



L-Università ta' Malta
Faculty of Education

GUIDEBOOK

M.Ed. Guidebook

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GUIDELINES FOR APPLICANTS

Applying for an M.Ed. degree with the Faculty of Education, University of Malta:

M.Ed. degrees at the University of Malta are subject to a set of regulations stipulated in the Education Act (Cap.327) and in a number of Legal Notices. Details are available at:

<https://www.um.edu.mt/l/8Sozh>

- In addition, Bye-Laws regulating the award of an M.Ed. in the Faculty of Education of the University of Malta are available at: <https://www.um.edu.mt/l/2zFOJ>
- These regulations and bye-laws constitute the contractual framework which binds students and the University alike, and it is important for all prospective applicants to be familiar with the expectations and responsibilities involved.
- The notes in the following pages highlight some of the steps that students need to be familiar with. They do not replace the University and Faculty regulations and bye-laws, the formal guidelines by which students must abide given that they are legally binding. These Guidelines will help students, however, to understand those regulations better, and to have a clearer insight about the different steps that they need to follow.
- The guidelines presented in the following pages are adapted from the Faculty of Education, Guidebook for Prospective PhD students developed by the Ph.D. committee, Faculty of Education.
- The M.Ed. programme of study is administered by the M.Ed. Board of Studies appointed by the Faculty Board of the Faculty of Education. The M.Ed. Board of Studies is responsible for all M.Ed. degrees awarded by the Faculty of Education.
- Any additional information can be obtained from the Chairperson, M.Ed. Board of Studies, Faculty of Education, University of Malta, Msida MSD 2080, Malta.



PROGRAMMES OF STUDY

Programmes of study at Masters level offered by the Faculty of Education may be either mainly taught or mainly by research.

Mainly taught

- Mainly taught programmes of study comprise of taught study-units to which a total of 60 credits are assigned and a dissertation study-unit to which 30 credits are assigned.
- Students who obtain the 60 credits assigned to the taught study-units with an average mark of at least 50% and do not proceed with the Course, or having proceeded, do not successfully complete the dissertation, shall be eligible for the award of a Postgraduate Diploma in the relevant area of study.

Mainly by research

Programmes of study mainly by research can be of two types:

- (1) taught study units to which 30 credits are assigned and a dissertation study-unit to which 60 credits are assigned.
 - Students who obtain the 30 credits assigned to the taught study-units with an average mark of at least 50% and do not proceed with the Course, or having proceeded, do not successfully complete the dissertation, shall be granted the Postgraduate Certificate in General Studies
- (2) taught study-units to which 10 credits are assigned and a dissertation study-unit to which 80 credits are assigned.

Note: Courses offered each academic year are published on the University of Malta website.

<https://www.um.edu.mt/l/5M22z>



APPLYING FOR AN M.ED. DEGREE

ADMISSION REQUIREMENTS

The Course shall be open to applicants in possession of requirements for admission as specified in the course bye-laws: <https://www.um.edu.mt/l/r13by>

Depending on the availability of resources, the board shall announce the areas of study.

HOW TO APPLY

A. MAINLY TAUGHT PROGRAMMES OF STUDY

Prospective students applying for mainly taught programmes of study need to submit together with their application:

1. A detailed curriculum vitae which should include classification of degree/s obtained, the titles of dissertations completed and the names of research supervisors.
2. A letter of intent (approximately 300 - 500 words) that communicates in a preliminary way:
 - reasons for applying for the course;
 - an indication of research areas of interest;
 - involvement in the area of study;
 - engagement with the area of study.

B. MAINLY BY RESEARCH PROGRAMMES OF STUDY

Prospective students applying for mainly-by-research programmes of study need to submit, together with their application:

1. A detailed curriculum vitae which should include classification of degree/s obtained, the titles of dissertations completed and the names of research supervisors.
2. A letter of intent that communicates in a preliminary way:
 - reasons for applying for the course;
 - involvement in the area of study;
 - engagement with the area of study.

Students applying for an M.Ed. mainly by research (10 ECTS taught, 80 ECTS dissertation) also need to submit:

3. A provisional research proposal (approximately 300 words) including a provisional title.

RESEARCH PROPOSAL

Following your acceptance into an M.Ed. programme of studies, you will work with a principal supervisor who will guide and support you throughout your period of study.

