject at Advanced Level and a maximum of five subjects at Intermediate Level restricted to one subject from each of Groups 1, 2, 3, 4 and Systems of Knowledge.

## □ Award of the Certificate

**5.1** To qualify for the Certificate, candidates must pass the examinations taken within a period of five years from the first sitting of any examination offered within the Examination.

**5.2** The Certificate shall be awarded to candidates who:

- a)** sit for:
  - i)** one subject chosen from each of Groups 1, 2, 3 and Systems of Knowledge and two other subjects chosen from Groups 1, 2, 3 and 4 indicated in regulation 4; and
  - ii)** two of the six subjects must be at Advanced Level, three other subjects at Intermediate Level and Systems of Knowledge; and
- b)** obtain:
  - i)** a pass in at least one of the subjects offered from each of Groups 1, 2 and 3, and a pass in the subject in Systems of Knowledge; and
  - ii)** A minimum of 44 grade points as indicated in 5.5 of this regulation.

**5.4**

- a)** Candidates who satisfy all the criteria in this regulation shall be awarded the Certificate on the basis of the best results obtained.
- b)** Candidates who sit for three or more subjects at Advanced Level shall be entitled to have one or more of the results of these subjects considered as substitutes for one or more of the Intermediate Level subjects required by paragraph 5.2 (a) (ii) above. In such cases, the subject or subjects that are substituted shall be considered as Intermediate Level passes, grade for grade, for the purpose of calculating the number of grade points as indicated in paragraph 5.5 of this regulation. Candidates shall be required to inform the MATSEC Board in writing which subject/s they wish to be substituted.
- c)** The Certificate shall be issued once only and it shall indicate that the candidate has satisfied the criteria for the award. Candidates shall also receive a transcript of the results obtained in individual subjects as established in regulation 6 below.

**5.5** Grade points shall be awarded up to a total of 100 grade points as follows:

<b>Advanced Level</b>	<b>Intermediate Level</b>
Grade A – 30 grade points	Grade A – 10 grade points
Grade B – 24 grade points	Grade B – 8 grade points
Grade C – 18 grade points	Grade C – 6 grade points
Grade D – 12 grade points	Grade D – 4 grade points
Grade E – 6 grade points	Grade E – 2 grade points

Grade A – 30 grade points	Grade A – 10 grade points
Grade B – 24 grade points	Grade B – 8 grade points
Grade C – 18 grade points	Grade C – 6 grade points
Grade D – 12 grade points	Grade D – 4 grade points
Grade E – 6 grade points	Grade E – 2 grade points

## □ Results

- 6.1** The results obtained in the individual subjects shall be given as grades A, B, C, D, and E in descending order of merit. F indicates Fail and 'abs' indicates Absent for the examination.
- 6.2** The results sent to candidates shall show the subjects in which a pass grade had been awarded as well as the subjects in which the standard required for the lowest grade was not reached.
- 6.3** The MATSEC Board shall issue certificates for each session showing the subjects in which a pass grade has been awarded.

The full regulations can be accessed from the MATSEC website at : [www.um.edu.mt/matsec/regulations](http://www.um.edu.mt/matsec/regulations)

**The information contained herein is intended for guidance purposes only and is a reflection of the Matriculation Examination Regulations and approved administrative practices currently in force. However, for the purposes of interpretation of this information, said Regulations shall prevail.**



# Studying at Junior College - Admissions 2016

## ① Applying to join as a First Year student

Prospective students applying for the first time, **including** candidates awaiting SEC September session results or results of other examination boards, are invited to submit their application for admission in October 2016 online by logging on **[www.jc.um.edu.mt/apply](http://www.jc.um.edu.mt/apply)** between Monday 1<sup>st</sup> and Monday 8<sup>th</sup> August 2016. The user name and login password can be found on the SEC result slip. An application fee of €23.30 is payable by credit card.

Applicants who do not have access to the Internet or who require any assistance to complete the application online, may make use of computers available at the **Student Services Office (SSO)** Room B104, on Friday 5<sup>th</sup> August 2016 from 08.30 to 12.30 hours.

In case of any queries, the SSO may be contacted on telephone number 2590 7150 from 08.30 to 12.30 hours or by email at: **[administration.jc@um.edu.mt](mailto:administration.jc@um.edu.mt)**

## ② Late applications

Late applications may be submitted online by logging on **[www.jc.um.edu.mt/apply](http://www.jc.um.edu.mt/apply)** between Tuesday 9<sup>th</sup> and Sunday 14<sup>th</sup> August 2016, against a fee of €46.60 payable by credit card.

## ③ Very late applications

Applicants may fill in a very late application form available at the SSO, between Tuesday 16<sup>th</sup> August and Monday 26<sup>th</sup> September 2016. A fee of €116.50 is applicable.

After this date and under extraordinary circumstances, the Administration may accept applications until Friday 21<sup>st</sup> October 2016, against a fee of €125.00.

## ④ On being accepted as a Junior College student

Applicants who satisfy the entry requirements for admittance to the Junior College will receive a letter of acceptance. In order to confirm their intention of coming to the College, the applicant will be asked to deposit €24 Caution Money by credit card, before being registered as a Junior College student. The Caution Money is refunded after the student completes the full course at the College, however it will be forfeited if the student causes any damage or loss to equipment or property.

If the student decides to withdraw their application, they are required to fill in a '**Withdrawal Form**' available on the Junior College website and forward the completed form, as soon as possible, to the SSO.

## ■ Request for change of subject/s – First Year

Applicants who, after submitting their application, would like to change a subject/s, may do so by filling in the '**Change of Options Form – Year 1**' which is available on the Junior College website. Requests will be received at the SSO, between Tuesday 9<sup>th</sup> August and Friday 21<sup>st</sup> October 2016. Requests for change of subject/s will not be accepted after this date. A fee of €12.00 is applicable.

## ■ Junior College student repeating First Year

Junior College students who would like to repeat their First Year are requested to fill in an application available from the SSO. Completed applications are to be submitted at the same office between Thursday 18<sup>th</sup> and Friday 19<sup>th</sup> August 2016 from 08.30 to 12.30 hours.

Students awaiting Junior College re-sit results may apply immediately after these are published in September. Students can only repeat once during their course of studies.

Applicants are required to present their I.D. card and two passport-size recent photographs. An application fee of €23.30 is applicable.

## ■ Junior College student repeating Second Year

Students who completed their course of study at the College and would like to repeat their Second Year, are requested to fill in an application available from the SSO.

Applications are to be submitted at the same office between Thursday 18<sup>th</sup> and Friday 19<sup>th</sup> August 2016 from 08.30 to 12.30 hours.

Students awaiting MATSEC September session results may apply immediately after results are published.

Applicants are required to present their I.D. card and its photocopy, two passport-size recent photographs as well as the original and photocopy of their MATSEC June/September 2016 result slip. An application fee of €23.30 is applicable. Students can only repeat once during their course of studies.

## ■ Request for change of subject/s – Second Years

Students who are **promoted** to Second Year after the End-of-Year Tests first sitting and who would like to request a change of subject/s, should do so by Friday 26<sup>th</sup> August 2016. Students who submit their request by this date will receive information on whether their request has been acceded to, during the last week of September.

Second Year students may also request a change of subject/s at a later stage, between Monday 12<sup>th</sup> September and Friday 21<sup>st</sup> October 2016.

Students are to fill in the '**Change of Options Form – Year 2**' which is available on the Junior College website. Requests are to be submitted at the SSO. A fee of €12 is applicable.



Students who make a request for a change of subject/s are expected to make up for and take full responsibility for the subject matter/projects/practicals and other educational experiences covered at Junior College during the First Year. Approval is not automatic but subject to administrative constraints as well as the endorsement of the respective subject coordinator.

#### ④ Non-Junior College students repeating First Year at Junior College

Students who commenced/completed their First Year at another educational institution and would like to repeat their First Year at Junior College are to apply as prospective students applying for the first time.

#### ④ Non-Junior College students commencing Second Year at Junior College

Students who completed their **First Year** of the Matriculation Certificate course at another educational institution and have been promoted to Second Year, may apply to join Junior College as Second Year students. They must satisfy the entry requirements for Junior College.

Applicants are to fill in the '**Request to commence Second Year at Junior College**' form available on the Junior College website and submit it at the SSO between Thursday 18<sup>th</sup> and Friday 19<sup>th</sup> August 2016 from 08.30 to 12.30 hours. An application fee of €23.30 is applicable.

Requests for commencing Second Year at Junior College does not mean that approval is automatic but is subject to administrative constraints. Applicants are expected to make up for and take full responsibility for the subject matter/projects/practicals and other educational experiences covered during their First Year at Junior College.

#### ■ **Non-Junior College students repeating Second Year at Junior College**

Students who have completed their **full** Matriculation Certificate course at another educational institution and would like to repeat Second Year at Junior College may apply to join Junior College as Second Year students. They must satisfy the entry requirements for Junior College.

Applicants are to fill in the '**Request to repeat Second Year at Junior College**' form available on the Junior College website and submit it at the SSO between Thursday 18<sup>th</sup> and Friday 19<sup>th</sup> August 2016 from 08.30 to 12.30 hours. An application fee of €23.30 is applicable.

Requests for repeating Second Year at Junior College does not mean that approval is automatic but is subject to administrative constraints. Applicants are expected to make up for and take full responsibility for the subject matter/projects/practicals and other educational experiences covered at Junior College during the First Year.

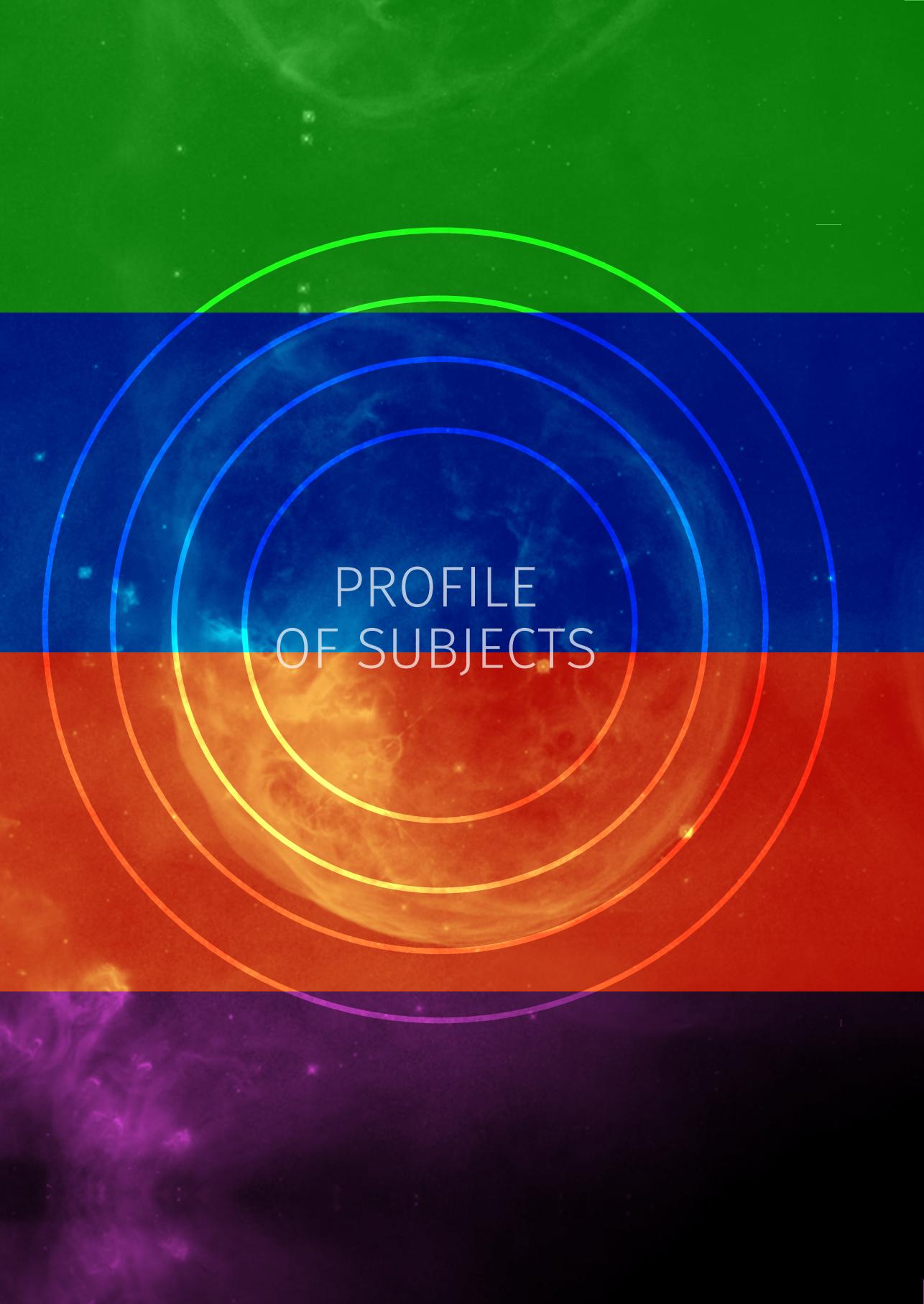
#### ■ **Request to be exempted from subjects**

Students who succeed in obtaining a pass in any subject/s at MATSEC level are eligible to be exempted from the subject/s during their time at the College. They are to fill in the '**Request to be exempted from subject/s**' form which is available on the Junior College website. The form must be presented at the SSO, together with the original result slip/certificate and its photocopy. Requests will not be acceded to after Friday 21<sup>st</sup> October 2016. An administration fee of €12 is applicable.

#### ■ **Important note**

All application fees are non-refundable.

In the event that a student has to repeat a year, the student's general performance and attendance during the previous year/s will be taken into consideration. Students may not be accepted to repeat if it is felt that it would not be beneficial for them, on the basis of their track record.



The background features a central circular area composed of five concentric rings. The rings transition in color from green at the top to blue, then orange, and finally purple at the bottom. The central area is set against a dark blue background that has a subtle, glowing nebula-like texture. The overall composition is a minimalist, high-contrast design.

# PROFILE OF SUBJECTS







ENGLISH

FRENCH

GERMAN

ITALIAN

MALTI

SPANISH

# English

## ADVANCED LEVEL

Advanced level English is a comprehensive course in language and literature that develops students' creative and critical skills.

Students taking this course will study a Shakespearean play, a collection of poetry, two novels and linguistics. They are also expected to learn literary criticism, essay and, summary writing skills and to prepare for a speaking component in the examination.

By the end of the course, students should master the writing skills that are necessary to pursue studies at higher level. A readiness to engage with different texts and an enthusiasm for literature are highly recommended.



- » *3 hours of lectures per week*
- » *2 hours of seminars per week*
- » *1 hour tutorial per week*
- » *a written assignment each week*
- » *A strong pass in English language and literature at SEC level is highly recommended.*

### SUBJECT COORDINATOR

#### Dr P. Vella Briffa

✉ [english.jc@um.edu.mt](mailto:english.jc@um.edu.mt)  
↑ [www.jc.um.edu.mt/english](http://www.jc.um.edu.mt/english)



## ▢ INTERMEDIATE LEVEL

English at Intermediate level is designed to help students gain a more in-depth knowledge of language and literature in preparation for university study.

