



**B.SC. (HONS) IN BUILT ENVIRONMENT STUDIES
REQUEST TO ADD/DROP MORE THAN TWO (2) STUDY-UNITS
(to be submitted between 03/02/2026 – 17/02/2026 by 14:00)**

FOR STUDENTS TO FILL IN:

Student Code / ID Card No: _____ B.Sc. (HONS) in Built Environment Studies Yr: _____

Student Name & Surname: _____

Contact No: _____ E-mail Address: _____

To **ADD** the following Study-Units:

Study-Unit Code: _____ No. of Credits: _____

Study Unit Title: _____

Study-Unit Code: _____ No. of Credits: _____

Study Unit Title: _____

Study-Unit Code: _____ No. of Credits: _____

Study Unit Title: _____

To **DROP** the following Study-Units:

Study-Unit Code: _____ No. of Credits: _____

Study Unit Title: _____

Study-Unit Code: _____ No. of Credits: _____

Study Unit Title: _____

Study-Unit Code: _____ No. of Credits: _____

Study Unit Title: _____

Signature: _____ Date: _____

FOR FACULTY TO FILL IN:

Request Approved & Action Taken

Signature: _____ Date: _____

It is in the student's interest to keep a copy of the Add/Drop Form, and to ensure that registrations on eSIMS have be updated accordingly. Students following full-time undergraduate courses are responsible to check that they are registered for 60ECTS, as per the Programme of Studies for the course they are following.