

Blended Intensive Programme (BIP) Approval Form

Before filling in this approval form, you are kindly requested to contact the International Office in order to discuss funding possibilities and timelines of delivery, discuss partner Higher Education Institutions (HEIs) and other important details.

Necessary supporting documents to be provided to IO:

1. In view of the fact that organisation of the BIP will be led by the Department concerned it is important that necessary approvals are sought in advance from the HoD or the Dean in case the applicant is a HoD. This in order to confirm that the HoD/Dean is in agreement with the organisation of the BIP and necessary logistics and to confirm that any costs deemed ineligible at the time of verification or any overexpenditures incurred will be covered by department/faculty. Additionally, if fewer than 10 students attend, the BIP will not be eligible for Erasmus+ funding, and all relevant costs will need to be covered by department/faculty funds. **A letter to this effect must be prepared, dated and signed by the HoD or Dean if the applicant is the HoD.**

2. Letters of Intent

Applicants are requested to provide Letters of Intent from partner HEIs to confirm that they are able to provide Erasmus+ Funds for at least 1 academic to join the delivery of the BIP to contribute at least 8 hours of teaching and also to provide funding for 3-5 students to attend the BIP, depending on the numbers agreed. For the BIP to be eligible, at least 10 students must register for the unit from partner HEIs (not including local student) and thus it is important that all HEIs are committed to ensure that the necessary minimum number of nominations is achieved.

These Letters of Intent must be signed by the respective International Office representative or the Erasmus + Funding Coordinator of each partner HEI.

The above documents together with the BIP Approval Form will need to be given clearance by the International Office. Subsequently, the signed BIP Approval Form is to be submitted alongside the Study-Unit Approval Form for the unit which you intend to propose as a Blended Intensive Programme to APQRU.

In addition, the online component involved in this BIP will need to have the approval by ESDEC. Appendix B will need to be filled in and submitted together with the Study-Unit Approval Form to APQRU.

Please note : BIP APPROVAL FORM IS DIFFERENT FROM STUDY-UNIT APPROVAL FORM

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Study-unit code	
Study-unit title	
Level	UG ☐ 00 ☐ 01 ☐ 02 ☐ 03 ☐ 04 PG ☐ 05 ☐ 06
Coordinator / Proposer	
ECTS credits <i>A minimum of 3 ECTS credits should be assigned to a BIP</i> <i>(1 ECTS credit nominally represents 25 hours of learning hours. This includes direct contact hours, assessment hours and independent study (research, preparation and study time). A minimum of 5 hours to 7 hours must be direct contact hours)</i>	
Study-unit type	
Higher Education Institutions developing and implementing this BIP (minimum of 3 HEI coming from EU states and third countries associated to the programme)	
Duration of BIP's in-person mobility period (between 5 and 30 days)	
Duration of the virtual component indicating the number of hours (please provide dates if available)	
Department offering unit	
Faculty responsible	

For Office Use Only:

Director, International Office (or Delegate)