Students taking this course will consolidate their knowledge of grammar and develop their language awareness. They will learn to write a variety of language essays while developing reading, summary and comprehension skills. Students will also prepare for a speaking component. Students are expected to study a collection of short stories and learn how to use a critical vocabulary in their written response to the text. A keen disposition to read and engage with a variety of texts is highly recommended.



- » *2 hours of lectures per week*
- » *assignments on a weekly basis*
- » *A good pass in English language and literature at SEC level is highly recommended.*

# French

## ADVANCED LEVEL

French at Advanced level aims at consolidating and extending the knowledge of French acquired at SEC level.

Literary and linguistic components are introduced at this level. Three literature books are studied in depth and analysis of non-literary texts is carried out. Aspects of French civilisation are explored, while grammar and comprehension are developed further.

Great importance is given to tutorials, during which students work in small groups to ensure individual attention.



- ☞ *5 hours of lectures per week*
- ☞ *1 hour tutorial per week*
- ☞ *emphasis on both oral and written French*
- ☞ *A good grade in French at SEC level is recommended.*



## ■ INTERMEDIATE LEVEL

French at Intermediate level aims at consolidating the oral and written skills acquired at SEC level.

The Intermediate course enhances and extends language concepts which are dealt with in a broad manner.

The language component includes grammar, essay writing and a summary. Aspects of French civilisation and one literature book are studied. Importance is also given to the development of oral skills.



- » Work is given on a regular basis.
- » emphasis on both oral and written French
- » A pass in French at SEC level is recommended.

### SUBJECT COORDINATOR

#### Ms M. Gilson

✉ [french.jc@um.edu.mt](mailto:french.jc@um.edu.mt)  
→ [www.jc.um.edu.mt/french](http://www.jc.um.edu.mt/french)

# German

## ADVANCED LEVEL

Advanced level German aims at consolidating and extending knowledge of German acquired at SEC level.

A literature component is introduced which requires students to study one literary text in depth.

Aspects of German civilization are explored while skills in grammar, reading and listening comprehension are further developed.

Importance is given to tutorials during which students are given the opportunity to work in small groups and discuss their individual difficulties.



- ☞ *5 hours of lectures per week*
- ☞ *1 hour tutorial per week*
- ☞ *training in oral and written German provided*
- ☞ *A grade 3 or better in German at SEC level is recommended.*





## ■ INTERMEDIATE LEVEL

Intermediate level German aims at consolidating and extending the receptive and productive language skills the student would have already acquired at SEC level. Grammatical concepts will however not be treated with the same rigour and depth as in the Advanced level course.

Students will also be made aware of relevant aspects of the culture and civilization of the German-speaking countries.



- » 2 hours of lectures per week
- » Work is set on a regular basis.
- » training in oral and written German provided

## SUBJECT COORDINATOR

### Ms M. Gilson

✉ [german.jc@um.edu.mt](mailto:german.jc@um.edu.mt)  
→ [www.jc.um.edu.mt/german](http://www.jc.um.edu.mt/german)

# Italian

## ADVANCED LEVEL

The Advanced level course aims at developing comprehension and communication skills in Italian. Use of Italian is encouraged at all times.

Students are introduced to various authors covering the period from the Middle Ages to modern times, by way of exposing them to Italian history and culture.

Reading, especially contemporary authors, provides skills for conversation, discussion and essay writing. Various lectures are accompanied by audio-visual material.

Students have two language seminars per week during which they practise grammar skills while being exposed to contemporary texts.



- » *5 hours of lectures per week*
- » *1 hour tutorial per week covering various aspects of language and literature*
- » *A grade 3 or better in Italian at SEC level is recommended.*

### SUBJECT COORDINATOR

#### Dr C. Borg Farrugia

- ✉ [italian.jc@um.edu.mt](mailto:italian.jc@um.edu.mt)
- ↗ [www.jc.um.edu.mt/italian](http://www.jc.um.edu.mt/italian)
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## ■ INTERMEDIATE LEVEL

The Intermediate level course, although not as detailed as the Advanced level course, aims at developing comprehension and communication skills in Italian.

Students are introduced to an important author of the twentieth century, Carlo Cassola, and are encouraged to discuss themes from their literature book.

There are no formal lectures on culture but students are prepared to be able to give a presentation on a cultural topic related to geography, sport, history, art, music, gastronomy or politics.

Students have two language lessons per week during which they practise their grammar skills while being exposed to contemporary texts.



- » *3 hours of lectures per week*
- » *2 lectures aimed at developing fluency and accuracy of the language*
- » *The other lecture aims at developing literary criticism skills.*

# Malti

## LIVELL AVVANZAT

Il-Malti, bħala lsien nattiv, jiġbed numru kbir ta' studenti. Fil-kors tal-livell avvanzat insaħħu d-dixxiplini li l-istudenti jkunu bdew jistudjaw fil-livell sekondarju bi-preparazzjoni għal diversi korsijiet fl-Universitā.

F'dan il-Livell, l-istudenti jattendu lekċers dwar l-aspetti differenti tal-lingwa: poežija, drama, narrattiva, lingwistika u taħriġ fil-kritika letterarja, skont is-sillabu mfassal mill-MATSEC. Tingħata importanza kbira lit-tutorjals li fihom l-istudenti jkunu mqassmin fi gruppi żgħar.



- » 4 lekċers fil-ġimgħa
- » seminar/taħriġ fil-kritika letterarja
- » tutorjal fil-ġimgħa
- » Huwa rakkommmandat li student ikollu grad tajjeb fil-Malti ĊES.

## KOORDINATUR TAS-SUĞġETT

**Is-Sa. C. Azzopardi**

✉ [malti.jc@um.edu.mt](mailto:malti.jc@um.edu.mt)  
👉 [www.jc.um.edu.mt/malti](http://www.jc.um.edu.mt/malti)

## ■ LIVELL INTERMEDJU

L-istudju tal-Malti fil-Livell Intermedju jiġbed numru kbir ta' studenti.

Għalkemm dan il-Livell huwa inqas minn dak Avanzat xorta huwa meħtieg bi preparazzjoni għal diversi korsijiet fl-Universitā.

Il-lekċers ikunu dwar poežija, drammi, narrattiva u lingwistika, skont sillabu mfassal mill-MATSEC. L-istudenti jkollhom taħriġ dwar ħiliet ta' kitba kif ukoll orali.

F'dan il-livell, l-istudenti jingħataw xogħol mil-lekċerers matul is-sena akademika kemm għad-dar kif ukoll fil-klassi.



- » 2 lekċers fil-ġimgħha: lekċer wieħed ikun dwar letteratura u lekċer ieħor dwar lingwistika u lingwa
- » Huwa rakkommendat li student ikollu grad sodisfaċenti fil-Malti ĊES



# Spanish

## ADVANCED LEVEL

Advanced level Spanish aims at consolidating and extending the language skills and abilities acquired at SEC level.

Lectures and tutorials provide activities to assist the students understand standard spoken and written language, to speak fluently and spontaneously, to consolidate grammar, to widen vocabulary and write

accurately. A cultural component aimed at broadening the students' knowledge about Spain and Spanish-speaking countries, is included.

A literature component is introduced which requires students to study two literary texts in depth.



- » *5 hours of lectures per week*
- » *1 hour tutorial per week*
- » *emphasis on both oral and written Spanish*
- » *A pass in Spanish at SEC level or equivalent is highly recommended.*

### SUBJECT COORDINATOR

**Ms M. Gilson**

✉ [spanish.jc@um.edu.mt](mailto:spanish.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/spanish](http://www.jc.um.edu.mt/spanish)



## □ INTERMEDIATE LEVEL

Students will focus on consolidating and further developing their skills in the language.

They will also be exposed to different aspects of the society and culture of Spain and Spanish-speaking countries.

A literature component is introduced which requires students to study one literary text.



- » *2 hours of lectures per week*
- » *Work is set on a regular basis.*
- » *emphasis on both oral and written Spanish*
- » *Knowledge of Spanish at SEC level is recommended.*



**ACCOUNTING**

**CLASSICAL STUDIES**

**ECONOMICS**

**GEOGRAPHY**

**HISTORY**

**MARKETING**

**PHILOSOPHY**

**PSYCHOLOGY**

**RELIGIOUS KNOWLEDGE**

**SOCIOLOGY**



# Accounting

## ADVANCED LEVEL

Accounting has acquired a new dimension in modern society. It has evolved from the simple recording of transactions, into a vibrant and ever changing subject, that branches into many areas. Accounting is a fast growing profession and accounting graduates work in areas such as finance, tax advisory, audit and assurance, business advisory services, etc.

The Accounting Advanced level course focuses on two principal areas: Financial Accounting and Cost and Management Accounting.

Financial Accounting expands on the SEC syllabus and involves the recording and summarisation of transactions as well as the preparation of financial statements for the various users. The objective of Cost and Management Accounting is to aid management with planning, decision-making and control.



- » *5 hours of lectures per week*
- » *1 hour tutorial per week*
- » *prior knowledge of subject not required*

### SUBJECT COORDINATOR

**Mr A. Pace**

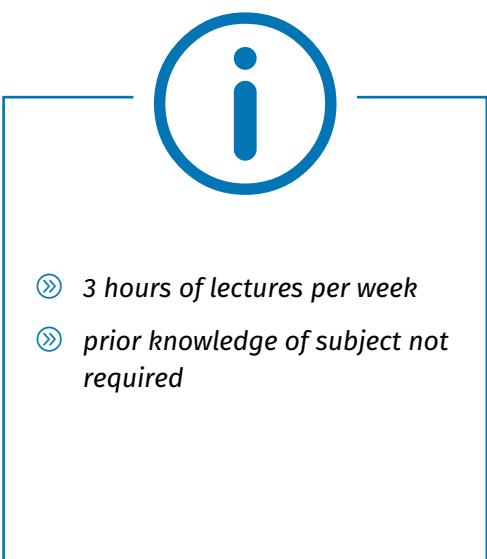
✉ [accounting.jc@um.edu.mt](mailto:accounting.jc@um.edu.mt)  
↑ [www.jc.um.edu.mt/accounting](http://www.jc.um.edu.mt/accounting)



## ■ INTERMEDIATE LEVEL

The Intermediate course in Accounting focuses on two principal areas: Financial Accounting and Cost and Management Accounting.

The Financial Accounting part of the course expands on the SEC syllabus and involves the recording and summarisation of transactions and the preparation of financial statements for the various users. The course also covers some basic topics on Cost and Management Accounting, whose objective is to aid management with planning, decision-making and control.



- » 3 hours of lectures per week
- » prior knowledge of subject not required

# Classical Studies

offered at intermediate level only

## INTERMEDIATE LEVEL

It is the proud boast of classical civilization that it educated humanity. Schools, universities and every subject studied in the academic curriculum were originally started and defined by the Greeks and Romans.

Classical Studies seeks to make classical culture and civilization accessible to the modern student.



- » *2 hours of lectures per week*
- » *Work is set on a regular basis.*
- » *prior knowledge of subject not required*

## SUBJECT COORDINATOR

**Fr J. DeBono ocd**

✉ [classicalstudies.jc@um.edu.mt](mailto:classicalstudies.jc@um.edu.mt)



# Economics



## ADVANCED LEVEL

Economics is the study of how best to utilise scarce resources to achieve economic prosperity and wealth.

It offers an insight into how prices and output of goods and services are determined under different market conditions. It examines how economies are managed for achieving price stability, full employment, growth and higher standard of living.

At the end of the course, students are expected to have the basic skills to analyse and interpret simple economic problems and issues.



- » *5 hours of lectures per week*
- » *one hour seminar per week*
- » *1 hour tutorial per week*
- » *regular assignments*
- » *prior knowledge of subject not required*

## ■ INTERMEDIATE LEVEL

Economics is an interesting subject that deals with real-life business issues.

It offers an insight into how economic systems function and how governments strive to achieve price stability, full employment, economic growth and development, higher standards of living and a fair distribution of income and wealth for their citizens.

At the end of the course, students are expected to have a basic understanding of how an economy works and be familiar with the basic tools that are used to analyse and interpret simple problems and issues.



- » *3 hours of lectures per week*
- » *regular assignments*
- » *prior knowledge of subject not required*

### SUBJECT COORDINATOR

**Dr E. Azzopardi**

✉ [economics.jc@um.edu.mt](mailto:economics.jc@um.edu.mt)  
↳ [www.jc.um.edu.mt/economics](http://www.jc.um.edu.mt/economics)

# Geography

## ADVANCED LEVEL

Geography bridges the natural and social sciences. It looks at phenomena from the spatial perspective. This programme of studies includes the main physical characteristics that make up the natural environment and the central themes that govern human beings and their actions on the planet. The study of Geography

will enable students to use their acquired knowledge in real-life situations and as a basis for life-long education.

The range of learning skills includes the understanding of the diverse characteristics of people, places and environments, and the solving of problems, systematically using geographical methods.



- » *Strong emphasis is placed on fieldwork.*
- » *guidance in research methods provided*
- » *A pass in Geography at SEC level is considered an asset.*
- » *Broad and sustained background reading is essential.*

### SUBJECT COORDINATOR

#### Ms G. Borg Axisa

- ✉ [geography.jc@um.edu.mt](mailto:geography.jc@um.edu.mt)
- ↗ [www.jc.um.edu.mt/geography](http://www.jc.um.edu.mt/geography)
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## ① INTERMEDIATE LEVEL

Geography reflects on aspects of the world through a holistic approach.

The programme of studies deals with: the main physical characteristics that make up the natural environment; the central themes that govern human beings and their actions on the planet; the interrelation between the human and the geophysical environment; a range of learning skills to help appreciate these phenomena from a spatial perspective.

Students will be capable of developing an integrated approach towards life on Earth.



- » *Broad and sustained background reading is essential.*
- » *no fieldwork report required for final examination*
- » *A pass in Geography at SEC level is considered an asset.*

# History

## ■ ADVANCED LEVEL

"The past is a foreign country: they do things differently there." (L.P Hartley, *The Go-between*, 1953).

History seeks to understand women and men in their settings in order to make sense of their lives and experiences.

The syllabus is focused on the period 1789 to 2004, for Maltese, Mediterranean and International History. The emphasis is on depth and analysis. The syllabus is characterized by a number of topics dealing with historical events that have shaped the modern world.



- ⊗ *5 hours of lectures per week*
- ⊗ *Emphasis is on content, as well as on developing strong study and writing skills.*
- ⊗ *A pass in History at SEC level is considered an asset.*

### SUBJECT COORDINATOR

**Ms G. Borg Axisa**

✉ [history.jc@um.edu.mt](mailto:history.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/history](http://www.jc.um.edu.mt/history)



Richard Ellis Archive – Malta

## ○ INTERMEDIATE LEVEL

“The past is a foreign country: they do things differently there.” (L.P Hartley, *The Go-between*, 1953).

