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**From:** Dario Pirotta  
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**To:** College Principals  
Heads of School

**Subject:** Access Arrangements and Change of School

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It is common practice that schools may submit a request for access arrangements for candidates well in advance — sometimes two or three years before the actual examination session. While early submission has its advantages, it can also present challenges if a candidate changes school.

Unless MATSEC is notified of the change, the candidate's access arrangements profile will remain linked to their previous school. Although this does not affect the subject registration process (as candidates may select their new school during registration), the former school will still retain access to the candidate's personal details and access arrangement records. Please note that the previous school will not have access to the candidate's examination results.

Therefore, we strongly recommend that whenever a student changes school and an access arrangements registration request has already been submitted to MATSEC, the student should contact MATSEC promptly to ensure their profile is updated accordingly.

The above does not apply to candidates who are currently **studying SEC vocational subjects in Year 11 (Cohort 2026)**. In such instance, the normal praxis of the school notifying MATSEC of any movements through the online form - as per Beginning of Year communication - still applies.

Thank you for your cooperation.