



Centre for Resilience & Socio-Emotional Health

M.Phil./Ph.D. PROGRESS REPORT

This form is the means by which progress of M.Phil/Ph.D. studies is monitored by the student and supervisory team. It is a means by which any problems or issues may be identified and appropriate action determined.

This form is to be completed electronically. The boxes which need to be ticked might not work on some laptops or PCs. If this happens, you are to insert and X next to the box.

This form has two parts:

PART A: Progress Report to be completed by the Student.

PART B and C: Report to be completed by the Principal and Co-Supervisor/s.

PART A: STUDENT'S PROGRESS REPORT

Name of Candidate: [Click here to enter text.](#)

Academic Year: 2017/8

Department: [Click here to enter text.](#)

Faculty: [Click here to enter text.](#)

Enrolment status: Full-Time

Part-Time

Research title: [Click here to enter text.](#)

Name of any scholarships received for M.Phil./Ph.D. studies: [Click here to enter text.](#)

Supervisory team:

Principal Supervisor: [Click here to enter text.](#)

Co-Supervisor: [Click here to enter text.](#)

Additional Supervisor or Adviser: [Click here to enter text.](#)

Please describe in specific detail your progress and achievements over the last 12 months. Indicate what targets have been achieved, including detailing what chapters or sections of your thesis have been written in draft or final form.

The text box below will expand as necessary.

[Click here to enter text.](#)

Please describe in specific detail your planned progress and achievements for the next 12 months.

The text box below will expand as necessary.

[Click here to enter text.](#)

In the past 12 months I have:

	Yes	No
Given a departmental seminar?	<input type="checkbox"/>	<input type="checkbox"/>
Attended a national/international conference(s)?	<input type="checkbox"/>	<input type="checkbox"/>
Given a presentation(s) based on my research?	<input type="checkbox"/>	<input type="checkbox"/>
Had research output(s) published (e.g. journal articles; book chapters; conference proceedings)?	<input type="checkbox"/>	<input type="checkbox"/>

If yes, please give details:

The text box below will expand as necessary.

[Click here to enter text.](#)

In the past 12 months I have been involved in tutorial and lecturing activities at the University of Malta or in another institution of higher learning?

Yes No

If yes, give details:

The text box below will expand as necessary.

[Click here to enter text.](#)

	Yes	No
I have submitted work to my supervisory team according to an agreed programme of work.	<input type="checkbox"/>	<input type="checkbox"/>
I have received feedback.	<input type="checkbox"/>	<input type="checkbox"/>

Ethical approval for my thesis research:

has been obtained

is pending

is not required

Please provide details where ethical approvals have been received. If ethics approval is pending please provide details when the application has been submitted.

The text box below will expand as necessary.

[Click here to enter text.](#)

How often and by what means do you and your supervisory team maintain contact? Detail the means of contact (e.g., face-to-face, email; Skype) and the frequency of each.

The text box below will expand as necessary.

[Click here to enter text.](#)

Contact with my supervisory team could be improved?

Yes

No

If yes, comment:

The text box below will expand as necessary.

[Click here to enter text.](#)

Do you have concerns with your language skills (e.g. reading, writing, speaking, listening) or other technical skills in respect of your Ph.D. work?

Yes

No

If yes, please describe these concerns and indicate whether you have sought any support or advice for these concerns.

The text box below will expand as necessary.

[Click here to enter text.](#)

Are there any issues that your Head of Department/University should be aware of?

Yes

No

If yes, please comment:

[Click here to enter](#)

Signature:

An electronic signature can be inserted under the 'Insert' tab by clicking on 'Signature Line' but the typed full name of signatory is acceptable.

Click here to enter

text. Date:

Click here to enter a date.

**You are now kindly requested to forward the form to your principal supervisor.
Please note that this form has to be saved in Word format and not as a PDF.**

PART B: PRINCIPAL SUPERVISOR'S COMMENTS

Please provide comments on the student's progress and achievements in the last 12 months:

The text box below will expand as necessary.

[Click here to enter text.](#)

Please provide comments on the student's thesis goals and milestone for the next 12 months:

The text box below will expand as necessary.

[Click here to enter text.](#)

The **quality** of the student's work is:

- | | | | |
|--------------|--------------------------|------------------------------|--------------------------|
| a. Very good | <input type="checkbox"/> | c. Satisfactory | <input type="checkbox"/> |
| b. Good | <input type="checkbox"/> | d. Below acceptable standard | <input type="checkbox"/> |

If (d) what measures have been taken to address this:

The text box below will expand as necessary.

