



Request for Exemption from Attendance of Lectures

Academic Year

Student Information

Name	Student ID Number
Course & Year	Faculty
Mobile Number	Email

Competition / Event Information

Name of Sport Organisation

Name of Event or Competition *(Please attach an official letter from your association indicating your participation as well as the dates for which you will be away.)*

Date/s of Absence

From / / To / /

Sport Association/Federation Contact Details

Official's Name:

Email:	Telephone / Mobile:
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Academic Activities

I am hereby requesting approval of absence from the following:

Lectures / Placements

To be filled in by applicants requesting approval of absence from lectures / seminars / tutorials / placements clashing with international competition.

I hereby confirm that all details provided are true and correct.

Applicant's Signature

Date _____

f/Sport

Association/Federation

Name in block letters:

Signature:

Date / /

Guidelines for Applicants

Prior to filling in the *Request for Exemption from Attendance of Lectures* form kindly read through and follow the steps below.

1. Ensure you are registered under the Student-Athlete Support Programme (SASP) for the current academic year. Only applications from registered student-athletes will be taken into consideration. If you would like to register please contact SASP administrators on athletesupport@um.edu.mt.
2. Once confirmation of your participation in a competition / event is confirmed please complete this form ensuring that all the required content is filled in correctly and no information is missing.
3. The form **must be signed** by a representative of your **sport association/federation**. The form together with the confirmation letter by your sport association/federation must be sent to your Sport Mentor and Faculty Manager or Officer in charge via email.
4. Failure to submit this form correctly may result in your absence being taken to be 'without justification' which may affect your progression as stipulated in the General Regulations 1. for Undergraduate or Postgraduate Awards.