



**L-Università
ta' Malta**

**Human Resources
Management &
Development Office**

University of Malta
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Call for Applications

Post/s of Part-Time Research Support Officer II

Department of Middle Eastern and Asian Languages and Cultures

1. The Department of Middle Eastern and Asian Languages and Cultures requires the services of a Research Support Officer II to proofread academic papers.
2. The ideal candidate must have a Master's degree, and should have experience in proofreading academic writing.
3. This post will be for a period from 6 April 2026 until 25 May 2026 and will be expected to work a total maximum of 100 hours. The Research Support Officer II will be remunerated at the rate of €14.58 per hour.
- 4. The selected candidate must be living in Malta for the period of employment.**
5. Candidates must submit their letter of application, a copy of their *curriculum vitae* and a copy of their certificates to wei.chen@um.edu.mt by not later than **Wednesday, 1 April 2026**.

Late applications will not be considered.

Office of the University
Msida, 25 March 2026

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Further Information

1. The following is a list of tasks that the appointee may be required to do:
Proofreading the provided academic articles, including correcting grammar, wording, punctuation, writing style, and other language issues in the articles.
2. The appointee is expected to work:
 - a. on a part-time basis; and
 - b. at such places and during such hours as may be determined by the University authorities.
3. The selection procedure will involve:
 - a. scrutiny of qualifications and experience claimed and supported by testimonials and/or certificates (copies to be included with the application);
 - b. short-listing; and
 - c. an interview and / or extended interview.
4. The appointment will be subject to a probationary period, and to the provisions of the Statutes, Regulations and Bye-Laws of the University which are now or which may hereafter be in force.

Office of the University
Msida, 25 March 2026