History seeks to understand women and men in their settings in order to make sense of their lives and experiences.

The Intermediate level syllabus covers aspects of Maltese and International history from 1789 to 1917. The themes dealt with will help the student understand the core elements of the nineteenth century. Unlike the Advanced level syllabus, the Intermediate syllabus does not deal with the twentieth century.



- » *2 hours of lectures per week*
- » *emphasis on content as well as effective essay writing*
- » *A pass in History at SEC level helps towards a better understanding of the subject.*

# Marketing

## ADVANCED LEVEL

Marketing is a management process that aims to identify, anticipate and satisfy customer needs efficiently and profitably. Marketing which is both an art and a science also aims to build, long term, value laden, profitable relationships with customers and publics in the process creating and capturing value.

At Advanced level, the topics under discussion include amongst others: creating and capturing customer value, analysing the marketing environment, customer insights, buyer behaviour, market segmentation and targeting, product strategy, pricing strategy, distribution strategy, communications strategy, global marketing and marketing and society.



- » *5 hours of lectures per week*
- » *1 hour tutorial per week*
- » *regular seminars, assignments and case studies*
- » *provides an in-depth study of the subject with practical examples*
- » *prior knowledge of the subject not required*

### SUBJECT COORDINATOR

**Mr S. Schembri**

✉ [marketing.jc@um.edu.mt](mailto:marketing.jc@um.edu.mt)  
↳ [www.jc.um.edu.mt/marketing](http://www.jc.um.edu.mt/marketing)



## ■ INTERMEDIATE LEVEL

Marketing is a management process that aims to identify, anticipate and satisfy customer needs efficiently and profitably. Marketing which is both an art and a science also aims to build, long term, value laden, profitable relationships with customers and publics in the process creating and capturing value.

At Intermediate level topics under discussion include: creating and capturing customer value, analysing the marketing environment, customer insights, buyer behaviour, market segmentation and targeting, product strategy, pricing strategy, distribution strategy and communications strategy.

The course involves a combination of theoretical and practical assignments.



- » *2 hours of lectures per week*
- » *regular assignments*
- » *provides basic knowledge of the subject*
- » *prior knowledge of the subject not required*

# Philosophy

## ■ ADVANCED LEVEL

The goal of Philosophy is to address the 'big questions' about who we are and the meaning of life. The study of Philosophy as a discipline is a journey in two directions. It invites students to look outwards in an attempt to make sense of the reality around them, while encouraging them to look within themselves so as to understand, form and express themselves and their ideas better.

Philosophy is a fascinating subject that will help the student to develop valuable skills in reasoning, problem-solving and communication, helping one to succeed in life. It offers an excellent background for a broad variety of career paths.

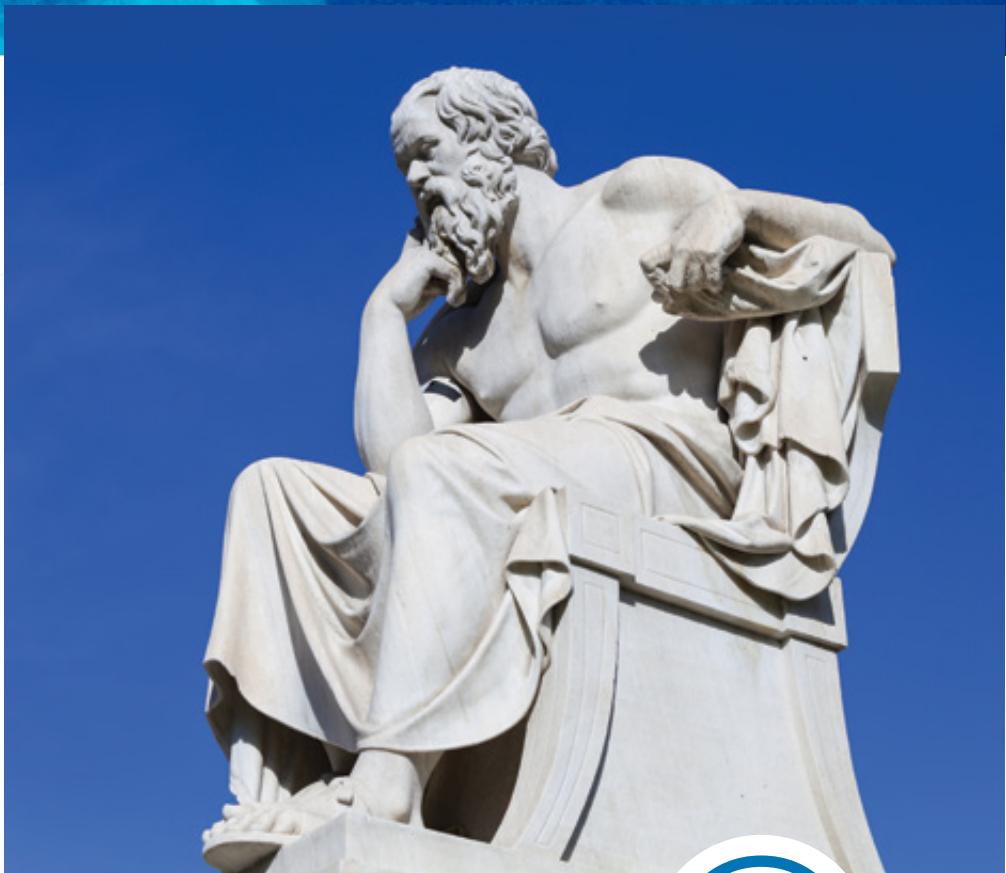


- ⊗ *4 hours of lectures per week*
- ⊗ *1 hour seminar per week*
- ⊗ *1 hour tutorial per week*
- ⊗ *A good command of English is recommended.*
- ⊗ *prior knowledge of the subject not required*

## SUBJECT COORDINATOR

### Ms N. Galea

- ✉ [philosophy.jc@um.edu.mt](mailto:philosophy.jc@um.edu.mt)
- ↑ [www.jc.um.edu.mt/philosophy](http://www.jc.um.edu.mt/philosophy)
- ƒ [www.facebook.com/uom.jcphilosophy](http://www.facebook.com/uom.jcphilosophy)



## ■ INTERMEDIATE LEVEL

Philosophy deals with the fundamental questions and problems that are connected to all areas of human concern. The study of philosophy will (i) introduce the ideas of the great philosophers of the past, (ii) help develop thinking skills to succeed in life, (iii) guide students to ask questions about the meaning of life and personal identity, (iv) help seek answers to controversial issues such as abortion, euthanasia and cloning.

The study of philosophy will guide students to think through difficult questions and also develop valuable skills which will aid them in life.



- » *2 hours of lectures per week*
- » *A good command of English is recommended.*
- » *prior knowledge of the subject not required*

# Psychology

offered at intermediate level only

## INTERMEDIATE LEVEL

Psychology is the study of human behaviour: how we think, develop, and behave, what is healthy and unhealthy behaviour.

The course studies the five major sections: psychology; major approaches in psychology; development and observation of human behaviour; psychological disorders and themes in psychology such as stress, aggression and gender.

This course helps the student to understand human behaviour in a deeper way, both in practice and theory.

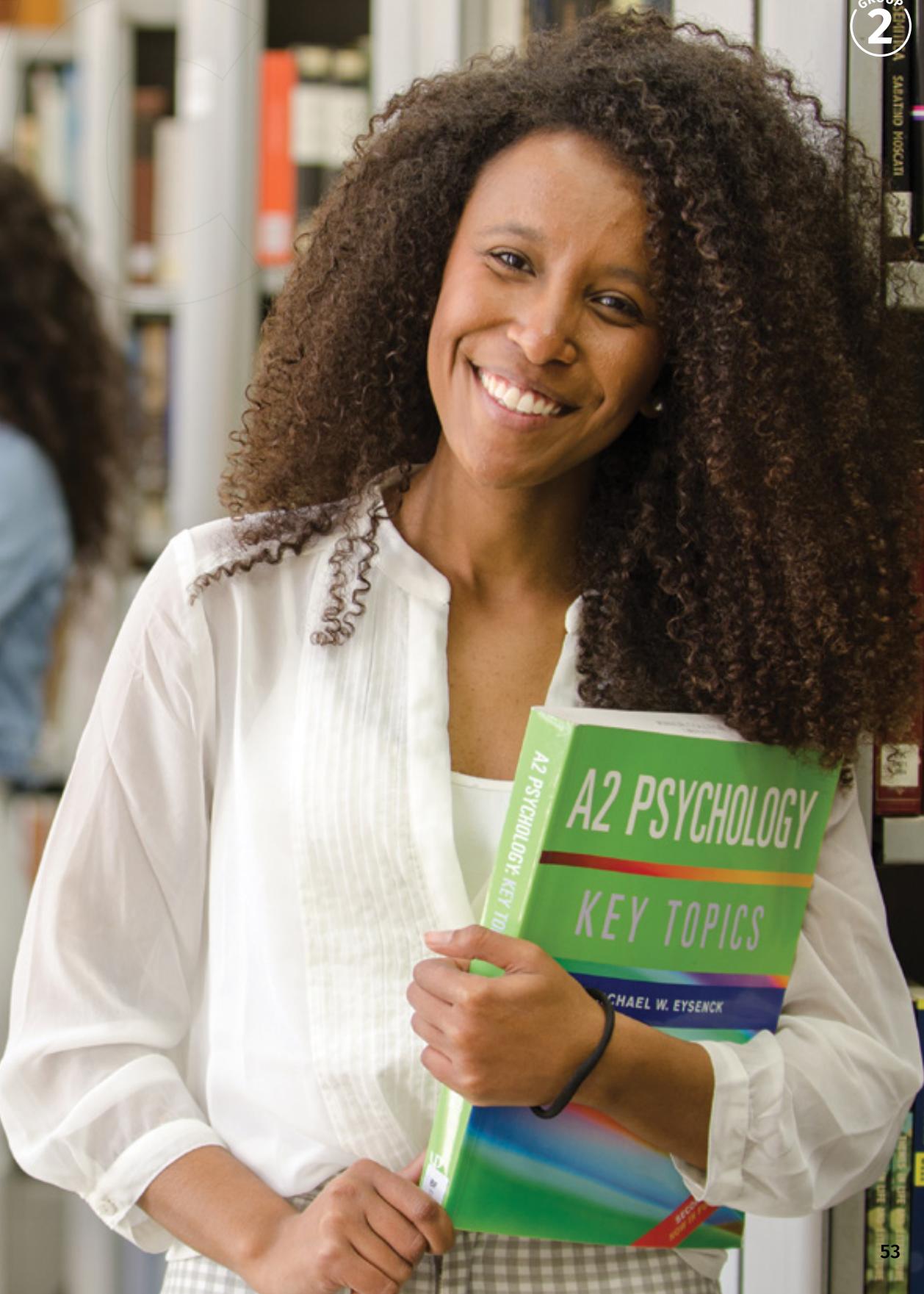


- ⌚ 2 hours of lectures per week
- ⌚ practical and written assignments

## SUBJECT COORDINATOR

**Fr J. DeBono ocd**

✉ psychology.jc@um.edu.mt  
↳ [www.jc.um.edu.mt/psychology](http://www.jc.um.edu.mt/psychology)



# Religious Knowledge

## ADVANCED LEVEL

Religious Knowledge is the study of the main beliefs of the Catholic faith.

The Advanced level course covers certain themes from the Bible, the Creed, Liturgy, the Sacraments and Christian Morality.

Besides the basic teachings of the Church, certain important issues relevant to today's life are discussed. These include: major themes in the Old and New Testament; the Church as a worshipping community; the sacraments and christian life; marriage and family issues.



- ☞ 4 hours of lectures per week
- ☞ 1 hour seminar per week
- ☞ 1 hour tutorial per week
- ☞ A pass in Religious Knowledge at SEC level is recommended.

### SUBJECT COORDINATOR

Fr J. DeBono ocd

✉ [relknow.jc@um.edu.mt](mailto:relknow.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/relknowledge](http://www.jc.um.edu.mt/relknowledge)



## □ INTERMEDIATE LEVEL

Religious Knowledge is the study of the main beliefs of the Catholic faith.

Although this course does not go into as much detail as the Advanced level course in the teachings of the Church, certain important issues which are relevant to today's life are discussed. These deal with our belief in God, our faith as manifested through liturgy and the sacraments and moral issues like abortion, euthanasia, divorce and Christian prayer.



- » 3 hours of lectures per week
- » A pass in Religious Knowledge at SEC level is recommended.

# Sociology

## ADVANCED LEVEL

Sociology is the systematic study of societies. In Sociology, students will learn to look at familiar things from a new perspective, what is called the sociological imagination. They will learn to challenge commonly held views with sociological knowledge which is based on research evidence.

Advanced level students will study culture and identity as a core area, and will cover a number of other themes, including the family, religion, gender and sexuality, welfare and social policy, media and communication, crime and deviance, environment, race, ethnicity and migration.



- ☞ *5 hours of lectures per week*
- ☞ *regular tutorials and assignments*
- ☞ *A SEC pass in Social Studies is an asset however Advanced Sociology is not a higher level of SEC Social Studies.*

### SUBJECT COORDINATOR

#### Ms A. Deguara

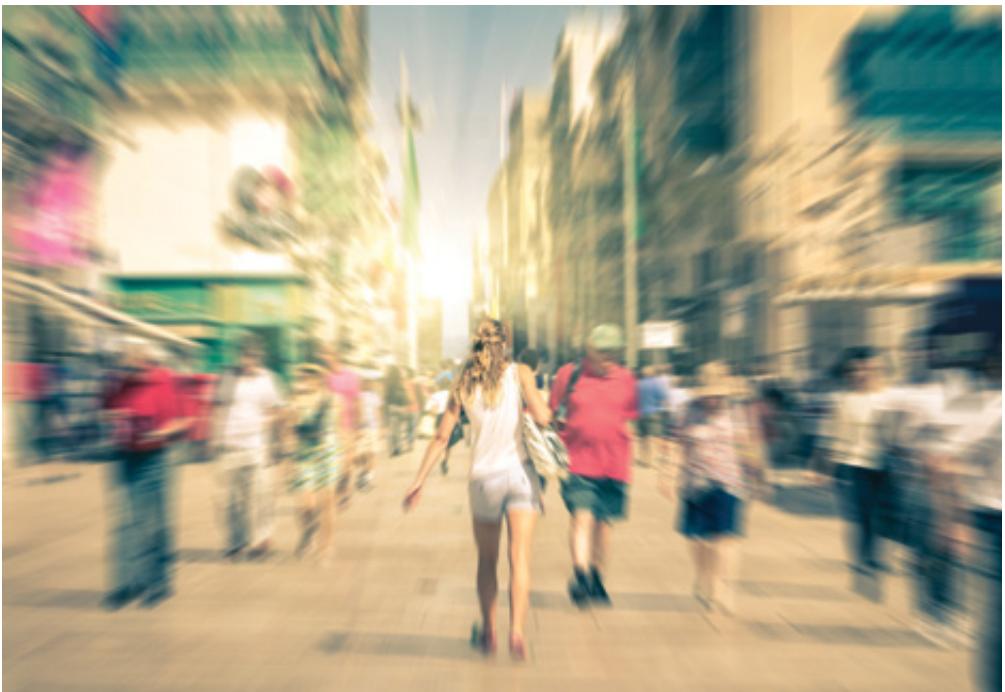
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- 𝐟 [www.facebook.com/uom.jcsociology](http://www.facebook.com/uom.jcsociology)

## ■ INTERMEDIATE LEVEL

Sociology is the study of social life. Intermediate Sociology is meant to give students a basic knowledge of how society works by exploring a range of social issues with which they may already be familiar but which will be approached from a sociological perspective. Students will learn to question that which is often taken for granted. They will study culture and identity as a core area, together with four other themes which include the family, religion, media and communication and, welfare and social policy.



