



L-Università ta' Malta
Faculty of Education

LOGBOOK

LOGBOOK

M.Ed. Dissertation



PURPOSE

The purpose of the Log Book is to:

- keep a record of the student's meetings with his or her supervisors, whether face-to-face or otherwise;
- clearly identify the outcomes of each meeting and the actions that are required on the part of the students;
- support the self-evaluative and reflective process that is necessary throughout the research and writing process;
- provide evidence of that process to the Boards of Studies and of Examiners.

STUDENT'S RESPONSIBILITY

It is the responsibility of the student to keep this log book up to date. The student is expected to comply with the supervisors' suggestions and recommendations as noted by the student in the Log Book and approved by the supervisors. With the supervisors' permission, the template proposed below can be modified in order to render it more fit for purpose.

THE LOG BOOK HAS TO BE SUBMITTED TOGETHER WITH THE THESIS

The Faculty of Education reserves the right not to accept the thesis for examination if the Log Book is not properly documented. Email or other records of correspondence between supervisor/s and student can also be attached to the log book.



KEY INFORMATION

Thesis Title	
Thesis Supervisor (appointed by Faculty of Education Board of Studies)	
Thesis Co-Supervisor (appointed by Faculty of Education Board of Studies)	
Thesis proposal submitted on (date)	
Thesis proposal approved by Faculty of Education on (date)	
Amendments to Thesis Title (where applicable)	
Amendments to title approved by Faculty of Education on (date)	

Meeting Number:	
Date of Meeting:	
Themes/Topics/Issues Discussed:	

Recommendations and Agreed Action	Time Frame

Supervisor/s Comments (if any)

Student's Signature Supervisor's Signature Date