[Click here to enter text.](#)

Are there any issues that the HOD/Faculty Doctoral Committee should be aware of?

Yes No

If yes, please comment:

The text box below will expand as necessary.

[Click here to enter text.](#)

The supervisory team is in agreement that we should recommend that the student's enrolment be:

- Continued
- Terminated

I have discussed comments of the supervisory team with the student:

Yes No

Signature of Principal Supervisor:

An electronic signature can be inserted under the 'Insert' tab by clicking on 'Signature Line' but the typed full name of signatory is acceptable.

Click here to enter

text. Date:

Click here to enter a date.

You are now kindly requested to forward the form to the Co-Supervisor, if any. If not, the form is to be forwarded to the Secretary of the Faculty Doctoral Committee.

Please note that this form has to be saved in Word format and not as a PDF.

The final copy will be sent to the Head of Department and the student.

PART C.1: CO-SUPERVISOR'S COMMENTS

Please provide comments on the student's progress and achievements in the last 12 months:

The text box below will expand as necessary.

Click here to enter text.

Please provide comments on the student's thesis goals and milestone for the next 12 months:

The text box below will expand as necessary.

Click here to enter text.

The **quality** of the student's work is:

- | | | | |
|--------------|--------------------------|------------------------------|--------------------------|
| a. Very good | <input type="checkbox"/> | c. Satisfactory | <input type="checkbox"/> |
| b. Good | <input type="checkbox"/> | d. Below acceptable standard | <input type="checkbox"/> |

If (d) what measures have been taken to address this:

The text box below will expand as necessary.

Click here to enter text.

Are there any issues that the HOD/Faculty Doctoral Committee should be aware of?

Yes No

If yes, please comment:

The text box below will expand as necessary.

Click here to enter text.

The supervisory team is in agreement that we should recommend that the student's enrolment be:

- Continued
- Terminated

I have discussed comments of the supervisory team with the student:

Yes No

Signature of Co Supervisor:

An electronic signature can be inserted under the 'Insert' tab by clicking on 'Signature Line' but the typed full name of signatory is acceptable.

Click here to enter

text. Date:

Click here to enter a date.

You are now kindly requested to forward the form to the second co- supervisor as indicate by the secretary of the Faculty Doctoral Committee.

Please note that this form has to be saved in Word format and not as a PDF.

The final copy will be sent to the Head of Department and the student.

PART C.2: CO-SUPERVISOR'S COMMENTS

Please provide comments on the student's progress and achievements in the last 12 months:

The text box below will expand as necessary.

Click here to enter text.

Please provide comments on the student's thesis goals and milestone for the next 12 months:

The text box below will expand as necessary.

Click here to enter text.

The **quality** of the student's work is:

- | | | | |
|--------------|--------------------------|------------------------------|--------------------------|
| a. Very good | <input type="checkbox"/> | c. Satisfactory | <input type="checkbox"/> |
| b. Good | <input type="checkbox"/> | d. Below acceptable standard | <input type="checkbox"/> |

If (d) what measures have been taken to address this:

The text box below will expand as necessary.

Click here to enter text.

Are there any issues that the HOD/Faculty Doctoral Committee should be aware of?

Yes No

If yes, please comment:

The text box below will expand as necessary.

Click here to enter text.

The supervisory team is in agreement that we should recommend that the student's enrolment be:

- Continued
- Terminated

I have discussed comments of the supervisory team with the student:

Yes No

Signature of Co Supervisor:

An electronic signature can be inserted under the 'Insert' tab by clicking on 'Signature Line' but the typed full name of signatory is acceptable.

Click here to enter

text. Date:

Click here to enter a date.

You are now kindly requested to forward the form to Secretary of the Faculty Doctoral Committee.

Please note that this form has to be saved in Word format and not as a PDF.

The final copy will be sent to the Head of Department and the student.

FACULTY DOCTORAL COMMITTEE

This progress report has been reviewed by the Chairman of the Faculty Doctoral Committee.

Yes

No

Remarks:

The text box below will expand as necessary.

Click here to enter

text. **Date:**

Click here to enter a date.

Approved by the Faculty Board of Arts on 25 April 2017.
Updated on 16 October 2017.