Under the guidance of your principal supervisor, you are expected to submit a provisional title and a detailed research proposal to the Board of Studies. The Board of Studies will review the research proposal and approve the suggested research plan.

All M.Ed. students registered with the Faculty of Education are allocated a principal supervisor. You may also opt to select an additional co-supervisor depending on the nature of the proposed research and supervisory expertise required. Co-supervisors are usually individuals with very specific academic and/or professional knowledge whose insights might be required at various stages of the research, but who are not expected to maintain constant close supervisory contact with you.

TIME FRAME

Time Frame for the submission of Research Proposals

Programme	Full Time	Part Time
Mainly Taught	Beginning of Second Semester	End of Second Semester of First Year
Mainly by Research Dissertation 60 ECTS	Beginning of Second Semester	Beginning of First Semester of Second Year
Mainly by Research Dissertation 80 ECTS	End of First Semester	End of the Second Semester of First Year

WRITING THE RESEARCH PROPOSAL

The length of the research proposal should be around 1500 words.

The M.Ed. Board of Studies will then advice you on the quality and feasibility of your proposal. In order to facilitate this critical step in the process, it is recommended that your research proposal covers the following headings:

Title: This should be as brief as possible. It should clearly indicate the main focus of your research.

Rationale: In this section you are expected to build a case for your study. You should state why the proposed research is of interest and why it is important.

Research Questions and/or Hypotheses: In this section, your research focus should be expressed as a question/set of questions or statements or hypothesis/es.

Theoretical Framework/Literature Review: What disciplines or other sources of knowledge will you draw upon to build your conceptualization for the proposed research? What are the fundamental theoretical perspectives upon which the study is based? What are the major concepts informing your study, and how are they connected?

Review at least 8 reviewed academic studies in the substantial area of studies which use the same methodology you are proposing.

Research Design: This section should provide a clear indication of the methodology to be used, including (where relevant) information regarding participants and settings of the study. You should describe and justify each of the following aspects:

- **Design:** What general label would you use to describe your research (e.g., ethnographic, experimental, historical, survey, library-based research)? How will you construct the specific design for the study? What is the key methodological literature?
- **Sample:** From what sources will you gather data and/or information?
- **Data Collection:** How will you seek to collect valid, reliable, authentic and trustworthy information? In what contexts? Using what kinds of data and/or information collection procedures?
- **Data Analysis:** How will you organize data and/or information for purposes of analysis? What procedures will you use to analyse your data and/or information in order to address your research question/s or hypothesis/es?
- **Report Format:** How will you present your findings? While discursive and narrative styles tend to be the most commonly used formats, other presentational styles can be envisaged.

Ethics: The Faculty expects high ethical standards in the process of conducting research. This section is meant to reassure the M.Ed. Board of studies that you are aware of the ethical issues underpinning your proposed study.

Timeframe: Here you will provide an outline of how you intend to manage the different aspects of your research, clearly indicating the time allocated to the different phases, such as preparation and desk research, data collection and analysis, and writing.

References: The main references are to be included in a reference list and/or if appropriate a select bibliography using an appropriate and consistent referencing style. In the contents section declare which referencing style you are using (e.g., Harvard, Chicago, APA) and use it correctly and consistently.

The proposal should be written in clear and correct English. English is the official language of instruction at the University of Malta, and dissertations are expected to be submitted in English, except in those areas of study involving a language, in which case the proposal and dissertation may be written in that language. Languages other than English can be used in other exceptional circumstances (e.g., when candidate, supervisors and eventually examiners are all proficient in the same language). In such cases, however, a scholarly justification for the request to use that language needs to be formally submitted to the M.Ed. Board of Studies. Furthermore, students shall be required to include a translation of the Abstract in English.

The proposal is to be signed by you as M.Ed. student, and countersigned by the proposed supervisor/s.



DISSERTATIONS

Students are expected to start working on the dissertation by reading the literature and studying methodology prior to the date the dissertation proposal is accepted. Following UREC approval you may start with the data collection.

As part of any M.Ed. degree, you will be required to submit a dissertation based on a specific area of research. The length and presentation of the dissertation depends on the programme of studies:

	30 ECTS Dissertation	60 ECTS Dissertation	80 ECTS Dissertation
Length of dissertation	25,000	20 000 but not more than 30,000	30,000 but not more than 35 000

The word count excludes footnotes, references and appendices.