- » *3 hours of lectures per week*
- » *regular assignments*
- » *A SEC pass in Social Studies is an asset, however Intermediate Sociology is not a higher level of SEC Social Studies.*







**APPLIED MATHEMATICS**

**BIOLOGY**

**CHEMISTRY**

**ENVIRONMENTAL SCIENCE**

**PHYSICS**

**PURE MATHEMATICS**

# Applied Mathematics

## ADVANCED LEVEL

Advanced level Applied Mathematics is an intensive course with a great emphasis on aspects of the Dynamics of a Particle and Statics.

At this level, the following topics are also covered: Kinematics, Motion in a Plane, Vectors, Relative Velocity and Rigid Body Dynamics.

It is highly recommended that students choosing the subject also choose Pure Mathematics, at least at Intermediate level.

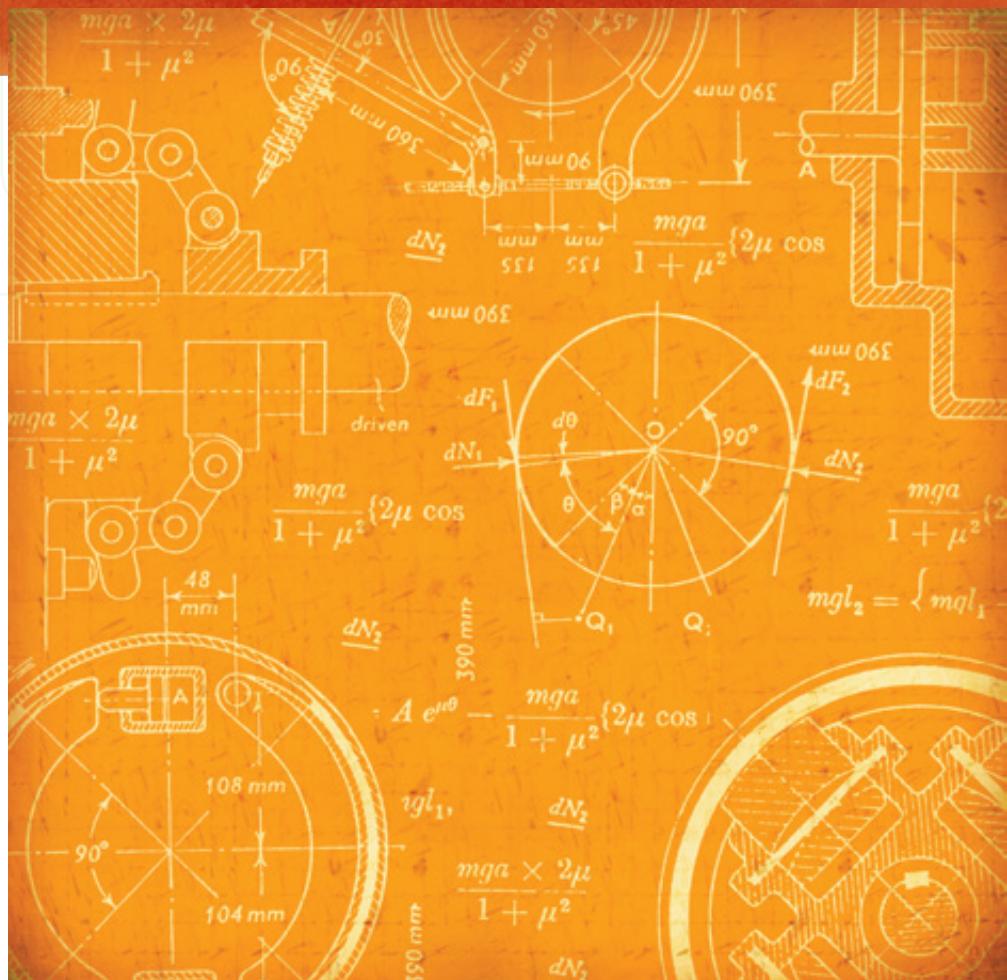


- » 6 hours of lectures per week
- » tutorials and assignments
- » A SEC pass in Mathematics at Grade 3 or better is recommended.

## SUBJECT COORDINATOR

### Mr M. Scerri

✉ [maths.jc@um.edu.mt](mailto:maths.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/math](http://www.jc.um.edu.mt/math)



## ■ INTERMEDIATE LEVEL

Intermediate level Applied Mathematics introduces the student to Classical Mechanics.

At this level one covers the following topics: Statics, Kinematics, Dynamics of Particles, Motion in a Plane and Vectors.



- » 3 hours of lectures per week
- » regular assignments
- » Students acquire a basic knowledge of the subject.

# Biology

## ADVANCED LEVEL

The main areas of study in Advanced level Biology include: cell biology, ecology, diversity of life, biochemistry, physiology, genetics and biotechnology. Due importance is given to skills related to the subject such as scientific essay writing, data analysis and the application of knowledge with respect to short questions and observations of the world around us.

During tutorials, classes are divided into small groups allowing students to discuss specific problems with tutors and get individual attention.

A good grade in Advanced level Biology requires regular study and maximum effort.



- ☞ *5 hours of lectures per week*
- ☞ *1 hour tutorial per week*
- ☞ *2 hours laboratory sessions per week*
- ☞ *Basic knowledge of Chemistry helps in understanding certain biological concepts.*
- ☞ *A grade 3 in Biology at SEC level is recommended.*



## ■ INTERMEDIATE LEVEL

The main areas of study in Intermediate level Biology include: cell biology, biochemistry, ecology, physiology, diversity of life and genetics. Although these topics are similar

to those at Advanced level, they are covered in less depth at this level.

There are no practical sessions in this study programme.



- ☒ *3 hours of lectures per week*
- ☒ *A basic knowledge of Chemistry helps in understanding some biological concepts.*
- ☒ *A grade 4 in Biology or better at SEC level is recommended.*

### SUBJECT COORDINATOR

**Mr R. Vassallo**

✉ [biology.jc@um.edu.mt](mailto:biology.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/biology](http://www.jc.um.edu.mt/biology)

# Chemistry

## ■ ADVANCED LEVEL

Chemistry is one of the fundamental sciences which have a profound effect on our planet. It is involved in every facet of everyday life.



The Advanced level is divided into physical, organic and inorganic Chemistry with strong links between them.



- » *6 hours of lectures per week*
- » *1 hour tutorial per week*
- » *2 hours laboratory sessions per week*
- » *assignments given every week.*
- » *A grade 4 or better in Chemistry and Mathematics at SEC level is recommended.*

### SUBJECT COORDINATOR

#### Mr R. Camilleri

- ✉ [chemistry.jc@um.edu.mt](mailto:chemistry.jc@um.edu.mt)
- 👉 [www.jc.um.edu.mt/chemistry](http://www.jc.um.edu.mt/chemistry)

## ■ INTERMEDIATE LEVEL

Intermediate Chemistry provides a comprehensive course in chemical literacy. It covers the core topics in a comprehensive yet concise manner.

The course aims to give a good grounding in Chemistry without the depth and higher degree of commitment required at Advanced level.



- ☒ *3 hours of lectures per week, occasionally utilised for practical demonstrations*
- ☒ *Students are regularly assessed throughout their programme of studies.*
- ☒ *A grade 4 or better in Chemistry at SEC level is recommended.*





# Environmental Science

**offered at intermediate level only**

## ■ INTERMEDIATE LEVEL

Environmental Science explores the relationships between the dynamics of the natural world and the organisms that inhabit it.

The course introduces the science of the Earth, the structure and composition of the atmosphere and oceans and ecological interactions between organisms.

The effects of human activity, including pollution, waste management and loss of biodiversity are also treated.



- » *3 hours of lectures per week*
- » *regular feedback and assessment*

## SUBJECT COORDINATOR

**Dr J. Doublet**

✉ [envsci.jc@um.edu.mt](mailto:envsci.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/envsci](http://www.jc.um.edu.mt/envsci)

# Physics

## ■ ADVANCED LEVEL

Studying Physics is very exciting since the subject strives to understand the universe from the largest galaxies to the smallest subatomic particles.

The Advanced level syllabus builds on many areas that would have already been tackled at SEC level but it covers new ground and the level of study is much deeper.

An appropriate degree of mathematical competence, particularly in the fields of algebra and trigonometry, is required



- ☞ *4 hours of lectures per week*
- ☞ *1 hour seminar*
- ☞ *1 hour tutorial per week*
- ☞ *2 hours practicals per week*
- ☞ *Groups are divided for tutorials, seminars and practicals.*
- ☞ *A grade 3 or better in Physics at SEC level is recommended*

## SUBJECT COORDINATOR

### Dr R. Mizzi

- ✉ [physics.jc@um.edu.mt](mailto:physics.jc@um.edu.mt)
- ↗ [www.jc.um.edu.mt/physics](http://www.jc.um.edu.mt/physics)
- ƒ [www.facebook.com/uom.jcphysics](http://www.facebook.com/uom.jcphysics)

## ■ INTERMEDIATE LEVEL

The Intermediate syllabus is not excessively demanding in terms of depth of content and there are only a few areas that would not have been already tackled at SEC level.

It is an ideal choice for students taking other science subjects at Advanced level.

No difficult mathematics is involved at this level of study but a basic competence in the fields of algebra and trigonometry is definitely required.



- » *3 hours of lectures per week*
- » *A grade 4 or better in Physics at SEC level is recommended.*



# Pure Mathematics

## ADVANCED LEVEL

When one studies Pure Mathematics at Advanced level, one has the necessary tools that physicists, biologists, computer scientists and engineers need to solve real-world problems.

Topics on Calculus, Trigonometry, Coordinate Geometry and Algebra and their wide applications are treated thoroughly.

Pure Mathematics is the study of quantity, structure, space and change. Mathematicians seek out patterns, formulate new conjectures and establish truth by rigorous deduction from appropriately chosen axioms and definitions.



- » *6 hours of lectures per week*
- » *1 hour tutorial per week*
- » *regular assignments*
- » *an in-depth study of the subject*
- » *A grade 3 or better in Mathematics at SEC level is recommended.*



## ④ INTERMEDIATE LEVEL

The emphasis of Pure Mathematics at Intermediate Level is on developing a sound mathematical knowledge which will help pupils acquire oral, written and practical skills which are required in problem-solving.

The course is much less intensive than that at Advanced level.

At Intermediate Level the main topics covered are Algebra, Trigonometry, Calculus and Geometry.



- ④ *3 hours of lectures per week*
- ④ *regular assignments*
- ④ *Students acquire a basic knowledge of the subject.*

### SUBJECT COORDINATOR

**Mr M. Scerri**

✉ [maths.jc@um.edu.mt](mailto:maths.jc@um.edu.mt)  
👉 [www.jc.um.edu.mt/math](http://www.jc.um.edu.mt/math)



**ART**

**COMPUTING**

**ENGINEERING DRAWING &  
GRAPHICAL COMMUNICATION**

**HOME ECONOMICS &  
HUMAN ECOLOGY**

**INFORMATION TECHNOLOGY**

**MUSIC**

**PHYSICAL EDUCATION**

**THEATRE AND PERFORMANCE**



# Art

## □ ADVANCED LEVEL

The primary aims of this course are creativity, exploration of themes and ideas through research investigation of art processes, and critical evaluation of works of art within an art historical context. The course encourages the use of a wide range of media and the acquisition of skills, to be able to create work that responds to various themes and relevant issues. The research process is crucial and students will be expected to keep a visual journal and a portfolio of work. A high standard is expected in all areas.



- ☒ *6 hours practical sessions per week*
- ☒ *1 hour lecture per week in History of Art*
- ☒ *A SEC pass in Art/ knowledge of the subject is recommended.*

## SUBJECT COORDINATOR

### Ms A. Deguara

- ✉ [art.jc@um.edu.mt](mailto:art.jc@um.edu.mt)
- ↗ [www.jc.um.edu.mt/art](http://www.jc.um.edu.mt/art)
- ↗ [www.facebook.com/uom.jcart](http://www.facebook.com/uom.jcart)



## □ INTERMEDIATE LEVEL

The aim of this course is to encourage creativity, the exploration of themes and ideas, investigation of artistic modes of production, and the critical evaluation of works of art within an art historical context. The course encourages the use of a wide range of media and the acquisition of skills to be able to create work that responds to various themes and relevant issues. Students are expected to keep a visual journal and a portfolio of work. An adequate level of research is expected.



- » *2 hours of lectures per week*
- » *practical work and projects*
- » *A SEC pass in Art/ knowledge of the subject is recommended.*

# Computing

## ADVANCED LEVEL

The Advanced level course focuses on the theoretical aspects of hardware, software and programming.

The course is ideal for students who wish to further their knowledge on the various aspects of the Computing discipline, possibly with the intention of following any undergraduate degree programme. The course provides a detailed knowledge of the technical aspects of information and communication technology.

On the practical side of the course, students will be working on a project, based on programming skills and the theory necessary for systems development.



- » *6 hours of lectures per week*
- » *2 hours practical per week*
- » *A grade 3 or better in Computing at SEC level or equivalent, preferably with a good background in programming is recommended.*

### SUBJECT COORDINATOR

**Ms R. Galea**

✉ [cit.jc@um.edu.mt](mailto:cit.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/cit](http://www.jc.um.edu.mt/cit)

## □ INTERMEDIATE LEVEL

The Intermediate level course is intended to give a basic understanding of the theory and techniques used in Computing. It covers a good part of the MATSEC Advanced level Computing syllabus without going into as much detail as the Advanced level course.

The course includes a practical part on programming during which students learn how to write (coding) a program and to compile the supporting documentation. The coursework aims to target not only coding skills but also the theory associated with systems development.



- » *2 hours of lectures per week*
- » *1 hour practical per week*
- » *A College-based project carries 20% of the final MATSEC examination mark.*
- » *A pass in Computing at SEC level or equivalent is recommended.*



# Engineering Drawing & Graphical Communication

## ADVANCED LEVEL

Graphical Communication is a universal graphic language used by designers from all disciplines to describe accurately the size, shape and relationship of the physical components making up the technical world.

