

# <u>Department of CIS</u> <u>Final Year Project (FYP) Calendar 2024/25</u> <u>Software Development and Computing & Business</u>

#### **Semester Dates**

#### Semester 1

Monday 30 September 2024 - Saturday 7 February 2025 - For first year students Monday 23 September 2024 - Saturday 7 February 2025 - For UG and PG continuing students Thursday 3 October 2024 – Saturday 7 February 2025 – For first year PG students

#### **Examination Session:**

Monday 20th January 2025 to Friday 7th February 2025

#### Semester 2

Tuesday 11<sup>th</sup> February 2025 – Friday 27<sup>th</sup> June 2025 Examinations Session:

Monday 2<sup>nd</sup> June 2025 – Friday 27<sup>th</sup> June 2025

September Assessment Session: 1st September – 13th September 2025

#### **Important Dates**

#### [Deadline] Friday 11th October 2024 - FYP3

FYP 3rd years (Students) – final deadline for submission of the Form B. Students can submit the proposals as from Wednesday 18<sup>th</sup> September 2024.

Admin to send Form B Word template to students/supervisors.

#### [Deadline] Friday 18th October 2024 - FYP3

Email reminder re submission of REDP (research and ethics, data protection) forms by students (endorsed by supervisor/s).

#### [Deadline] Friday 15<sup>th</sup> November 2024 – FYP3 (TBC by Faculty Office)

FYP 3rd years (Students & Supervisors) - Submission deadline for REDP forms by students.

#### [Recess] Friday 20th December 2024 to Sunday 5th January 2025

Lecturers & students - Christmas recess.

#### [Action] Friday 10<sup>th</sup> January 2025 – FYP3

FYP 3rd years (Students) – Action to send email reminder of submission of Progress Report to be sent by the students to their principal supervisor by 17th January 2025. Guidelines to be sent to students/supervisors.

## [Event] Monday 20th January 2025 to Friday 7th February 2025

SEM1 exam session.

#### [Event] Tuesday 11th February 2025

Beginning of Semester 2.

#### [Recess] Monday 14th April 2025 to Sunday 27th April 2025

Easter Recess.

## [Deadline] Friday 9th May 2025 - FYP3

FYP 3rd years (Students) - Submission of draft FYP report to supervisor/s (by email).

#### [Deadline] Friday 30<sup>th</sup> May 2025 – FYP3

FYP 3rd years (Students) - Submission of FYP reports and declarations to VLE.

## [Deadline] Monday 26th May 2025 - FYP3

FYP 3rd years (Students) - Review Paper (CB only) and Poster submission deadline.

#### [Deadline] Friday 30<sup>th</sup> May 2025 – FYP3 (TBC by Faculty Office)

Submission for Long Abstract for FICTEX exhibition booklet

#### [Event] Monday 2<sup>nd</sup> June 2025 - Friday 27<sup>th</sup> June 2025

2nd semester exam session.

[Presentations / Vivas] Wednesday 25<sup>th</sup> June to Thursday 26<sup>th</sup> June 2025 – FYP3 (subject to change after the exam schedule and the externals' visit is published and also to the number of FYP students) FYP 3rd years (Students & Lecturers) - FYP Vivas.

#### [Event] First or second week of July 2025 – FYP3 (tbc by Faculty Office)

Final Year Projects Exhibition. Attendance and participation are mandatory.

#### [Deadline] Friday 18th July 2025 - FYP3

Submission, by email, of the final soft copy (PDF) of the FYP report (for the library) to the departmental office.

# **Faculty Board and Senate Meetings 2024-25**

The Dates for Faculty Board and Senate meetings for the academic year 2024/25 (including the Summer semester) will be held as indicated below:

- FB Meeting Wednesday, 4<sup>th</sup> September 2024 Senate Meeting Thursday 26<sup>th</sup> September 2024
- FB Meeting Wednesday, 9<sup>th</sup> October 2024 Senate Meeting Thursday 7<sup>th</sup> November 2024
- FB Meeting Wednesday, 8<sup>th</sup> January 2025 Senate Meeting Thursday 6<sup>th</sup> February 2025
- FB Meeting Wednesday, 12th March 2025 Senate Meeting Friday 11<sup>th</sup> April 2025
- FB Meeting Wednesday, 30<sup>th</sup> April 2025 Senate Meeting Thursday 22<sup>nd</sup> May 2025
- FB Meeting Wednesday, 4<sup>th</sup> June 2025 Senate Meeting Thursday 26<sup>th</sup> June 2025
- FB Meeting Wednesday, 16<sup>th</sup> July 2025
- FB Meeting Wednesday, 3<sup>rd</sup> September 2025 Senate Meeting Thursday 25<sup>th</sup> September 2025 Student FYP requests (extensions, change of titles, etc) must be approved by the Boards of Studies for SD and CB two weeks before each Faculty Board. All student FYP requests (endorsed by the principal supervisor) must be submitted to Admin by Wednesday 26<sup>th</sup> March 2025 at the very latest.

## **Semester Breaks and Public Holidays 2024-25**

- Friday 8<sup>th</sup> December Feast of the Immaculate Conception
- Wednesday 13<sup>th</sup> December, Republic Day
- Saturday 10<sup>th</sup> February, Feast of Saint Paul's Shipwreck
- Tuesday 19<sup>th</sup> March, Saint Joseph's Day
- Sunday 31<sup>st</sup> March, Freedom Day
- Friday 29<sup>th</sup> March, Good Friday
- Wednesday 1<sup>st</sup> May, International Workers Day
- Friday 7<sup>th</sup> June, Sette Giugno
- Saturday 29<sup>th</sup> June, Saint Peter and Saint Paul
- Christmas Recess Friday 20<sup>th</sup> December 2024 to Sunday 5<sup>th</sup> January 2025
- Easter Recess Monday 14<sup>th</sup> April 2025 to Sunday 27<sup>th</sup> April 2025

Last amended 16<sup>th</sup> September 2024 (CM, JA, PX)