In all cases students shall be required to have regular contact with their supervisor, who shall submit to the Board progress reports for the students under their supervision at the end of each semester of studies, whether the student is following the course full-time or part-time.

All research carried out needs to adhere to high ethical standards. Before starting on any data collection, you need to obtain ethical clearance. You are therefore expected to be familiar with UREC (University Research Ethics Committee) guidelines:

<https://www.um.edu.mt/research/ethics/>

These guidelines also indicate clearly when and how you should apply for ethical clearance from the Faculty Research Ethics Committee—FREC. (<https://www.um.edu.mt/l/1f6Sf>)

It is important to note that such clearance must be obtained before you start gathering data. To collect data before FREC has concluded the ethics review process of your application would be in breach of Senate regulations.



SUBMISSION OF THE DISSERTATION

Information about the presentation, submission and examination of the dissertation can be found on the General Regulations for University Postgraduate Awards,

<https://www.um.edu.mt/l/evFyw>

and the Faculty of Education's, Masters of Education Bye-Laws regarding presentation, submission and examination protocols.

<https://www.um.edu.mt/l/bKvlp>

Information about the presentation of E-Dissertations can be found on:

<https://www.um.edu.mt/l/JvoPk>

Presentation of the dissertation:

(a) Paper size: International Standard Size A4 (29.7x 21cm). Print on both sides of the page.

(b) Typing: The font style should be clear and easy to read, preferably a sans serif type such as Arial or Calibri (font size 12). The font colour should be black throughout. It is suggested that text is aligned to the left. This will avoid extra spacing between words.

(c) Format: The main text, including the Introduction (if any), the bibliography and any appendices of the dissertation shall have Arabic numerals; the title page, dedication (if any), preface, acknowledgements, table of contents, etc. preceding the main text, shall have Roman numerals.

(d) Referencing should use an appropriate referencing style, such as Harvard, Chicago, or APA, which should be applied throughout in a manner consistent with the style used. A statement regarding the referencing style that is being followed is to be included in the contents page.

(e) Layout of title page: title of dissertation and subtitle (if any), followed by the name of the student, the subject, and the date of submission. For example, 'A dissertation presented in the Faculty of Education at the University of Malta for the degree of M.Ed.', followed by month and year of submission.

(f) A digital copy of the dissertation must also be submitted to the Faculty of Education following the viva.

<https://www.um.edu.mt/l/BrZP8>

When submitting a final draft of the dissertation, as student, you are required to submit a signed and dated copy of a declaration that can be found on the students' page of the Office of the Registrar's website: <https://www.um.edu.mt/students/>

This declaration needs to be countersigned by the principal supervisor signifying awareness that the dissertation is being submitted. This does not imply, however, that the supervisor is necessarily in agreement with the contents of the dissertation, or is responsible for the quality of the work submitted.

You are also to upload the dissertation on VLE/Turnitin to check for plagiarism prior to submitting your work. Instructions are available at: <https://www.um.edu.mt/itservices/vle/turnitin>

LANGUAGE OF THE DISSERTATION

Dissertations for all Postgraduate Awards shall be written in English, except that dissertation in areas of study involving a language may be written in that language.

However, following approval by Senate, a Board may allow particular students to write their dissertation in any other language, provided that the Board has ascertained, to the satisfaction of Senate, that the University has the necessary expertise to supervise and examine the work.

EXAMINATION OF THE DISSERTATION

Dissertations submitted for the award of a Master's Degree shall be assessed by a Board of Examiners appointed by Senate on the recommendation of the M.Ed. Board of Studies.

For Dissertations assigned 60 ECTS credits or more, the Board of Examiners, after reading and marking the dissertation shall call the student to an oral examination.

For Dissertations assigned less than 60 ECTS credits, an oral examination shall be held if it is indicated in the Method of Assessment of the Dissertation Study-Unit.

For dissertations of more than 30 credits, the Board of Examiners is composed of at least four members and normally includes an external examiner from an overseas institution.

For dissertations assigned 30 credits, the Board of Examiners is composed of three members one of whom may be an external examiner from an overseas institution.

The Principal Supervisor is not part of the Board of Examiners but is invited to attend as an observer during the oral examination. The Principal Supervisor may be asked to make comments if asked to do so by a member of the Board of Examiners but has no say in the final grade assigned.