At Advanced level, the subject may be divided into three parts: plane and solid geometry; creative design as applied to ideogrammatic images, packaging solutions, instructional leaflets, building illustrations and the communication of comparative information; 2-D Computer Aided Draughting (CAD).



- » *7 hours tuition per week*
- » *Subject covers 2-D Computer Aided Draughting (CAD).*
- » *A pass in Graphical Communication at SEC level is recommended.*

### SUBJECT COORDINATOR

**Mr M. Scerri**

✉ [graphcomm.jc@um.edu.mt](mailto:graphcomm.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/graphcomm](http://www.jc.um.edu.mt/graphcomm)



## □ INTERMEDIATE LEVEL

At Intermediate level, the subject represents a blend of the separate subjects of Engineering Drawing and Graphical Communication.

Both subjects share the same core knowledge but Engineering Drawing finds specialised applications whenever machines and structures are designed, described and built.

The subject may be divided into three parts: core knowledge; engineering machine drawing; graphical representation of data, pictorial illustrations and the design process.

- 
- » *3 hours of lectures per week*
- » *Course focuses on the numerous applications from the technical world around us.*
- » *A pass in Graphical Communication at SEC level is an asset.*

# Home Economics & Human Ecology

## ■ ADVANCED LEVEL

The course is multi-faceted and rigorous. It complements other subjects and contributes to preparing young people for life. The syllabus includes modules about food, nutrition and health as well as the wellbeing

of different individuals, family and household groups in society. The syllabus also comprises topics about housing, management of finances and resources, environmental issues and consumer education.



- » *5 hours of lectures per week*
- » *weekly tutorials and assignments*
- » *Coursework carries 25% of the final MATSEC examination mark.*
- » *A pass/knowledge of the subject in Home Economics or Textiles and Design at SEC level is recommended.*



## □ INTERMEDIATE LEVEL

The Intermediate course is designed to provide a brief review of fundamental nutrition, health, family and consumer aspects of the Home Economics SEC level and to extend this to include more advanced concepts which are also dealt with in a broader manner. Most of these concepts are included to provide a general and coherent view of the subject but will not be treated with the same rigour and same depth as the Advanced level course.

### SUBJECT COORDINATOR

**Mr R. Vassallo**

✉ [homecon.jc@um.edu.mt](mailto:homecon.jc@um.edu.mt)  
👉 [www.jc.um.edu.mt/homeeconomics](http://www.jc.um.edu.mt/homeeconomics)

The main areas of study are: the family in society; food science and nutrition; food habits and needs; consumer issues and concerns. Students develop abilities in transferring and applying knowledge and skills between the areas of Home Economics and Human Ecology studies.



- » *2 hours of lectures per week*
- » *regular assignments*
- » *A pass/knowledge of Home Economics at SEC level is recommended.*

# Information Technology

## □ ADVANCED LEVEL

The Advanced Level course aims at providing basic knowledge on how to make use of Information and Communication Technology in a number of areas, such as computer hardware and software, information systems, human communication and business organisation. It also seeks to provide sufficient training to design, write (coding) and document a computer program.

The course involves a practical aspect where students develop three (3) projects over a two year period. These include programming, database and web design. These projects allow students to put the theory learnt into practice.



- » *6 hours of lectures per week*
- » *2 hours practical per week*
- » *1 hour tutorial per week*
- » *A pass in Computing at SEC level is recommended.*

### SUBJECT COORDINATOR

**Ms R. Galea**

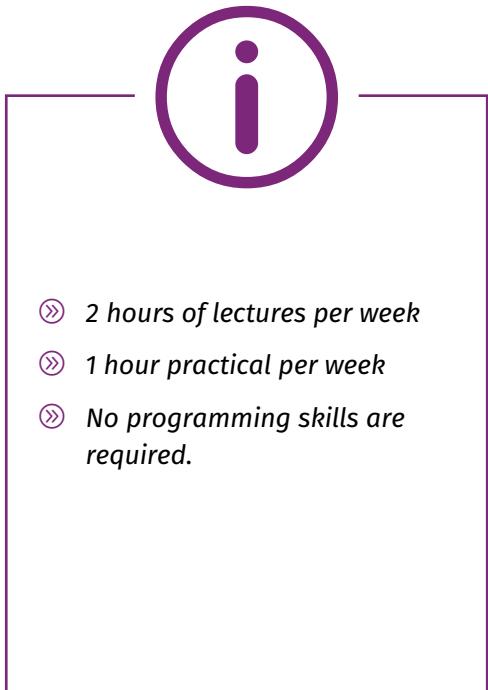
✉ [cit.jc@um.edu.mt](mailto:cit.jc@um.edu.mt)  
↳ [www.jc.um.edu.mt/cit](http://www.jc.um.edu.mt/cit)



## □ INTERMEDIATE LEVEL

The Intermediate Level course aims at providing basic knowledge of a number of topics including computing principles, hardware and software, as well as functions of information systems. It also demonstrates how technology may be integrated and applied in organisations. The use of various ICT applications for business organisations will also be dealt with. The syllabus is similar to the Advanced level course but in less detail and does not include computer programming.

During the practical sessions, students complete three projects. These include databases, web design and a separate assignment on business organisation. These projects allow students to put the theory learnt into practice.



- » 2 hours of lectures per week
- » 1 hour practical per week
- » No programming skills are required.

# MUSIC

## □ ADVANCED LEVEL

Music is an art form whose medium is sound, and as such, it must be both emotionally appreciated and intellectually understood.

At Advanced level the following areas are covered: principles of musicianship; harmony and counterpoint; history of music and analysis; the practical aspect of performance or the creation of composition.

Students who play a musical instrument are encouraged to enrol with the Junior College Orchestra which enjoys success in Malta and abroad.



- ☒ 5 hours of lectures per week
- ☒ A grade 3 or better in Music at SEC level or EQF/MQF level 3 or better in Music Theory and Performance of any recognised board or School of Music, Malta or Gozo, is recommended.

## SUBJECT COORDINATOR

**Ms G. Borg Axisa**

✉ [music.jc@um.edu.mt](mailto:music.jc@um.edu.mt)  
↗ [www.jc.um.edu.mt/music](http://www.jc.um.edu.mt/music)



## □ INTERMEDIATE LEVEL

Music is an art form whose medium is sound, and as such, it must be both emotionally appreciated and intellectually understood.

At Intermediate level the following areas are covered: principles of musicianship; harmony; counterpoint; history; analysis; performance or composition.

Students who play a musical instrument are encouraged to enrol with the Junior College Orchestra which enjoys success in Malta and abroad.



- » *2 hours of lectures per week*
- » *A grade 4 or better in Music at SEC level or EQF/MQF level 3 or better in Music Theory and Performance of any recognised board or the School of Music, Malta or Gozo, is recommended.*



# Physical Education

**offered at intermediate level only**

## □ INTERMEDIATE LEVEL

Intermediate level Physical Education provides students with an opportunity to study the theoretical and practical aspects of physical education and sport. It enables them to understand and analyse the major concepts and principles underlying sport and physical education.

Intermediate Physical Education is divided into 5 modules: Techniques, tactics and rules in team games; Anatomy and Physiology; Acquiring movement skills; Socio-cultural studies and the role and structure of international and local sport organisations; Fitness tests.

Students taking the subject are expected to participate in sports-related activities and events, offered by the College.



- » *2 hours of lectures per week*
- » *regular assignments*
- » *A college-based practical test carries 20% of the final MATSEC examination mark.*
- » *A pass in Physical Education at SEC level is considered an asset.*

## SUBJECT COORDINATOR

**Mr M. Debono**

✉ [pe.jc@um.edu.mt](mailto:pe.jc@um.edu.mt)

# Theatre and Performance

## ADVANCED LEVEL

Advanced level Theatre and Performance explores the aesthetics of theatre arts and the performative nature of human behaviour. It introduces students to a practical and theoretical study of theatre histories and performance practices as well as the major theatre milestones, starting from the Greeks to the twentieth century. The course will train students in the ability to evaluate live performance and to also experience collective and solo performance work. The main areas at Advance Level are:

Theatre Events, Practitioners, and Theories; Theatre and Live Performance; and Theatre Making and Devising.

Students taking the subject are expected to participate in theatre and performance opportunities offered by the College.



- » *6 hours of lectures/practical sessions per week*
- » *devising original performance material*
- » *hands-on experience*

### SUBJECT COORDINATOR

**Ms N. Galea**

✉ [theatre.jc@um.edu.mt](mailto:theatre.jc@um.edu.mt)



## □ INTERMEDIATE LEVEL

Intermediate Theatre and Performance explores the aesthetics of theatre arts and the performative nature of human behaviour.

It introduces students to a practical and theoretical study of theatre histories and performance practices.

Students examine major theatre milestones, starting from the Greeks to the twentieth century. They also engage in physical, vocal, and collective performance work.

Students taking the subject are expected to participate in theatre and performance opportunities offered by the College.



- » *3 hours of lectures/practical sessions per week*
- » *devising original performance material*
- » *hands-on experience*

# Systems of Knowledge

Compulsory Subject — Offered at Intermediate level only

## INTERMEDIATE LEVEL

Systems of Knowledge is an interdisciplinary course. The subject content is divided into four Modules: Democratic Values and Responsible and Active Citizenship; Culture, Art and Aesthetic Values in Western Civilisation; the Environment and Sustainable Development; Scientific Values and Technology.

The relation between the modules goes beyond the particular niche of each discipline. Systems of Knowledge refers

to current events and discusses a number of values set within a Euro-Mediterranean cultural and historical framework. The values implied in the four modules aim to develop a number of skills such as the ability to debate and argue, to decide, to analyse and to evaluate situations from a wider perspective. Systems of Knowledge challenges the student to seek new paths on how to transform knowledge through practice and vice versa.



- » *2 hours of lectures per week*
- » *A MATSEC project carries 40% of the total examination mark.*

### SUBJECT COORDINATOR

**Mr M. Debono**

✉ [sok.jc@um.edu.mt](mailto:sok.jc@um.edu.mt)  
→ [www.jc.um.edu.mt/sok](http://www.jc.um.edu.mt/sok)



TECHNIQUES OF  
Painting the  
Masterpiece

Painting  
the  
Masterpiece

# Student Duties

## 1.0 Code of Behaviour (COB)

The Junior College is committed to provide an ordered and safe learning environment. Students are expected to behave inside and outside the premises in a courteous and orderly manner and to show respect for all persons and property. The following guidelines aim at promoting this environment without overriding or superseding current University of Malta Regulations<sup>1</sup> or others which may come into force in the future.

### 1.1 General behaviour on campus

- 1.1.1** Students must be in possession of a Junior College student ID card at all times and are to present it while on campus, whenever required to do so by the College and security offices. Students will not be allowed to remain on campus, including sitting for tests, if they cannot be identified. Students are to inform the **Students' Services Office (SSO)** Room B104 immediately when ID cards are lost. These will be replaced against payment. The ID card provided shall remain the property of the College.
- 1.1.2** Only Junior College students and University of Malta staff are allowed to enter the Junior College premises without requesting permission. Students are not allowed to admit friends or other people who are not College students on campus.
- 1.1.3** Students may only stay on the College campus during its official opening times, that is between 08.00 and 17.00 hours, Monday to Friday, during term time, except when they are given special permission by the College administration.
- 1.1.4** Students shall present themselves at the College appropriately dressed, as befits such an educational institution. Thus, for example, the wearing of short tops exposing midriff, tops with straps, low-cut or torn jeans/skirts, shorts as well as tops denoting political affiliations, are strictly prohibited.
- 1.1.5** No form of intimacy whatsoever is tolerated within the College campus.
- 1.1.6** Smoking is strictly prohibited in all areas within the College building and other designated areas.
- 1.1.7** Students are not allowed to drink alcohol in all areas of the College and during College activities.
- 1.1.8** Improper language and blasphemy are prohibited.

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<sup>1</sup>Sexual Harassment Policy: <http://bit.ly/1NhTdJo>

Harassment and Bullying Policy: <http://bit.ly/1Ftxnvx>

University Students Disciplinary Regulations (USDR): <http://bit.ly/1fooVJG>

Plagiarism and Collusion: <http://bit.ly/1lq0V4n>

- 1.1.9** Playing cards and any form of gambling are prohibited.
- 1.1.10** Students are not allowed to fix any commercial or publicity posters and stickers anywhere on campus without the authorisation of the College administration.
- 1.1.11** Students are expected to address each other courteously. Language should always be respectful to members of staff and other students.
- 1.1.12** Students may not use the lift except on grounds of sickness or injury, provided that they seek prior authorisation from the Principal's Office. Under normal circumstances, the lift can only be used by the permit holder.
- 1.1.13** Students participating in activities organised by the College, have to abide by the guidelines and conditions pertaining to the activity.
- 1.1.14** Students using the various facilities on College campus should abide by the guidelines and conditions pertaining to that facility.
- 1.1.15** No horseplay is allowed on campus.
- 1.1.16** Accidental damage to property or equipment within the College precincts should be reported to the College Administration and paid for.
- 1.1.17** Acts of vandalism are not tolerated. Students should report such acts to the College administration. The student/s involved in such acts will have to pay for the damage and may face disciplinary action.
- 1.1.18** Students should keep the indoor and outdoor environment as clean as possible and should not litter.
- 1.1.19** Students should not make excessive noise in the *Pjazza*, the canteen, the Youth Hub, the corridors or any other areas so as not to disrupt sessions.
- 1.1.20** Emergency exits are to be used only in case of emergency or when asked to do so by the College administration.
- 1.1.21** Students should not enter areas which are locked up or which are clearly indicated as 'no entry' zones.

## **1.2 Behaviour in the classroom**

- 1.2.1** Students should be punctual for all sessions and under normal circumstances may be accepted 5 minutes after start of session, if a valid reason is provided.
- 1.2.2** Students should make sure that they have been marked present for sessions.
- 1.2.3** Students are expected to come to College prepared for all sessions, with the necessary material and any assigned work. Failure to do so may result in the student having marks deducted from the assessment marks.
- 1.2.4** Students are also expected to participate and contribute to classroom discussion and answer questions asked by the lecturer, in order to maximise the educational experience in the classroom.
- 1.2.5** Students receiving notes from lecturers should appreciate that these notes are the



intellectual property of the lecturer who circulates them and are therefore intended for personal use only.

- 1.2.6** Students should ensure that they do not leave anything behind them at the end of a session, including items for disposal.
- 1.2.7** Disruptive behaviour and unnecessary conversation are not permitted during sessions.
- 1.2.8** The use of electronic devices is prohibited during lectures, unless otherwise instructed by the lecturer. Tablets/laptops may be used for note-taking, for browsing the Internet, accessing email accounts or to record lectures **only** at the discretion of the lecturer.
- 1.2.9** Mobile phones should not be used during sessions but should be turned off. Electronic devices may only be charged in designated areas such as the study area and library.

