

Methods of Assessment for Undergraduate and Postgraduate Study-Units

The method of assessment should indicate to the students precisely how they are going to be assessed.

Assessment Type	Notes
Analysis Task	A task which requires students to identify the primary elements of a problem or task at hand, and then outline the steps and skills required to ensure that the task is performed optimally.
Artefact	An object produced to demonstrate mastery of a skill. Examples include: art work, design models, computer programmes, dental bridges, etc.
Art Works	An original creative piece of work - a tangible product of creative effort. Examples include: Paintings, diagrams, maps, photographic images, sculptures, realised or unrealised fashion design projects, garments, fashion graphic or textile prints, etc.
Assignment	Normally an essay (or a set of written exercises) to be done away from the classroom and submitted by a set date.
Aural	An examination which is intended to assess the student's listening skills.
Book Review	The written account or oral presentation on designated books. It often includes an evaluative element to demonstrate depth of reading and level of understanding in concise formats.
Business Plan	A task whereby students are required to evaluate a target market, produce a marketing and sales plan, assess the financial requirements, and evaluate plans for expansion.
Case Study (Exam Conditions)	A research approach that is used to generate in-depth, multi-faceted understanding of a complex issue within a real-life context, which includes the application of discipline specific models, constructs and research literature.
Case Study (Take Home)	
Child Assessment	A practical and reflective assessment (normally carried out over time and under the supervision of warranted professionals) whereby critical information about a child's development and growth is gathered by using validated screening tools. It should focus on determining what has been learned, identify how the domains being assessed can be improved, and how children's progress can be supported.
Choreography	The creation of a dance piece to a selected piece of music.
Classwork	Written or oral exercises carried out by students whilst in the classroom. Examples include: discussions, debates, translation exercises, etc.
Clinical Assessment	An assessment which is carried out under conditions which are similar to actual work scenarios, or under actual work conditions. A clinical assessment normally comprises three components: review of client/patient history, the physical examination, and presentation, evaluation and assessment of findings as applicable to the case.
Clinical Performance	Formative assessment based on the student's clinical performance throughout the duration of the study-unit.
Clinical Report	A report which includes the presented symptoms, diagnosis, treatment, and follow-up plan of a client/patient. It normally also includes some demographic information about the client/patient (e.g. age, gender, ethnicity etc.)
Competencies	Refers to a continuous process which aims at building the student's capabilities (knowledge, skills and abilities), and assessing them against stated (professional) standards.
Composition	The creation or the structuring of a piece of music.
Computer-Assisted Examination	A written assessment which requires use of designated software, which is carried out in a pre-determined, restricted time span under invigilated conditions. Computers may need to be provided for students to be able to carry out the examination. This type of assessment is normally summative in nature.
Dissertation	A written treatment of a subject, normally based on a research question or proposition chosen by the student. It is carried out under the supervision of an academic, in full or partial fulfilment of a degree programme.
Essay	An analytical, interpretative, or critical piece of writing that expresses the writer's opinion in response to a set question, problem or issue.
Examination (definition applies also to Examinations which are held online)	A written assessment (using traditional pen and paper or a digital platform for the administration of the examination) which is carried out in a pre-determined, restricted time span under invigilated conditions. This type of assessment is normally summative in nature.
Exhibition	An event which involves the organised presentation and display of a selection of items.
Fieldwork	Work which is done on site to enable students to gain practical experience and knowledge through first hand observation.
Interactive Practical Examination	A simulated practical examination which requires students to make predictions and test their accuracy. It is intended to assess the student's ability in designing, planning and running the experiment.