Examiners need to ensure that the dissertation presented for an M.Ed. degree is:

- (a) work of an advanced or original nature in the area of study;
- (b) satisfy the Board of Examiners as regards content and presentation;
- (c) fulfil the requirements as provided by the relevant bye-laws and guidelines as regards format and length.

The Examiners shall assign a percentage mark and grade for the dissertation according to assessment criteria approved by the M.Ed. Board of Studies (2015) (see **Appendix 1**).



SUPERVISION

You will be supervised by a principal supervisor (usually from the University of Malta) and at times a co-supervisor. Typically, you should expect to have individual face-to-face or virtual meetings with your supervisor/s for one hour not less than two to three times each semester, but the frequency may vary according to the time of year and according to the stage of your research programme. If, due to circumstances beyond your control, it proves difficult to maintain regular contact with your supervisor/s, then the Chairperson of the M.Ed. Board of Studies should be informed.

THE ROLE OF THE SUPERVISOR

The role of the supervisors is outlined in a document available at:

<https://www.um.edu.mt/l/xQHrU>

It furthermore consists of:

- Establishing a timetable of regular meetings for detailed discussion of the student's progress (the frequency of meetings will depend on the research progress, but typically students are expected to meet with their supervisors two or three times per semester).
- In case the student does not keep regular contact with the supervisors, the latter should submit a progress report to the M.Ed. Board of Studies to signal that there might be a problem.
- Agreeing to a research plan and programme of work, and establishing clear academic expectations and milestones.
- Setting a timetable for the submission of written work, and agreeing to providing critical comments on work submitted within a reasonable time.
- Assessing formally the student's subject-specific and personal and professional skills training needs on a regular basis and ensuring that these needs are met.
- Ensuring students are aware of the formal requirements in relation to the final submission, and helping students to incorporate these into their plan of work.

- Submitting a Progress Report to the M.Ed. Board of Studies at regular intervals.
- The supervisory role of both the principal and co-supervisor shall cease when the thesis is submitted for examination. The role may be re-assumed, on the advice of the Board of Examiners, in order to provide guidance to students whose dissertation is referred back for significant correction pending final acceptance.
- Supervisors and co-supervisors are not responsible for proof-reading dissertations. Neither is it their responsibility to ensure that the dissertation does not contain plagiarised parts.
- If plagiarism is detected by supervisors in drafts or in the final version of a dissertation prior to the formal submission for examination, the principal supervisor shall use discretion as to whether to reprimand the student and demand corrective action or report the matter to the M.Ed. Board of Studies or the University's Assessment Disciplinary Board, depending on the gravity of the offence

Link to University Guidelines on Plagiarism and Collusion:

<https://www.um.edu.mt/l/RTRzL>

- Principal supervisors shall signify in writing, on the appropriate form, that they are aware that the student is submitting their dissertation for examination by the Board of Examiners.

YOUR ROLE AS AN M.ED. STUDENT INCLUDES:

- Maintaining regular contact with your supervisor/s, and responding to them in good time.
- Meeting your supervisor/s regularly, keeping a written record of your discussions in the dissertation log-book, and giving due weight to any guidance or corrective action proposed.
- Drawing up a research plan and timetable of work in consultation with your supervisor/s, and keeping relevant records of all aspects of your work.
- Co-operating with your supervisor/s to make a detailed joint report on your progress at the end of each academic year.
- Taking responsibility for your research programme, including the development of subject-specific, research, and personal and professional skills.
- Taking responsibility for: (i) the preparation and content of your dissertation, giving due regard to any advice from your supervisor/s; and (ii) its timely submission in accordance with the timetable set.
- Being aware of the University's guidance on plagiarism and of any ethical, legal or intellectual property issues arising from the research carried out.
- Pursuing opportunities to engage with the wider academic community at University, and at national and international levels.



THE DISSERTATION LOG BOOK

Purpose:

The purpose of the Log Book (see **Appendix 2**) is to:

- keep a record of the student's meetings with their supervisor/s, whether face-to-face or otherwise;
- clearly identify the outcomes of each meeting and the actions that are required on the part of the students;
- support the self-evaluative and reflective process that is necessary throughout the research and writing process;
- provide evidence of that process to the Boards of Studies and Examiners.