### **1.3 Behaviour during College activities**

- 1.3.1** Students are expected to behave in accordance with section 1.1 'General behaviour on campus' when participating in College activities, project work or field work, with a group or individually.
- 1.3.2** Students under 18 years of age involved in College activities or projects outside the College precincts, are to be provided with a consent form which has to be signed by their parents/guardians. Students should make sure that they are provided with such a form by the lecturers responsible for the activity. Students over 18 years of age do not require a consent form but should still inform their parents.
- 1.3.3** Students who are representing the Junior College in any type of activity, especially abroad, should behave appropriately as expected from Junior College students.

They should always abide by College guidelines and also by those stipulated by accompanying staff as well as the regulations of the host organisation or country.

**1.3.4** Students should honour all commitments pertaining to activities organised or coordinated by the College in order to uphold the good name of the College.

#### **1.4 Behaviour at Sports Facilities**

**1.4.1** When the sports facilities are being used for a session, they are to be used solely for that purpose for the duration of the session only.

**1.4.2** When any equipment belonging to the Sports and Leisure Department is lost or damaged, students should file a report to the Sports Development Officer so that arrangements may be made to pay for or replace the equipment.

**1.4.3** Students should refrain from trying to recover equipment (e.g. footballs) from potentially dangerous places such as from the top of a tree, but should instead inform the Sports Development Officer.

**1.4.4** Students who repeatedly break the rules at sports facilities may not be allowed to use these facilities.

**1.4.5** The Sports and Leisure Department will not be held responsible for any injury incurred or loss of personal belongings at the sports facilities.

**1.4.6** Students are not allowed to bring any food inside the sports facilities. They should keep the sports and leisure areas as clean as possible and dispose of any litter in the appropriate bins.

**1.4.7** Students are expected to wear appropriate sportswear as indicated.

#### **1.5 Behaviour during student-led organisations' (SLO) activities**

**1.5.1** SLO should present a programme of their planned activities to the Youth Worker at the beginning of each month.

**1.5.2** SLO are to submit a request to the Youth Worker, for each planned activity, at least fifteen days before.

**1.5.3** The request should be made on a letterhead of the organisation and should include the date of the activity as well as a brief description of the event or activity. The letter should be dated and signed by the president and secretary of the group.

**1.5.4** Requests to hold activities in the canteen should be endorsed by the canteen operator on the same request form.

**1.5.5** An approval form will be issued specifying the conditions under which permission is granted and students have to abide by the stipulated conditions indicated in the approval form, otherwise the activity may be cancelled.

**1.5.6** When SLO organise activities, they are to assume full responsibility for anything that is associated with the activity.

## 1.6 Sanctions

The Junior College administration is continuously trying to promote good conduct and to encourage a positive, caring and learning community. Students who decide not to follow these guidelines will face sanctions as a means of disapproval of unacceptable behaviour on campus. Sanctions will be used accordingly and when there is certainty about the offence. Sanctions will be imposed in an equitable manner respecting human dignity.

A clear explanation will be given to students as to why there is a need for such sanctions. Any applied sanctions will only address those involved and are normally considered as a learning opportunity as a reminder of College guidelines and standards. Sanctions will be imposed at three levels:

- 1.6.1** First level sanctions are there for minor one-off offences. These may include a verbal warning, and if need be, the offence will be reported to the administration where a record of the incident is kept.
- 1.6.2** Second level sanctions are used for a more serious type of offence and repeat offenders will be reported to the administration where a record of the incident may be kept in the student's file. Action to be taken depends on the seriousness of the case but may include a written reprimand, a written warning, or not allowing a student to represent the College where applicable. Parents/guardians as well as relevant stakeholders at the College will be informed accordingly.
- 1.6.3** Third level sanctions will only be used when, irrespective of previous sanctions, a student continues to exhibit reluctance to abide by the COB or in case of a very serious one-off offence. In every instance the offence report and final decision, will be recorded in the student's file. Parents/guardians will be informed immediately and the advice of other professionals in the field may be sought. In such cases the student may be dismissed for the rest of the day or for a few days, not exceeding 7 days.
- 1.6.4** In very serious cases, the Principal will set up an *ad hoc* committee to decide the best course of action. The committee will be composed of the Principal, Vice-Principal, the Area Coordinator, the Subject Coordinator (if the case involves a subject), and the Senior Administrative Officer as secretary of the committee. If the student is called to appear before the committee, they may be accompanied by a parent/guardian.

## 2.0 Attendance

- 2.1** Attendance for all sessions is compulsory throughout the year. Students are expected to attend all sessions according to their time table and as requested by their lecturers. There are very serious consequences for students who are habitually absent without justification. Students will only be exempted for sickness or other valid reasons deemed so by the Junior College administration.
- 2.2** A record of attendance is kept by every lecturer for **every** session. Habitual latecomers are liable to be marked absent.



- 2.3** Attendance records are kept by the Student Services Office (SSO). Students should direct queries related to attendance/absenteeism to this office.
- 2.4** Absences from sessions for one (1) day for medical reasons/appointments have to be justified within three (3) working days by completing **Exemption Form A** which can be downloaded from the Junior College website, signed by a parent/guardian and presented to the SSO, Room B104. Students who wish to keep a personal record of their exemption form are to submit a photocopy of the completed exemption form which will be stamped and returned.
- 2.5** Absences from sessions for two (2) or more days, in case of sickness, are to be covered by **Exemption Form A** which can be downloaded from the Junior College website, signed by a parent/guardian and presented, together with the National Insurance medical certificate (blue) to the SSO, within three (3) working days of the certificate's closing date. The copy of the National Insurance medical certificate (blue) stamped by the SSO, is to be retained by the student as a receipt.
- 2.6** Under normal circumstances medical certificates cannot be immediately followed by an exemption form, but only by another medical certificate. Late certificates will **not** be accepted.
- 2.7** In the case of prolonged sickness, medical certificates are to be presented each week, within three (3) working days of the certificate's closing date. Certificates must cover the whole period of absence. In this case, **Exemption Form A** is required only with the first medical certificate issued.

**2.8** If a student has a chronic medical condition, a disability, requires special arrangements or prolonged hospitalization, they or their parents/guardians are strongly advised to inform the College administration in writing, at the beginning of the year or as soon as the case arises. In such circumstances, a certificate from a specialist/consultant is required. This information will be treated in the strictest confidence.

**2.9** Students who feel sick while at the College or need to leave for an exceptional reason, must inform the Principal's office before going home. They are required to fill **Exemption Form A** and present it together with a medical certificate, when applicable, to the SSO within three (3) working days of returning to the College.

**2.10** The total number of days covered by medical certificates and exemptions must not exceed 15 College days during each academic year. During the Christmas and Easter recesses, the SSO remains open to receive medical certificates and exemption forms.

**2.11** Students requesting an exemption from attending the College due to examinations, interviews or other important appointments, are to fill in **Exemption Form B** which can be downloaded from the Junior College website. The form should reach the SSO **prior** to when the exemption is required. The student has to take full responsibility for all work covered during the requested period. Exemptions are not to be considered as a form of 'vacation leave entitlement'.

**2.12** It is the responsibility of the student participating in activities officially organised by the College, and for which students may be exempted from attending sessions, to ensure that the coordinator of the activity has included their name on the exemption list. When students have a negative track record for absenteeism, they may not be allowed to participate in such activities.

**2.13** Students should plan their holidays and travel abroad to coincide with College recess periods which may be found in the Calendar section of this publication as well as the College website. The SSO should be consulted **before** any travel arrangements are made. Students will only be authorised to travel abroad during the academic year in exceptional circumstances and would normally forfeit their stipend for the requested period. **Exemption Form B** together with the relevant information should reach the SSO at least one week ahead of their departure.

**2.14** Students who throughout the course of study show unsatisfactory progress and/or are regularly absent from sessions without justification, may be called by the administration and have their registration terminated.

**2.15** Students who exhibit an irregular pattern of absences will receive a **Cautionary** letter. This letter is also sent to parents/guardians for their information and to take the necessary action.

**2.16** Students who fail to attend a considerable number of sessions without justification during an attendance period of four (4) weeks, receive a **Forfeiture of Maintenance Grant** letter. This letter is also sent to parents/guardians for their information and to take the necessary action.

**2.17** When the level of unauthorised absences from the beginning of the academic year starts increasing, students will receive a **First Disciplinary Warning** letter. When the

level is close to 10% of the total number of sessions that should be attended in one academic year, students receive a **Second Disciplinary Warning** letter. Both letters are also sent to parents/guardians for their information and to take the necessary action.

- 2.18** Students who fail to attend 10% of their sessions during the academic year, without justification, will be considered to have abandoned their course and will not be allowed to sit for their End-of-Year tests. Students and parents/guardians will be informed accordingly in a **Disciplinary Action** letter.
- 2.19** Students who fail to attend for a whole attendance period without justification will automatically be considered to have abandoned the course.
- 2.20** All letters and warnings sent to students and parents/guardians, are accompanied by a notification by sms to the parents/guardians.

## 3.0 Assessment

- 3.1** The progress, assessment and eventual progression of students are determined by their academic effort throughout the year.
- 3.2** Students are expected to sit for tests as scheduled and hand in assignments and tasks, including those on VLE, within the stipulated deadline. Students are to inform their lecturers beforehand if, for a justified reason, they are unable to hand in their work in time. Repeated failure to do so will lead to disciplinary action.
- 3.3** During their course of studies students are formally assessed five (5) times, three (3) times during the first year and twice (2) during the second year. Assessment and End-of-Year test marks can be viewed on the Junior College Student eSIMS portal.
- 3.4** Lecturers keep a meticulous record of attendance and progress reports which are then forwarded to their coordinators.
- 3.5** Students should make sure that any work or project they submit, are not plagiarised.
- 3.6** Legal Notice 132 of 1996 re Education Act states that *“... a student whose progress (as assessed through periodical assessment procedures) is deemed to be unsatisfactory, or who is not attending regularly, will forfeit the right to receive the allowance until such time as the Principal of the college concerned certifies that such student is making satisfactory progress, or that he is attending regularly.”* If a student fails to obtain a pass mark in 3 or more subjects in any of their assessments, they may forfeit their maintenance grant until progress is registered in the successive assessment.



## 4.0 End-of-Year Tests

- 4.1** During the End-of-Year and Re-sit tests, students are given an index number which is unique and randomly assigned. The index number is the key identifier on the scripts and helps to protect the identity of students.
- 4.2** Students are allowed 5 minutes reading time prior to the beginning of the End-of-Year and Re-sit tests. No writing is to take place during this time. If any student is reported to have written anything on the script, the question paper or anywhere else, disciplinary action will be taken.
- 4.3** Students who require access arrangements during their time at the College should inform the College administration in writing and submit supporting documents from specialists during the first week of October or as soon as the case arises. Such requests will be forwarded to the University ACCESS-Disability Support Unit so that access arrangements can be made for the End-of-Year tests. A separate request needs to be made to MATSEC by students when applying for MATSEC examinations.
- 4.4** Students who absent themselves from an End-of-Year test/s are required to inform the Senior Administrative Officer on telephone number 2590 7150, **by not later than one hour** after the commencement of a test. A written letter giving the reason for absence, together with any documents in support of the claim must be presented

to the Senior Administrative Officer, Administration Office, Room B105 at the Junior College, within the next 24 hours.

- 4.5 In case of absence due to illness, the medical certificate should be in the form of a letter explaining the cause for absence. The medical certificate should be legible and should include the name and the medical registration number of the medical doctor, printed clearly. Certificates issued by a family member of the student or National Insurance medical certificates are **not** acceptable for this purpose.
- 4.6 Detailed information regarding 'Students' conduct during end-of-year tests' may be found at: [www.jc.um.edu.mt/students/studentsconductduringend-of-yeartests](http://www.jc.um.edu.mt/students/studentsconductduringend-of-yeartests)

## 5.0 Criteria for promotion to Second Year

- 5.1 Students are promoted to Second Year on the basis of their performance in their assessments and End-of-Year tests. Assessments and End-of-Year tests are awarded out of 100. Each of the three assessments carries 10% of the final mark, making up a total of 30%, while the End-of-Year test has a weighting of 70%.
- 5.2 In order to proceed to Second Year, a First Year student must obtain at least 45% in each of the two Advanced Level subjects and at least 35% in each of the three Intermediate Level subjects and Systems of Knowledge. Students who fail in a maximum of two subjects may re-sit the test/s in September.

## 6.0 Other information

- 6.1 Students are to consult the Visual Display Monitors in the foyer, the departmental notice boards as well as the College website for regular updates and latest information. Students are also advised to access their Junior College email account regularly for any other important information as well as the weekly students' newsletter.
- 6.2 Whenever a lecturer does not turn up within ten minutes from commencement of lecture time, students are to consult the Visual Display Monitors for any postponement notices. In the absence of such notices they are to ask permission from the subject coordinator or the Principal's office before deciding to leave.
- 6.3 When a session is cancelled due to an activity organised by the Junior College administration, students are expected to attend that activity. Lecturers are available for personal consultations for 4 hours per week. Information regarding time of contact hours is posted on the departmental notice board and outside lecturers' office doors. Students are encouraged to avail themselves of this service by setting an appointment with their lecturer when required.

# Support Services

## Principal's Office

This office is located in Room B004, close to the foyer. The office is open Monday to Friday, between 8.00–17.00 hours from 1 October to 15 June and between 8.00 and 13.00 hours from 16 June to 30 September, except during the Christmas and Easter recess. Students and parents may contact the office when the need arises.

✉ [secretary.jc@um.edu.mt](mailto:secretary.jc@um.edu.mt) ☎ 2590 7201



## Student Services Office (SSO)

This office is located in Room B104. Students may visit the office for any kind of assistance. The office is open all year round, Monday to Friday, between 8.30–12.00 and 13.30–16.30 hours from 1 October – 15 June and from 8.30–12.30 hours from 16 June to 30 September.

✉ [administration.jc@um.edu.mt](mailto:administration.jc@um.edu.mt) ☎ 2590 7150



## Counselling and Guidance Service

The Counselling and Guidance Service is available to all Junior College students, parents and staff. It helps students address personal, emotional or education-related problems that get in the way of achieving a good College experience and realising one's full academic and personal potential.

The service can help students explore and make decisions about important issues in life including:

- » making the appropriate choice of subjects;
- » acquiring information about career prospects;
- » coping with the transition to College life;
- » managing time better and exploring smart ways of studying;
- » coping with anxiety and stress and overcoming low energy and low motivation;
- » working on self-confidence and self-esteem;
- » addressing questions on sexuality/sexual preference and identity;
- » addressing cultural/ethnic concerns;
- » evaluating family or intimate relationships and dealing with interpersonal conflicts.

Counsellors respect the values, choices and lifestyle of each and every person. Confidentiality is guaranteed, except when a person is acting, or likely to act, in a way that could cause serious harm to her/him, or put others at risk of harm.