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Literature Review	A written paper based on the systematic and explicit identification, evaluation and interpretation of existing literature relevant to a particular issue, area of research, or theory.
Logbook	A systematic record of every phase of a project or placement activity.
Long Essay	An analytical, interpretative, or critical piece of writing that enables students to explore a specific subject area in some depth, explain theories and concepts; evaluate arguments, and express and support their own views and opinions.
Mock Negotiations	Workshops which replicate real life situations and seek to test the student's ability to use different negotiation strategies and tactics, and to find areas of agreement when possible.
Multiple Choice Questions Examination <i>(definition applies also to MCQ Exams held online)</i>	An examination which consists of a set of questions composed of two parts: the main part which identifies the question, followed by a set of answers, including incorrect but plausible replies.
Objective Structured Clinical Examination	A type of examination used in health sciences intended to test clinical/practical skills competence in a range of skills. The assessment applies a standardised approach which includes standardised patients, standardised scoring tools and standardised exam-day logistics.
Online Moderated Discussions and Postings	Online activities that require students to submit posts in a discussion forum and comment on posts submitted by peers.
Open Book Examination	An open book examination is an assessment held during a specified period during which students are allowed to make reference to text books, notes and other materials.
Oral Examination	An examination during which students are required to verbally reply to questions posed to them in the spoken form.
Performance	Process of performing a piece of music or staging a theatrical production.
Placement	A placement can be defined as any arrangement in which students are given opportunities to apply their learning and demonstrate their professional capabilities in the workplace, community context or other relevant settings. Assessment will be conducted by academic supervisors, industry supervisors or workplace mentors, or a combination of both.
Portfolio	A systematic and organised collection of a student's work that exhibits to others the direct evidence of a student's efforts, achievements, and progress over a period of time. It should include representative work, providing a documentation of the learner's performance and a basis for evaluation of the student's progress. Portfolios may include a variety of demonstrations of learning that have been gathered in the form of a physical collection of materials, videos, CD-ROMs, reflective journals, etc.
Poster	The production of a large print that can be displayed in a public space. It can include graphical images, text or a mixture of both and is usually designed with the intention of promoting an idea, event, product etc.
Practical	Practical tests are intended to examine students' skills and techniques in a laboratory, clinical or field setting.
Practical Exercises	A set of exercises which are intended to enable students to demonstrate the necessary competencies that are required to perform a training objective.
Presentation	The process of presenting a topic, an idea, a product or the results of findings to a target audience. They are intended to train students to communicate their thoughts and ideas effectively by delivery information in an engaging and instructive manner.
Progress Test	One or more written tests which students take at specific times during the course of the study-unit to assess basic knowledge and comprehension of material and to promote learning throughout the study period.
Project	A complex assignment involving more than one type of activity and production. Projects can take a variety of forms, (e.g. a mural construction, a shared service project, or other collaborative or individual effort).
Prototype	The presentation of a first version of an actual product, which is intended to test the feasibility of the concept.
Quiz	Quizzes can be used as formative or summative types of assessment. A formative quiz is intended to gauge the learning achieved following a particular topic of instruction, whereas a summative quiz is intended to evaluate the students' learning at the end of a study-unit.
Recital	A form of assessment which is intended to enable students to develop their performing skills, including the selection of a programme for delivery to an audience and its on-stage execution.
Reflective Diary	A reflective diary is a tool which provides students with an opportunity to reflect on and critically analyse their experiences in a professional setting.
Report	A written document in which information is presented in an organised format. A report would normally include a descriptive statement, an account of the conditions that are observed, findings resulting from investigation and inquiry, and a conclusive summary in which the student puts forward any recommendations.
Research Paper	A research paper is an extended essay which is intended to assess the students' written, analytical, interpretative and argumentative skills, based on independent research.
Review Paper	A thorough and systematic analysis of published research findings, from which students are expected to provide new insights or interpretations about a topic or field of interest.

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Screenplay	A scripted piece for a film or play, which includes acting instructions and scene directions.
Seminar Paper	A seminar paper is an advanced piece of writing which is intended to present an original piece of research to a group of peers.
Short Film	The production of a short film, starting with the writing of the first draft and eventual submission of a final version, the structuring of the movie, visualisation and actual shooting of the film.
Simulation	Simulation tests are used to evaluate students' problem-solving abilities and critical thinking skills when presented with scenarios and environments that replicate real-life events.
Sketchbook	Used to record sketches of the creative process, from draft to final product.
Software Application	The creation of a software package designed to perform a specific function.
Symposium	A symposium involves the organised presentation of work which is intended to introduce a topic, such as research related to a dissertation/project, to a group of peers.
Take Home Examination	A take home examination is non-supervised and is normally carried out at home over an extended period of time (number of days).
Teaching Practice File	A file which should be kept by students following a teaching placement. It should include reference to the school profile, school calendar, time-table, class profile, pupil profiles, topic webs, scheme of work for the practice period, lesson plans, and self-evaluation records.
Thesis & Oral Examination	A formally presented written report based on independent research which is required for the award of an SThD or PhD degree and an Oral Examination.
Transcription	The adaption of a piece of work from one medium to another.
True/False Questions Examination	An examination which consists of a set of questions composed of two parts: the main part which identifies the question, followed by a set of answers which could be true or false.
Video Production	The process of creating a video from concept to completion.
Workbook	An objective record of observations, completed tasks, or goals that have been met.
Workshop	Interactive sessions which provide students with opportunities to work together on solutions to real life challenges and situations.
Written Exercises	Problem sets or exercises, intended to test skills such as: numeracy, analytical, comprehension, reporting and written communication skills.
Written Tasks	Short assignments which students are asked to submit throughout the study period.

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