Student's responsibility:

It is the responsibility of the student to keep this log book up to date. The student is expected to comply with the supervisor's suggestions and recommendations as noted by the student in the Log Book and approved by the supervisor. With the supervisor's permission, the template proposed below can be modified in order to render it more fit for purpose.

The Log Book has to be submitted together with the dissertation:

The Faculty of Education reserves the right not to accept the dissertation for examination if the Log Book is not properly documented. Email or other records of correspondence between supervisor/s and student can also be attached to the log book.

A copy of the log book can be downloaded from the Faculty of Education website - M.Ed. Board of Studies page: <https://www.um.edu.mt/I/Sfl6o>

APPENDIX 1

Grading Criteria for examination of M.Ed. dissertation

A grade A (80% - 100%) should conform to the criteria listed below:	
Organisation and structure. General presentation and layout, quality of language.	A well balanced and well written piece of work with attention given to use of language and layout. Confident writing style with clear, logical and sustained arguments.
Identification of research problem	Research problem clearly identified with rationale for the study outlined in detail.
A wide range of literature/source material reviewed, analysed and interpreted	Evidence of a depth and breadth of appropriate up to date readings from the literature and other source material. High level of analysis, synthesis and evaluation of literature in relation to the research problem identified.
Conceptual and theoretical framework well presented	The study including choice of methodology is based on a strong conceptual and theoretical framework which emerges from a strong evaluative analysis of the literature and other source material.
Application to educational theory/practice	Evidence of being able to apply educational theory and experiences from practice to the study. Clear links are made between theory and practice.
Quality of research design, research tools chosen, data collection methods	Research is well designed with appropriate research tools and data collection methods chosen. A clear exposition of reasons for choice of specific methodology.
Quality of data analysis and interpretation of results	Evidence of multi-level analysis and interpretation of results based on reflection, inquiry and professional experience.
Quality of conclusions/outcomes, recommendations and implications for future research	Engaged reflection with results to develop critical and well thought out recommendations. Sustained reflection on limitations of research and recommendations for future research.
Correct referencing and adequate up to date bibliography	Careful attention to proper conventions for referencing, quotations.
Overall creativity and contribution to educational field	Signs of originality, flair and insight and contribution to educational field.
Criteria influencing lower or upper range of the marks: Evidence of originality, creativity, engaging with research in a reflective manner in relation to personal and professional experience. Strong contribution to research field.	

A grade B (70% - 79%) should conform to the criteria listed below:	
Organisation and structure. General presentation and layout, quality of language.	A well balanced and well written piece of work with attention given to use of language and layout.
Identification of research problem	Research problem clearly identified with rationale for the study outlined.
A wide range of literature/source material reviewed, analysed and interpreted	Evidence of a depth and breadth of appropriate up to date readings from the literature and other source material. Some analysis of the literature in relation to the research problem.
Conceptual and theoretical framework well presented	The study including choice of methodology is based on a conceptual theoretical framework.
Quality of research design, research tools chosen, data collection methods	Research is well designed with appropriate research tools and data collection methods chosen. A clear exposition of reasons for choice of specific methodology.
Quality of data analysis and interpretation of results	Evidence of multi-level analysis and interpretation of results.
Quality of conclusions/outcomes, recommendations and implications for future research	Engaged reflection with results to develop critical and well thought out recommendations. Sustained reflection on limitations of research and recommendations for future research.
Correct referencing and adequate up to date bibliography	Careful attention to proper conventions for referencing, quotations.
Overall	Evidence of reflection on results and conclusions in relation to personal and professional experience.
Criteria influencing lower or upper range of the marks: Evidence of extensive reading and ability to engage reflectively with the conceptual framework, research design and results and conclusions of the study.	

A grade C (55% - 69%) should conform to the criteria listed below:	
Organisation and structure. General presentation and layout, quality of language.	An acceptable level of organisation, layout and use of language.
Identification of research problem	Research problem clearly identified.
A wide range of literature/source material reviewed, analysed and interpreted	Evidence of sufficient readings to cover the research topic with no important omissions of pertinent research.
Quality of research design, research tools chosen, data collection methods	Research is well designed with appropriate research tools and data collection methods chosen.
Quality of data analysis and interpretation of results	Evidence analysis and interpretation of results.
Quality of conclusions/outcomes, recommendations and implications for future research	Engaged reflection with results to develop critical and well thought out recommendations.
Correct referencing and adequate up to date bibliography	Proper conventions for referencing, quotations are used.
Overall	Evidence of reflection on results and conclusions in relation to personal and professional experience.
Criteria influencing lower or upper range of the marks: Evidence of an element of analysis and reflection on study in relation to personal and professional experience in order to link theory and practice.	