• Mr J. Aquilina ✉ [joshua.aquilina@um.edu.mt](mailto:joshua.aquilina@um.edu.mt) ☎ 2590 7423  
• Ms P. Bartolo ✉ [pauline.bartolo@um.edu.mt](mailto:pauline.bartolo@um.edu.mt) ☎ 2590 7291  
• [www.facebook.com/uom.jccounselling](http://www.facebook.com/uom.jccounselling)

## Youth Worker's Office

The Youth Worker, together with students and other stakeholders at the College, works to create initiatives that help them develop personally, socially and educationally. The Youth Worker offers support and mentoring to students in relation to their College life, their holistic development and long-term career path.

Through the Youth Worker's Office, students:

- ⌚ find support and information about relevant services within and outside the College;
- ⌚ are encouraged to get involved in different co-curricular activities;
- ⌚ learn about themselves while developing skills during activities organised by the office;
- ⌚ are engaged in discussions on current affairs or topics of their interest and explore their relevance to their life;
- ⌚ seek personal and group mentoring on different levels;
- ⌚ suggest and organise initiatives of a social, learning and fun nature;
- ⌚ explore opportunities of voluntary work; and
- ⌚ provide career advisory services at the College.

👤 Mr R. Calleja 📩 [youthworker.jc@um.edu.mt](mailto:youthworker.jc@um.edu.mt) ☎ 2590 7229

## Chaplaincy

The chaplaincy embraces the charisma of helping people to see where God is already present in all spheres of life. Its facilities include a chapel with an adjoining socializing area and an office within the College main building which are open during College hours. The Chaplaincy provides daily mass at 07.30 and at 12.15 hours, pastoral counselling and spiritual direction.

Chrisco, a Junior College student Christian community supervised by the chaplain, organizes various activities throughout the year and supports other departments in their activities. The community strives to be an animator of the spiritual, religious and liturgical life of the College, particularly during Christmas and Easter time.



👤 Fr M. Portelli 📩 [chaplaincy.jc@um.edu.mt](mailto:chaplaincy.jc@um.edu.mt) ☎ 2590 7313  
🌐 [www.facebook.com/uom.chaplaincyjc](https://www.facebook.com/uom.chaplaincyjc)

## The Euro-centre

This office is responsible for the coordination and organisation of activities with a European/ international dimension. Its objective is that of promoting student participation in non-formal intercultural education through projects with an international dimension. These include the new EU Education programme Erasmus+, Euroscola and Youth Exchanges amongst others.

These projects are believed to be of great educational value and are aimed at contributing towards the students' holistic development. They are enriching experiences which significantly widen the students' horizons through exposure to different languages and cultures, through interaction with foreign students. These projects aim at involving students from different study areas or specific interests.

The Euro-centre is also committed to provide support to students and staff throughout a project's cycle. Furthermore, it offers information related to the EU, and introduces innovative programmes and practices aimed at increasing student participation in co-curricular activities.

• Ms B. Chaneva • eurocentre.jc@um.edu.mt • 2590 7202



## **Junior College Diversity Working Group**

The College strongly believes that each individual is different. Difference may arise for many reasons including, but not only, race, ethnicity, gender, sexual orientation, religious beliefs and disability.

The group was set up with the aim of focusing proactively on diversity issues and creating awareness amongst students and staff about them.

- Mr J. Aquilina   ✉ [joshua.aquilina@um.edu.mt](mailto:joshua.aquilina@um.edu.mt)   📞 2590 7423
- [www.facebook.com/uom.jcdiversity](http://www.facebook.com/uom.jcdiversity)

## **IT Services**

IT Services manages the Junior College IT infrastructure and offers a range of facilities and services to assist students in their IT-related needs during their course of studies. Students are provided with an IT Account which gives them access to several services including a personalised email account to which all official emails by the College are channelled.

- ✉ [jc-helpdesk.itservices@um.edu.mt](mailto:jc-helpdesk.itservices@um.edu.mt)   📞 2590 7112

## **Junior College Website**

The Junior College Website is one of the main channels of communication of the College. It contains basic information about areas of study as well as facilities, services, notices and contact details. The latest information may be found on the website.

The College website may be accessed at [www.jc.um.ed.mt](http://www.jc.um.ed.mt)

## **Junior College on social media**

The College has its own facebook page, Twitter account and YouTube channel. The following are the respective links:

- [www.facebook.com/uom.juniorcollege](http://www.facebook.com/uom.juniorcollege)
- [www.twitter.com/uomjc](http://www.twitter.com/uomjc)
- [www.youtube.com/uomjuniorcollege](http://www.youtube.com/uomjuniorcollege)

## Open Access Computing Lab

IT Services manages an open access computer laboratory, Room C208, as well as a number of workstations found in the library which students can use while at College. These workstations offer the use of standard software packages, email, web browsing, printing and scanning facilities. Some workstations offer access to other specialised application software such as ACAD.



## WiFi hotspots

Students may connect their personal devices to the wireless hotspots in designated areas of the College. WiFi access is only available to staff and students.

## eSims JC – the Electronic Student Information Management System

eSims JC is the Junior College portal which enables students to view/update their personal details, their registered course details, assessments, End-of-year tests and re-sit results.

## JC VLE – Virtual Learning Environment

The JC VLE is a web-based learning environment which provides tutors with a range of tools to support students in their studies. The JC VLE is the main e-learning platform used by the College and may be accessed from the Junior College website.



## Junior College Newsletter

A weekly newsletter is sent to students via email. The newsletter features events at the College as well as other important information and upcoming activities. Information published in the newsletter is considered as official.

## ACCESS – Disability Support Unit

The Junior College strives to support all students especially those with a disability or who require special arrangements. The College administration liaises with the ACCESS Disability Support Unit of the University of Malta to ensure that such students avail themselves of all the appropriate and permitted support available during their course of studies. Students who require access arrangements during their time at the College should refer to Section 4.3 of this publication.

It is the responsibility of students to apply for access arrangements during MATSEC examinations, with the ACCESS Disability Support Unit for access arrangements, at the same time when applying for these examinations.

## Sports and Leisure Department

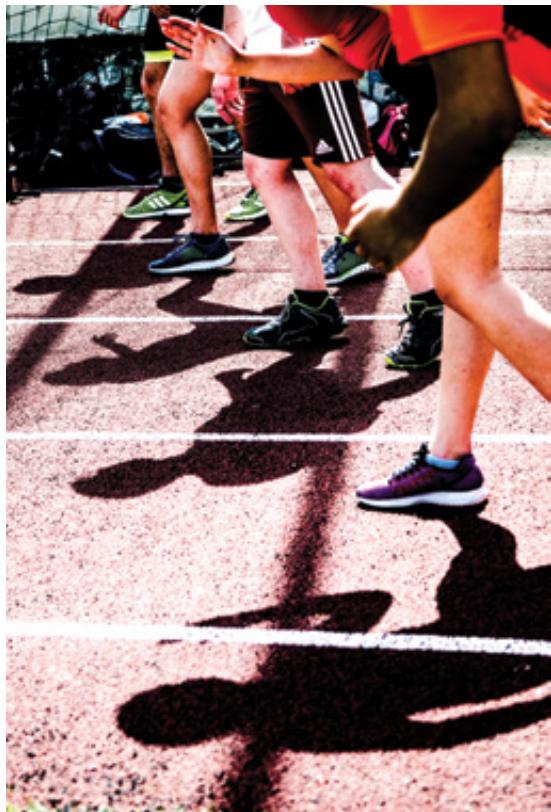
The Sports and Leisure Department offers students and staff opportunities for physical activity which are one of the pillars of living a healthy lifestyle. It also aims at increasing awareness of health, sport, fitness and their relationship to each other.

Sports facilities at the College include an eleven-a-side synthetic football ground, an athletics track, a five-a-side football ground, a tennis court, a netball court, a basketball court, a volleyball court and an indoor basketball court. These facilities cater for a variety of physical activities such as fitness classes, badminton, table tennis, basketball, martial arts and gymnastics. Students and staff may freely use these facilities and can borrow sports equipment during College hours.

Sport training sessions, one-day events, competitions, inter-school leagues and an annual Junior College Sports Festival, are amongst the events in the Sports and Leisure Department calendar, that provide opportunities for all to participate.

The sports facilities may also be booked outside College hours against payment. Details may be found at: [www.jc.um.edu.mt/fase/sports\\_department](http://www.jc.um.edu.mt/fase/sports_department)

• Ms R. Dimech   ✉ [sports.jc@um.edu.mt](mailto:sports.jc@um.edu.mt)   📞 2590 7322



## Students' Maintenance Grants Office

Students who are qualified to join the Junior College are to apply online every academic year for the Students' Maintenance Grants at [www.education.gov.mt/studentsgrants](http://www.education.gov.mt/studentsgrants)

Students must have an active eID account to apply.

Eligible students must satisfy the criteria established by Subsidiary Legislation 327.178, including that they have resided in Malta for a period of not less than five consecutive years from the commencement of the relative course of studies and that they have completed their term of compulsory education.

Eligible students are entitled to receive the amount of €86.85 every 4 weeks covering 1st October, 2016 to 30 th June, 2017. This amount is to be revised in January 2017 by a *pro-rata* adjustment of the COLA increase. First stipend is issued on 1st December 2016, while the last one will be issued in August 2017 following regular attendance and satisfactory progress. An Initial Grant amounting to €232.94 will also be credited at the beginning of the academic year to all students, except those repeating, following confirmation of the online application by the student.

Stipend-eligible students facing hardship, including financial difficulties may be eligible for a Supplementary Maintenance Grant. Students may apply for the Supplementary Maintenance Grant concurrently with the online application, on a yearly basis before end of November 2016.

✉ [maintenancegrants.mede@gov.mt](mailto:maintenancegrants.mede@gov.mt)     ☎ 2340 2305/2247/2272



## Junior College Facilities

### Library

The Junior College Library caters mostly, but not only, for pre-University students following Advanced and Intermediate Matriculation subjects. The Library provides a welcoming environment where students can carry out research and work on their studies.

The Library plays a crucial role within the College and its remit is to support research and learning in all disciplines by promoting information literacy, reading and culture through the organization of various activities. These include information literacy sessions, monthly book displays, art exhibitions, book clubs and subject talks. Students can thus use the library as a platform towards understanding and achievement, through knowledge building, deep thinking and discussion. The Library also issues a newsletter with the latest news, recent acquisitions and other interesting information.

The library book collection is divided into five sections: the main collection, Reference, Short Loans, Fiction and Biographies, and *Melitensia* sections. Moreover, the library also subscribes to a wide spectrum of electronic journal packages offering thousands of full-text articles.

Students must present their Student/ID card when checking out books. A maximum of six books for a period of three weeks can be borrowed at any one time. Books may be renewed or reserved by accessing 'My Library Account' from the UoM Library webpage ([www.um.edu.mt/library](http://www.um.edu.mt/library)).

All material available to College students in the library can be retrieved by using HyDi which is a one-stop search gateway to all Library resources and can be accessed via the Junior College Library webpage: [www.um.edu.mt/library/branchlibraries/jc2](http://www.um.edu.mt/library/branchlibraries/jc2)

The Library also has workstations offering Internet facilities as well as free Wi-Fi access to all registered students. The library also offers a photocopy service against a per-sheet charge and subject to copyright regulations.

From 1 October to 15 June, the Library is open between 08.00 and 16.00 hours. The library opening hours for the summer months may be found at: [www.um.edu.mt/library/notices/library\\_summer\\_opening\\_hours](http://www.um.edu.mt/library/notices/library_summer_opening_hours)

During the month of May, prior to the End-of-Year tests, the library closing time is extended to 19.00 hours on Tuesdays and Thursdays.

• Mr M. Poulton   ✉ [library.jc@um.edu.mt](mailto:library.jc@um.edu.mt)   📞 2590 7237  
f [www.facebook.com/uom.jclibrary](http://www.facebook.com/uom.jclibrary)

## Study Area

The Study Area is located on the first floor in front of the Auditorium and provides a space where students may study and work on assignments. Students may engage in group-work and benefit from a more relaxed atmosphere than that of the library.

## Quiet Working Area

The quiet working area is found in Room C016. It is an ideal place where students may work and study in perfect silence.

## Auditorium Peter Serracino Inglott

The College has a fully air-conditioned Auditorium situated opposite the Study Area which is equipped with all amenities. Annual events such as the Students' Soirée, the Christmas concert as well as theatre productions, performances and conferences are held in the Auditorium.

## Laboratories and specialised rooms

The Junior College offers an enriching experience to students who study Biology, Chemistry and Physics. Each science department has a number of fully equipped laboratories to ensure that students can develop important skills essential at this level of study. For each science subject at Advanced level, students have an average of two hours of practical sessions per week to complement the theory and to prepare them for MATSEC practical exams.

Classes are divided into small groups during practical sessions in order to ensure individual attention in a safe environment.

A number of specialised rooms are also available to enhance the teaching of particular subjects. These include the Home Economics Laboratory, a Theatre and Performance Room, a Geography Room, a Music Room, two Art Rooms, a French Resource Room and a Marketing Room. Lecture rooms are equipped with data projectors, monitors or interactive white boards.



## Youth Hub

The Youth Hub aims to provide a creative space and the ideal environment for students to work on projects, organise activities and develop ideas and initiatives. It also offers a place where students can hang out and socialise in a relaxing atmosphere. The Youth Worker's office is found in this area.

**f** [www.facebook.com/jc.youthhub](http://www.facebook.com/jc.youthhub)

## Canteen

The canteen, including the adjoining games room, is one of the places where students can relax and socialize during their leisure time. The canteen offers a wide variety of food and drinks. The canteen is run by R.F.G. caterers.

## First-Aid Room

The First-Aid Room is situated in the College foyer next to the entrance to Block A. Students requiring First Aid are to refer to the Principal's office, Room B004, for assistance.

## Leisure Areas

Students are encouraged to remain on campus during their free time. Apart from the canteen and Youth Hub, students may also spend their time at the Pjazza, study gardens and other areas on the Junior College campus, in between lectures and studying. These are all popular spots where students can hang out.

## Bicycle parking spaces

Students and staff who decide to cycle to Junior College can leave their bicycle in designated parking spaces. The administration cannot be held responsible for any loss or damage to bicycles parked on campus. Cyclists are responsible for their own safety while on the College grounds.

## Bookshop

For the convenience of students and staff, Agenda Bookshop is available on the College campus. The bookshop is open during College hours.





## Ilwien Child Care Centre

Ilwien Child Care Centre provides child care facilities to members of staff and students all year round. Drop-in facilities are also available.

The Child Care Centre provides pre-school education for children aged between 18 months and 3 years. The centre has an open plan layout divided into well-defined areas including a home corner, a block centre and audio-visual and IT corners amongst others. Ilwien also boasts a large open-air playing area.

- Ms D. Gnjatovic   ✉ [lwien.jc@um.edu.mt](mailto:lwien.jc@um.edu.mt)
- 📞 2340 2134

## Co-Curricular activities

In line with its Mission Statement, the College provides various opportunities for students to develop holistically. Students participating in co-curricular activities approved by the College, will be awarded a certificate of participation in the respective activity.