A grade D (50% - 54%) should conform to the criteria listed below:	
Organisation and structure. General presentation and layout, quality of language.	A poor organisational structure. Writing marred with a substantial amount of errors.
Identification of research problem	Research problem identified but lacks a clear focus.
A wide range of literature/source material reviewed, analysed and interpreted	Evidence of readings but chosen readings are outdated, limited and/or bear a poor relation to the research topic chosen.
Quality of research design, research tools chosen, data collection methods	Research methods and tools described but no reason given for choice of methods of collecting and analysing data or for research tools.
Quality of data analysis and interpretation of results	Very poor analysis and interpretation of results with little evidence of reflection.
Quality of conclusions/outcomes, recommendations and implications for future research	Very little evidence of reflection on results in relation to practice or theory. Minimal effort at presenting conclusions and recommendations.
Correct referencing and adequate up to date bibliography	Referencing and bibliography not presented in appropriate manner.
Overall	Very little evidence of reflection on results and conclusions in relation to personal and professional experience.
Criteria influencing lower or upper range of the marks:	
Evidence of some limited analysis and reflection on study in relation to personal and professional experience in order to link theory and practice.	

A grade F (0% - 49%) should conform to the criteria listed below:	
Organisation and structure. General presentation and layout, quality of language.	A poor <u>organisational</u> structure. Writing marred with a considerable amount of errors such that at times the writing cannot be understood.
Identification of research problem	Research problem lacks clear focus and is very vague.
A wide range of literature/source material reviewed, <u>analysed</u> and interpreted	Evidence of readings but chosen readings <u>are</u> inappropriate and not related to the research question.
Quality of research design, research tools chosen, data collection methods	Inappropriate research tools chosen.
Quality of data analysis and interpretation of results	Very poor analysis and interpretation of results with little evidence of reflection. No connection to personal or professional experience.
Quality of conclusions/outcomes, recommendations and implications for future research	No evidence of reflection on results in relation to practice or theory.
Correct referencing and adequate up to date bibliography	Referencing and bibliography not followed in appropriate manner.
Overall	No evidence of reflection on results and conclusions in relation to personal and professional experience.

APPENDIX 2



L-Università ta' Malta
Faculty of Education

LOGBOOK

**M.Ed. Dissertation
Log book**

> M.Ed. Dissertation Log Book



THE DISSERTATION LOG BOOK

PURPOSE

The purpose of the Log Book is to:

- keep a record of the student's meetings with his or her supervisors, whether face-to-face or otherwise;
- clearly identify the outcomes of each meeting and the actions that are required on the part of the students;
- support the self-evaluative and reflective process that is necessary throughout the research and writing process;
- provide evidence of that process to the Boards of Studies and of Examiners.

STUDENT'S RESPONSIBILITY

It is the responsibility of the student to keep this log book up to date. The student is expected to comply with the supervisors' suggestions and recommendations as noted by the student in the Log Book and approved by the supervisors. With the supervisors' permission, the template proposed below can be modified in order to render it more fit for purpose.

THE LOG BOOK HAS TO BE SUBMITTED TOGETHER WITH THE THESIS

The Faculty of Education reserves the right not to accept the thesis for examination if the Log Book is not properly documented. Email or other records of correspondence between supervisor/s and student can also be attached to the log book.

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KEY INFORMATION

Thesis Title	
Thesis Supervisor (appointed by Faculty of Education Board of Studies)	
Thesis Co-Supervisor (appointed by Faculty of Education Board of Studies)	
Thesis proposal submitted on (date)	
Thesis proposal approved by Faculty of Education on (date)	
Amendments to Thesis Title (where applicable)	
Amendments to title approved by Faculty of Education on (date)	

> M.Ed. Dissertation Log Book

Meeting Number:	
Date of Meeting:	
Themes/Topics/Issues Discussed:	

Recommendations and Agreed Action	Time Frame

Supervisor/s Comments (if any)

Student's Signature

Supervisor's Signature

Date