The following are the main College-led groups:

### JC Stage Troupe

The Junior College strongly believes in the value of theatre and performance for the development of students. The Junior College Stage Troupe was established to give students a first-hand experience in theatre and performance.

Theatre is a discipline where hard work, perseverance and punctuality are required but it is also about having fun. The 'theatre-family' provides opportunities for students to initiate life-long friendships.

With Theatre and Performance being offered as one of the subjects at the College, students taking this subject have a practical avenue to flourish. The Junior College Stage Troupe is open to students who want to act, sing, dance, write scripts, direct, design, work back-stage or front of house, and to those who are able to operate sound and light systems. These activities therefore provide opportunities where students with different skills work together in a spirit of cooperation.

The main events in which students can showcase their talents are: the Christmas concert, the Soirée, Holqa - a European Theatre Festival for Students, as well as participation in local and foreign events

✉ [stagetroupe.jc@um.edu.mt](mailto:stagetroupe.jc@um.edu.mt)





## Junior College Orchestra

The Junior College Orchestra is composed of budding musicians, the majority of whom are College students. It forms an integral part of the cultural agenda of the Junior College throughout the year. The orchestra performs a vast repertoire comprised of popular classics of instrumental and vocal music. Members of the orchestra regularly meet to rehearse and prepare for upcoming concerts.

Since its inception, the Junior College Orchestra has given well over 200 concerts. It is regularly invited locally such as the Manoel Theatre, President's Palace, St. John's co-Cathedral, MFCC, and it performs regularly at the Junior College Auditorium. It has also played at prestigious venues abroad such as the Palais Nikaia in Nice, France, Hamburger Konservatorium in Hamburg, Germany, Fieralingue in Bolzano, Teatro Mercantini in Ripatransone, and Teatro Communale Ettore Thesorieri in Cannara, Italy, Gran Asociacion Colegio of Valencia, Spain and Teatro Garibaldi in Modica, Sicily.

This year, the Junior College Orchestra will be launching its second CD.

• Mro M. Pirotta • [orchestra.jc@um.edu.mt](mailto:orchestra.jc@um.edu.mt) • 2590 7288



## The Library Book Clubs

The Junior College Library in collaboration with the Languages Area organises book clubs during the academic year. The aim of these clubs is to promote reading and discussion in an informal setting. Sessions are normally held once a month at the Library's Activity Room. Further information about the book clubs may be obtained from the Junior College Library.

• Mr M. Poulton   ✉ [library.jc@um.edu.mt](mailto:library.jc@um.edu.mt)   📞 2590 7237

## Klabb tal-Qari u Kitba bil-Malti

The club aims at promoting the reading of works by Maltese authors and also encourages students to write poetry, prose and drama. Other activities organized by the club include talks by authors of different literary genres, visits to publishing houses, attendance to theatrical performances, literary gatherings and film.

• Mr J. Vella   ✉ [klabbmalti.jc@um.edu.mt](mailto:klabbmalti.jc@um.edu.mt)   📞 2590 7284

## Photography Club

The aim of the club is to attract students interested in photography, from absolute beginners to experienced ones. The group meets on a weekly basis and various topics related to photography are discussed. A basic course in photography is provided. The course does not require any previous knowledge and includes a number of theoretical sessions as well as practical sessions which are held on and off campus.



• Mr R. Flask   ✉ [photography.jc@um.edu.mt](mailto:photography.jc@um.edu.mt)   📞 2590 7338

## Stargazer Astronomy Group

The group is open to all College students and staff. The main aim of the group is to enrich the education of students in the field of astronomy and related matters. Lectures, discussions and night observation sessions are held regularly.

• Mr H. Zammit   ✉ [stargazer.jc@um.edu.mt](mailto:stargazer.jc@um.edu.mt)   📞 2590 7327

## Junior College Seismic Monitoring Group

The group was set up with the aim of giving students the opportunity to learn various aspects of seismology (study of earthquakes) and geophysics. For this purpose, a monitor connected to the seismic station at the College has been set up outside Room D119, to enable students to analyse actual seismic data.

Students participating in the group will have the opportunity to learn how to use physics to analyse and interpret the seismic data collected to obtain information about the earth's interior structure. The analysed data will be published and may be useful to other geophysicists. It is envisaged that the experience gained by students may serve as a stepping stone for further study and research in this area.

This project is being carried out in collaboration with the University Seismic Monitoring Research Unit.

• Mr A. Vella   ✉ [smg.jc@um.edu.mt](mailto:smg.jc@um.edu.mt)   📞 2590 7323

## Young Reporters for the Environment (YRE)

The YRE is a programme designed specifically for secondary and post-secondary students. The aim of the programme is to engage youths in resolving environmental problems and issues by carrying out investigations on local environmental issues and propose solutions through investigative reporting and photojournalism.

Over the last years, students for the Junior College have successfully participated in this competition.

● Ms A. Bonello   ✉  [yre.jc@um.edu.mt](mailto:yre.jc@um.edu.mt)   📞 2590 7317   ↗ [www.yremalta.org](http://www.yremalta.org)

## Young Enterprise

Young Enterprise is an exciting opportunity for students to bring a thought to life and create something with their colleagues through 'Learning by Doing' activities. Team members elect a board of directors, raise share capital, generate ideas for a product or a service, market and sell the product or service. At the end of the year, teams are required to present their achievements by preparing an annual report and delivering a presentation before an audience.

Through this 'Learning by Doing' exercise, students develop their self-confidence, improve communication skills and the ability to work as a team. They also develop the skill to plan, prioritise and manage time. Participants are given the opportunity to come across and learn to overcome real-life situations. A certificate of participation is awarded to achievers who participate actively and conclude the company programme.

Participants can also gain the Entrepreneurial Skills Pass (ESP), a new international qualification that certifies students who have had a real entrepreneurship experience, have gained the necessary knowledge, skills and competencies to start a business or to be successfully employed.

Over the past years, Young Enterprise teams from the College have won numerous awards in the competition.

● Mr. R. Calleja   ✉  [ye.jc@um.edu.mt](mailto:ye.jc@um.edu.mt)   📞 2590 7229

## Manga Club

'Manga' is the Japanese word for comics, but it is used to describe the Japanese style of comic art. Students who join this club will be able to learn the basics of drawing manga, discuss mangas and further their knowledge of this popular style.

● Mr. R. Calleja   ✉  [manga@jc.um.edu.mt](mailto:manga@jc.um.edu.mt)   📞 2590 7229

## JC 4 Others

Staff and students sit on the 'JC 4 Others' committee. Its main aim is to create an awareness of social issues and to instil a sense of altruism amongst those attending the College. By organising various activities throughout the year, the committee also raises funds and/or supports various charities and other particular urgent needs of Junior College staff and students.

• Fr M. Portelli   ✉ 4others.jc@um.edu.mt  
• 2590 7313



## Other activities

Furthermore, the Junior College offers many other initiatives of an educational, social or cultural nature. These include Value Education Weekends, seminars, talks by guest speakers as well as visits, both locally and abroad, in order to complement the formal academic programme at the College. Students are encouraged to visit the noticeboards and website regularly for updates.

## Student Organisations

A number of Senate-approved student-led organisations are active at the College. Student-led organisations are solely responsible for activities they organise outside the College campus where **no** College staff are present.



## Annual Activities

### **'Next Stop Junior College' – Open Day**

Every year the College opens its doors to the public. The event is a showcase of what goes on at the College and what it has to offer. Everyone is invited to visit the College, in particular prospective students as well as their parents.

On the day, visitors have the opportunity to go round the building, view the facilities and resources, meet the subject coordinators, other members of staff as well as our students. This activity is popular and useful to many.

### **Students' Soirée**

The Soirée is another activity at the College in which students have the opportunity to express their creativity through song, dance, music and theatre. It provides students with an opportunity to develop their talents, with the assistance of professional staff.

### **Holqa – a European Theatre Festival for students**

The festival has been organised with great success for three consecutive years and plans are underway for the festival to be held again in the future. As its name implies, the festival is aimed at bringing people together through theatre. Participating schools in the past editions of the festival hailed from France, Germany, Iceland, Ireland, Italy, Norway, Spain as well as from Malta.

✉ [holqa.jc@um.edu.mt](mailto:holqa.jc@um.edu.mt) ☎ 2590 7212

## **Junior College Sports Festival**

During the week-long festival students participate in athletics, badminton, baseball, basketball, crossbar challenge, football, handball, snooker, table tennis, tennis, volleyball and zorb football. Other educational institutions are also invited to participate.

Students start practising weeks before in preparation for the games. Although winners of the various sports disciplines are awarded, the main purpose of the festival is that of active participation rather than competition.

## **Vodafone Rock band Festival**

For the past two years, a rock band from the College has participated in the Vodafone Freezone International High School Music Contest which is held in Istanbul, Turkey. From time to time, the College successfully organises a Battle of the Bands.





## Awards Evening

The University Junior College Awards Evening is held annually. The main criteria for receiving the award are related to academic performance at Junior College. Students who, throughout the course obtain the highest marks in their assessment and End-of-Year test, are eligible for an award. Awards may also be presented to students who, during their course of studies, distinguish themselves in activities which help to establish the good name and the ethos of the College.



## Careers Week

During this week students are given the opportunity to attend information sessions regarding different study routes and career paths. Talks, presentations and testimonials from professionals as well as information visits are organised. Representatives from the different faculties from the University of Malta and other post-secondary institutions are invited to participate.

## Freshers' Week

The activity is held during the first week of the academic year. During this event students have the opportunity of familiarizing themselves with the services offered by the College and other entities.

## Blood Donation Day

Blood donation day has been organised for a number of years. It is one of the many successful activities the College organizes to help others. The activity shows the generosity of staff and students towards those in need.

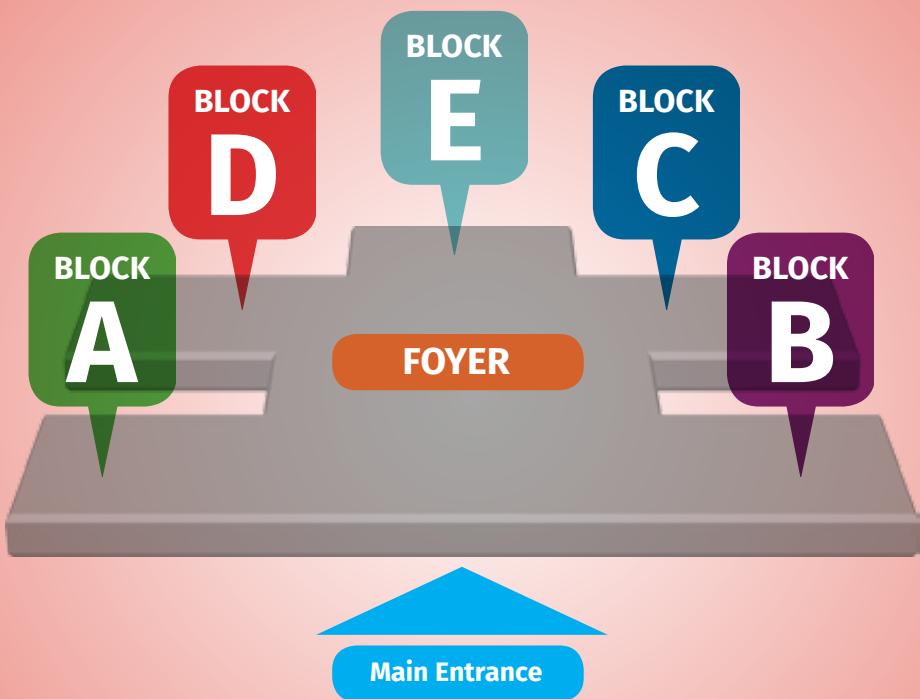


## A note to parents/guardians

The Junior College offers a special programme designed to prepare students in their transition from secondary to higher education. Parents/guardians of students attending the College have an important role in this transition and the College is always ready to support them for the benefit of students. The following points are of particular importance:

1. It is assumed that parents/guardians have read through this prospectus for the benefit of their daughter/son.
2. Parents/guardians are advised to keep a copy of their daughter's/son's time-table, room allocation and the names of their respective lecturers.
3. Parents/guardians should be aware that students may make use of all facilities and services indicated in this prospectus in accordance with their needs without having to request the consent of parents/guardians.
4. Whenever students are involved in activities outside the College, parents/guardians will be informed accordingly and will be asked to fill in a consent form.
5. Information may reach parents/guardians via letters, from the website, and even by sms.
6. Parents/guardians should visit and 'like' the Junior College facebook page for updates. It is highly recommended that parents visit the College website to remain updated.
7. Parents/Guardians are welcome and encouraged to participate in College activities whenever these are open to the public.
8. Parents/guardians should immediately inform the College if their contact details, especially their mobile phone number is changed, to ensure that they may be reached when necessary.
9. Whenever required, parents/guardians may call the Principal's Office (Tel: 2590 7201) and ask for an appointment.
10. Parents may also request a meeting with the Subject Coordinators and lecturers.
11. Parents may contact the Counselling Service to seek support and advice when dealing with their daughter/son. (Tel: 2590 7291/7423).
12. When a letter is sent to students and parents/guardians, a notification by sms is also sent to the latter.

# College Map



The College building is divided into 5 main blocks A, B, C, D and E as shown in the plan above. Each room in the College building is assigned a code number. The first letter denotes the **block**, the following number or letter denotes the **floor** and the next refers to the **room** number. Thus, for example, Room B210 may be found in Block **B** on the second floor (**2**), Room number 10 (**10**).



# Calendar 2016 – 2017

Dates for the Academic Year 2016 – 2017 are as follows:

<b>Meeting for First-Year students</b>	Tuesday 27 September 2016
<b>Meeting for parents of First-Year students</b>	Monday 26 and Tuesday 27 September 2016
<b>1<sup>st</sup> Term:</b>	Monday 3 October 2016 – Monday 19 December 2016
<b>Christmas Recess:</b>	Tuesday 20 December 2016 – Wednesday 4 January 2017
<b>2<sup>nd</sup> Term:</b>	Thursday 5 January 2017 – Friday 7 April 2017
<b>Easter Recess:</b>	Saturday 8 April 2017 – Sunday 23 April 2017
<b>3<sup>rd</sup> Term:</b>	Monday 24 April 2017 – Friday 26 May 2017
<b>For First Years:</b>	Study Day: Monday 29 May 2017
	End-of-Year Tests start: Tuesday 30 May 2017
<b>SUMMER RECESS</b>	
<b>End-of-Year Tests (resit session)</b>	September 2017

**Note:**

The College time-table operates on a schedule of 9 one-hour lectures / seminars / tutorials, from Monday to Friday starting at 0800 and ending at 1700hrs.

An updated version of the Calendar may be found on the College website. The Junior College cannot be held responsible for any changes that may need to be effected from time to time.



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